

GENERAL INFORMATION

Document Type:	Presolicitation Notice
Solicitation Number:	RFI-DOC-PROTECH2011
Posted Date:	September 30, 2011

DESCRIPTION

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY – Solicitations are not available at this time. Requests for a solicitation will not receive a response. This announcement constitutes a request for information (RFI).

The Department of Commerce (DOC), National Oceanic and Atmospheric Administration (NOAA), Acquisition and Grants Office is seeking to collaborate with industry to better understand capabilities and recommend solutions for contractor performance of professional and technical support services.

The Government would like to understand options for how to best structure an Agency-wide program and what mechanisms are commercially available to address a variety of technical and professional support service needs. The goals of this initiative are to: a) Secure an agency-wide contract vehicle, b) Reduce direct costs of services, c) Reduce the number of professional and technical services contracts within the DOC and bureaus listed below, and d) Reduce administrative overhead required to support these contracts.

While unable to fully define requirements at this time, the Government is requesting industry examine the organizational mission and objectives of the U.S Department of Commerce (www.doc.gov), National Oceanic and Atmospheric Administration (www.noaa.gov), U.S. Patent and Trademark Office (www.uspto.gov), U.S. Census Bureau (www.census.gov), and National Telecommunications and Information Agency (<http://ntia.doc.gov/>) in order to provide comments and recommendations in response to this RFI.

Specifically, comments and recommendations are requested around the following questions:

- I. Company Background
 - a. What professional and technical support services does your company provide?
 - b. What geographic locations within the 48 contiguous U.S. can you support with these services?
 - c. What is the size and scale of your organization in terms of number of professional and technical support service staff you can provide and by location?
- II. Services Strategy

- a. What is the ideal acquisition strategy for acquiring professional and technical support services that cuts across multiple Agency bureaus such as those identified in Department of Commerce?
- b. How should the management of this initiative be set up?
- c. What is the ideal structure for effectively managing this program post-implementation in a cost-effective manner?
- d. What are levers that can help reduce services costs?
- e. What are potential contract vehicles?
- f. What is the best way to define job categories in a future RFP?
- g. How best should the Government segment skill-sets across categories of services (i.e., Junior vs Senior)?
- h. What are best practices used by other government agencies or commercial firms around professional services sourcing?
- i. What role can small businesses play?

The vendor's response to this RFI should reflect an understanding of NOAA's requirements for service delivery related to the NOAA mission and an overall approach for how to provide the needed capabilities.

The Government anticipates establishing a contract vehicle during the fiscal year 2012, which will be mandatory for NOAA users and optional for all other DOC users. An Intra-agency Acquisition Team ("the Team") has been formed within the Department of Commerce. This RFI is intended to open a formal communication channel between industry and the Team. The Team is in the process of preparing a draft Statement of Need (SON) which will be posted, after receipt of comments/recommendations, as a future attachment to this notice. The Team welcomes industry comments and recommendations that will aid it in developing its acquisition strategy and finalizing the SON. The Team may conduct one-on-one communications with interested vendors in an effort to benefit fully from industry responses to this RFI.

All responsible sources are invited to submit a response to the questions above and a description of their capabilities and experience. Additionally, information regarding type of business, i.e., Large, Small, Woman-Owned, Veteran or Disadvantaged business concern should be provided. The North American Industry Classification System (NAICS) codes for this RFI includes but not limited to 541990, All Other Professional, Scientific and Technical Services, 541611 Administrative Management and General Management Consulting Services and 541690 Other Scientific and Technical Consulting Services. All firms responding should state their status for appropriate NAICS codes. The NAICS codes cited in the RFI are for internal business size stratification purposes only and is not meant to restrict this procurement to small businesses.

Vendor responses should identify a point-of-contact including the representative's name, company, e-mail address, mailing address and telephone number both in an e-mail and within the body of the submitted document.

Total response to this RFI should be limited to 25 pages. Vendors who submit written responses may be invited to augment their written responses with a 2-3 hour oral presentation at a later date.

