

U.S. Army Medical Research Acquisition Activity

Acquisition Strategic Plan

Purpose: The U.S. Army Medical Research Acquisition Activity's Acquisition Strategic Plan is the vehicle for implementing the USAMRMC Acquisition strategic plan. The plan identifies goals and objectives, defines desired outcomes, develops metrics to judge our progress and effectiveness, and establishes a review mechanism to evaluate and sustain the momentum.

Mission: The U.S. Army Medical Research Acquisition Activity (USAMRAA) is committed to providing high quality, timely, customer-focused guidance and acquisition solutions to the Commander, U.S. Army Medical Research and Materiel Command (USAMRMC) and to all of our customers who are supporting global U.S. military missions and national medical research interests. We take pride in providing the community an atmosphere that instills public trust and demonstrates good citizenship, and in offering our staff an environment that fosters growth and well being.

Values:

- Integrity
- Loyalty
- Teamwork
- Accountability
- Stewardship
- Consideration of others
- Professionalism

Vision: To be recognized nationally as an enterprise that is a hallmark of excellence in providing world class acquisition products and related services.

Core Competencies:

- Contracting and Assistance Agreement Authorities
- Business Oversight, Research and Policy
- Conduit/Interface between Mission Needs and Commercial Enterprises

- Custodian for Socio-Economic and Competitive Considerations
- Repository for Command Business Agreements
- Requirements and Financial Systems Interface

Goals and Objectives:

Goal 1: Paperless Acquisition

Strategy

- Emphasize, through training programs, the advantages of the use and surveillance of VISA (IMPAC).
- Facilitate the expansion of SPS to include assistance agreements.
- Utilize the Internet for marketing, advertising, market research, and business development.

Objectives

- Maintain IMPAC usage of 98% for FY01, 98% for FY02.
- Use Internet for publicizing supplies, services and other business opportunities.
- Use Activity's Internet Homepage for posting electronic copies of solicitations.
- Transition hard copy assistance agreement awards to electronic SPS awards by FY04.

Owner: USAMRAA Senior Management

Metric:

- **Credit Card Purchases:** Percentages of micro-purchases by credit card. Dollar value of credit card purchases \$2,500 and less, as compared to the total purchases \$2,500 and less.
Source: SPS and U.S. Bank
Measurement Frequency: Quarterly
- **USAMRAA Web-site:** Number of hits against the USAMRAA web-site for individual solicitations, CBD announcements, and other business opportunities.
Source: SPS
Measurement Frequency: Quarterly

Goal 2: Greater Use of Integrated Process and Product Development (IPPD) Principles

Strategy

- Utilize USAMRAA Business Management Division resources.
- Access Designated Account Managers
 - Providing early advance acquisition planning
 - Open and accurate communication
 - "Real time" performance measurement
 - Quality customer service
- Mentor Interns through Training Plan.
- Review and update all Individual Development Plans (IDP's) to include adequate IPPD training.

Objectives

- Increase the use of process-action teams or integrated product or process teams and the ISO auditors to identify and recommend resolutions to problems in the acquisition process.
- Increase the use of teaming among customers, contractors, contracting officer/specialists and Business Management Staff. Use facilitators when needed.
- Utilize existing SPS projected and actual milestone charts for every contract award action to document the file.
- Training (classroom/OJT) program for new 1100 series personnel
- Oversight for all training
- Create/develop plans for dual certification opportunities for employees through position details/cross training/job sharing.
- Develop student employees' skills.

Owner: Corporate USAMRAA

Metrics

- Number of Advanced Acquisition Plans received.
- Evaluation of IDP's, Acquisition Career Record Brief (ACRB's), and in-house data.

Source: USAMRAA Operations Division, Business Support Division

Frequency: Quarterly

Goal 3: Increased use of Commercial Products & Activities

Strategy

- Increase the use of Commercial Item Initiatives through workshops, training seminars and electronic methods to provide guidance on the purchase of commercial goods and services to increase competition reduce paperwork and streamline processes.
- A-76, "Performance of Commercial Activities"

Objectives

- Double the dollar value of FAR Part 12 contract actions awarded in 1999 by the end of fiscal year (FY) 2005.
- Increase the number of FAR Part 12 contract actions awarded to 50 percent of all contract actions by the end of FY 2005.

Owner: USAMRAA Competition Advocate

Metric: Number of awards subject to FAR Part 12.

Source: SPS.

Measurement Frequency: Quarterly

Goal 4: Increased Use of Performance Based Service Contracts

Strategy

- Increase the emphasis on Performance Based Service Contracts. The Business Management Division provides leadership, guidance and oversight of the concept while the Business Operations Division performs the actual implementation of the process.

Objectives

- Increase PBSC awards over \$100,000 by 20% from FY00 PBSC awards for all available PBSA dollars in FY01, 25% for FY02.
- Provide PBSC training class to acquisition personnel and customers.
- Collect and make available sample performance work statements and quality-assurance surveillance plans to facilitate award of quality contracts.

Owner: Chief, Policy and Quality Assurance Branch

Metric: Number and dollar value of service contracts over \$250,000 (except for construction and R&D) which use and don't use performance-based work statements.

Sources: SPS, Contracting Officers.

Measurement Frequency: Quarterly