

## OAR EEO Diversity/Program Office

The EEO Office provides services to OAR employees, managers and applicants for employment.

### Vision of the EEO Office

To assist the Agency in creating a diverse workforce that is inclusive and free of discriminatory and retaliatory actions.

### EEO Mission

To bring awareness to employees, applicants for employment and management about Equal Employment Opportunity/Diversity through the following:

**Empowerment** — Consultation services to employees, managers and applicants.

**Exposure** — Recruitment and outreach activities for short and long-term recruitment.

**Education** — Federal EEO Mandated training, Special Emphasis programs and *Connections* newsletter.

**Evaluation** — Monitor employment statistics to prepare reports for NOAA, DOC, EEOC and OPM.

### For More Information:

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EEO/Diversity Program Manager  
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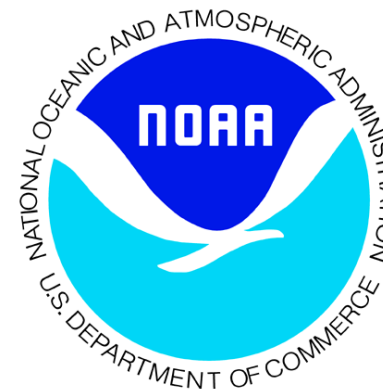
NOAA OAR Hqtrs Office  
1315 East West Hwy SSMC3 –  
Room 11723  
Silver Spring, MD 20910

Georgia Madrid  
EEO Specialist  
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NOAA OAR - Boulder Office  
DSRC, Room GB109  
325 Broadway  
Boulder, CO 80305

### Website:

[www.eeo.oar.noaa.gov](http://www.eeo.oar.noaa.gov)



## NOAA RESEARCH

NOAA's Office of Oceanic and  
Atmospheric Research (OAR)



**Equal Employment Opportunity  
(EEO)/Diversity Program Office**



# How to File a Complaint

## EEO Counseling:

Federal law prohibits discrimination because of race, color, religion, national origin, sex, age (40 years and over), physical or mental disability, genetic information, and retaliation for participating in activities protected by the civil rights statutes. In addition, NOAA prohibits discrimination because of sexual orientation. Employees, NOAA Corps Officers, or applicants for employment with NOAA who believe that they have been discriminated or retaliated against may contact an EEO Counselor. The Counselor will attempt to resolve the matter and furnish information about filing a complaint of discrimination. To preserve your rights under the law, you must contact an EEO Counselor within 45 CALENDAR DAYS of the date of alleged discrimination.

**To initiate EEO Counseling or for more information, contact:**  
**Civil Rights Office, NOAA**  
**VOICE (301) 713-0500**  
**TDD (301) 713-0982**  
**1-800-452-6728**  
[www.eeo.noaa.gov](http://www.eeo.noaa.gov)

## NOAA Alternative Dispute Resolution (ADR)

The NOAA ADR Office provides mediation services to resolve conflict in the workplace to reduce the number of EEO complaints and employee grievances. Voice: 206-526-6171  
 Fax: 206-527-6928.  
 Website: [www.adr.noaa.gov](http://www.adr.noaa.gov)

# Timelines for Discrimination Complaints Process

