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FM CNO WASHINGTON DC//N1//
TO NAVADMIN
INFO CNO WASHINGTON DC//N1//
BT
UNCLAS//N01524//

NAVADMIN 076/12

MSGID/GENADMIN/CNO WASHINGTON DC/N1/MAR//

SUBJ/FY-12 ADVANCED EDUCATION VOUCHER (AEV) PROGRAM//

REF/A/GENADMIN/CNO WASHINGTON DC/181833ZNOV04//
REF/B/DOC/OPNAV N13/29MAR05//
NARR/REF A IS NAVADMIN 263/04 WHICH ANNOUNCED THE PROFESSIONAL
MILITARY EDUCATION CONTINUUM. REF B IS OFFICE OF THE CHIEF OF NAVAL
OPERATIONS N13 POLICY DECISION MEMO, ENLISTED ADVANCED EDUCATION
SERVICE OBLIGATION.//

RMKS/1. THIS NAVADMIN ANNOUNCES THE FY-12 ADVANCED EDUCATION
VOUCHER (AEV) PROGRAM. THE AEV PROGRAM IS PART OF THE PROFESSIONAL
MILITARY EDUCATION CONTINUUM, ANNOUNCED BY REF A, AND OFFERS
ADVANCED EDUCATION OPPORTUNITIES FOR SELECTED ENLISTED SAILORS. THE
AEV PROGRAM PROVIDES FINANCIAL ASSISTANCE TO SENIOR ENLISTED
PERSONNEL (E7-E9) TO COMPLETE POST-SECONDARY, NAVY-RELEVANT DEGREES.
THIS NAVADMIN ANNOUNCES THE REQUIREMENTS AND SOLICITS APPLICATIONS
FOR THE FY-12 AEV PROGRAM.

2. AEV SUPPORTS BACCALAUREATE AND MASTER'S DEGREE COMPLETION IN
DESIGNATED AREAS OF STUDY THROUGH OFF-DUTY EDUCATION. PROVEN
SUPERIOR PERFORMERS WITH POTENTIAL FOR CONTINUED UPWARD MOBILITY ARE
ELIGIBLE AS FOLLOWS: E7 WITH NO MORE THAN 16 YEARS TIME IN SERVICE
(TIS), E8 WITH NO MORE THAN 18 YEARS TIS AND E9 WITH NO MORE THAN 20
YEARS TIS. TIS FOR ALL PAYGRADES ARE COMPUTED TO 1 OCTOBER 2012.
APPLICANTS SHOULD BE TRANSFERRING TO (OR CURRENTLY ON) SHORE DUTY
WITH SUFFICIENT TIME ASHORE TO COMPLETE A BACCALAUREATE OR MASTER'S
DEGREE PROGRAM. APPLICANTS ON SEA DUTY MAY APPLY PROVIDED THEY
SUBMIT AN EDUCATION PLAN, WITH COMMANDING OFFICER ENDORSEMENT, WHICH
DEMONSTRATES THE ABILITY TO COMPLETE THE DEGREE PROGRAM AS SPECIFIED
ABOVE. SENIOR ENLISTED WHO HAVE ALREADY INVESTED IN THEIR
PROFESSIONAL DEVELOPMENT BY PURSUING COLLEGE EDUCATION AND THOSE WHO
ARE CURRENTLY ENROLLED IN A QUALIFYING POST-SECONDARY DEGREE PROGRAM
USING TUITION ASSISTANCE (TA), OR OTHER FINANCIAL ASSISTANCE
PROGRAMS, ARE ELIGIBLE TO APPLY FOR THE AEV PROGRAM. REIMBURSEMENT
FOR ANY EDUCATIONAL EXPENSES INCURRED PRIOR TO PARTICIPATION IN AEV
IS NOT AUTHORIZED. AEV AND TA BENEFITS MAY NOT BE COMBINED. AEV IS
NOT AUTHORIZED FOR COURSES USED TO EARN AN ADDITIONAL DEGREE AT THE
SAME OR LOWER EDUCATION LEVEL. LOWER DIVISION OR PREREQUISITE
COURSES MAY BE AUTHORIZED IF THE COURSES ARE PART OF A SAILOR'S
DEGREE PROGRAM AND ARE LISTED ON THEIR APPROVED EDUCATION PLAN.

