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X	F		Performance	1	3	Х			her Statemen	*			34
X	G	Contract Adr	ninistration Data	1	4	Х	L		trs., Conds.,			fferors	43
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$\times$ 10 U.S.C. 2304(c)( 1 )				<u> </u>									
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 $IMPORTANT-Award\ will\ be\ made\ on\ this\ Form, or\ on\ Standard\ Form\ 26, or\ by\ other\ authorized\ official\ written\ notice.$ 

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#### Name of Offeror or Contractor:

SECTION A - SUPPLEMENTAL INFORMATION

	Regulatory Cite	Title	Date
A - 1	52 201-4000	ARMY CONTRACTING COMMAND-WARREN (DTA) OMBIDSPERSON	APR / 2011

Information regarding the Ombudsperson for this contract is located at the following website: http://contracting.tacom.army.mil/acginfo/ombudsperson.htm

[End of Clause]

INSTRUCTION TO OFFERORS:

- A.1. The offeror must provide dollar amounts for CLINs 0001AA and 0001AB.
- A.2. The offeror must submit a revised cost proposal, which reflects the total cost of the effort. The cost proposal must contain a <u>detailed</u> breakdown of all costs by category, as described below.
- A.2.1 <u>Labor</u>: Labor cost must be broken down by individual labor category or person, along with associated labor hours and unburdened direct labor rates. The offeror must include documents substantiating each labor cost, such as copies of pay stubs or payroll reports.
- A.2.2 <u>Materials/Supplies/Equipment</u>: Materials/supplies/equipment cost must be broken down by item, along with associated quantities, descriptions, and part numbers (if any). The offeror must include documents substantiating each material/supply/equipment cost, such as copies of catalog pricing, online quotes, previous receipts, or previous invoices.
- A.2.3 <u>Travel</u>: All costs associated with any expected travel, including a breakout of the number of trips, number of days per trip, number of nights per trip, departure and arrival destinations, number of travelers per trip, reason for travel, etc.
- A.2.4 <u>Subcontractor</u>: All subcontractor costs must be detailed at the same level as prime contractor costs. Detailed substantiation of subcontractor costs is required.
- A.2.5 <u>Consultants</u>: All consultant costs must be detailed at the same level as prime contractor costs. Consultant agreements or other documents verifying proposed daily/hourly rates are required.
- A.2.6 Other Direct Costs (ODCs): ODCs shall be itemized with costs or estimated costs. Detailed substantiation of ODCs is required.
- A.2.7 <u>All Applicable Indirect Rates</u>: Copies of forward pricing rates and/or a most recent DCAA audit report verifying proposed indirect rates is required for substantiation.
- A.3. The offer must fill in all appropriate information where requested in sections K, L, and M of this document.

\*\*\* END OF NARRATIVE A0001 \*\*\*

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ITEM NO	ror or Contractor: SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1121110	SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS	QUIII	01122	01,1111102	1200112
	SECTION B - SUPPLIES ON SERVICES AND PRICES/COSTS				
0001	FLR./STRUCT. CONCEPT RESEARCH				
0001AA	SERVICES LINE ITEM: BASE EFFORT				\$
	NOUN: FLR./STRUCT. CONCEPT RESEARCH PRON: R322C078R3 PRON AMD: 01				
	AMS CD: 622601C0500				
	The contractor shall furnish all the supplies and				
	services to accomplish the base effort tasks				
	specified in Section C -				
	Description/Specification/Work Statement.				
	(End of narrative B001)				
	Inspection and Acceptance INSPECTION: Destination				
	INSPECTION DESCRIPTION ACCEPTANCE DESCRIPTION				
	Deliveries or Performance				
	DEL REL CD QUANTITY DAYS AFTER AWARD				
	001 0 0365				
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0001AB	CEDUTARS I THE THEM. OPHION REPORT				ė.
UUUTAB	SERVICES LINE ITEM: OPTION EFFORT				\$
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	NOUN: FLR./STRUCT. CONCEPT RESEARCH				
	If exercised, the contractor shall furnish all the				
	supplies and services to accomplish the option effort tasks specified in Section C -				
	Description/Specification/Work Statement.				
	(End of narrative B001)				
	Inspection and Acceptance				
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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	DATA ITEM: CDRL (DD FORM 1423) EXHIBIT A	1	LO	\$ ** NSP **	\$** NSP **
	NOUN: CDRL (DD FORM 1423) EXHIBIT A				
	The contractor shall provide the technical Data as set forth in Contract Data Requirements List (CDRL) DD Form 1423, herein after referred to as Exhibit A.  (End of narrative B001)				
	Inspection and Acceptance INSPECTION: Destination ACCEPTANCE: Destination				
0003	DATA ITEM: CONTRACTOR MANPOWER REPORTING	1	LO	\$ ** NSP **	\$** NSP **
	NOUN: CONTRACTOR MANPOWER REPORTING				
	The contractor shall provide the information required by the Contract Clause entitled CONTRACTOR MANPOWER REPORTING (CMR), TACOM clause 52.237-4000, in Section C.				
	Unit Identification Code (UIC): W4GHAA  (End of narrative B001)				
	Inspection and Acceptance INSPECTION: Destination				
0004	DATA ITEM: DD FORM 882 REPORT OF INVENTIONS	1	LO	\$** NSP **	\$** NSP **
	NOUN: DD FORM 882 REPORT OF INVENT.				
	The contractor shall submit a Report of Inventions and Subcontracts, DD Form 882, within three (3) months after contract completion in accordance with Section I DFARS clause 252.227-7039. A copy of the form can be obatined at:				
	\*HYPERLINK "http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd0882.pdf"http://www.dtic.mil/whs/directives/infomgt/forms/eforms/dd0882.pdf				
	(End of narrative B001)				

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Inspection and Acceptance INSPECTION: Destination				

CONTINUATION SHEET	Reference No. of Document Being Continued	Page 6 of 51
CONTINUATION SHEET	PIIN/SIIN W56HZV-12-R-0558 MOD/AMD	

- B.1 ESTIMATED COST
- B.1.1 The estimated cost for performance of the work required under the base effort of this contract is stated in Section B under CLIN 0001, which shall constitute the estimated cost for the purpose of the Contract Clause entitled LIMITATION OF COST, FAR 52.232-20.
- B.1.3 Allowable cost shall be determined, and payment thereof shall be provided, in accordance with the Contract Clause hereof entitled ALLOWABLE COST AND PAYMENT, FAR 52.216-7.
- B.1.4 If an Option CLIN is exercised, an Option CLIN will be established in the amount of \$\_\_\_\_\_ for the estimated cost for performance of the work required under the option effort of this contract.
- B.2 PAYMENT
- B.2.1 The contractor may submit cost vouchers for payment under this contract in accordance with the Contract Clause hereof entitled ALLOWABLE COST AND PAYMENT, FAR 52.216-7.
- B.2.2 Payment will be made by the office indicated in Block 12 on the face page of the contract.
- B.3 NOTIFICATION REGARDING FUNDING
- B.2.1 FUNDING: The Contractor shall notify the Government in accordance with the Contract Clause hereof entitled LIMITATION OF COST, FAR 52.232-20, whenever there is reason to believe that the funds allotted to this Contract are either insufficient or excessive for the performance of the work required.

\*\*\* END OF NARRATIVE B0001 \*\*\*

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#### Name of Offeror or Contractor:

SECTION C - DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

	Regulatory Cite	Title	Date
C-1	52.204-4003	START OF WORK MEETING	MAY/2000

The contractor shall host a start of work meeting within ten (10) days after contract award and in accordance with Section C.3.5.1. The contractor shall at a minimum invite the Contracting Officer's Representative (COR) identified in Section G or in an appointment letter, the Contract Specialist identified on the face page of this document, and the Administrative Contracting Officer (ACO). The preferred method of notification is by email.

[End of Clause]

C-2 52.237-4000 CONTRACTOR MANPOWER REPORTING (CMR) FEB/2007 (TACOM)

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. The contractor is required to completely fill in all the information in the format using the following web address: https://cmra.army.mil . The required information includes the following:

- (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative;
- (2) Contract number, including task and delivery order number;
- (3) Beginning and ending dates covered by reporting period;
- (4) Contractor name, address, phone number, e-mail address, identity of contractor employee entering data;
- (5) Estimated direct labor hours (including sub-contractors);
- (6) Estimated direct labor dollars paid this reporting period (including sub-contractors);
- (7) Total payments (including sub-contractors);
- (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different);
  - (9) Estimated data collection cost;
- (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information);
- (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website);
  - (12) Presence of deployment or contingency contract language; and
  - (13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country).

As part of its submission, the contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period will be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 31 October of each calendar year.

[End of Clause]
STATEMENT OF WORK (SOW)
FLOORS/STRUCTURES CONCEPT RESEARCH

#### C.1 PURPOSE

C.1.1 The purpose of this contract is to provide The United States Army Tank and Automotive Research, Development, and Engineering Center (TARDEC) with the design of a compact, low-cost, dynamic deflection instrumentation system (also referred to hereafter as instrumentation system).

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#### C.2 GENERAL

- C.2.1 The contractor shall not act or represent itself as an agent of the Government nor shall it have authority to make decisions or bind the Government to any agreements or commitments through performance of any work under this contract.
- C.2.3 The contractor shall notify the Contracting Officers Representative (COR) immediately upon discovery, by telephone or email, if the performance or delivery dates specified in the contract will not be met. The contractor shall follow up with written or electronic notification to the Contracting Officer and the COR detailing the reasons why the requirement will not be met and the proposed corrective actions.
- C.2.4 Under this contract, the contractor shall use computer software whose format and version(s) are compatible with that used by TARDEC, including but not limited to: Microsoft Windows, Microsoft Office software, and 3D CAD models (Pro-E file format).
- C.2.5 Security Classification Requirement for individuals accomplishing this statement of work is UNCLASSIFIED.
- C.3 BASE EFFORT: The contractor, acting as an independent contractor and not as an agent of the Government, shall provide the necessary personnel, facilities, materials, and services to complete the effort described below.

#### C.3.1 Task: Design

- C.3.1.1 The contractor shall generate and deliver (in accordance with paragraph C.3.6.6 (Data Item A006)) Computer Aided Design (CAD) models and detailed drawings of a compact, low-cost, dynamic deflection instrumentation system in support of Army projects managed by TARDEC. Format for CAD data shall be delivered in either Initial Graphics Exchange Specification (IGES), or Pro/Engineer. The contractor shall also deliver the CAD data in .stp file format. The drawings shall contain detailed attachment specifications (Mass properties, material specifications, tolerances, manufacturing processes and details, fastener details, weld details, and quality assurance checks) and detailed repair/replacement plans for potential damaged parts. The contractor shall incorporate the following requirements into its design:
- C.3.1.1.1 Compact: The instrumentation system shall be compact enough to fit inside a vehicle system without interrupting the other instrumentation and standard equipment.
- C.3.1.1.2 Readings: The instrumentation system shall have the capability to measure deformation from several locations on a flooring test fixture or vehicle during a blast event. The instrumentation system shall have the capability to capture raw data related to dynamic deflection and the time the deflection happens as follows:

#### Speed:

Threshold: The instrumentation system shall have the capability to capture a minimum of two (2) readings per millisecond per point over as much surface of a flooring test fixture or vehicle as possible.

Objective: The instrumentation system shall have the capability to capture thirty (30) readings per millisecond per point over as much surface of a flooring test fixture or vehicle as possible.

#### Spacing:

Threshold: The instrumentation system shall have the capability to capture readings along a minimum of three (3) lines across the surface of a flooring test fixture or vehicle. Each line shall contain a minimum of 300 points, with one-quarter (\'bc) inch spacing

Objective: The instrumentation system shall have the capability to capture readings along one-hundred and ninety-two (192) lines across the surface of a flooring test fixture or vehicle. Each line shall contain a minimum of 300 points, with one-quarter (\'bc) inch spacing between points.

Vertical Accuracy: The readings captured by the instrumentation system shall be accurate to +/- 0.5mm.

Layout: The assumed reading layout is depicted in Section J, attachment 001 in a non-scaled 4X4 box representative of the surface of a flooring test fixture or vehicle.

- C.3.1.1.4 Mounting: The instrumentation system shall have the capability to be mounted for use on a flooring test fixture that is approximately ten feet (10ft) in length by ten feet (10ft) in width and contains four (4) material samples, which measure 3 feet (3ft) in length by three feet (3ft) in width each. The instrumentation system shall have the capability to be mounted so as to measure the dynamic deflection in each material sample during a blast event. The contractor shall present its mounting strategy for both a flooring test fixture and a vehicle structure.
- C.3.1.1.5 Blast Shielding: The instrumentation system shall have the capability to withstand damage from blast impulse and debris without impeding the ability to capture data.

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#### Name of Offeror or Contractor:

- C.3.2 Task: Verification: The contractor shall verify the designs capability to capture raw data related to dynamic deflection and the time the deflection happens through executing preliminary impulse testing on the instrumentation system. The contractor shall record the results and the method(s) used for verification, including any necessary software or other supporting hardware, within the Scientific and Technical Report, in accordance with paragraph C.3.6.3 (Data Item A003). The contractor shall also deliver an Engineering Design Test Plan on the instrumentation system that will provide enough test data to prove the system collects and captures the deformation and time data correctly, in accordance with paragraph C.3.6.5 (Data Item A005).
- C.3.3 Task: Finite Element Analysis: The contractor shall perform Finite Element Analysis (FEA) on the instrumentation system based on the design which meets the requirements above, and shall record all criteria and results within the Scientific and Technical report, in accordance with paragraph C.3.6.3 (Data Item A003).
- C.3.4 Task: Scientific Report: Within the Scientific and Technical report and in accordance with paragraph C.3.6.3 (Data Item A003), the contractor shall record all information generated in the design process, including design considerations and requirements trade-offs, raw data, rationale behind the system design to include finite element analysis (FEA) and design criteria, lessons learned, quality system checks and information regarding system performance during blast events. The contractor shall also include a bill of materials, containing material properties and quantities for all components of the instrumentation system, and a manufacturing process guide, with detailed assembly instructions.

#### C.3.5 Meetings

- C.3.5.1 The contractor shall host a Start of Work Meeting, via teleconference, no later than ten (10) days after contract award. The contractor shall, at a minimum, invite the Contracting Officer's Representative (COR) identified in Section G of this contract, the Contract Specialist identified on the face page of this contract, and the Administrative Contracting Officer (ACO) identified in Section G of this contract. The contractor shall deliver meeting minutes in accordance with paragraph C.3.6.4 (Data Item A004).
- C.3.5.2 The contractor shall host a 20% Design Review Meeting via teleconference, no later than sixty (60) days after contract award, to review the design solution, at 20% completion, along with the completed FEA results. The contractor shall, at a minimum, invite the COR identified in Section G of this contract and the technical subject matter experts (SMEs) from TARDEC. The contractor shall deliver the presentation materials, in accordance with paragraph C.3.6.1 (Data Item A001), and meeting minutes, in accordance with paragraph C.3.6.4 (Data Item A004).
- C.3.5.3 The contractor shall host an 80% Design Review Meeting at the contractors facility, no later than ninety (90) days after contract award, to review the design solution, at 80% completion, along with the completed FEA results. The contractor shall, at a minimum, invite the COR identified in Section G of this contract and the technical subject matter experts (SMEs) from TARDEC. The contractor shall deliver the presentation materials, in accordance with paragraph C.3.6.1 (Data Item A001), and meeting minutes, in accordance with paragraph C.3.6.4 (Data Item A004).
- C.3.5.4 The contractor shall host a Test and Instrumentation Plan Review Meeting via teleconference, no later than one hundred (100) days after contract award, to review utilization and verification of the instrumentation system during a blast event. The contractor shall, at a minimum, invite the COR identified in Section G of this contract and the technical subject matter experts (SMEs) from TARDEC. The contractor shall deliver the presentation materials, in accordance with paragraph C.3.6.1 (Data Item A001), and meeting minutes, in accordance with paragraph C.3.6.4 (Data Item A004).

#### C.3.6 Deliverables

- C.3.6.1 Presentation Materials: The Contractor shall deliver presentation materials in accordance with CDRL Data Item No A001.
- C.3.6.2 Contractor's Progress Status and Management Reports: The contractor shall deliver progress updates in accordance with CDRL Data Item No A002.
- C.3.6.3 Scientific and Technical Reports: The Contractor shall deliver a Draft and a Final Scientific and Technical Report in accordance with CDRL Data Item No. A003.
- C.3.6.4 Record of Meeting Minutes: The Contractor shall deliver meeting minutes in accordance with CDRL Data Item No. A004.
- C.3.6.5 Engineering Design Test Plan: The Contractor shall deliver an instrumentation system test plan in accordance with CDRL Data Item No. A005.
- C.3.6.6 Drawings/Models: The contractor shall deliver CAD Models for the instrumentation system in accordance with CDRL Data Item No.
- C.4 <u>OPTION EFFORT</u>: If exercised, the contractor, acting as an independent contractor and not as an agent of the Government, shall provide the necessary personnel, facilities, materials, and services to complete the option effort described below.

