ARC Monthly Bulletin – April 2012

Valuable information for ARC's customers

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1. **Distribution of Fiscal Year 2013 Agreements**

We began distributing Fiscal year 2013 annual agreements involving administrative services (Financial Management, Procurement, Travel, Human Resources and related systems) on April 20, 2012. These early agreements do not include Information Technology (IT) services as we anticipate providing IT service agreements in early summer.

To ensure your agreement is processed in a timely manner, please return your signed FY 13 agreement by COB June 15, 2012. If you have any questions or wish to discuss your agreement, please do not hesitate to contact your customer service representative. We look forward to another successful year helping your agency fulfill its mission.

For additional information, contact Michael Satterfield at 304-480-5527
or Michael.Satterfield@bpd.treas.gov.

2. **E-Gov Travel Service Bridge Contract**

On March 14, the General Services Administration (GSA) released details of the E-Gov Travel Service (ETS) extension contract for Northrop Grumman. This bridge contract will extend GovTrip services after Option Period 3 of the contract expires on November 11, 2013. The base period for the extension is 12 months with four additional three-month option periods. The GovTrip transaction fee (TAV fee) can be up to a 300% increase per voucher based on the monthly transaction totals. GSA plans to award the ETS2 contract to no more than two vendors this spring. Once GSA makes the award, Treasury will begin their

evaluation with plans to have a task order in place by the fall of 2012 with migration to begin in early 2013.

For additional information, please contact Diana Bonnell at 304-480-5573 or Diana.Bonnell@bpd.treas.gov.

3. Public Debt Becomes Project Management Office for Treasury Public Key Infrastructure

On January 1, 2012, Public Debt IT Services transitioned Public Key Infrastructure (PKI) Shared Service Provider program management responsibilities from the Treasury Departmental offices to the PKI Service Team. These responsibilities include the following: assisting other bureaus in the establishment of new Registration Agents (RAs) to support certificate roll-out; supporting troubleshooting of enterprise applications dependent on PKI; management of PKI related software licenses; responding to bureau queries regarding Personal Identity Verification; enabling applications and future initiatives using PKI; providing notification to bureaus regarding operational status; as well as handle communications related to maintenance activities.

For additional information, contact James Walker at 304-480-6970 or James.Walker@bpd.treas.gov.

4. Public Debt to Provide Domain Name Services/DNS Security Extensions to Treasury

Domain Name Services (DNS) is considered the phone book of the Internet, translating commonly known domain names (e.g. arc.publicdebt.treas.gov) into IP addresses that are not commonly known, but required for computers to communicate. DNS Security Extensions (DNSSec) is an extra layer of security added to DNS that assures the IP address that is associated with a domain name is the one the service provider intended.

In an effort to bring The Department of the Treasury into compliance with the Office of Management and Budget (OMB), DNSSec mandates to improve the stability of service to customers. Public Debt IT Services will begin hosting Treasury's public DNS this spring. Public Debt IT Services currently has a robust DNSSec compliant DNS infrastructure successfully deployed with redundancy at two data centers (Parkersburg, WV and Kansas City, MO). Public Debt IT Services will complete a small number of upgrades to bolster its infrastructure and increase its capacity and redundancy to provide the Department with a reliable DNSSec infrastructure moving forward.

For additional information, contact Steve Swarr at 304-480-6456, or Steve.Swarr@bpd.treas.gov.

5. Oracle Release 12 Migration Project Update

The Oracle Release 12 (R12) Migration Project continues to progress through the Testing Phase. User Acceptance Testing for PRISM and Discoverer users is scheduled to occur the last two weeks of May. More detailed information will be provided before the testing begins.

If you have any questions on the Oracle R12 Project, contact us at R12communication@bpd.treas.gov.

6. ARC Issues R12 Budget Object Class List

The new R12 Budget Object Class (BOC) listing is now posted on your customer web pages. The upgrade to R12 has allowed us to increase our object class listing from 4 characters to 6 characters, eliminating the need for alphanumeric BOC's. This change has also given us the opportunity to look at the existing structure and modify it to more closely tie to the format of the OMB Circular A-11. The first three characters of the BOC match the structure in the Circular A-11, while the fourth digit allows us to have a subclass when the OMB breakdown is not sufficient. The final 2 digits are numerically assigned values.

If you have any questions please call Jaime Harbour at 304-480-8457, or email the budget group at budgetARC@bpd.treas.gov.

7. OPM to Introduce Pathways Program

There are several upcoming changes that will directly impact recruitment strategies for student employment. Executive Order 13562, signed by President Obama in December 2010, introduced three new recruitment options under the Pathways Program. Pathways will replace the program previously known as the Federal Career Intern Program. It will also incorporate all student hiring programs and the Presidential Management Fellows Program. While the regulations surrounding these programs have not been finalized, implementation of these programs is anticipated in May or June 2012.

One of the important changes surrounding these programs will be a Public Notice requirement. All opportunities for students and recent graduates MUST be posted on USAJobs, per OPM**.** Pathways appointments will be subject to Time-to-Hire goals as outlined by OPM.

Below is general information regarding the different components of the Pathways Program:

- The Internship Program is for **current** students. It replaces the existing Student Career Experience Program (SCEP) and Student Temporary Employment Program (STEP). The Internship Program provides students enrolled in a variety of different types of educational institutions with paid opportunities to work in agencies and explore Federal careers.

- The Recent Graduates Program is a new program which targets individuals who have recently graduated from qualifying educational institutions or programs. Successful applicants will be placed in a dynamic, two year career development program.

- The Presidential Management Fellows Program will function similarly to the existing program operating as a premier leadership development program for advanced degree candidates. Pathways will expand the eligibility window for applicants, making it more "student friendly" by aligning it with academic calendars, and allowing those who have received a qualifying advanced degree within the preceding two years to participate.

Agencies will need to have a policy in place prior to using the Pathways program. OPM is also requiring agencies to sign a Memo of Understanding with them if they plan to use Pathways. ARC will need a copy of your policy and MOU in order to facilitate hires under Pathways.

As guidance surrounding Pathways is finalized, more information will be provided. For more information, please contact Carrie Sharp at (304) 480-8371 or carrie.sharp@bpd.treas.gov.

8. **Treasury Migration from Employee Express to the Employee Personal Page**

On May 14, 2012, the Department of the Treasury will migrate all employees from Employee Express to the Employee Personal Page. This change is being implemented for all Treasury bureaus simultaneously. The HR Connect/Enterprise Business Solutions Offices within Treasury are working on the communications, marketing, and training for employees on the Employee Personal Page. They plan to distribute information over the next few weeks.

For more information, please contact Steve Berenson at (304) 480-8076 or steve.berenson@bpd.treas.gov.

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