3. AEV FOR BACCALAUREATE DEGREE COMPLETION WILL COVER 100 PERCENT
OF TUITION, BOOKS AND RELATED FEES, UP TO 6,700 DOLLARS PER YEAR FOR
A MAXIMUM OF 36 MONTHS FROM THE DATE OF ENROLLMENT. TOTAL PROGRAM
COSTS WILL NOT EXCEED 20,000 DOLLARS PER PARTICIPANT. AT A MINIMUM,

BACCALAUREATE DEGREE COMPLETION PROGRAM APPLICANTS MUST HAVE EITHER AN ACCREDITED ASSOCIATE'S DEGREE OR THE EQUIVALENT AMOUNT OF COLLEGE CREDIT ALREADY EARNED AND APPLICABLE TO THE DEGREE BEING SOUGHT. FOR FY-12, A NAVY-RELEVANT BACCALAUREATE DEGREE IS REQUIRED. EXAMPLES ARE AS FOLLOWS: STRATEGIC FOREIGN LANGUAGES (AS IDENTIFIED BY NAVY'S SENIOR LANGUAGE AUTHORITY VIA SEPCOR), CONSTRUCTION MANAGEMENT, EMERGENCY AND DISASTER MANAGEMENT, HUMAN RESOURCES, PARALEGAL, LEADERSHIP AND MANAGEMENT, ENGINEERING, INFORMATION TECHNOLOGY, NURSING, BUSINESS ADMINISTRATION AND ELECTRICAL/ELECTRONIC TECHNOLOGY. A DEGREE PROGRAM WHICH IS NOT LISTED ABOVE MUST BE VALIDATED AS A NAVY-RELEVANT DEGREE BY THE POINT OF CONTACT (POC).

4. AEV FOR THE MASTER'S DEGREE PROGRAM WILL COVER 100 PERCENT TUITION, BOOKS AND RELATED FEES UP TO A MAXIMUM OF 20,000 DOLLARS PER YEAR FOR UP TO 24 MONTHS FROM THE DATE OF ENROLLMENT. TOTAL PROGRAM COSTS PER PARTICIPANT WILL NOT EXCEED 40,000 DOLLARS. MASTER'S DEGREE PROGRAM APPLICANTS MUST HAVE BEEN AWARDED A BACCALAUREATE DEGREE FROM AN INSTITUTION OF HIGHER LEARNING ACCREDITED BY AN ACCREDITING AGENCY RECOGNIZED BY THE DEPARTMENT OF EDUCATION. FOR FY-12, A NAVY-RELEVANT MASTER'S DEGREE IS REQUIRED. EXAMPLES ARE AS FOLLOWS: EMERGENCY AND DISASTER MANAGEMENT, HUMAN RESOURCES, PROJECT MANAGEMENT, ENGINEERING AND TECHNOLOGY, SYSTEMS ANALYSIS, INFORMATION TECHNOLOGY, HOMELAND DEFENSE AND SECURITY, LEADERSHIP AND MANAGEMENT, BUSINESS ADMINISTRATION, AND EDUCATION AND TRAINING MANAGEMENT. A DEGREE PROGRAM WHICH IS NOT LISTED ABOVE MUST BE VALIDATED AS NAVY-RELEVANT BY THE POC.

5. PER REF B, UPON COMPLETION OF, OR WITHDRAWAL FROM, EDUCATION FOR WHICH ANY AUTHORIZED EXPENSES WERE PAID, PARTICIPANTS SHALL AGREE TO REMAIN ON ACTIVE DUTY FOR A PERIOD EQUAL TO THREE TIMES THE NUMBER OF MONTHS OF EDUCATION COMPLETED OR THREE YEARS, WHICHEVER IS LESS. THIS OBLIGATION IS DISCHARGED CONCURRENTLY WITH ANY OTHER SERVICE OBLIGATION PROGRAM PARTICIPANTS MAY HAVE ALREADY INCURRED. THIS AGREEMENT DOES NOT OBLIGATE NAVY TO RETAIN THE MEMBER ON ACTIVE DUTY. IF A PROGRAM PARTICIPANT FAILS TO COMPLETE THE PERIOD OF ACTIVE DUTY SPECIFIED IN THE AGREEMENT, SUCH MEMBER WILL REIMBURSE THE UNITED STATES FOR THE COST OF THE ADVANCED EDUCATION RECEIVED, PRORATED FOR THE OBLIGATED TIME SERVED.

6. THE MASTER CHIEF PETTY OFFICER OF THE NAVY WILL CONVENE THE FY-12 AEV PROGRAM SELECTION BOARDS IN JUNE 2012. PROGRAM SELECTEES WILL BE EXPECTED TO ENROLL IN STUDIES IN FALL 2012 TERMS.