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- C.4.1.1 The contractor shall fabricate one (1) instrumentation system based on the final design generated during the base effort. The contractor shall be responsible for all materials required to build the instrumentation system. The contractor shall deliver the complete instrumentation system to TARDEC for use during blast tests, in accordance with paragraph C.4.2.1.
- C.4.1.2 Once the final build is complete, the contractor shall update the design information, bill of materials, and manufacturing process guide generated during the base effort and deliver within the Technical Report Addendum, in accordance with paragraph C.4.2.2. The bill of materials shall contain material properties and quantities for all parts of the instrumentation system. The manufacturing process guide shall contain all details on how to build and assembly the instrumentation system.
- C.4.2 Option Deliverables:
- C.4.2.1 Instrumentation System Prototype: If the option effort is exercised, the contractor shall deliver one complete instrumentation system, in accordance with the delivery instructions in Section F and the packaging and marking instructions in Section D, no later than forty-five (45) days after the option is exercised.
- C.4.2.2 Technical Report Addendum: If the option effort is exercised, the contractor shall deliver an Addendum to the Final Technical Report in accordance with CDRL Data Item A003.

\*\*\* END OF NARRATIVE C0001 \*\*\*

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#### Name of Offeror or Contractor:

SECTION D - PACKAGING AND MARKING

	Regulatory Cite	Title	Date
D-1	52.247-4016	HEAT TREATMENT AND MARKING OF WOOD PACKAGING MATERIALS	AUG/2005

Boxes/pallets and any wood used as inner packaging made of non-manufactured wood shall be heat-treated. All non-manufactured wood used in packaging shall be heat treated to a core temperature of 56 degrees Celsius for a minimum of 30 minutes. The box/pallet manufacturer and the manufacturer of wood used as inner packaging shall be affiliated with an inspection agency accredited by the board of review of the American Lumber Standard Committee. The box/pallet manufacturer and the manufacturer of wood used as inner packaging shall ensure traceability to the original source of heat treatment.

Marking. Each box/pallet shall be marked to show the conformance to the International Plant Protection Convention Standard. The quality mark shall be placed on both ends of the outer packaging, between the end cleats or end battens; on two sides of the pallet. Foreign manufacturers shall have the heat treatment of non-manufactured wood products verified in accordance with their National Plant Protection Organization's compliance program. In addition, wood used as dunnage for blocking and bracing shall be ordered with ALSC certified marking for dunnage or the markings may be applied locally at two foot intervals.

[End of Clause]

#### D.1 PACKAGING & PACKING

D.1.1 The contractor shall package and pack all items deliverable under this contract in accordance with standard commercial practice to ensure arrival at destination without damage or loss.

#### D.2 MARKING

- D.2.1 Technical Data Marking: The contractor shall ensure that all technical data, deliverable under this contract, is identified by (1) CONTRACT NUMBER; (2) CONTRACTOR NAME AND ADDRESS; and, where applicable (3) THE NAME AND ADDRESS OF THE SUBCONTRACTOR WHO GENERATED THE DATA.
- D.2.2 Materials and Hardware Marking: The contractor shall mark or tag all materials and hardware required to be delivered (if any) under this contract with the following information:
  - 1. TACOM CONTRACT NUMBER
  - 2. CONTRACTOR'S NAME
  - 3. CONTRACTOR'S ADDRESS
  - 4. A DESCRIPTION OF MATERIAL/HARDWARE

\*\*\* END OF NARRATIVE D0001 \*\*\*

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#### Name of Offeror or Contractor:

SECTION E - INSPECTION AND ACCEPTANCE

	Regulatory Cite	Title	Date
E-1	52.246-3	INSPECTION OF SUPPLIESCOST-REIMBURSEMENT	MAY/2001
E-2	52.246-5	INSPECTION OF SERVICESCOST-REIMBURSEMENT	APR/1984
E-3	52.246-8	INSPECTION OF RESERACH AND DEVELOPMENTCOST REIMBURSEMENT (MAY 2001) ALTERNATE I (APR 1984)	APR/1984
E-4	(52.246-4009) (TACOM)	INSPECTION AND ACCEPTANCE POINTS: DESTINATION	FEB/1995

Inspection and acceptance of supplies offered under this purchase order shall take place as specified here. Inspection: DESTINATION. Acceptance: DESTINATION.

[End of Clause]

#### E.1 INSPECTION & ACCEPTANCE POINT

E.1.1 Inspection and acceptance of all deliverables under this contract shall be made at DESTINATION by the Contracting Officer or his duly authorized representative. The determination that the deliverables are complete and conform to the requirements of the contract will be made by the Contracting Officer's Representative (COR), to assure the work and the results thereof are in accordance with the terms of the contract.

\*\*\* END OF NARRATIVE E0001 \*\*\*

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#### Name of Offeror or Contractor:

SECTION F - DELIVERIES OR PERFORMANCE

	Regulatory Cite	Title	Date
F-1	52.242-15	STOP-WORK ORDER (AUG 1989) ALTERNATE I (APR 1984)	APR/1984
F-2	52.242-17	GOVERNMENT DELAY OF WORK	APR/1984
F-3	52.247-34	F.O.B. DESTINATION	NOV/1991
F-4	52.247-55	F.O.B. POINT FOR DELIVERY OF GOVERNMENT-FURNISHED PROPERTY	JUN/2003
F-5	252.211-7003	ITEM IDENTIFICATION AND VALUATION (JUN 2011) ALTERNATE I (DEC	DEC/2011
		2011)	
F-6	252.211-7007	REPORTING OF GOVERNMENT-FURNISHED EQUIPMENT IN THE DOD ITEM UNIQUE	NOV/2008
		IDENTIFICATION (IUID) REGISTRY	

#### F.1 PERIOD OF PERFORMANCE

- F.1.1 Performance - Base Effort - SubCLIN 0001AA: The period of performence for the base effort of this contract shall be twenty-four (24) months after contract award date, including delivery of the Final Technical Report, in accordance with CDRL Data Item
- F.1.2 Performance - Option Effort - SubCLIN 0001AB: The period of performence for the option effort of this contract, if exercised, shall be twenty-four (24) months from date of option exercise, including submission of the Addendum to the Final Technical Report, in accordance with CDRL Data Item A003.
- If there is any conflict between Section B and Section F of this contract, Section F will prevail. Questions of interpretation shall be resolved by the Government Procuring Contracting Officer.
- F.2 DELIVERY POINT (TACOM)
- All deliveries shall be made in accordance with the Contract, the Contract Data Requirements List, Attachment A, or as otherwise directed by the Contracting Officer or authorized representative and shall be packaged and marked in accordance with Section
- F.2.2 Unless otherwise directed elsewhere in this contract , any deliveries requiring a physical address shall be shipped to:

U.S. Army Tank-Automotive and Armaments Command 6501 E. Eleven Mile Road ATTN: Heather M. Masden / AMSRD-TAR-D / MS 263

Warren, MI 48397-5000

F.3 METHOD OF DELIVERY: All deliveries shall be made on an FOB Destination basis.

\*\*\* END OF NARRATIVE F0001 \*\*\*

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#### Name of Offeror or Contractor:

SECTION G - CONTRACT ADMINISTRATION DATA

Regulatory Cite \_\_\_\_\_ Title \_\_\_\_ Date

G-1 52.242-4016 COMMUNICATIONS MAY/2000

Communications on technical matters pertaining to the contract shall be direct between the contractor and the Technical Representative. Communications for the Technical Representative shall be addressed to:

Name: Heather M. Masden

E-mail: heather.m.masden.civ@mail.mil

The Administrative Contracting Officer's (ACO) name and email address are also provided if known at this time:

ACO: Elda Villarreal E-mail: Elda.Villarreal@dcma.mil

Please see the appointment letters prepared at time of contract award for functions the Technical Representative and ACO will perform on this contract.

[End of Clause]

G-2 252.204-0005 PAYMENT INSTRUCTIONS FOR THE DEFENSE FINANCE AND ACCOUNTING SERVICE SEP/2009

(DFARS PGI) (DFAS) - Line Item Specific: by Cancellation Date

The payment office shall make payment using the ACRN with the earliest cancellation date first, exhausting all funds in that ACRN before disbursing funds from the next. In the event there is more than one ACRN associated with the same cancellation date, the payment amount shall be disbursed from each ACRN with the same cancellation date in the same proportion as the amount of funding obligated for each ACRN with the same cancellation date.

[End of Clause]

G-3 52.227-4004 RELEASE OF INFORMATION OCT/2003

(TACOM)

The contractor shall ensure that he complies with the requirements of Chapter 5, page 22, paragraph 5-48, of AR 360-1, The Army Public Affairs Program, dated 15 Sep 2000, prior to contemplated release of any procurement information. Approval of the Contracting Officer is required prior to release of any such information. AR 360-1 may be found at

 $www.asaie.army.mil/Public/IE/Toolbox/documents/r360\_1.pdf$ 

[End of Clause]

- G.1 WIDE AREA WORKFLOW (WAWF) NOTIFICATION
- G.1.1 The contractor must submit cost vouchers, along with corresponding backup data and information, for payment under this contract.
- G.1.2 The contractor must notify the <u>cognizant DCAA office</u> whenever an <u>interim voucher</u> is placed into WAWF for processing and payment. This notification is to ensure timely processing and payment for the voucher. DCAA needs to review the interim voucher and approve.
- G.1.3 The contractor must notify the <u>Administrative Contracting Officer (ACO)</u> by e-mail whenever a <u>final voucher</u> is placed into WAWF for processing and payment. This notification is to ensure timely processing and payment for the voucher. The ACO needs to review the final voucher and approve.
- G.1.4 For further billing instructions, see DFARS clause 252.232-7006, Wide Area WorkFlow Payment Instructions, and DFARS clause 252.232-7003, Electronic Submission of Payment Requests.

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N	ame	of	Offeror	or C	Contra	ctor:

SECTION	н	_	CDECTAI.	CONTRACT	REQUIREMENTS

	Regulatory Cite	Title		
H-1	52.204-4005	REQUIRED USE OF ELECTRONIC CONTRACTING		AUG/2012

- (a) All contract awards, modifications and delivery orders issued by Army Contracting Command Warren (DTA) will be issued electronically. The contractor has the option to receive these actions either via the Worldwide Web (WWW) or Electronic Data Interchange (EDI). Many provisions/clauses that appear "by reference," meaning only clause titles and regulation site are listed; their full texts can be found at the website \\*HYPERLINK "http://farsite.hill.af.mil/"http://farsite.hill.af.mil/"
- (b) In order to be eligible to receive an award under this solicitation, the successful offeror must be registered with the Department of Defense (DOD) System for Award Management (SAM). The SAM registration process may be done electronically at the World Wide Web (WWW) site: \\*HYPERLINK "https://www.sam.gov/portal/public/SAM"https://www.sam.gov/portal/public/SAM. (In order to be registered to use EDI, you must use the long form for registration. Certification information, including information on the EDI 838 TPP, must be furnished to the Contracting Officer within 60 calendar days after contract award to complete networking requirements within the Government.)
- (c) Worldwide Web Distribution. The contractor will receive an electronic Notice of the Award, Modification, or Delivery Order via e-mail. If you choose the WWW option, you must download the file from the appropriate Army Contracting Command Warren webpage:

Warren: \\*HYPERLINK

- "http://contracting.tacom.army.mil/CFDATA/AWARDS/AWARD\_RPT01.cfm"http://contracting.tacom.army.mil/CFDATA/AWARDS/AWARD\_RPT01.cfm

  Rock Island JMTC: \\*HYPERLINK "https://acquisition.army.mil/asfi/"https://acquisition.army.mil/asfi/

  Red River Army Depot: \\*HYPERLINK "https://acquisition.army.mil/asfi/"https://acquisition.army.mil/asfi/

  Anniston Army Depot: \\*HYPERLINK "https://acquisition.army.mil/asfi/"https://acquisition.army.mil/asfi/
- (d) Electronic Data Interchange. If you choose to receive contract awards, modifications and delivery orders through EDI, they will be delivered electronically via the Federal Acquisition Network (FACNET). Federal Standard Version 3050 of Standard X12 from the American National Standards Institute (ANSI) will be used as the format for these electronic transactions.
- (1) You must complete the EDI 838 Trading Partner Profile, and must agree (i) to subcontract with a DoD certified VAN or Value Added Service (VAS) provider, or (ii) to become DoD certified as a Value Added Network (VAN). The EDI 838 Training Partner Profile is contained in the basic SAM registration form and includes portions of the registration form which are titled "Optional".
- (2) You must select a VAN from the official DoD approved list. DoD Certified VANs are listed at \\*HYPERLINK "http://www.acq.osd.mil/dpap/ebiz/VANs.htm" <a href="http://www.acq.osd.mil/dpap/ebiz/VANs.htm">http://www.acq.osd.mil/dpap/ebiz/VANs.htm</a>. If your VAN is later removed from the official list, or if you voluntarily drop your initially selected VAN, then you must switch to a VAN that remains on the official DoD approved list. You must maintain an active account on a DoD approved VAN for the entire duration of the contract, beginning no later than the 60th day after award.
- (e) Unless otherwise specified elsewhere in the contract, all data items you are required to provide under this contract must be submitted electronically. Please go to the following webpage for detailed information about submitting your offer electronically: \\*HYPERLINK "http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm" http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm
- (f) Additional information can be obtained by sending a message to: usarmy.detroit.acc.mbx.wrn-web-page@mail.mil or by calling (586) 282-7059.

#### SPECIAL PROVISIONS

#### H.1 OPTION CLIN

H.1.1 The Government shall have the unilateral right to exercise an option for the effort referenced in Section C.4. The Government may exercise this option at any time after contract award but no later than twelve (12) months after contract award. If exercised, the option effort will be awarded on a Cost-reimbursement basis. The period of performance of the option effort will be during the twelve (12) months following the date of option exercise.

#### H.2 SERVICES TO BE PERFORMED:

H.2.1 Contractor personnel rendering the services under this contract are not subject, by contract terms or in the manner of its administration, to the supervision and control usually prevailing in relationships between the Government and its employees. The

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contractor further agrees to refrain from any activity that will make their personnel appear, in effect, to be Government Employees.

\*\*\* END OF NARRATIVE H0001 \*\*\*

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SECTION I - CONTRACT CLAUSES

	Regulatory Cite	Title	Date
I-1	52.202-1	DEFINITIONS	JAN/2012
I-2	52.203-3	GRATUITIES	APR/1984
I-3	52.203-5	COVENANT AGAINST CONTINGENT FEES	APR/1984
I-4	52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT	SEP/2006
I-5	52.203-7	ANTI-KICKBACK PROCEDURES	OCT/2010
I-6	52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY	JAN/1997
I-7	52.203-10	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY	JAN/1997
I-8	52.203-12	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	OCT/2010
I-9	52.204-4	PRINTED OR COPIED DOUBLE-SIDED ON POSTCONSUMER FIBER CONTENT PAPER	MAY/2011
I-10	52.204-10	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS	AUG/2012
I-11	52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	DEC/2010
I-12	52.211-5	MATERIAL REQUIREMENTS	AUG/2000
I-13	52.211-15	DEFENSE PRIORITY AND ALLOCATION REQUIREMENTS	APR/2008
I-14	52.215-2	AUDIT AND RECORDSNEGOTIATIONS	OCT/2010
I-15	52.215-2	AUDIT AND RECORDSNEGOTIATIONS (OCT 2010) ALTERNATE II (APR 1998)	APR/1998
I-16	52.215-8	ORDER OF PRECEDENCEUNIFORM CONTRACT FORMAT	OCT/1997
I-17	52.215-14	INTEGRITY OF UNIT PRICES (OCT 2010) ALTERNATE I (OCT 1997)	OCT/1997
I-18	52.215-23	LIMITATIONS ON PASS-THROUGH CHARGES	OCT/2009
I-19	52.216-11	COST CONTRACTNO FEE	APR/1984
I-20	52.216-11	COST CONTRACTNO FEE (APR 1984) ALTERNATE I (APR 1984)	APR/1984
I-21	52.219-8	UTILIZATION OF SMALL BUSINESS CONCERNS	JAN/2011
I-22	52.222-1	NOTICE TO THE GOVERNMENT OF LABOR DISPUTES	FEB/1997
I-23	52.222-19	CHILD LABORCOOPERATION WITH AUTHORITIES AND REMEDIES	MAR/2012
I-24	52.222-20	WALSH-HEALEY PUBLIC CONTRACTS ACT	OCT/2010
I-25	52.222-21	PROHIBITION OF SEGREGATED FACILITIES	FEB/1999
I-26	52.222-26	EQUAL OPPORTUNITY	MAR/2007
I-27	52.222-35	EQUAL OPPORTUNITY FOR VETERANS	SEP/2010
I-28	52.222-36	AFFIRMATIVE ACTION FOR WORKERS WITH DISABILITIES	OCT/2010
I-29	52.222-37	EMPLOYMENT REPORTS ON VETERANS	SEP/2010
I-30	52.222-40	NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT	DEC/2010
I-31	52.222-50	COMBATING TRAFFICKING IN PERSONS	FEB/2009
I-32	52.222-54	EMPLOYMENT ELIGIBILITY VERIFICATION	JUL/2012
I-33	52.223-6	DRUG-FREE WORKPLACE	MAY/2001
I-34	52.223-18	ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING	AUG/2011
I-35	52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	JUN/2008
I-36	52.227-1	AUTHORIZATION AND CONSENT	DEC/2007
I-37	52.227-2	NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENT	DEC/2007
I-38	52.227-3	PATENT INDEMNITY	APR/1984
I-39	52.228-7	INSURANCELIABILITY TO THIRD PERSONS	MAR/1996
I-40	52.232-1	PAYMENTS	APR/1984
I-41	52.232-8	DISCOUNTS FOR PROMPT PAYMENT	FEB/2002
I-42	52.232-9	LIMITATION ON WITHHOLDING OF PAYMENTS	APR/1984
I-43	52.232-11	EXTRAS	APR/1984
I-44	52.232-17	INTEREST	OCT/2010
I-45	52.232-20	LIMITATION OF COST	APR/1984
I-46	52.232-23	ASSIGNMENT OF CLAIMS (JAN 1986) ALTERNATE I (APR 1984)	APR/1984
I-47	52.232-25	PROMPT PAYMENT	OCT/2008
I-48	52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFERCENTRAL CONTRACTOR REGISTRATION	OCT/2003
I-49	52.233-1	DISPUTES	JUL/2002
I-50	52.233-3	PROTEST AFTER AWARD (AUG 1996) ALTERNATE I (JUN 1985)	JUN/1985
I-51	52.233-4	APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM	OCT/2004
I-52	52.242-1	NOTICE OF INTENT OF DISALLOW COSTS	APR/1984
I-53	52.242-13	BANKRUPTCY	JUL/1995
I-54	52.243-2	CHANGES - COST REIMBURSEMENT (AUG 1987) ALTERNATE II (APR 1984)	APR/1984
I-55	52.244-5	COMPETITION IN SUBCONTRACTING	DEC/1996
I-56	52.245-1	GOVERNMENT PROPERTY (APR 2012) ALTERNATE II (APR 2012)	APR/2012
I-57	52.245-9	USE AND CHARGES	APR/2012
I-58	52.246-23	LIMITATION OF LIABILITY	FEB/1997