The Team requests that an electronic submission of this market research be received by the Government no later than close of business local time on October 31, 2011 to the Contracting Officer at the following email: michael.blumenfeld@noaa.gov.

All information submitted in response to this announcement is voluntary; the United States Government will not pay for information requested nor will it compensate any respondent for any cost incurred in developing information provided to the United States Government

Any information provided in response to this RFI will be used for informational and planning purposes only and will not be returned. All proprietary information should be clearly marked as such. All information submitted by respondents to this RFI, including appropriately marked proprietary information, will be safeguarded and protected from unauthorized disclosure. Note that vendors need not respond to this RFI as a prerequisite for participating in the future acquisition.

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Note: This notice has been posted. Any changes must be done in the form a new modification/amendment notice

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Notice Information

Solicitation: RFI-DOC-PROTECH2011 **Agency/Office:** National Oceanic and Atmospheric Administration (NOAA)

Location:
Acquisition and Grants Office

Title:
Professional and Technical Services

Description(s):
Added: Sep 30, 2011 7:07 pm Modified: Sep 30, 2011 7:23 pm
Added: Oct 21, 2011 6:03 pm

This notice is being modified to:
1) Add the following additional North American Industry Classification System (NAICS) codes to the original RFI posted on 09/30/11:

- 541620 - Environmental Consulting Services,
- 541712 - Research and Development in the Physical, Engineering and Life Sciences (except BioTech),
- 541330 - Engineering Services,
- 541513 - Computer Facilities Management Services;

2) Add the following list of relevant project descriptions; this list is for informational purposes only. It is not comprehensive, nor is any description definitively within the confines of professional and technical services. All following services are in reference to the specific missions of the Bureaus under the Department of Commerce; please refer to www.commerce.gov for additional information.

Relevant project descriptions are:

- Specialized database development
- Marine observation services, data collection, data analysis, and reporting (at-sea or dockside)
- Various environmental impact analysis and reporting
- Technical support for satellite systems acquisition, deployment, and ground

PROCUREMENT NOTICE INFO

Created: October 21, 2011 6:03 pm
By: [Michael Blumenfeld](#)
Modified: October 21, 2011 6:03 pm
By: [Michael Blumenfeld](#)

GENERAL INFORMATION

Notice Type:
Modification/Amendment/Cancel

Original Posted Date:
September 30, 2011

Posted Date:
October 21, 2011

Original Response Date:
Oct 31, 2011 5:00 pm Eastern

Response Date:
Oct 31, 2011 5:00 pm Eastern

Archiving Policy:
Automatic, on specified date

Original Archive Date:
November 1, 2011

Archive Date:
November 1, 2011

Classification Code:
R -- Professional, administrative, and management support services

NAICS Code:
541 -- Professional, Scientific, and Technical Services/541990 -- All Other Professional, Scientific, and Technical Services

system development / monitoring

- Weather data collection and data integration and disbursement system development
- Program management services for scientific/technical focused projects
- Specialized scientific system cost estimating
- Fishery management support
- Enterprise architecture services for mission-critical systems
- And others

Primary Point of Contact.:

Michael Blumenfeld

Silver Spring, Maryland 20910
United States

Contracting Office Address:

SSMC2 - 11th floor /OFA61
1325 East West Highway, 11th Floor

Place of Contract Performance:

48 contiguous U.S.

,
United States

Allow Vendors To Add/Remove From Interested Vendors:

Yes

Allow Vendors To View Interested Vendors List:

Yes

Recovery and Reinvestment Act Action:

No

Solicitation External Reference:

<https://www.fbo.gov/spg/DOC/NOAA/AGAMD/RFI-DOC-PROTECH2011/listing.html>

Solicitation External Reference To Packages:

<https://www.fbo.gov/spg/DOC/NOAA/AGAMD/RFI-DOC-PROTECH2011/packages.html>

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NOTICE HISTORY

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Original Type: **Presolicitation**
[Changed](#) (Sep 30, 2011)
Changed (Oct 21, 2011)

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