



**NV Wing Supplement 1
CAPR 50-17
24 May 2011
Training**

SENIOR MEMBER PROFESSIONAL DEVELOPMENT PROGRAM

CAPR 50-17 dated 24 May 2011 is supplemented s follows:

2-4. (add)

- d. Units may record CAPF 45 and CAPF 45b data using an electronic format such as a database or spreadsheet in lieu of using the official CAP forms. The electronic version must provide for a back up (which may be printed copies) to prevent record loss. (AUTH: email from NHQ/DP, dated June 20, 2008: “Online records are authorized as long as they contain all the required info and are available for members to review as necessary.”)
- e. If printed copies of the electronic CAPF 45 and CAPF 45b are maintained, these copies must be updated as changes occur.
- f. The electronic records must be protected through the use of a password, either on the computer or the files themselves.
- g. The electronic format must be available for review by members upon request.

Supersedes: NA
Distribution: 1 ea unit; 1 PCR/CC; 1 NHQ/DP

OPR: PD
Approved: NVWG/CC