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I-59	52.247-63	PREFERENCE FOR U.SFLAG AIR CARRIERS	JUN/2003
I-60	52.247-68	REPORT OF SHIPMENT (REPSHIP)	FEB/2006
I-61	52.249-5	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (EDUCATIONAL AND OTHER	SEP/1996
		NONPROFIT INSTITUTIONS)	
I-62	52.253-1	COMPUTER GENERATED FORMS	JAN/1991
I-63	252.201-7000	CONTRACTING OFFICER'S REPRESENTATIVE	DEC/1991
I-64	252.203-7000	REQUIREMENTS RELATING TO COMPENSATION OF FORMER DOD OFFICIALS	SEP/2011
I-65	252.203-7001	PROHIBITION ON PERSONS CONVICTED OF FRAUD OR OTHER DEFENSE-CONTRACT-RELATED FELONIES	DEC/2008
I-66	252.203-7002	REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS	JAN/2009
I-67	252.204-7000	DISCLOSURE OF INFORMATION	DEC/1991
I-68	252.204-7002	PAYMENT FOR SUBLINE ITEMS NOT SEPARATELY PRICED	DEC/1991
I-69	252.204-7003	CONTROL OF GOVERNMENT PERSONNEL WORK PRODUCT	APR/1992
I-70	252.204-7006	BILLING INSTRUCTIONS	OCT/2005
I-71	252.204-7008	EXPORT-CONTROLLED ITEMS	APR/2010
I-72	252.209-7004	SUBCONTRACTING WITH FIRMS THAT ARE OWNED OR CONTROLLED BY THE GOVERNMENT OF A TERRORIST COUNTRY	DEC/2006
I-73	252.215-7000	PRICING ADJUSTMENTS	DEC/1991
I-74	252.217-7012	LIABILITY AND INSURANCE	AUG/2003
I-75	252.225-7002	QUALIFYING COUNTRY SOURCES AS SUBCONTRACTORS	JUN/2012
I-76	252.225-7012	PREFERENCE FOR CERTAIN DOMESTIC COMMODITIES	JUN/2012
I-77	252.225-7013	DUTY-FREE ENTRY	JAN/2012
I-78	252.225-7015	RESTRICTION ON ACQUISITION OF HAND OR MEASURING TOOLS	JUN/2005
I-79	252.225-7016	RESTRICTION ON ACQUISITION OF BALL AND ROLLER BEARINGS	JUN/2011
I-80	252.225-7021	TRADE AGREEMENTS	JUN/2012
I-81	252.225-7033	WAIVER OF UNITED KINGDOM LEVIES	APR/2003
I-82	252.226-7001	UTILIZATION OF INDIAN ORGANIZATIONS, INDIAN-OWNED ECONOMIC ENTERPRISES, AND NATIVE HAWAIIAN SMALL BUSINESS CONCERNS	SEP/2004
I-83	252.227-7013	RIGHTS IN TECHNICAL DATANONCOMMERCIAL ITEMS	FEB/2012
I-84	252.227-7014	RIGHTS IN NONCOMMERCIAL COMPUTER SOFTWARE AND NONCOMMERCIAL COMPUTER SOFTWARE DOCUMENTATION	FEB/2012
I-85	252.227-7015	TECHNICAL DATACOMMERCIAL ITEMS	DEC/2011
I-86	252.227-7016	RIGHTS IN BID OR PROPOSAL INFORMATION	JAN/2011
I-87	252.227-7019	VALIDATION OF ASSERTED RESTRICTIONSCOMPUTER SOFTWARE	SEP/2011
I-88	252.227-7020	RIGHTS IN SPECIAL WORKS	JUN/1995
I-89	252.227-7027	DEFERRED ORDERING OF TECHNICAL DATA OR COMPUTER SOFTWARE	APR/1988
I-90	252.227-7030	TECHNICAL DATAWITHHOLDING OF PAYMENT	MAR/2000
I-91	252.227-7037	VALIDATION OF RESTRICTIVE MARKINGS ON TECHNICAL DATA	JUN/2012
I-92	252.227-7039	PATENTSREPORTING OF SUBJECT INVENTIONS	APR/1990
I-93	252.231-7000	SUPPLEMENTAL COST PRINCIPLES	DEC/1991
I-94	252.232-7003	ELECTRONIC SUBMISSION OF PAYMENT REQUESTS AND RECEIVING REPORTS	JUN/2012
I-95	252.232-7010	LEVIES ON CONTRACT PAYMENTS	DEC/2006
I-96	252.235-7011	FINAL SCIENTIFIC OR TECHNICAL REPORT	NOV/2004
I-97	252.237-7010	PROHIBITION ON INTERROGATION OF DETAINEES BY CONTRACTOR PERSONNEL	NOV/2010
I-98	252.242-7005	CONTRACTOR BUSINESS SYSTEMS	FEB/2012
I-99	252.242-7006	ACCOUNTING SYSTEM ADMINISTRATION	FEB/2012
I-100	252.243-7001	PRICING OF CONTRACT MODIFICATIONS	DEC/1991
I-101	252.243-7002	REQUESTS FOR EQUITABLE ADJUSTMENT	MAR/1998
I-102	252.244-7000	SUBCONTRACTS FOR COMMERCIAL ITEMS AND COMMERCIAL COMPONENTS (DOD CONTRACTS)	JUN/2012
I-103	252.244-7001	CONTRACTOR PURCHASING SYSTEM ADMINISTRATION	JUN/2012
I-104	252.245-7001	TAGGING, LABELING, AND MARKING OF GOVERNMENT-FURNISHED PROPERTY	APR/2012
I-105	252.245-7002	REPORTING LOSS OF GOVERNMENT PROPERTY	APR/2012
I-106	252.245-7003	CONTRACTOR PROPERTY MANAGEMENT SYSTEM ADMINISTRATION	APR/2012
I-107	252.246-7000	MATERIAL INSPECTION AND RECEIVING REPORT	MAR/2008
I-108	252.246-7001	WARRANTY OF DATA	DEC/1991
I-109	252.247-7023	TRANSPORTATION OF SUPPLIES BY SEA	MAY/2002
I-110	252.247-7024	NOTIFICATION OF TRANSPORTATION OF SUPPLIES BY SEA	MAR/2000
I-111	52.216-7	ALLOWABLE COST AND PAYMENT	JUN/2011

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- (1) The Government will make payments to the Contractor when requested as work progresses, but (except for small business concerns) not more often than once every 2 weeks, in amounts determined to be allowable by the Contracting Officer in accordance with Federal Acquisition Regulation (FAR) Subpart 31.2 in effect on the date of this contract and the terms of this contract. The Contractor may submit to an authorized representative of the Contracting Officer, in such form and reasonable detail as the representative may require, an invoice or voucher supported by a statement of the claimed allowable cost for performing this contract.
- (2) Contract financing payments are not subject to the interest penalty provisions of the Prompt Payment Act. Interim payments made prior to the final payment under the contract are contract financing payments, except interim payments if this contract contains Alternate I to the clause at 52.232-25.
- (3) The designated payment office will make interim payments for contract financing on the 30th day after the designated billing office receives a proper payment request. In the event that the Government requires an audit or other review of a specific payment request to ensure compliance with the terms and conditions of the contract, the designated payment office is not compelled to make payment by the specified due date.
- (b) Reimbursing costs.
- (1) For the purpose of reimbursing allowable costs (except as provided in subparagraph (b)(2) of this clause, with respect to pension, deferred profit sharing, and employee stock ownership plan contributions), the term costs includes only --
- (i) Those recorded costs that, at the time of the request for reimbursement, the Contractor has paid by cash, check, or other form of actual payment for items or services purchased directly for the contract;
- (ii) When the Contractor is not delinquent in paying costs of contract performance in the ordinary course of business, costs incurred, but not necessarily paid, for --
- (A) Supplies and services purchased directly for the contract and associated financing payments to subcontractors, provided payments determined due will be made
  - (1) In accordance with the terms and conditions of a subcontract or invoice; and
  - (2) Ordinarily within 30 days of the submission of the Contractors payment request to the Government;
  - (B) Materials issued from the Contractors inventory and placed in the production process for use on the contract;
  - (C) Direct labor;
  - (D) Direct travel;
  - (E) Other direct in-house costs; and
- (F) Properly allocable and allowable indirect costs, as shown in the records maintained by the Contractor for purposes of obtaining reimbursement under Government contracts; and
  - (iii) The amount of financing payments that have been paid by cash, check or other form of payment to subcontractors.
  - (2) Accrued costs of Contractor contributions under employee pension plans shall be excluded until actually paid unless
    - (i) The Contractors practice is to make contributions to the retirement fund quarterly or more frequently; and
- (ii) The contribution does not remain unpaid 30 days after the end of the applicable quarter or shorter payment period (any contribution remaining unpaid shall be excluded from the Contractors indirect costs for payment purposes).
- (3) Notwithstanding the audit and adjustment of invoices or vouchers under paragraph (g) of this clause, allowable indirect costs under this contract shall be obtained by applying indirect cost rates established in accordance with paragraph (d) of this clause.
- (4) Any statements in specifications or other documents incorporated in this contract by reference designating performance of services or furnishing of materials at the Contractors expense or at no cost to the Government shall be disregarded for purposes of cost-reimbursement under this clause.
- (c) Small business concerns. A small business concern may receive more frequent payments than every 2 weeks.
- (d) Final indirect cost rates.
  - (1) Final annual indirect cost rates and the appropriate bases shall be established in accordance with Subpart 42.7 of the Federal

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Acquisition Regulation (FAR) in effect for the period covered by the indirect cost rate proposal.

- (2)(i) The Contractor shall submit an adequate final indirect cost rate proposal to the Contracting Officer (or cognizant Federal agency official) and auditor within the 6-month period following the expiration of each of its fiscal years. Reasonable extensions, for exceptional circumstances only, may be requested in writing by the Contractor and granted in writing by the Contracting Officer. The Contractor shall support its proposal with adequate supporting data.
- (ii) The proposed rates shall be based on the Contractors actual cost experience for that period. The appropriate Government representative and the Contractor shall establish the final indirect cost rates as promptly as practical after receipt of the Contractors proposal.
- (iii) An adequate indirect cost rate proposal shall include the following data unless otherwise specified by the cognizant Federal agency official:
  - (A) Summary of all claimed indirect expense rates, including pool, base, and calculated indirect rate.
- (B) General and Administrative expenses (final indirect cost pool). Schedule of claimed expenses by element of cost as identified in accounting records (Chart of Accounts).
- (C) Overhead expenses (final indirect cost pool). Schedule of claimed expenses by element of cost as identified in accounting records (Chart of Accounts) for each final indirect cost pool.
- (D) Occupancy expenses (intermediate indirect cost pool). Schedule of claimed expenses by element of cost as identified in accounting records (Chart of Accounts) and expense reallocation to final indirect cost pools.
  - (E) Claimed allocation bases, by element of cost, used to distribute indirect costs.
  - (F) Facilities capital cost of money factors computation.
  - (G) Reconciliation of books of account (i.e., General Ledger) and claimed direct costs by major cost element.
- (H) Schedule of direct costs by contract and subcontract and indirect expense applied at claimed rates, as well as a subsidiary schedule of Government participation percentages in each of the allocation base amounts.
  - (I) Schedule of cumulative direct and indirect costs claimed and billed by contract and subcontract.
- (J) Subcontract information. Listing of subcontracts awarded to companies for which the contractor is the prime or upper-tier contractor (include prime and subcontract numbers; subcontract value and award type; amount claimed during the fiscal year; and the subcontractor name, address, and point of contact information).
- (K) Summary of each time-and-materials and labor-hour contract information, including labor categories, labor rates, hours, and amounts; direct materials; other direct costs; and, indirect expense applied at claimed rates.
  - (L) Reconciliation of total payroll per IRS form 941 to total labor costs distribution.
  - (M) Listing of decisions/agreements/approvals and description of accounting/organizational changes.
  - (N) Certificate of final indirect costs (see 52.242-4, Certification of Final Indirect Costs).
- (0) Contract closing information for contracts physically completed in this fiscal year (include contract number, period of performance, contract ceiling amounts, contract fee computations, level of effort, and indicate if the contract is ready to close).
- (iv) The following supplemental information is not required to determine if a proposal is adequate, but may be required during the audit process:
  - (A) Comparative analysis of indirect expense pools detailed by account to prior fiscal year and budgetary data.
- (B) General Organizational information and Executive compensation for the five most highly compensated executives. See 31.205-6(p). Additional salary reference information is available at \\*HYPERLINK "http://www.whitehouse.gov/omb/procurement\_index\_exec\_comp/"http://www.whitehouse.gov/omb/procurement\_index\_exec\_comp/".
  - (C) Identification of prime contracts under which the contractor performs as a subcontractor.
  - (D) Description of accounting system (excludes contractors required to submit a CAS Disclosure Statement or contractors where the

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description of the accounting system has not changed from the previous year's submission).

- (E) Procedures for identifying and excluding unallowable costs from the costs claimed and billed (excludes contractors where the procedures have not changed from the previous year's submission).
  - (F) Certified financial statements and other financial data (e.g., trial balance, compilation, review, etc.).
  - (G) Management letter from outside CPAs concerning any internal control weaknesses.
- (H) Actions that have been and/or will be implemented to correct the weaknesses described in the management letter from subparagraph (G) of this section.
  - (I) List of all internal audit reports issued since the last disclosure of internal audit reports to the Government.
- (J) Annual internal audit plan of scheduled audits to be performed in the fiscal year when the final indirect cost rate submission is made.
  - (K) Federal and State income tax returns.
  - (L) Securities and Exchange Commission 10-K annual report.
  - (M) Minutes from board of directors meetings.
  - (N) Listing of delay claims and termination claims submitted which contain costs relating to the subject fiscal year.
- (0) Contract briefings, which generally include a synopsis of all pertinent contract provisions, such as: Contract type, contract amount, product or service(s) to be provided, contract performance period, rate ceilings, advance approval requirements, pre-contract cost allowability limitations, and billing limitations.
- (v) The Contractor shall update the billings on all contracts to reflect the final settled rates and update the schedule of cumulative direct and indirect costs claimed and billed, as required in paragraph (d)(2)(iii)(I) of this section, within 60 days after settlement of final indirect cost rates.
- (3) The Contractor and the appropriate Government representative shall execute a written understanding setting forth the final indirect cost rates. The understanding shall specify
  - (i) the agreed-upon final annual indirect cost rates,
  - (ii) the bases to which the rates apply,
  - (iii) the periods for which the rates apply,
  - (iv) any specific indirect cost items treated as direct costs in the settlement, and
  - (v) the affected contract and/or subcontract, identifying any with advance agreements or special terms and the applicable rates.

The understanding shall not change any monetary ceiling, contract obligation, or specific cost allowance or disallowance provided for in this contract. The understanding is incorporated into this contract upon execution.

- (4) Failure by the parties to agree on a final annual indirect cost rate shall be a dispute within the meaning of the Disputes clause.
- (5) Within 120 days (or longer period if approved in writing by the Contracting Officer) after settlement of the final annual indirect cost rates for all years of a physically complete contract, Contractor shall submit a completion invoice or voucher to reflect the settled amounts and rates. The completion invoice or voucher shall include settled subcontract amounts and rates. The prime contractor is responsible for settling subcontractor amounts and rates included in the completion invoice or voucher and providing status of subcontractor audits to the contracting officer upon request.
- (6)(i) If the Contractor fails to submit a completion invoice or voucher within the time specified in paragraph (d)(5) of this clause, the Contracting Officer may--
  - (A) Determine the amounts due to the Contractor under the contract; and
  - (B) Record this determination in a unilateral modification to the contract.

