

ViewPoint Submission Format

Maximum of 1,500 words, in Times New Roman or Ariel, 12pt font, single spaced

Subject or Title: (Short Title for Lesson / Observation)

Theater / Event / Workshop / Conference: (if applicable)

Date:

1. Observation: (Short, 2-3 lines; NLT 1- paragraph description)
2. Discussion: (2-3 paragraphs that talks to the operational / strategic implications, linkages, concerns)
3. Lessons Learned (optional): the “so what”?
4. Recommendation: (What do you see as the most appropriate “Next Steps”?)
5. Related SSTR/SO Policy, Doctrine, References:
6. Submitting Individual: (Name, Psn, contact information)
7. Works cited and end notes only if applicable
8. Authors biography: A short paragraph about the author and their background on the subject matter.

Notes:

Graphics: If you choose to submit a graphic with the viewpoint it must be e-mailed as an attachment to *robert.browne@us.army.mil* and must be in a jpg., jif. or tif file. The picture must be a minimum size of 2” by 3” and a maximum of 4” by 4”. You may only submit one photo/graphic.

When submitting please include the following information:

-Your complete name and title (author of the viewpoint being submitted), daytime phone, cell phone, work email, personal or primary email, and the organization or company that you belong to.