

# **PERSPECTIVES Submission Format**

**Maximum of 2,000 words, in Times New Roman or Ariel, 12pt. font, single spaced.**

Title: (short, descriptive)

Date:

Author name and Credentials: (e.g. LTC G. Goves, SSR Analyst, PKSOI)

- 1.) Introduction: (1-2 paragraphs)
- 2.) Summary: body of writing
- 3.) Conclusion/Recommendation: (Leave the reader with the key thought you want him/her to take away from this reading.)
- 4.) Endnotes and Citations only if applicable
- 5.) Biographical information about **author of perspective** (short paragraph)

## **Notes:**

**Graphics:** You may submit up to two graphics with each perspective. They must be e-mailed to *robert.browne@us.army.mil* in an attachment and must be in a JPG, GIF, or TIFfile. The pictures must be a minimum size of 2" by 3" and a maximum of 4" by 4"

## **When submitting please include the following information:**

-Your complete name and title (author of the perspective being submitted), daytime phone, cell phone, work email, personal or primary email, and the organization or company that they belong to.