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- (ii) This determination constitutes the final decision of the Contracting Officer in accordance with the Disputes clause.
- (e) Billing rates. Until final annual indirect cost rates are established for any period, the Government shall reimburse the Contractor at billing rates established by the Contracting Officer or by an authorized representative (the cognizant auditor), subject to adjustment when the final rates are established. These billing rates --
  - (1) Shall be the anticipated final rates; and
- (2) May be prospectively or retroactively revised by mutual agreement, at either partys request, to prevent substantial overpayment or underpayment.
- (f) Quick-closeout procedures. Quick-closeout procedures are applicable when the conditions in FAR 42.708(a) are satisfied.
- (g) Audit. At any time or times before final payment, the Contracting Officer may have the Contractors invoices or vouchers and statements of cost audited. Any payment may be --
  - (1) Reduced by amounts found by the Contracting Officer not to constitute allowable costs; or
  - (2) Adjusted for prior overpayments or underpayments.
- (h) Final payment.
- (1) Upon approval of a completion invoice or voucher submitted by the Contractor in accordance with paragraph (d)(5) of this clause, and upon the Contractors compliance with all terms of this contract, the Government shall promptly pay any balance of allowable costs and that part of the fee (if any) not previously paid.
- (2) The Contractor shall pay to the Government any refunds, rebates, credits, or other amounts (including interest, if any) accruing to or received by the Contractor or any assignee under this contract, to the extent that those amounts are properly allocable to costs for which the Contractor has been reimbursed by the Government. Reasonable expenses incurred by the Contractor for securing refunds, rebates, credits, or other amounts shall be allowable costs if approved by the Contracting Officer. Before final payment under this contract, the Contractor and each assignee whose assignment is in effect at the time of final payment shall execute and deliver --
- (i) An assignment to the Government, in form and substance satisfactory to the Contracting Officer, of refunds, rebates, credits, or other amounts (including interest, if any) properly allocable to costs for which the Contractor has been reimbursed by the Government under this contract; and
- (ii) A release discharging the Government, its officers, agents, and employees from all liabilities, obligations, and claims arising out of or under this contract, except --
  - (A) Specified claims stated in exact amounts, or in estimated amounts when the exact amounts are not known;
- (B) Claims (including reasonable incidental expenses) based upon liabilities of the Contractor to third parties arising out of the performance of this contract; provided, that the claims are not known to the Contractor on the date of the execution of the release, and that the Contractor gives notice of the claims in writing to the Contracting Officer within 6 years following the release date or notice of final payment date, whichever is earlier; and
- (C) Claims for reimbursement of costs, including reasonable incidental expenses, incurred by the Contractor under the patent clauses of this contract, excluding, however, any expenses arising from the Contractors indemnification of the Government against patent liability.

(End of Clause)

I-112 52.222-2 PAYMENT FOR OVERTIME PREMIUMS JUL/1990

- (a) The use of overtime is authorized under this contract if the overtime premium does not exceed \$0 or the overtime premium is paid for work --
- (1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;
- (2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;

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- (3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or
  - (4) That will result in lower overall costs to the Government.
- (b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall --
- (1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;
  - (2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;
- (3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and
- (4) Provide reasons why the required work cannot be performed by using multishift operations or by employing additional personnel. (End of Clause)
  - I-113 52.227-11

PATENT RIGHTS--OWNERSHIP BY THE CONTRACTOR

DEC/2007

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(a) As used in this clause--

Invention means any invention or discovery that is or may be patentable or otherwise protectable under title 35 of the U.S. Code, or any variety of plant that is or may be protectable under the Plant Variety Protection Act (7 U.S.C. 2321, et seq.)

- (1) When used in relation to any invention other than a plant variety, the conception or first actual reduction to practice of the invention; or
- (2) When used in relation to a plant variety, that the Contractor has at least tentatively determined that the variety has been reproduced with recognized characteristics.

Nonprofit organization means a university or other institution of higher education or an organization of the type described in section 501(c)(3) of the Internal Revenue Code of 1954 (26 U.S.C. 501(c)) and exempt from taxation under section 501(a) of the Internal Revenue Code (26 U.S.C. 501(a)), or any nonprofit scientific or educational organization qualified under a State nonprofit organization statute.

Practical application means to manufacture, in the case of a composition of product; to practice, in the case of a process or method; or to operate, in the case of a machine or system; and, in each case, under such conditions as to establish that the invention is being utilized and that its benefits are, to the extent permitted by law or Government regulations, available to the public on reasonable terms.

Subject invention means any invention of the Contractor made in the performance of work under this contract.

- (b) Contractor's rights. (1) Ownership. The Contractor may retain ownership of each subject invention throughout the world in accordance with the provisions of this clause.
- (2) License. (i) The Contractor shall retain a nonexclusive royalty-free license throughout the world in each subject invention to which the Government obtains title, unless the Contractor fails to disclose the invention within the times specified in paragraph (c) of this clause. The Contractor's license extends to any domestic subsidiaries and affiliates within the corporate structure of which the Contractor is a part, and includes the right to grant sublicenses to the extent the Contractor was legally obligated to do so at contract award. The license is transferable only with the written approval of the agency, except when transferred to the successor of that part of the Contractor's business to which the invention pertains.
- (ii) The Contractor's license may be revoked or modified by the agency to the extent necessary to achieve expeditious practical application of the subject invention in a particular country in accordance with the procedures in FAR 27.302(i)(2) and 27.304-1(f).
- (c) Contractor's obligations. (1) The Contractor shall disclose in writing each subject invention to the Contracting Officer within 2 months after the inventor discloses it in writing to Contractor personnel responsible for patent matters. The disclosure shall identify the inventor(s) and this contract under which the subject invention was made. It shall be sufficiently complete in technical detail to convey a clear understanding of the subject invention. The disclosure shall also identify any publication, on sale (i.e., sale or offer

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for sale), or public use of the subject invention, or whether a manuscript describing the subject invention has been submitted for publication and, if so, whether it has been accepted for publication. In addition, after disclosure to the agency, the Contractor shall promptly notify the Contracting Officer of the acceptance of any manuscript describing the subject invention for publication and any on sale or public use.

- (2) The Contractor shall elect in writing whether or not to retain ownership of any subject invention by notifying the Contracting Officer within 2 years of disclosure to the agency. However, in any case where publication, on sale, or public use has initiated the 1-year statutory period during which valid patent protection can be obtained in the United States, the period for election of title may be shortened by the agency to a date that is no more than 60 days prior to the end of the statutory period.
- (3) The Contractor shall file either a provisional or a nonprovisional patent application or a Plant Variety Protection Application on an elected subject invention within 1 year after election. However, in any case where a publication, on sale, or public use has initiated the 1-year statutory period during which valid patent protection can be obtained in the United States, the Contractor shall file the application prior to the end of that statutory period. If the Contractor files a provisional application, it shall file a nonprovisional application within 10 months of the filing of the provisional application. The Contractor shall file patent applications in additional countries or international patent offices within either 10 months of the first filed patent application (whether provisional or nonprovisional) or 6 months from the date permission is granted by the Commissioner of Patents to file foreign patent applications where such filing has been prohibited by a Secrecy Order.
- (4) The Contractor may request extensions of time for disclosure, election, or filing under paragraphs (c)(1), (c)(2), and (c)(3) of this clause.
- (d) Government's rights--(1) Ownership. The Contractor shall assign to the agency, on written request, title to any subject invention--
- (i) If the Contractor fails to disclose or elect ownership to the subject invention within the times specified in paragraph (c) of this clause, or elects not to retain ownership; provided, that the agency may request title only within 60 days after learning of the Contractor's failure to disclose or elect within the specified times.
- (ii) In those countries in which the Contractor fails to file patent applications within the times specified in paragraph (c) of this clause; provided, however, that if the Contractor has filed a patent application in a country after the times specified in paragraph (c) of this clause, but prior to its receipt of the written request of the agency, the Contractor shall continue to retain ownership in that country.
- (iii) In any country in which the Contractor decides not to continue the prosecution of any application for, to pay the maintenance fees on, or defend in reexamination or opposition proceeding on, a patent on a subject invention.
- (2) License. If the Contractor retains ownership of any subject invention, the Government shall have a nonexclusive, nontransferable, irrevocable, paid-up license to practice, or have practiced for or on its behalf, the subject invention throughout the world.
- (e) Contractor action to protect the Government's interest. (1) The Contractor shall execute or have executed and promptly deliver to the agency all instruments necessary to--
- (i) Establish or confirm the rights the Government has throughout the world in those subject inventions in which the Contractor elects to retain ownership; and
- (ii) Assign title to the agency when requested under paragraph (d) of this clause and to enable the Government to obtain patent protection and plant variety protection for that subject invention in any country.
- (2) The Contractor shall require, by written agreement, its employees, other than clerical and nontechnical employees, to disclose promptly in writing to personnel identified as responsible for the administration of patent matters and in the Contractor's format, each subject invention in order that the Contractor can comply with the disclosure provisions of paragraph (c) of this clause, and to execute all papers necessary to file patent applications on subject inventions and to establish the Government's rights in the subject inventions. The disclosure format should require, as a minimum, the information required by paragraph (c)(1) of this clause. The Contractor shall instruct such employees, through employee agreements or other suitable educational programs, as to the importance of reporting inventions in sufficient time to permit the filing of patent applications prior to U.S. or foreign statutory bars.
- (3) The Contractor shall notify the Contracting Officer of any decisions not to file a nonprovisional patent application, continue the prosecution of a patent application, pay maintenance fees, or defend in a reexamination or opposition proceeding on a patent, in any country, not less than 30 days before the expiration of the response or filing period required by the relevant patent office.
- (4) The Contractor shall include, within the specification of any United States nonprovisional patent or plant variety protection application and any patent or plant variety protection certificate issuing thereon covering a subject invention, the following statement, "This invention was made with Government support under (identify the contract) awarded by (identify the agency). The Government has certain rights in the invention."

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- (f) Reporting on utilization of subject inventions. The Contractor shall submit, on request, periodic reports no more frequently than annually on the utilization of a subject invention or on efforts at obtaining utilization of the subject invention that are being made by the Contractor or its licensees or assignees. The reports shall include information regarding the status of development, date of first commercial sale or use, gross royalties received by the Contractor, and other data and information as the agency may reasonably specify. The Contractor also shall provide additional reports as may be requested by the agency in connection with any march-in proceeding undertaken by the agency in accordance with paragraph (h) of this clause. The Contractor also shall mark any utilization report as confidential/proprietary to help prevent inadvertent release outside the Government. As required by 35 U.S.C. 202(c)(5), the agency will not disclose that information to persons outside the Government without the Contractor's permission.
- (g) Preference for United States industry. Notwithstanding any other provision of this clause, neither the Contractor nor any assignee shall grant to any person the exclusive right to use or sell any subject invention in the United States unless the person agrees that any products embodying the subject invention or produced through the use of the subject invention will be manufactured substantially in the United States. However, in individual cases, the requirement for an agreement may be waived by the agency upon a showing by the Contractor or its assignee that reasonable but unsuccessful efforts have been made to grant licenses on similar terms to potential licensees that would be likely to manufacture substantially in the United States, or that under the circumstances domestic manufacture is not commercially feasible.
- (h) March-in rights. The Contractor acknowledges that, with respect to any subject invention in which it has retained ownership, the agency has the right to require licensing pursuant to 35 U.S.C. 203 and 210(c), and in accordance with the procedures in 37 CFR 401.6 and any supplemental regulations of the agency in effect on the date of contract award.
- (i) Special provisions for contracts with nonprofit organizations. If the Contractor is a nonprofit organization, it shall--
- (1) Not assign rights to a subject invention in the United States without the written approval of the agency, except where an assignment is made to an organization that has as one of its primary functions the management of inventions, provided, that the assignee shall be subject to the same provisions as the Contractor;
- (2) Share royalties collected on a subject invention with the inventor, including Federal employee co-inventors (but through their agency if the agency deems it appropriate) when the subject invention is assigned in accordance with 35 U.S.C. 202(e) and 37 CFR 401.10;
- (3) Use the balance of any royalties or income earned by the Contractor with respect to subject inventions, after payment of expenses (including payments to inventors) incidental to the administration of subject inventions for the support of scientific research or education; and
- (4) Make efforts that are reasonable under the circumstances to attract licensees of subject inventions that are small business concerns, and give a preference to a small business concern when licensing a subject invention if the Contractor determines that the small business concern has a plan or proposal for marketing the invention which, if executed, is equally as likely to bring the invention to practical application as any plans or proposals from applicants that are not small business concerns; provided, that the Contractor is also satisfied that the small business concern has the capability and resources to carry out its plan or proposal. The decision whether to give a preference in any specific case will be at the discretion of the Contractor.
- (5) Allow the Secretary of Commerce to review the Contractor's licensing program and decisions regarding small business applicants, and negotiate changes to its licensing policies, procedures, or practices with the Secretary of Commerce when the Secretary's review discloses that the Contractor could take reasonable steps to more effectively implement the requirements of paragraph (i)(4) of this
- (j) Communications. N/A
- (k) Subcontracts. (1) The Contractor shall include the substance of this clause, including this paragraph (k), in all subcontracts for experimental, developmental, or research work to be performed by a small business concern or nonprofit organization.
- (2) The Contractor shall include in all other subcontracts for experimental, developmental, or research work the substance of the patent rights clause required by FAR Subpart 27.3.
- (3) At all tiers, the patent rights clause must be modified to identify the parties as follows: references to the Government are not changed, and the subcontractor has all rights and obligations of the Contractor in the clause. The Contractor shall not, as part of the consideration for awarding the subcontract, obtain rights in the subcontractor's subject inventions.
- (4) In subcontracts, at any tier, the agency, the subcontractor, and the Contractor agree that the mutual obligations of the parties created by this clause constitute a contract between the subcontractor and the agency with respect to the matters covered by the clause; provided, however, that nothing in this paragraph is intended to confer any jurisdiction under the Contract Disputes Act in connection with proceedings under paragraph (h) of this clause.

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(End of clause)

I-114 52.244-2 SUBCONTRACTS OCT/2010

(a) Definitions. As used in this clause

Approved purchasing system means a Contractors purchasing system that has been reviewed and approved in accordance with Part 44 of the Federal Acquisition Regulation (FAR)

Consent to subcontract means the Contracting Officers written consent for the Contractor to enter into a particular subcontract.

Subcontract means any contract, as defined in FAR Subpart 2.1, entered into by a subcontractor to furnish supplies or services for performance of the prime contract or a subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.