7. NAVAL EDUCATION AND TRAINING COMMAND (N523) IS ACCEPTING APPLICATIONS NOW FROM ELIGIBLE SENIOR ENLISTED PERSONNEL INTERESTED IN BEING CONSIDERED BY THE SELECTION BOARD. DEADLINE FOR SUBMISSION IS 25 MAY 2012. APPLICATION MUST INCLUDE ENDORSEMENTS BY BOTH COMMANDING OFFICER AND COMMAND MASTER CHIEF (MAXIMUM LENGTH ONE PAGE EACH). FORMAT IS AS FOLLOWS:

FROM: (RANK/RATE, FULL NAME, SSN (LAST FOUR ONLY))
 TO: NAVAL EDUCATION AND TRAINING COMMAND (N523)
 250 DALLAS ST., PENSACOLA, FL 32508-5220
 VIA: (1) COMMAND MASTER CHIEF
 (2) COMMANDING OFFICER

SUBJ: REQUEST FOR FY-12 ADVANCED EDUCATION VOUCHER (AEV)
 REF: (A) CITE THIS NAVADMIN
 ENCL: (1) VERIFIED DEGREE PLAN SIGNED BY COUNSELOR FROM

APPLICABLE COLLEGE (THE REQUIRED DEGREE PLAN CAN BE FOUND ON THE AEV WEB PAGE LOCATED ON NAVY KNOWLEDGE ONLINE (NKO))

- (2) ALL COLLEGE TRANSCRIPTS
- (3) PHOTOGRAPHS (FULL LENGTH SIDE AND FRONTAL VIEWS)

1. I REQUEST SELECTION FOR THE AEV PROGRAM TO COMPLETE A MASTER'S OR BACCALAUREATE DEGREE (SELECT ONE). I MEET ALL ELIGIBILITY REQUIREMENTS SPECIFIED IN REFERENCE (A) AND FORWARD ENCLOSURES (1) THROUGH (3).

2. MY PREFERRED AREA OF STUDY IS (CITE MAJOR) AND I AM INTERESTED IN PURSUING MY DEGREE AT (CITE SCHOOL). MY PROJECTED PROGRAM START AND COMPLETION DATES ARE (CITE YYMM TO YYMM). MY ALTERNATE AREA OF STUDY IS (CITE ALTERNATE MAJOR) AND I AM INTERESTED IN PURSUING MY DEGREE AT (CITE SCHOOL IF KNOWN).

3. NARRATIVE FROM THE APPLICANT STATING WHY HE/SHE SHOULD BE SELECTED FOR THIS EDUCATION PROGRAM (MAX ONE PAGE).

4. THE FOLLOWING ADDITIONAL INFORMATION IS PROVIDED:

- A. PROJECTED ROTATION DATE: YYMM
- B. DUTY TELEPHONE NUMBER(S) (COMMERCIAL/DSN):
- C. HOME TELEPHONE NUMBER:
- D. HOME MAILING ADDRESS:
- E. WORK AND HOME EMAIL ADDRESS(ES):

5. I UNDERSTAND THAT, IF SELECTED FOR THIS PROGRAM, I WILL INCUR A SERVICE OBLIGATION WITH THE FOLLOWING STIPULATIONS: UPON COMPLETION OF, OR WITHDRAWAL FROM, EDUCATION FOR WHICH ANY AUTHORIZED EXPENSES WERE PAID, I SHALL REMAIN ON ACTIVE DUTY FOR A PERIOD EQUAL TO THREE TIMES THE NUMBER OF MONTHS OF EDUCATION COMPLETED OR THREE YEARS, WHICHEVER IS LESS. THIS OBLIGATION IS DISCHARGED CONCURRENTLY WITH ANY OTHER SERVICE OBLIGATION WHICH I MAY ALREADY HAVE INCURRED. THIS AGREEMENT DOES NOT OBLIGATE THE NAVY TO RETAIN ME ON ACTIVE DUTY. FURTHERMORE, IF I FAIL TO COMPLETE THE PERIOD OF ACTIVE DUTY SPECIFIED IN THE AGREEMENT (VOLUNTARILY OR DUE TO MISCONDUCT), I AGREE TO REIMBURSE THE UNITED STATES FOR THE COST OF THE EDUCATION RECEIVED PRORATED FOR THE OBLIGATED TIME SERVED.

(MEMBER'S SIGNATURE)

8. ADDITIONAL INFORMATION ABOUT THE AEV PROGRAM CAN BE VIEWED ON THE NAVY KNOWLEDGE ONLINE (NKO) WEBSITE AT WWW.NKO.NAVY.MIL. THE QUICK LINK IS LOCATED ON THE LEFT HAND SIDE OF THE LEARNING PAGE.

9. POINT OF CONTACT: ETCS(SW/AW) JASON C. SZOT, (NETC N523), ENLISTED EDUCATION PROGRAM COORDINATOR, AT (850) 452-7268/DSN 922 OR EMAIL JASON.SZOT(AT)NAVY.MIL.

10. RELEASED BY VICE ADMIRAL S. R. VAN BUSKIRK, N1.//

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