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DATE: August 20, 2012

TO: Issuers of Health Insurance

CC: State Departments of Insurance Commissioners

FROM: Brian James  
CCIIO/CSG Data Collection and Management Division

SUBJECT: August 27 Combined HIOS/RBIS Window

This is a reminder that the Healthcare.gov data collection is shifting to a 10-week, combined Small Group/Individual and Family open window beginning on August 27. In addition, the Health Insurance Oversight System (HIOS) and the Rate and Benefits Information System (RBIS) will be open at the same time during this combined window.

At the end of each 10-week window, CCIIO will close access to RBIS and HIOS for three weeks for development and testing activities.

Issuers may submit data at any point during this 10-week window, and there will be periodic Healthcare.gov refreshes throughout the 10-week period (approximately every two weeks), which will allow new data to be displayed soon after submission. **Issuers will still be required to complete submissions in HIOS prior to updating RBIS.** The upcoming refresh schedule is listed below.

For this data collection, issuers will utilize a new benefit template for the Individual and Family market. The Small Group templates have not changed. Issuers should update enrollment information for small group and for individual/family markets into HIOS for Quarter 2, 2012 (as of June 30, 2012).

The new RBIS User Manual and new individual/family benefits templates will be posted on the CCIIO website over the next few days.

### **Summary of Benefits and Coverage (SBC)**

The new Individual and Family benefits template has new fields, including coverage examples information for maternity and diabetes. Issuers should use the calculation tool posted on the CCIIO website and input the values into the appropriate fields on the RBIS benefit template. (Please see the instructions provided here:

<http://cciio.cms.gov/resources/files/Files2/02102012/instructions-individual-final.pdf>, and look for the FAQs provided here:

[http://cciio.cms.gov/resources/factsheets/aca\\_implementation\\_faqs9.html](http://cciio.cms.gov/resources/factsheets/aca_implementation_faqs9.html) and the calculator

information provided here: <http://cciio.cms.gov/resources/files/Files2/checklist-for-coverage-calculator.pdf> )

## **2012-2013 Combined Window Schedule**

### **August 27—November 2, 2012**

Issuers enter data for Quarter 2, 2012 (as of June 30, 2012).

Planned refreshes:

September 7

September 23 (links to CCIIO-generated SBCs available on Healthcare.gov)

October 5

October 19

November 2

November 2—November 25

Window closed.

### **November 26—February 1, 2013**

Issuers enter date for Quarter 3, 2012 (as of September 30, 2012).

Planned refreshes:

December 7

December 21

January 4

January 18

Feb. 1, 2013

For policy questions regarding the HealthCare.gov Plan Finder, please email

[CCIIOPlanFinder@cms.hhs.gov](mailto:CCIIOPlanFinder@cms.hhs.gov).

For technical assistance regarding data submissions, please contact: the HIOS Help Desk at 1-877-343-6507; the RBIS Help Desk at 1-888-380-2107; or [insuranceoversight@hhs.gov](mailto:insuranceoversight@hhs.gov).