- (b) When this clause is included in a fixed-price type contract, consent to subcontract is required only on unpriced contract actions (including unpriced modifications or unpriced delivery orders), and only if required in accordance with paragraph (c) or (d) or this clause.
- (c) If the contractor does not have an approved purchasing system, consent to subcontract is required for any subcontract that-
  - (1) Is of the cost-reimbursement, time-and-materials, or labor-hour type; or
  - (2) Is fixed-price and exceeds
- (i) For a contract awarded by the Department of Defense, the Coast Guard, or the national Aeronautics and Space Administration, the greater of the simplified acquisition threshold or 5 percent of the total estimated cost of the contract; or
- (ii) For contracts awarded by a civilian agency other that the Coast Guard and the National Aeronautics and Space Administration, either the simplified acquisition threshold or 5 percent of the total estimated cost of the contract.
- (d) If the Contractor has an approved purchasing system, the Contractor nevertheless shall obtain the Contracting Officers written consent before placing the following subcontracts: N/A
- (e)(1) The Contractor shall notify the Contracting Officer reasonably in advance of placing any subcontract or modification thereof for which consent is required under paragraph (b), (c), or (d) of this clause, including the following information:
  - (i) A description of the supplies or services to be subcontracted.
  - (ii) Identification of the type of subcontract to be used.
  - (iii) Identification of the proposed subcontractor.
  - (iv) The proposed subcontract price.
- (v) The subcontractors current, complete, and accurate certified cost or pricing data and Certificate of Current Cost or Pricing Data, if required by other contract provisions.
- (vi) The subcontractors Disclosure Statement or Certificate relating to Cost Accounting Standards when such data are required by other provisions of this contract.
  - (vii) A negotiation memorandum reflecting --
    - (A) The principal elements of the subcontract price negotiations;
    - (B) The most significant considerations controlling establishment of initial or revised prices;
    - (C) The reason certified cost or pricing data were or were not required;
- (D) The extent, if any, to which the Contractor did not rely on the subcontractors certified cost or pricing data in determining the price objective and in negotiating the final price;

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- (E) The extent to which it was recognized in the negotiation that the subcontractors certified cost or pricing data were not accurate, complete, or current; the action taken by the Contractor and the subcontractor; and the effect of any such defective data on the total price negotiated;
  - (F) The reasons for any significant difference between the Contractors price objective and the price negotiated; and
- (G) A complete explanation of the incentive fee or profit plan when incentives are used. The explanation shall identify each critical performance element, management decisions used to quantify each incentive element, reasons for the incentives, and a summary of all trade-off possibilities considered.
- (2) The Contractor is not required to notify the Contracting Officer in advance of entering into any subcontract for which consent is not required under paragraph (c), (d), or (e) or this clause.
- (f) Unless the consent or approval specifically provides otherwise, neither consent by the Contracting Officer to any subcontract nor approval of the Contractors purchasing system shall constitute a determination --
  - (1) Of the acceptability of any subcontract terms or conditions;
  - (2) Of the allowability of any cost under this contract; or
  - (3) To relieve the Contractor of any responsibility for performing this contract.
- (g) No subcontract or modification thereof placed under this contract shall provide for payment on a cost-plus-a-percentage-of-cost basis, and any fee payable under cost-reimbursement type subcontracts shall not exceed the fee limitations in FAR 15.404-4(c)(4)(i).
- (h) The Contractor shall give the Contracting Officer immediate written notice of any action or suit filed and prompt notice of any claim made against the Contractor by any subcontractor or vendor that, in the opinion of the Contractor, may result in litigation related in any way to this contract, with respect to which the Contractor may be entitled to reimbursement from the Government.
- (i) The Government reserves the right to review the Contractors purchasing system as set forth in FAR Subpart 44.3.i
- (j) Paragraphs (c) and (e) of this clause do not apply to the following subcontracts, which were evaluated during negotiations:
  - I-115 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS

JUN/2012

- (a) Definitions. As used in this clause--
- "Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.
- "Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).
- "Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.
- (b) Electronic invoicing. The WAWF system is the method to electronically process vendor payment requests and receiving reports, as authorized by DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.
- (c) WAWF access. To access WAWF, the Contractor shall--
- (1) Have a designated electronic business point of contact in the Central Contractor Registration at \\*HYPERLINK "https://www.acquisition.gov" <a href="https://www.acquisition.gov" https://www.acquisition.gov" and</a>
- (2) Be registered to use WAWF at \\*HYPERLINK "https://wawf.eb.mil/"https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this Web site.
- (d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at \\*HYPERLINK "https://wawf.eb.mil/"https://wawf.eb.mil/.
- (e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

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- (f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:
  - (1) Document type. The Contractor shall use the following document type(s).
    - Cost Voucher
- (2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.
  - Destination / Destination
- (3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing	Data	Table*

Field Name in WAWF	
Pay Official DoDAAC	Indicate the Code found in Block 12 of SF 26 (Cover Page of Contract)
Issue By DoDAAC	Indicate the Code found in Block 6 of SF 26
Admin DoDAAC	Indicate the Code found in Block 6 of SF 26
Ship To Code Indicate Code	W91ATL
Service Approver (DoDAAC)	Indicate the Code found in Block 6 of SF 26
Service Acceptor (DoDAAC)	Indicate the Code found in Block 12 of SF 26
DCAA Auditor DoDAAC	Indicate the Code found in Block 12 of SF 26
Your firms CAGE code	Indicate the Code found in Block 7 of SF 26

- (4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.
- (5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the system.
  - Contract Specialist email located in block 5 of SF 26
  - Contracting Officer's Representative (COR) email located in Section G
  - Administrating Contracting Officer's Representative (ACO) email located in Section G
- (g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.
- Administrating Contracting Officer's Representative (ACO) email located in Section G
- (2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

(End of clause)

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I-116 252.235-7010 ACKNOWLEDGMENT OF SUPPORT AND DISCLAIMER

MAY/1995

- (a) The Contractor shall include an acknowledgment of the Governments support in the publication of any material based on or developed under this contract, stated in the following terms: This material is based upon work supported by the United States Army under Contract No. W56HZV-12-C-XXXX.
- (b) All material, except scientific articles or papers published in scientific journals, must, in addition to any notices or disclaimers by the Contractor, also contain the following disclaimer: Any opinions, findings and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the United States Army.

(End of clause)

I-117 52.217-4001 SEPARATELY PRICED OPTION FOR INCREASED QUANTITY FEB/2007 (TACOM)

- (a) The Government may require the delivery of the numbered item, identified in the schedule as an option item, in the quantity and at the price stated in the schedule. This option may be exercised by the Government at any time, but in any event not later than 365 days after contract award.
- (b) Delivery of the items added by the exercise of this option shall continue immediately after, and at the same rate as, delivery of like items called for under this contract, unless the parties hereto otherwise agree.
- (c) Additionally, prior to the expiration of the original option period identified in paragraph (a) above, the Government may seek a bilateral extension of the option period for an additional period not to exceed 90 days from the expiration date of the original option period.

[End of Clause]

I-118 52.223-3 HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA JAN/1997

- (a) Hazardous material, as used in this clause, includes any material defined as hazardous under the latest version of Federal Standard No. 313 (including revisions adopted during the term of the contract).
- (b) The offeror must list any hazardous material, as defined in paragraph (a) of this clause, to be delivered under this contract. The hazardous material shall be properly identified and include any applicable identification number, such as National Stock Number or Special Item Number. This information shall also be included on the Material Safety Data Sheet submitted under this contract.

Material Identification No.

(If none, insert None)

- (c) This list must be updated during performance of the contract whenever the Contractor determines that any other material to be delivered under this contract is hazardous.
- (d) The apparently successful offeror agrees to submit, for each item as required prior to award, a Material Safety Data Sheet, meeting the requirements of 29 CFR 1910.1200(g) and the latest version of Federal Standard No. 313, for all hazardous material identified in paragraph (b) of this clause. Data shall be submitted in accordance with Federal Standard No. 313, whether or not the apparently successful offeror is the actual manufacturer of these items. Failure to submit the Material Safety Data Sheet prior to award may result in the apparently successful offeror being considered nonresponsible and ineligible for award.
- (e) If, after award, there is a change in the composition of the item(s) or a revision to Federal Standard No. 313, which renders incomplete or inaccurate the data submitted under paragraph (d) of this clause, the Contractor shall promptly notify the Contracting Officer and resubmit the data.

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- (f) Neither the requirements of this clause nor any act or failure to act by the Government shall relieve the Contractor of any responsibility or liability for the safety of Government, Contractor, or subcontractor personnel or property.
- (g) Nothing contained in this clause shall relieve the Contractor from complying with applicable Federal, State, and local laws, codes, ordinances, and regulations (including the obtaining of licenses and permits) in connection with hazardous material.
- (h) The Governments rights in data furnished under this contract with respect to hazardous material are as follows:
  - (1) To use, duplicate and disclose any data to which this clause is applicable. The purposes of this right are to --
- (i) Apprise personnel of the hazards to which they may be exposed in using, handling, packaging, transporting, or disposing of hazardous materials;
  - (ii) Obtain medical treatment for those affected by the material; and
  - (iii) Have others use, duplicate, and disclose the data for the Government for these purposes.
- (2) To use, duplicate, and disclose data furnished under this clause, in accordance with subparagraph (h)(1) of this clause, in precedence over any other clause of this contract providing for rights in data.
  - (3) The Government is not precluded from using similar or identical data acquired from other sources.

(End of Clause)

I-119 52.223-11 OZONE-DEPLETING SUBSTANCES

MAY/2001

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- (a) Definition. Ozone-depleting substance, as used in this clause, means any substance the Environmental Protection Agency designates in 40 CFR Part 82 as--
  - (1) Class I, including, but not limited to, chlorofluorocarbons, halons, carbon tetrachloride, and methyl chloroform; or
  - (2) Class II , including, but not limited to hydrochlorofluorocarbons.
- (b) The Contractor shall label products which contain or are manufactured with ozone-depleting substances in the manner and to the extent required by 42 U.S.C. 7671j (b), (c), and (d) and 40 CFR Part 82, Subpart E, as follows:

Warning

Contains (or manufactured with, if applicable) \*\_\_\_\_\_\_\_, a substance(s) which harm(s) public health and environment by destroying ozone in the upper atmosphere.

\* The Contractor shall insert the name of the substance(s).

(End of Clause)

I-120 52.252-2

CLAUSES INCORPORATED BY REFERENCE

FEB/1998

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address:

 $\label{lem:http://www.acq.osd.mil/dpap/dars/index.htm} or \ \ \, \text{http://www.acq.osd.mil/dpap/dars/index.htm} \quad or \ \ \, \text{http://farsite.hill.af.mil/VFAFARa.HTM}$ 

(End of Clause)

I-121 52.252-6

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(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of (DEVIATION) after the date of the clause.

(b) The use in this solicitation or contract of any DoD FAR SUPPLEMENT (48 CFR 2) clause with an authorized deviation is indicated by the addition of (DEVIATION) after the name of the regulation.

(End of Clause)

I-122 252.223-7001 HAZARD WARNING LABELS DEC/1991

- (a) Hazardous material, as used in this clause, is defined in the Hazardous Material Identification and Material Safety Data clause of this contract.
- (b) The Contractor shall label the item package (unit container) of any hazardous material to be delivered under this contract in accordance with the Hazard Communication Standard (29 CFR 1910.1200 et seq). The Standard requires that the hazard warning label conform to the requirements of the standard unless the material is otherwise subject to the labeling requirements of one of the following statutes:
  - (1) Federal Insecticide, Fungicide and Rodenticide Act;
  - (2) Federal Food, Drug and Cosmetics Act;
  - (3) Consumer Product Safety Act;
  - (4) Federal Hazardous Substances Act; or
  - (5) Federal Alcohol Administration Act.
- (c) The Offeror shall list which hazardous material listed in the Hazardous Material Identification and Material Safety Data clause of this contract will be labeled in accordance with one of the Acts in paragraphs (b)(1) through (5) of this clause instead of the Hazard Communication Standard. Any hazardous material not listed will be interpreted to mean that a label is required in accordance with the Hazard Communication Standard.

MATERIAL (If None, Insert None.)	ACT

- (d) The apparently successful Offeror agrees to submit, before award, a copy of the hazard warning label for all hazardous materials not listed in paragraph (c) of this clause. The Offeror shall submit the label with the Material Safety Data Sheet being furnished under the Hazardous Material Identification and Material Safety Data clause of this contract.
- (e) The Contractor shall also comply with MIL-STD-129, Marking for Shipment and Storage (including revisions adopted during the term of this contract).

(End of clause)

- I-123 52.204-4009 MANDATORY USE OF CONTRACTOR TO GOVERNMENT ELECTRONIC COMMUNICATION MAR/2005
- (a) All references in the contract to the submission of written documentation shall mean electronic submission. All electronic submissions shall be in the formats and media described in the website:

http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm

- (b) This shall include all written unclassified communications between the Government and the Contractor except contract awards and contract modifications which shall be posted on the internet. Return receipt shall be used if a commercial application is available. Classified information shall be handled in full accordance with the appropriate security requirements.
  - (c) In order to be contractually binding, all Government communications requiring a Contracting Officer signature must be sent

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from the Contracting Officer's e-mail address. The Contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from this contractor e-mail address(es).

- (d) Upon award, the Contractor shall provide the Contracting Officer with a list of e-mail addresses for all administrative and technical personnel assigned to this contract.
- (e) Unless exempted by the Procuring Contracting Officer in writing, all unclassified written communication after contract award shall be transmitted electronically.

[End of Clause]

I-124 52.219-4070 PILOT MENTOR-PROTEGE PROGRAM APR/2006

- (a) The Pilot Mentor-Protege Program does not apply to small business concerns.
- (b) Utilization of the Pilot Mentor-Protege Program (hereafter referred to as the Program) is encouraged. Under the Program, eligible companies approved as mentor firms enter into a mentor-protege agreement with eligible protege firms. The goal of the program is to provide appropriate developmental assistance to enhance the capabilities of the protege firm. The Mentor firm may be eligible for cost reimbursement or credit against their applicable subcontracting goals.
- (c) Mentor firms are encouraged to identify and select concerns that are defined as emerging small business concerns, small disadvantaged business, women-owned small business, HUBZone small business, service-disabled veteran-owned small business, veteran-owned small business or an eligible entity employing the severely disabled.
  - (d) Full details of the program are located at http://www.acq.osd.mil/sadbu/mentor protege/

or

http://sellingtoarmy.info/User/ShowPage.aspx?SectionID=12

(e) For additional questions after reviewing the information provided, contact the Office of Small Business Programs serving your area.

[End of Clause]

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SECTION J - LIST OF ATTACHMENTS

List of Addenda Title Date of Pages Transmitted By

Exhibit A CONTRACT DATA REQUIREMENTS LIST

Attachment 0001 REPRESENTATION OF SURFACE OF A FLOORING TEST FIXTURE OR VEHICLE

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SECTION K - REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS

	Regulatory Cite	Title	Date
K-1	52.225-20	PROHIBITION ON CONDUCTING RESTRICTED BUSINESS OPERATIONS IN SUDANCERTIFICATION	AUG/2009
K-2	252.203-7005	REPRESENTATION RELATING TO COMPENSATION OF FORMER DOD OFFICIALS	NOV/2011
K-3	252.209-7001	DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY	JAN/2009
K-4	252.227-7017	IDENTIFICATION AND ASSERTION OF USE, RELEASE, OR DISCLOSURE RESTRICTIONS	JAN/2011
K-5	252.227-7028	TECHNICAL DATA OR COMPUTER SOFTWARE PREVIOUSLY DELIVERED TO THE GOVERNMENT	JUN/1995
K-6	52.204-5	WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS)	MAY/1999

- (a) Definition. Women-owned business concern, as used in this provision, means a concern that is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
- (b) Representation. [Complete only if the offeror is a women-owned business concern and has not represented itself as a small business concern in paragraph (b)(1) of FAR 52.219-1, Small Business Program Representation, of this solicitation.] The offeror represents that it [ ] is a women-owned business concern.

(End of Provision)

K-7 52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS

FEB/2012

(a) Definitions. As used in this provision--

Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

Federal contracts and grants with total value greater than \$10,000,000 means-

- (1) The total value of all current, active contracts and grants, including all priced options; and
- (2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

- (b) The offeror [ ] has [ ] does not have current active Federal contracts and grants with total value greater than \$10,000,000.
- (c) If the offeror checked "has" in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:
- (1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:
  - (i) In a criminal proceeding, a conviction.
- (ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.
  - (iii) In an administrative proceeding, a finding of fault and liability that results in-
    - (A) The payment of a monetary fine or penalty of \$5,000 or more; or

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- (B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.
- (iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.
- (2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.
- (d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the Central Contractor Registration database via https://www.acquisition.gov (see 52.204-7).

Principal means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

(End of provision)

K-8 252.209-7999 REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX JAN/2012 (DEV 2012- LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION 00004) 2012-00004)

- (a) In accordance with sections 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012, (Pub. L. 112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that--
- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.
- (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.
- (b) The Offeror represents that--
- (1) It is [ ] is not [ ] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,
- (2) It is [ ] is not [ ] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

K-9 52.215-4005 MINIMUM ACCEPTANCE PERIOD OCT/1985
(TACOM)

- (a) ACCEPTANCE PERIOD, as used in this provision, means the number of calendar days available to the Government for awarding a contract from the date specified in this solicitation for receipt of offers.
  - (b) The Government requires a minimum acceptance period of sixty (60) calendar days.
- (c) In the space provided immediately below, offers may specify a longer acceptance period than the Government's minimum requirement.

The offeror allows the following acceptance period: calendar days.

(d) An offer allowing less than the Government's minimum acceptance period may be rejected.

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K-10 52.215-4010 (TACOM)

AUTHORIZED NEGOTIATORS

JUN/2008

Please identify, below, the representatives that are authorized to negotiate on your organization's behalf with the Government in connection with this request for proposals or request for information:

PERSONS AUTHORIZED TO NEGOTIATE

NAME	TITLE	TELEPHONE NUMBER

[End of Provision]

K-11 52.223-4002 (TACOM)

USE OF CLASS I OZONE-DEPLETING SUBSTANCES (CIODS)

OCT/2008

- (a) Definitions.
- (1) Class I and Class II Ozone-Depleting Substances (CIODS) refers to the class of substances identified in Section 602(a) of the Clean Air Act, (42 U.S.C. 7671a(a)), complete list provided at: http://www.epa.gov/ozone/science/ods/index.html.
- (2) Directly requires the use of CIODS means that the Government's specification or technical data package, at any tier, explicitly requires the use of any Class I Ozone-Depleting Substance (CIODS) in performance of the contract.
- (3) Indirectly requires the use of CIODS means that the Government's specification or technical data package, while not explicitly requiring the use of any CIODS, does require a feature that you can meet or produce only by the use of CIODS.
- (b) Per Section 326 of Public Law 102-484, the Army cannot award any contract that directly or indirectly requires the use of CIODS without the approval of the Senior Acquisition Official, per current Army Policy the approval authority is the Army Acquisition Executive. Thus, no CIODS shall be used in meeting the requirements of this contract. If the use of CIODS is required in the performance of this contract, please notify the Contracting Officer immediately in writing.
- (c) No Class II Ozone Depleting Substances shall be required in the performance of this contract without government approval. If the use of Class II ODS is required in the performance of this contract, please notify the Contracting Officer immediately in writing.

