

FPA Oversight Group Meeting
January 13 – 14, 2011
Boise, Idaho

Decisions:

Agenda Topic: Program Intent

- The following milestones were identified for the FPA Project in 2011:
 - **March 2011:** Support Working Team (SWT) will provide to the Interagency Analysis Team (IAT) a level of validation for the program.
 - **April 2011:** Based on the feedback from the SWT, the IAT will provide a validation report to the Oversight Group (OG).
 - **May 2011:** External Technical (Science) and Business Reviews will begin.
 - **August 2011:** Recommence field interaction with the FPA project.
- There are three levels of intent for FPA. They are:
 - **Very Near Term Intent** (through April 11, 2011) defined as, “Use FPA with targets to examine tradeoffs to assist the Department of the Interior (DOI) and Forest Service in determining respective program priorities. This information will be used to demonstrate to both the Office of Management and Budget (OMB) and Congress what the recommended changes will mean to the wildland fire management programs of the DOI and Forest Service.”
 - **Near Term Intent** (February 2012 – February 2013) yet to be defined.
 - **Long-Term Intent** (After February 2013) was defined as, “Uses FPA with targets to examine tradeoffs and determine interagency (interdepartmental) program priorities. Use this information to exhibit to OMB and Congress what recommended changes will mean to the national wildland fire management program.”
- Assuming the validation report provided by the IAT in April 2011 is positive, use FPA in concert with other established business rules during the budget formulation process for Fiscal Year 2013 when considering agency/bureau preparedness and fuels budgets.
- As confidence is established in outputs and implication of those outputs are validated, the agencies will consider program and funding shifts to increase efficiencies and better meet goals and objectives for budget development in FY2015 and budget execution in FY2014.

Action Items:

- Develop business rules. (Joe Frost)
- Develop Near Term Intent. (Oversight Group at June meeting)
- Describe elements of execution. (FPA Group)
- Develop implementation plan. (FPA Group)
- Develop plan to address the differences in cost accounting between agencies prior to full implementation. (Oversight Group)

Agenda Topic: Review of FPA Project

Decisions

- As defined on page 5 of the FPA Charter, there will be two separate reviews conducted in the spring of 2011. They are a technical science and a business review.

Action Items

- A group led by Executive Director Jeff Whitney was formed and directed to draft a Scope of Work for both the Technical Review and the Business Review. Group members are Mark Lichtenstein, Tate Fisher, Lori Armstrong, Tom Quigley, and Christie Wiley. These two Scope of Work documents will be prepared and ready for review by the OG in mid-February. (Jeff Whitney)

Topic: Communication Process

Decisions

- In an effort to ensure a clear, common message to all FPA stakeholders, a communication framework was established where all communication materials will be routed through the Communications Director to the Executive Director. The Executive Director will then seek the approval of the Board of Directors before materials are posted or otherwise distributed. These materials are recognized by the Board of Directors to be high priority and upon receipt, will be processed accordingly.
- A Myfirecommunity.net neighborhood will be established for use by the OG to streamline communications to and between group members.
- All communication materials and directives for line officers will be distributed directly from the Federal Fire Policy Council (FFPC) to the line officers.
- Using a format similar to that used by NWCG, the Oversight Group Meeting decisions and action items will document and posted on the FPA website after review and approval by the Board of Directors. The Executive Director is responsible for acquiring the approval.

Action Item

- Relevant communication products will be developed for use by Oversight Group members and others at meetings and during presentations. (Christie Wiley)
- Update email list for Oversight Group. Add Christie Wiley. Remove Rich Kvale. (Fay Anderson)
- Myfirecommunity.net OG neighborhood will be established. (Nikki Saleen)

Agenda Topic: Management Advisory Team (MAT) Charter

Action Item

- The need for a separate MAT Charter will be revisited at the MAT meeting in Phoenix at the end of March. After further discussion, if the MAT believes there is a need for a separate Charter, the topic will be placed on agenda for the June OG Meeting. (Lori Armstrong)

Agenda Topic: Severity Resources

Action Item

- Further discussion is needed with the Forest Service and the four DOI bureaus regarding the topic of “Severity resources that are a regular, predictable part of the FPU resource mix.” (Joe Frost)

Agenda topics for future OG Meetings

- MAT Charter
- Improvement Process
- Highly Valued Resources
- Contract Re-Competition
- Severity Resources
- Change Management
- Landfire/FPA Local Workshops