[End of Provision]

52.225-20 (Full text provided below)

PROHIBITION ON CONDUCTING RESTRICTED BUSINESS OPERATIONS IN SUDAN--CERTIFICATION (AUG 2009)

(a) <u>Definitions</u>. As used in this provision

Business operations means engaging in commerce in any form, including by acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

Marginalized populations of Sudan means

- (1) Adversely affected groups in regions authorized to receive assistance under section 8(c) of the Darfur Peace and Accountability Act(Pub. L. 109-344) (50 U.S.C. 1701 note); and
  - (2) Marginalized areas in Northern Sudan described in section 4(9) of such Act.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that

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term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate

- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
  - (3) Consist of providing goods or services to marginalized populations of Sudan;
  - (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
  - (5) Consist of providing goods or services that are used only to promote health or education; or
  - (6) Have been voluntarily suspend.
- (b) <u>Certification</u>. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.

(End of provision)

252.203-7005 (Full text provided below)

DISCLOSURE OF INFORMATION (DEC 1991)

- (a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information, regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contract, unless
- (1) The Contracting Officer has given prior written approval; or
- (2) The information is otherwise in the public domain before the date of release.
- (b) Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least 45 days before the proposed date for release.
- (c) The Contractor agrees to include a similar requirement in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

(End of clause)

252.209-7001 (Full text provided below)

DISCLOSURE OF OWNERSHIP OR CONTROL BY THE GOVERNMENT OF A TERRORIST COUNTRY (JAN 2009)

- (a) Definitions. As used in this provision
- (1) Government of a terrorist country includes the state and the government of a terrorist country, as well as any political subdivision, agency, or instrumentality thereof.
- (2) Terrorist country means a country determined by the Secretary of State, under section 6(j)(1)(A) of the Export Administration Act of 1979 (50 U.S.C. App. 2405(j)(i)(A)), to be a country the government of which has repeatedly provided support for acts of international terrorism. As of the date of this provision, terrorist countries subject to this provision include: Cuba, Iran, Sudan, and Syria.
  - (3) Significant interest means
- (i) Ownership of or beneficial interest in 5 percent or more of the firms or subsidiarys securities. Beneficial interest includes holding 5 percent or more of any class of the firms securities in nominee shares, street names, or some other method of holding securities that does not disclose the beneficial owner;
  - (ii) Holding a management position in the firm, such as a director or officer;
  - (iii) Ability to control or influence the election, appointment, or tenure of directors or officers in the firm;
- (iv) Ownership of 10 percent or more of the assets of a firm such as equipment, buildings, real estate, or other tangible assets of the firm; or
  - (v) Holding 50 percent or more of the indebtedness of a firm.
- (b) <u>Prohibition on award</u>. In accordance with 10 U.S.C. 2327, no contract may be awarded to a firm or a subsidiary of a firm if the government of a terrorist country has a significant interest in the firm or subsidiary or, in the case of a subsidiary, the firm that owns the subsidiary, unless a waiver is granted by the Secretary of Defense.

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(c) <u>Disclosure</u>. If the government of a terrorist country has a significant interest in the Offeror or a subsidiary of the Offeror, the Offeror shall disclose such interest in an attachment to its offer. If the Offeror is a subsidiary, it shall also disclose any significant interest the government of a terrorist country has in any firm that owns or controls the subsidiary. The disclosure shall include

- (1) Identification of each government holding a significant interest; and
- (2) A description of the significant interest held by each government.

(End of provision)

252.225-7020 (Full text provided below)

TRADE AGREEMENTS CERTIFICATE (JAN 2005)

- (a) Definitions. Designated country end product, nondesignated country end product, qualifying country end product, and U.S.-made end product have the meanings given in the Trade Agreements clause of this solicitation.
- (b) Evaluation. The Government
- (1) Will evaluate offers in accordance with the policies and procedures of Part 225 of the Defense Federal Acquisition Regulation Supplement; and
- (2) Will consider only offers of end products that are U.S.-made, qualifying country, or designated country end products unless
- (i) There are no offers of such end products;
- (ii) The offers of such end products are insufficient to fulfill the Governments requirements; or
- (iii) A national interest waiver has been granted.
- (c) Certification and identification of country of origin.
- (1) For all line items subject to the Trade Agreements clause of this solicitation, the offeror certifies that each end product to be delivered under this contract, except those listed in paragraph (c)(2) of this provision, is a U.S.-made, qualifying country, or designated country end product.
- (2) The following supplies are other nondesignated country end products:

(Line Item Number)

(Country of Origin)

(End of provision)

252.225-7031 (Full text provided below)

SECONDARY ARAB BOYCOTT OF ISRAEL (JUN 2005)

- (a) Definitions. As used in this provision
- (1) Foreign person means any person (including any individual, partnership, corporation, or other form of association) other than a United States person.
- (2) United States means the 50 States, the District of Columbia, outlying areas, and the outer Continental Shelf as defined in 43 U.S.C. 1331.

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- (3) United States person is defined in 50 U.S.C. App. 2415(2) and means
- (i) Any United States resident or national (other than an individual resident outside the United States who is employed by other than a United States person);
  - (ii) Any domestic concern (including any permanent domestic establishment of any foreign concern); and
- (iii) Any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern that is controlled in fact by such domestic concern.
- (b) Certification. If the offeror is a foreign person, the offeror certifies, by submission of an offer, that it
  - (1) Does not comply with the Secondary Arab Boycott of Israel; and
- (2) Is not taking or knowingly agreeing to take any action, with respect to the Secondary Boycott of Israel by Arab countries, which 50 U.S.C. App. 2407(a) prohibits a United States person from taking.

(End of provision)

252.225-7035 (Full text provided below)

BUY AMERICANFREE TRADE AGREEMENTSBALANCE OF PAYMENTS

PROGRAM CERTIFICATE (JUN 2012)

(a) Definitions. Bahrainian end product, commercially available off-the-shelf (COTS) item, component, domestic end product, Free Trade Agreement country, Free Trade Agreement country end product, foreign end product, Moroccan end product, Peruvian end product, qualifying country end product, and United States,

as used in this provision, have the meanings given in the Buy AmericanFree Trade

AgreementsBalance of Payments Program clause of this solicitation.

- (b) Evaluation. The Government
- (1) Will evaluate offers in accordance with the policies and procedures of Part 225 of the Defense Federal Acquisition Regulation Supplement; and
- (2) For line items subject to Free Trade Agreements, will evaluate offers of qualifying country end products or Free Trade Agreement country end products other than Bahrainian end products, Moroccan end products, or Peruvian end products

without regard to the restrictions of the Buy American or the Balance of

Payments Program.

- (c) Certifications and identification of country of origin.
- (1) For all line items subject to the Buy AmericanFree Trade Agreements

Balance of Payments Program clause of this solicitation, the offeror certifies that

- (i) Each end product, except the end products listed in paragraph (c)(2) of this provision, is a domestic end product; and
- (ii) Components of unknown origin are considered to have been mined, produced, or manufactured outside the United States or a qualifying country.
- (2) The offeror shall identify all end products that are not domestic end products.
- (i) The offeror certifies that the following supplies are qualifying country (except Australian or Canadian) end products:

(Line Item Number) (Country of Origin)

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# Name of Offeror or Contractor:

Moroccan end products, or Peruvian end products:

(Line Item Number) (Country of Origin)

(iii) The following supplies are other foreign end products, including end products manufactured in the United States that do not qualify as domestic end products, i.e., an end product that is not a COTS item and does not meet the component test in paragraph (ii) of the definition of domestic end product:

(Line Item Number) (Country of Origin (if known))

(End of provision)

252.227-7017 (Full text provided below)

IDENTIFICATION AND ASSERTION OF USE, RELEASE, OR DISCLOSURE RESTRICTIONS (JUN 1995)

- (a) The terms used in this provision are defined in following clause or clauses contained in this solicitation
- (1) If a successful offeror will be required to deliver technical data, the Rights in Technical Data--Noncommercial Items clause, or, if this solicitation contemplates a contract under the Small Business Innovative Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovative Research (SBIR) Program clause.
- (2) If a successful offeror will not be required to deliver technical data, the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause, or, if this solicitation contemplates a contract under the Small Business Innovative Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovative Research (SBIR) Program clause.
- (b) The identification and assertion requirements in this provision apply only to technical data, including computer software documentation, or computer software to be delivered with other than unlimited rights. For contracts to be awarded under the Small Business Innovative Research Program, the notification and identification requirements do not apply to technical data or computer software that will be generated under the resulting contract. Notification and identification is not required for restrictions based solely on copyright.
- (c) Offers submitted in response to this solicitation shall identify, to the extent known at the time an offer is submitted to the Government, the technical data or computer software that the Offeror, its subcontractors or suppliers, or potential subcontractors or suppliers, assert should be furnished to the Government with restrictions on use, release, or disclosure.
- (d) The Offeror's assertions, including the assertions of its subcontractors or suppliers or potential subcontractors or suppliers, shall be submitted as an attachment to its offer in the following format, dated and signed by an official authorized to contractually oblique the Offeror:

Identification and Assertion of Restrictions on the Government's Use, Release, or Disclosure of Technical Data or Computer Software

The Offeror asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following technical data or computer software should be restricted:

Technical Data or

Computer Software Asserted Name of Person
To be Furnished Basis for Rights Asserting
With Restrictions\* Assertion\*\* Category\*\*\* Restrictions\*\*\*\*

List\*\*\*\*

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Name of Offeror or Contractor:

\*For technical data (other than computer software documentation) pertaining to items, components, or processes developed at private expense, identify both the deliverable technical data and each such item, component, or process. For computer software or computer software documentation identify the software or documentation.

\*\*Generally, development at private expense, either exclusively or partially, is the only basis for asserting restrictions. For technical data, other than computer software documentation, development refers to development of the item, component, or process to which the data pertain. The Government's rights in computer software documentation generally may not be restricted. For computer software, development refers to the software. Indicate whether development was accomplished exclusively or partially at private expense. If development was not accomplished at private expense, or for computer software documentation, enter the specific basis for asserting restrictions.

\*\*\*Enter asserted rights category (e.g., government purpose license rights from a prior contract, rights in SBIR data generated under another contract, limited, restricted, or government purpose rights under this or a prior contract, or specially negotiated licenses).

\*\*\*\*Corporation, individual, or other person, as appropriate.

\*\*\*\*\*Enter none when all data or software will be submitted without restrictions.

Date	
Printed Name	
Title	
Signature	

(End of identification and assertion)

(e) An offeror's failure to submit, complete, or sign the notification and identification required by paragraph (d) of this provision with its offer may render the offer ineligible for award.

(f) If the Offeror is awarded a contract, the assertions identified in paragraph (d) of this provision shall be listed in an attachment to that contract. Upon request by the Contracting Officer, the Offeror shall provide sufficient information to enable the Contracting Officer to evaluate any listed assertion.

(End of provision)

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Name of Offeror or Contractor:

252.227-7028 (Full text provided below)

TECHNICAL DATA OR COMPUTER SOFTWARE PREVIOUSLY DELIVERED TO THE GOVERNMENT (JUN 1995)

The Offeror shall attach to its offer an identification of all documents or other media incorporating technical data or computer software it intends to deliver under this contract with other than unlimited rights that are identical or substantially similar to documents or other media that the Offeror has produced for, delivered to, or is obligated to deliver to the Government under any contract or subcontract. The attachment shall identify

- (a) The contract number under which the data or software were produced;
- (b) The contract number under which, and the name and address of the organization to whom, the data or software were most recently delivered or will be delivered; and
- (c) Any limitations on the Government's rights to use or disclose the data or software, including, when applicable, identification of the earliest date the limitations expire.

(End of provision)

\*\*\* END OF NARRATIVE K0001 \*\*\*

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### Name of Offeror or Contractor:

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

	Regulatory Cite	Title	Date
L-1	52.214-34	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE	APR/1991
L-2	52.214-35	SUBMISSIONS OF OFFERS IN U.S. CURRENCY	APR/1991
L-3	52.215-22	LIMITATIONS ON PASS-THROUGH CHARGES IDENTIFICATION OF SUBCONTRACT EFFORT	OCT/2009
L-4	52.215-20	REQUIREMENTS FOR CERTIFIED COST OR PRICING DATA AND DATA OTHER THAN CERTIFIED COST OR PRICING DATA (OCT 2010) ALTERNATE III (OCT	OCT/1997
		1997)	

- (a) Exceptions from certified cost or pricing data.
- (1) In lieu of submitting certified cost or pricing data, offerors may submit a written request for exception by submitting the information described in the following subparagraphs. The Contracting Officer may require additional supporting information, but only to the extent necessary to determine whether an exception should be granted, and whether the price is fair and reasonable.
- (i) Identification of the law or regulation establishing the price offered. If the price is controlled under law by periodic rulings, reviews, or similar actions of a governmental body, attach a copy of the controlling document, unless it was previously submitted to the contracting office.
- (ii) Commercial item exception. For a commercial item exception, the offeror shall submit, at a minimum, information on prices at which the same item or similar items have previously been sold in the commercial market that is adequate for evaluating the reasonableness of the price for this acquisition. Such information may include --
- (A) For catalog items, a copy of or identification of the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which the proposal is being submitted. Provide a copy or describe current discount policies and price lists (published or unpublished), e.g., wholesale, original equipment manufacturer, or reseller. Also explain the basis of each offered price and its relationship to the established catalog price, including how the proposed price relates to the price of recent sales in quantities similar to the proposed quantities;
- (B) For market-priced items, the source and date or period of the market quotation or other basis for market price, the base amount, and applicable discounts. In addition, describe the nature of the market;
- (C) For items included on an active Federal Supply Service Multiple Award Schedule contract, proof that an exception has been granted for the schedule item.
- (2) The offeror grants the Contracting Officer or an authorized representative the right to examine, at any time before award, books, records, documents, or other directly pertinent records to verify any request for an exception under this provision, and the reasonableness of price. For items priced using catalog or market prices, or law or regulation, access does not extend to cost or profit information or other data relevant solely to the offerors determination of the prices to be offered in the catalog or marketplace.
- (b) Requirements for certified cost or pricing data. If the offeror is not granted an exception from the requirement to submit certified cost or pricing data, the following applies:
- (1) The offeror shall prepare and submit certified cost or pricing data, data other than certified cost or pricing data, and supporting attachments in accordance with the instructions contained in Table 15-2 of FAR 15.408, which is incorporated by reference with the same force and effect as though it were inserted here in full text. The instructions in Table 15-2 are incorporated as a mandatory

format to be used in this contract, unless the Contracting Officer and the Contractor agree to a different format and change this clause to use Alternate I.

- (2) As soon as practicable after agreement on price, but before contract award (except for unpriced actions such as letter contracts), the offeror shall submit a Certificate of Current Cost or Pricing Data, as prescribed by FAR 15.406-2.
- (c) Submit the cost portion of the proposal via the following electronic media:

Email: sara.m.locricchio.civ@mail.mil

Details on Acceptable Electronic Format can be found at  $\t^*HYPERLINK$ 

 $\verb| "\t HYPERLINK "http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm" | \\ \verb| http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm" | \\ \verb| http://cont$ 

(End of clause)

L-5 52.216-1 TYPE OF CONTRACT APR/1984

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Name of Offeror or Contractor:

The Government contemplates award of a Cost Reimbursement contract resulting from this solicitation.

(End of Provision)

L-6 52.233-2 SERVICE OF PROTEST

SEP/2006

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- (a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from TACOM LCMC, ATTN: CCTA (Army Contracting Center Warren Protest Coordinator, Mail Stop 315, 6501 E. 11 Mile Rd., Warren, MI 48397-5000.
- (b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

(End of Provision)

L-7 52.211-1 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL AUG/1998 SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS, FPMR PART 101-29

(a) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to--

GSA Federal Supply Service Specifications Section, Suite 8100 470 East LEnfant Plaza SW Washington, DC 20407

Telephone (202) 619-8925

Facsimile (202) 619-8978.

(b) If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

(End of Provision)

L-8 52.211-2 AVAILABILITY OF SPECIFICATIONS, STANDARDS, AND DATA ITEM DESCRIPTIONS JAN/2006
LISTED IN THE ACQUISITION STREAMLINING AND STANDARDIZATION
INFORMATION SYSTEM (ASSIST)

- (a) Most unclassified Defense specifications and standards may be downloaded from the following ASSIST websites:
  - (1) ASSIST (http://assist.daps.dla.mil/)
  - (2) Quick Search (http://assist.daps.dla.mil/quicksearch/)
  - (3) ASSISTdocs.com (http://assistdocs.com).
- (b) Documents not available from ASSIST may be ordered from the Department of Defense Single Stock Point (DoDSSP) by
  - (1) Using the ASSIST Shopping Wizard (http://assist.daps.dla.mil/wizard);
  - (2) Phoning the DoDSSP Customer Service Desk (215) 697-2197, Mon-Fri, 0730 to 1600 EST; or
- (3) Ordering from DoDSSP, Building 4, Section D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2667/2179, Facsimile (215) 697-1462.

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### Name of Offeror or Contractor:

(End of Provision)

L-9 52.252-1

SOLICITATION PROVISIONS INCORPORATED BY REFERENCE

FEB/1998

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

L-10 52.252-5

AUTHORIZED DEVIATIONS IN PROVISIONS

APR/1984

- (a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of (DEVIATION) after the date of the provision.
- (b) The use in this solicitation of any DoD FAR SUPPLEMENT (48 CFR Chapter 2) provision with an authorized deviation is indicated by the addition of (DEVIATION) after the name of the regulation.

(End of clause)

L-11 52.211-4054 (TACOM)

PACKING/PACKAGING LEVEL FOR OPTION QUANTITIES

MAR/1989

For purposes of computing a price for the option quantity specified in Section B of this solicitation and unless otherwise indicated in Section B, it is understood and agreed that the option unit price includes the same level(s) of packing/packaging as those that apply to the basic contract quantity.

L-12 52.215-20

REQUIREMENTS FOR INFORMATION OTHER THAN COST OR PRICING DATA, ALT. IV

dated Oct. 1997

(a) Submission of cost or pricing data (defined in FAR 2.101) is not required. To determine reasonableness of the offered price(s), if the contracting officer determines it is necessary to obtain supporting information from the offeror, the contracting officer reserves the right to require the offeror to submit the information described in (b) below. If that information is inapplicable or inadequate for determining price reasonableness, the contracting officer reserves the right to require the offeror to submit the information described in (c) below.

- (b) The offeror shall submit, at a minimum, information on prices at which the same item or similar items have previously been sold in the commercial market that is adequate for evaluating the reasonableness of the price for this acquisition. Such information may include --
- (1) For catalog items, a copy of or identification of the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which the proposal is being submitted. Provide a copy of, or describe, current discount policies and price lists (published or unpublished), e.g., wholesale, original equipment manufacturer, or reseller. Also explain the basis of each offered price and its relationship to the established catalog price, including how the proposed price relates to the price of recent sales in quantities similar to the proposed quantities;
- (2) For catalog, price list or other items, evidence of prices charged customers in the commercial market, under similar circumstances. This may include copies of contracts (or invoices) with commercial customers to document the prices charged.
- (c) If the contracting officer determines this necessary, the offeror shall submit a breakdown of the elements of cost (material, labor, overheads, other direct costs, packaging, G&A, profit or fee, etc.) used in the development of (or to support) the proposed price. For each of these elements of cost, the contracting officer reserves the right to require the offeror to also provide enough supporting detail and/or rationale to enable the contracting officer to evaluate the reasonableness of the cost element.

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# Name of Offeror or Contractor:

(d) The electronic format and media for any information the offeror submits under this clause should meet the guidance in this Website:

https://contracting.tacom.army.mil/acqinfo/ebidnotice.htm

[End of clause]

L-13 52.215-4003 HANDCARRIED OFFERS - INCLUDING OFFERS DELIVERED BY EXPRESS SERVICES MAY/2011
(TACOM) (NON-US POSTAL SERVICE MAIL)

- (a) Unless specifically authorized elsewhere in this solicitation, paper offers will not be accepted. The term "handcarried offers" generally refers to offers contained on electronic media, which we recognize may be delivered "by hand." Handcarried offers must be <u>delivered</u> to Building 255.
  - (b) Handcarried offers, including disks or other electronic media, shall be <u>addressed</u> to:

U.S. Army Contracting Command - Warren Bid Room, Bldg 231, Mail Stop 303 6501 East 11 Mile Road Warren, MI 48397-5000

- (c) Offers shall not be addressed to an individual buyer. All offers must be addressed to the Offer Receipt Office at the above address.
- (d) The external delivery envelope or wrapper must be marked with the solicitation number and the date and time of the solicitation closing. Each envelope should contain only one offer.
- (e) Handcarried offers must be <u>delivered</u> to Building 255. Directions to TACOM: From Van Dyke Avenue, travel westbound on 11 Mile Road; enter the first Arsenal gate immediately west of the railroad tracks on the north side of the street. Take an immediate right and follow security officer directions to the Receiving Dock in Building 255. The driver may need to obtain a visitors badge, and must be a US citizen. The Government will forward the package to the Offer Receipt Office in Building 231.
- (f) Offerors must ensure that the commercial carrier they use has a tracking system that can provide documentation of the date and time of delivery to the Government. For handcarried offers delivered by other than a commercial carrier, the offeror must ensure that the delivery person obtains a signature from Receiving Dock personnel on a receipt that shows the date and time of delivery to the Government. The delivery person must provide the receipt since Receiving Dock personnel do not have them.
  - (g) Packages must be delivered to Building 255 between the hours of 8:00 am and 3:00 pm local time.

[End of Provision]

L-14 52.215-4404 DATA AND COMMUNICATIONS SUBMITTED TO THE GOVERNMENT ELECTRONICALLY MAY/2002

- (a) The Government often employs contractors as system administrators to operate and maintain Government computer systems. These systems include local area networks, web sites, databases, other electronic records, e-mail accounts, other electronic data transfer mechanisms and computer software. The employees of these contracted system administrators sign nondisclosure agreements obligating them not to reveal information contained in files, documents, computers or systems that they administer. However, unless such information is protected in some way, contracted system administrators do have the ability to access such information. For further information on security issues, see http://contracting.tacom.army.mil/acqinfo/ebidnotice.htm
- (b) Potential contractors as well as any other parties are thus advised to take steps needed to prevent access by contracted system administrators to information submitted electronically to the Government. Absent such steps, it is assumed that contracted system administrators are permitted the capability to access the data. The access will be limited to that which is necessary for the contract system administrator to perform its duties for the Government. The access shall be subject to the condition that third party information is not to be revealed by the contracted system administrator.

[End of Provision]

L-15 52.215-4405 ACCESS TO THE DETROIT ARSENAL; IDENTIFYING CONTRACTOR EMPLOYEES; NON- NOV/2002
DISCLOSURE STATEMENT

1. This requirement is only applicable to contractor employees working at, or visiting, Detroit Arsenal. The term "contractor employee" includes employees, agents, or representatives and all employees, agents or representatives of all subcontractors and

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suppliers.

- 2. (A) Badges/Passes: Contractor employees entering the Detroit Arsenal are responsible for obtaining, and then returning, security identification badges/passes and vehicle registration decals/passes. Badges are valid only for the date spans indicated, by the Government, on each badge application form (STA Form 15 or 4109).
  - (B) Obtaining Badges:

"PICTURE" badges (generally issued to longer term visitors):

Furnish the Requiring Office or Procuring Contracting Officer (PCO) with two (2) copies, fully completed (those sections for each applicant), and signed, of STA Form 15 for each applicant;

"NON-PICTURE" badges (generally issued to shorter term visitors):

Upon arriving at the Detroit Arsenal at the TACOM Public Safety Office, Bldg. 232, complete a STA Form 4109 for the specific short term visit in question.

- (C) Returning Badges (to the TACOM Public Safety Office, Building 232).
  - --Return Non-picture badges upon its expiration date.
  - --Return Picture badges within (3) three business days of any of the

following:

The access-expiration date specified on the STA Form 15 If the contract is terminated, the date of termination;

If a visiting contractor employee is released, the date of employee release.

--Failure to comply with the requirements of this paragraph 2C may

be grounds for withholding any funds due the contractor until completion of the requirement, notwithstanding any other clause or requirements in the contract. Failure to comply may also be taken into account by the Government in evaluating the contractor's past performance on future acquisitions .

- (D) All contractor employees, while on the premises at TACOM Warren, shall continually wear the badge, which shall be visible at all times.
- (E) The identification badge or pass issued to employees of the contractor is for his own use only. Misuse of the badge or pass, such as permitting others to use it will result in criminal charges under Title 18 USC 499 and 701, and barring the employee from the Detroit Arsenal property.
- (F) If the contractor obtains a new or follow-on contract that again requires physical access to the Detroit Arsenal property, he shall obtain new badges for his employees, indicating the new or follow-on contract number. The security policies described in this clause apply to any contractor employee on base in connection with any contract with TACOM-Warren.
- 3. At the discretion of the Detroit Arsenal Commander, any individual known to have a criminal background involving violence may be denied access to the Detroit Arsenal. Fingerprinting of employees and any other procedure deemed necessary for the security of Detroit Arsenal may be required at the discretion of Detroit Arsenal Public Safety Office.
- 4. Any contractor employee attending meetings with Government employees within or outside the Detroit Arsenal boundaries, shall, at the beginning of the meeting, announce that he/she is a contractor employee. He/she must state the Contractor's name and address, and state the name of all other companies or persons that (a) currently employ him, or (b) that he currently represents. In addition, for the duration of the meetings, the contractor employee shall wear a second visible badge that displays the contractor's company name.
- 5. If a visiting contractor is working on a classified contract, his/her visit request, with security clearance information, must be approved by the Detroit Arsenal Industrial Security Specialist and be held on file the Detroit Arsenal Intelligence and Security Division. Government employees hosting meetings will verify that the contractor employees security clearance information is on file in the Detroit Arsenal Intelligence and Security Division prior to contractor access to classified information.
- 6. All contractor employees working on the U.S. Army installation, Detroit Arsenal, in the State of Michigan, in connection with this contract, shall conform to all applicable federal or state laws, and published rules and regulations of the Departments of Defense and Army. Also, they must comply with any existing applicable regulations promulgated by Detroit Arsenal. Additionally, all contractor employees working on classified contracts shall comply with the requirements of the National Industrial Security Program (NISPOM) and Army Regulation 380-5, Department of the Army Information Security Program.
- 7. Each contractor employee working at the Detroit Arsenal property under this contract shall sign a Non-disclosure Agreement on their company's letterhead prior to commencing work under the contract or obtaining the badges permitting access to the property. There will be one Non-disclosure Agreement for each employee. The Non-disclosure Agreement shall be in the format indicated below. A copy of the agreement will be made a part of the contract file.

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APR/2010

# Name of Offeror or Contractor:

NON-DISCLOSURE AGREEMENT	
I,, an employee of	_, a
Contractor providing support services/supplies to Detroit Arsenal or its tenants (hereinafter Detroit Arsenal),	and likely to have
access to nonpublic information (hereinafter RECIPIENT), under contract number, agree to	and promise the
following:	

WHEREAS RECEIPIENT is engaged in delivery support services to Detroit Arsenal under contract; and
WHEREAS, It is the intention of Detroit Arsenal to protect and prevent unauthorized access to and disclosure of
nonpublic information to anyone other than employees of the United States Government who have a need to know; and,
WH
EREAS, Detroit Arsenal acknowledges that RECIPIENT will from time to time have or require access to such nonpublic information in
the course of delivering the contract services; and,

WHEREAS, RECIPIENT may be given or other have access to nonpublic information while providing such services; and, WHEREAS, "nonpublic information" includes, but is not limited to such information as:

Proprietary information (e.g., information submitted by a contractor marked as proprietary. However please note: THIS NON-DISCLOSURE STATEMENT IS NOT SUFFICIENT TO ALLOW CONTRACTORS ACCESS TO ANOTHER CONTRACTORS PROPRIETARY INFORMATION. FOR THAT, A SEPARATE CONTRACTOR TO CONTRACTOR AGREEMENT IS REQUIRED.);

Advanced procurement information (e.g., future requirements, statements of work, and acquisition strategies);
Source selection information (SSI) (e.g., bids before made public, source selection plans, and rankings of
proposals)(PLEASE NOTE: THIS AGREEMENT ALONE DOES NOT AUTHORIZE ACCESS TO SSI--ONLY PCO OR SOURCE SELECTION AUTHORITY CAN
AUTHORIZE SUCH ACCESS.);

Trade secrets and other confidential business information (e.g., confidential business information submitted by the contractor);

Attorney work product;

Information protected by the Privacy Act (e.g., social security numbers, home addresses and telephone numbers); and Other sensitive information that would not be released by Detroit Arsenal under the Freedom of Information Act (e.g., program, planning and budgeting system information);

NOW THEREFORE, RECIPIENT agrees to and promises as follows:

RECIPIENT shall not seek access to nonpublic information beyond what is required for the performance of the support services contract;

RECIPIENT will ensure that his or her status as a contractor employee is known when seeking access to and receiving such nonpublic information of Government employees;

As to any nonpublic information to which RECIPIENT has or is given access, RECIPIENT shall not use or disclose such information for any purpose other than providing the contract support services, and will not use or disclose the information to any unauthorized person or entity for personal, commercial, or any unauthorized purposes; and

If RECIPIENT becomes aware of any improper release or disclosure of such nonpublic information, RECIPIENT will advise the contracting officer in writing as soon as possible.

The RECIPIENT agrees to return any nonpublic information given to him or her pursuant to this agreement, including any transcriptions by RECIPIENT of nonpublic information to which RECIPIENT was given access, if not already destroyed, when RECIPIENT no longer performs work under the contract.

RECIPIENT understands that any unauthorized use, release or disclosure of nonpublic information in violation of this Agreement will subject the RECIPIENT and the RECIPIENT's employer to administrative, civil or criminal remedies as may be authorized by law.

RECIPIENT:	 (signature)
PRINTED NAME:	
TITLE:	 
EMPLOYER:	

[End of clause]

L-16 DA, 52.215- ABILITY ONE SUBCONTRACTING CREDIT

a. In accordance with Public Law 102-396, AbilityOne organizations will be afforded the maximum practical opportunity to participate as subcontractors and suppliers in the performance of this contract.

b. As prescribed by 10 U.S.C. 2401d and Section 9077 of Public Law 102-396, and in accordance with DFARS 219-703, Eligibility requirements for participating in the program, offers may receive credit toward the small business subcontracting goal for subcontracts placed with qualified nonprofit agencies participating in the AbilityOne program. AbilityOne organizations are qualified nonprofit agencies for the blind and other severely disabled that are approved by the Committee for Purchase from People Who Are Blind or Severely Disabled under the Javits-Wagner-O'Day Act (41 U.S.C. 46-48).

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- c. For additional information on AbilityOnes's program and products see http://www.abilityone.gov/index.html
- d. For additional information on DoD activities in support of AbilityOne, see http://www.acq.osd.mil/dpap/cpic/cp/abilityone\_program.html

[End of provision]

L-17 52.233-4001

HQ-AMC LEVEL PROTEST PROCEDURES

OCT/2006

### (a) Policy:

A protest to a U.S. Army Materiel Command forum is a <u>protest to the agency</u>, within the meaning of FAR 33.103. The HQAMC-Level Protest Program is intended to encourage an interested party to seek resolution of its concerns within AMC, rather than filing a protest with the General Accounting Office (GAO), or other external forum.

### (b) Agency Protest:

An AMC Protest may be filed with either, but not both:

- 1. the contracting officer designated in the solicitation for resolution of protests, or,
- 2. HQAMC at the address designated below.

### (c) <u>Election of Forum</u>:

After an interested party protests an AMC procurement to HQAMC and while that protest is pending, the protestor agrees not to file a protest with the GAO, or other external forum. If the protestor has filed a protest with the GAO, or other external forum, HQAMC-level protest procedures may not be used and any protest that has been filed will be dismissed.

### (d) Protest Decision Authority:

The AMC command counsel is designated as the HQAMC protest decision authority. In the absence of the command counsel, the deputy command counsel is designated as the HQAMC protest decision authority.

# (e) <u>Time for Filing a Protest</u>:

A HQAMC protest shall be filed in accordance with the timeframes set out in FAR 33.103(e). HQAMC Office Hours are 8:00 AM to 4:30 PM Eastern Standard Time. Time for filing any document expires at 4:30 PM, Eastern Standard Time on the last day on which such filing may be made.

# (f) Form of Protest:

HQAMC protest shall include the protestor's name, address and telephone number, including fax number; the solicitation or contract number, identity of the contracting activity and the contracting officer's name; a detailed statement of all legal and factual grounds for protest, including copies of all relevant documents; a request for a ruling; and, a request for relief. All protests must be signed by an authorized representative of the protestor.

- (g) Processing of HQAMC-Level Protests
- (1) To file an AMC-level protest, send the protest to:

Headquarters U.S. Army Materiel Command Office of Command Counsel 4400 Martin Road Rm: A6SE040.001 Redstone Arsenal, AL 35898-5000

Packages sent by FedEx or UPS should be addressed to:

Headquarters U.S. Army Materiel Command

Office of Command Counsel

4400 Martin Road Rm: A6SE040.001

Redstone Arsenal, AL 35898-5000

Fax: (256) 450-8840

Fax: (256) 450-8840

# Reference No. of Document Being Continued

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# Name of Offeror or Contractor:

If you have a web browser, you can use the following HTTP to view the complete AMC-level protest procedures: http://www.amc.army.mil/pa/COMMANDCOUNSEL.asp

- (2) Within 10 working days after the protest is filed, the contracting officer, with the assistance of legal counsel, shall file with the HQAMC Office of Command Counsel, ATTN: AMCCC-PL, an administrative report responsive to the protest. Reports shall be sent by facsimile, over-night mail or hand-delivered, to ensure timely receipt.
- (3) The HQAMC protest decision authority will issue a written decision within 20 working days after the filing of the protest.
- (4) The written decision will be binding on the Army Materiel Command and its contracting activities.
- (5) For good cause shown, the HQAMC protest decision authority may grant extensions of time for filing the administrative report and for the issuance of the written decision. When such an extension is granted, the protestor and all interested parties shall be notified within one working day of the decision to grant the extension.
- (h) Effect of Protest on Award and Performance:
- (1) <u>Protests before award</u>: When a protest is filed with HQAMC prior to award, a contract may not be awarded unless authorized by the HQAMC director of contracting, in accordance with FAR 33.103(f).
- (2) <u>Protests after award</u>: When a protest is filed with HQAMC within 10 calendar days after award, or within five calendar days of debriefing for any debriefing that when requested was required by FAR 15.506, the contracting officer shall suspend performance. The HQAMC director of contracting may authorize contract performance, notwithstanding the protest, upon a written finding that:
- -- contract performance will be in the best interests of the United States; or
- -- urgent and compelling circumstances that significantly affect the interests of the United States will not permit waiting for a decision from the HQAMC protest decision authority.

### (i) Remedies:

The HQAMC protest decision authority may grant any one or combination of the following remedies:

- a. terminate the contract;
- b. re-compete the requirement;
- c. issue a new solicitation;
- d. refrain from exercising options under the contract;
- e. award a contract consistent with statute and regulation;
- f. pay appropriate costs as stated in FAR 33.102(b)(2);
- g. such other remedies as HQAMC protest decision authority determines necessary to correct a defect.

[End of Clause]

L-18 52.245-4002 ACQUISITION OF NEW FACILITIES, SPECIAL TEST EQUIPMENT, OR SPECIAL MAR/1996 (TACOM) TOOLING

- (a) It is not the intent of the Government to acquire, or to have acquired for its account, any facilities, special test equipment, or special tooling as those terms are defined below. The Government shall under no circumstances reimburse the offeror for the cost of any new facilities, special test equipment, or special tooling as a separate item. An offeror may, however, amortize the cost of any such facilities, special test equipment, or special tooling it may require in the submitted price of the items. Such facilities, special test equipment or special tooling shall not be subject to Government option rights to take title to the same except as specified in the DEFAULT, TERMINATION FOR THE CONVENIENCE OF THE GOVERNMENT, and/or PROGRESS PAYMENT clauses of this contract.
- (b) As used in this solicitation/contract, FACILITIES means industrial property (other than material, special tooling, military property, and special test equipment) for production, maintenance, research, development, or test, including real property and rights in it, buildings, structures, improvements, and plant equipment.
- (c) As used in this solicitation/contract, SPECIAL TEST EQUIPMENT means either single or multipurpose integrated test units engineered, designed, fabricated, or modified to accomplish special purpose testing in the performance of the contract. Such testing units comprise electrical, electronic, hydraulic, pneumatic, mechanical, or other items or assemblies of equipment, that are mechanically, electrically, or electronically interconnected so as to become a new functional entity, causing the individual item or items to become interdependent and essential in the performance of special purpose testing in the development or production of particular supplies or services. The term SPECIAL TEST EQUIPMENT does not include: (1) material; (2) special tooling; (3) buildings and

CONTINUATION SHEET	Reference No. of Document Be	Page 51 of 51	
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Name of Offeror or Contractor:			

nonseverable structures (except foundations and similar improvements necessary for the installation of special test equipment); and (4) plant equipment items used for general plant testing purposes.

(d) As used in this solicitation/contract, SPECIAL TOOLING means all jigs, dies, fixtures, molds, patterns, taps, gauges, other equipment and manufacturing aids, and their replacements, which are of such a specialized nature that, without substantial modification or alteration, their use is limited to the development or production of particular supplies or parts of them, or the performance of particular services. The term includes all components of such items, but does not include: (1) material; (2) special test equipment; or (3) buildings, and nonseverable structures (except foundations and similar improvements necessary for the installation of special tooling), general or special machine tools, or similar capital items.

[End of Provision]

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CONTRACT DATA REQUIREMENTS LIST

Form Approval OMB No. 0704-0188

A. CONTRACT LINE ITEM NO.: 0002

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Item E directly below.

B. EXHIBIT: A C. CATEGORY: D. SYSTEM/ITEM: FLOOR/STRUCTURE CONCEPT RESEARCH E. CONTRACT NO.: W56HZV-12-C-0227 F. CONTRACTOR: \*\*\*\*\*\*\*\* 1. DATA ITEM NO. A001 2. TITLE OF DATA ITEM: Presentation Material 3. SUBTITLE: Design Review Presentations 4. AUTHORITY: DI-ADMN-81373 5. CONTRACT REFERENCE: C.3.5.2, C.3.5.3, C.3.5.4, C.3.6.1 6. REQUIRING OFFICE: RDTA-RS 7. DD250 REO: NO 8. APP CODE: N/A 9. DIST. STATEMENT REQUIRED: D, see Item 16 Directly Below 10. FREQUENCY: See Item 16 Directly Below 11 AS OF DATE: Date of Contract Award 12. DATE OF FIRST SUB: See Item 16 Directly Below 13. DATE OF SUBS. See Item 16 Directly Below 14. DISTRIBUTION: Please distribute electronically to the email address(es) listed immediately below \'85\'85\'85COPIES: Sara Locricchio, Contract Specialist, sara.m.locricchio.civ@mail.mil Administrative Contracting Officer (ACO), See Section G of this Contract......1

- 16. REMARKS:
- a. The Contractor shall electronically submit the presentation materials five (5) days before all scheduled Design Review Meeting to the email address(es) listed in Item 14 directly above, for government review.
- b. The Contractor shall also publish all presentations to the Survivability ACE website (<a href="https://ace2.tacom.army.mil/index.html">https://ace2.tacom.army.mil/index.html</a>) no later than the fifteenth (15th) calendar day after each Design Review Meeting
- c. This statement shall appear on all correspondence, Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only.

\*\*\*\*\*\*\*\*\*

- 1. DATA ITEM NO. A002
- 2. TITLE OF DATA ITEM: Contractors Progress, Status, and Management Report
- 3. SUBTITLE: Weekly Situation Report(s) (SITREPs)
- 4. AUTHORITY: DI-MGMT-80227
- 5. CONTRACT REFERENCE: C.3.6.2
- 6. REQUIRING OFFICE: RDTA-RS
- 7. DD250 REQ: NO
- 8. APP CODE: N/A
- 9. DIST. STATEMENT REQUIRED: D, see Item 16 Directly Below
- 10. FREQUENCY: Weekly
- 11. AS OF DATE: Date of Contract Award
- 12. DATE OF FIRST SUB: See Item 16 Directly Below

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- 13. DATE OF SUBS. See Item 16 Directly Below
- 14. DISTRIBUTION: See Item 16 Directly Below
- 15. TOTAL: See Item 16 Directly Below
- a. The Contractor shall upload the SITREPs to the Survivability ACE website (https://ace2.tacom.army.mil/index.html) every Friday, no later than 5PM, local time, Warren, MI. Each SITREP shall address the technical, schedule and budget information since the previously submitted SITREP; the SITREPs shall not be accrued data.
- b. This statement shall appear on all correspondence, Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only.

# \*\*\*\*\*\*\*\*

- 1. DATA ITEM NO. A003
- 2. TITLE OF DATA ITEM: Scientific and Technical Reports
- 3. SUBTITLE: Subsystem Technical Report(s)
- 4. AUTHORITY: DI-MISC-80711A
- 5. CONTRACT REFERENCE: C.3.2, C.3.3, C.3.4, C.3.6.3
- 6. REOUIRING OFFICE: RDTA-RS
- 7. DD250 REQ: NO
- 8. APP CODE: A
- 9. DIST. STATEMENT REQUIRED: D, see Item 16 Directly Below
- 10. FREQUENCY: See Item 16 Directly Below
- 11. AS OF DATE: Date of Contract Award
- 12. DATE OF FIRST SUB: See Item 16 Directly Below
- 13. DATE OF SUBS: See Item 16 Directly Below
- 14. DISTRIBUTION: Please distribute electronically to the email address(es) listed immediately below COPIES: Draft FINAL

Sara Locricchio, Contract Specialist, sara.m.locricchio.civ@mail.mil

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Administrative Contracting Officer (ACO), See Section G of this

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### 16. REMARKS:

- a. The Contractor shall electronically submit one (1) DRAFT Scientific and Technical Report to the email addresses listed in Item 14 directly above, thirty (30) days prior to the end of the base contract period of performance (see section F). The Contracting Officers Representative (COR) will provide comments within fifteen (15) days of draft submittal. The Contractor shall electronically submit one (1) FINAL Scientific and Technical Report to the email address(es) listed in Item 14 directly above, and upload it to the Survivability ACE website (https://ace2.tacom.army.mil/index.html) no later than fifteen (15) days after receipt of draft comments. The draft and final reports shall include a completed Standard Form (SF) 298 (Report Documentation Page) as the report's cover sheet.
- b. Option Addendum: The Contractor shall electronically submit one (1) DRAFT addendum to the Final Scientific and Technical Report to the email addresses listed in Item 14 directly above, thirty (30) days prior to the end of total contract period of performance (see section F). The Contracting Officers Representative (COR) will provide comments within fifteen (15) days of draft submittal. The Contractor shall electronically submit one (1) FINAL addendum to the Final Scientific and Technical Report to the email address(es) listed in Item 14 directly above, and upload it to the Survivability ACE website (https://ace2.tacom.army.mil/index.html) no later than fifteen (15) days after receipt of draft comments. The draft and final addendum reports shall include a completed Standard Form (SF) 298 (Report Documentation Page) as the report's cover sheet.
  - c. You may download the SF 298 form, from the following internet address: <a href="http://www.dtic.mil/dtic/pdf/submit/SF0298 fillable.pdf">http://www.dtic.mil/dtic/pdf/submit/SF0298 fillable.pdf</a>
- d. This statement shall appear on all correspondence, Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only.

- 1. DATA ITEM NO. A004
- 2. TITLE OF DATA ITEM: Report, Record of Meeting/Minutes
- 3. SUBTITLE: Meeting Minutes
- 4. AUTHORITY: DI-ADMN-81505
- 5. CONTRACT REFERENCE: C.3.5.1, C.3.5.2, C.3.5.3, C.3.5.4, C.3.6.4
- 6. REOUIRING OFFICE: RDTA-RS
- 8. APP CODE: N/A
- 9. DIST. STATEMENT REQUIRED: D, see Item 16 Directly Below

10. FREQUENCY: See Item 16 Directly Below	
11. AS OF DATE: Date of Contract Award	
12. DATE OF FIRST SUB: See Item 16 Directly Below	
13. DATE OF SUBS: see Item 16 Directly Below	
14. DISTRIBUTION: Please distribute electronically to the email address(es) listed immediately below \'85\'85COPIES:	
Heather Masden, Contracting Officers Representative (COR), heather.m.masden.civ@us.army.mil	
Sara Locricchio, Contract Specialist, sara.m.locricchio.civ@mail.mil	
\'85\'851	
Administrative Contracting Officer (ACO), See Section G of this	
Contract	
TOTAL:\'85\'85\'85\'85\'85\'85\'85\'85\'85\'85	\'8
5\'85\'85\'85\'85\'85\'85\'85\'85\'85	
16. REMARKS:	
a. The Contractor shall electronically submit all meeting minutes to the email address(es) listed in Item 14 directly above, no	
later than the fifth (5th) calendar day after each meeting.	
b. The Contractor shall also publish all Meeting Minutes to the Survivability ACE website (https://ace2.tacom.army.mil/index.html)	)
no later than the fifth (5th) calendar day after each meeting	
c. This statement shall appear on all correspondence, Distribution Statement D: Distribution authorized to the Department of	
Defense and U.S. DoD contractors only.	
***************	
1. DATA ITEM NO. A005	
2. TITLE OF DATA ITEM: Engineer Design Test Plan	
3. SUBTITLE:	
4. AUTHORITY: DI-MGMT-80688	
5. CONTRACT REFERENCE: C.3.2, C.3.6.5	
6. REQUIRING OFFICE: RDTA-RS	
7. DD250 REQ: NO	
8. APP CODE: N/A	
9. DIST. STATEMENT REQUIRED: D, See Item 16 Directly Below	
10. FREQUENCY: See Item 16 Directly Below	
11. AS OF DATE: Date of Contract Award	
12. DATE OF FIRST SUB: See Item 16 Directly Below	
13. DATE OF SUBS: See Item 16 Directly Below	
14. DISTRIBUTION: Please distribute electronically to the email address(es) listed immediately below COPIES: Draft FINAL	
Heather Masden, Contracting Officers Representative (COR), heather.m.masden.civ@us.army.mil	1
15.	
TOTAL:\'85\'85\'85\'85\'85\'85\'85\'85\'85\'85	\'8
5\'85\'85\'85\'85\'85\'85\'85\'85\ 1	
16. REMARKS:	
a. The Contractor shall electronically submit one (1) DRAFT Engineer Design Test Plan to the email addresses listed in Item 14	
directly above thirty (20) days prior to the end of the base centrast period of performance (see continuous E). The Contrasting Officers	

directly above, thirty (30) days prior to the end of the base contract period of performance (see section F). The Contracting Officers Representative (COR) will provide comments within fifteen (15) days of draft submittal. The Contractor shall electronically submit one (1) FINAL Engineer Design Test Plan to the email address(es) listed in Item 14 directly above, and upload it to the Survivability ACE website (https://ace2.tacom.army.mil/index.html) no later than fifteen (15) days after receipt of draft comments.

b. This statement shall appear on all correspondence, Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only.

## \*\*\*\*\*\*\*\*

- 1. DATA ITEM NO. A006
- 2. TITLE OF DATA ITEM: Conceptual Design Drawings/Models
- 3. SUBTITLE:
- 4. AUTHORITY: DI-SESS-81001D
- 5. CONTRACT REFERENCE: C.3.1.1, C.3.6.6
- 6. REQUIRING OFFICE: RDTA-RS
- 7. DD250 REQ: NO
- 8. APP CODE: N/A
- 9. DIST. STATEMENT REQUIRED: D, See Item 16 Directly Below
- 10. FREQUENCY: See Item 16 Directly Below
- 11. AS OF DATE: Date of Contract Award

- 12. DATE OF FIRST SUB: See Item 16 Directly Below
- 13. DATE OF SUBS: See Item 16 Directly Below

### 16. REMARKS:

- a. The Contractor shall electronically submit the DRAFT Conceptual Design Drawings/Models to the email address listed in Item 14 directly above, thirty (30) days prior to the end of the base contract period of performance (see section F). The Contracting Officers Representative (COR) will provide comments within fifteen (15) days of draft submittal. The Contractor shall electronically submit the FINAL Conceptual Design Drawings/Models to the email address(es) listed in Item 14 directly above, and upload them to the Survivability ACE website (https://ace2.tacom.army.mil/index.html) no later than fifteen (15) days after receipt of draft comments.
- b. This statement shall appear on all correspondence, Distribution Statement D: Distribution authorized to the Department of Defense and U.S. DoD contractors only.

\*\*\*\*\*\*\*\*\*\*\*

GENERAL INSTRUCTIONS APPLICABLE TO ALL DATA ITEMS:

Prepare the reports in Contractor format. Submit all reports using any of the following electronic formats:

- (1) Files readable using these Microsoft\* Office XP or Microsoft\* Office 2007 & lower Products: Word, Excel, PowerPoint, or Access. Spreadsheets must be sent in a file format that includes all formulae, macro and format information. Print or scan images of spreadsheets are not acceptable. Please see security note below for caution regarding use of macros.
- (2) Files in Adobe PDF (Portable Document Format). Scanners should be set to 200 dots per inch.
- (3) Files in HTML (Hypertext Markup Language) Format. HTML documents must not contain active links to Internet websites or web pages for reference information. All linked information must be contained within your electronic report, and be accessible offline.
- (4) Other electronic formats. Before preparing your report in any other electronic format, please e-mail the Contracting Officers Representative (COR), with an email copy-furnished to amsta-idq@tacom.army.mil, to obtain a decision as to the format's acceptability. This e-mail must be received by the Contracting Officers Representative (COR) not later than ten calendar days before the draft report's due date. All alternate methods must be a no cost to the Government.

Notes: Please note that we can no longer accept .zip files due to increasing security concerns.

- d. Acceptable media: The Contractor shall submit reports via e-mail or electronically via the TARDEC Advanced Collaborative Environment (ACE) website. The Contractor shall submit reports via the TARDEC Advanced Collaborative Environment (ACE) website, when required in item 16 of each CDRL. The TARDEC ACE is based on PTCs Windchill software suite that will be provided to the contractor as Government Furnished Software (GFS). If, when required, the ACE website is not workable, the Contractor shall email the required report to the Contracting Officers Representative (COR). If e-mail is not workable, another acceptable media is a 650 megabyte CD ROM. Identify the software application and version used to create each file submitted.
- (1) E-MAIL. Maximum size of each e-mail message shall be three and one-half (3.5) megabytes. Any compressed files must be self-extracting, and you must provide appropriate instructions. You may use multiple e-mail messages if necessary; however, you must annotate the subject lines in this manner: "Message 1 of 3, 2 of 3, 3 of 3."
- (2) 650 MEGABYTE CD ROM via U.S. Mail or other carrier. The Contractor shall label and all submitted disks with the Contract number, the Contractor's name, address and a contact's phone number. Exterior mailing envelopes containing disks must be addressed to the following address:

U.S. Army TARDEC
Attn: Heather Masden
6501 East 11 Mile Road
Bldg 200C (RDTA-RS) MS 263
Warren, MI 48397-5000

NOTE: Please select only one medium by which to transmit each report. For instance, do not submit a report via e-mail and CD ROM.

\*Registered Trademark

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ATT/EXH ID Exhibit A

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