



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
ACQUISITION AND GRANTS OFFICE

July 5, 2012

MEMORANDUM FOR: Deputy Assistant Administrators
Staff Office Directors

FROM: *for* Mitchell J. Ross *Alan E. Fairbrother*
Director, Acquisition and Grants Office

SUBJECT: Fiscal Year (FY) 2013 Acquisition Planning

The Acquisition and Grants Office's Memorandum dated May 24, 2012, required that FY 2013 Acquisition Plans be entered into the Forecasting and Advanced Acquisition Planning System (FAAPS) no later than June 29, 2012. However, as a result of an unforeseen FAAPS outage, we are hereby extending this due date to July 11, 2012.

If you have any questions regarding system access, please contact Client Services at 301-444-3400 or clientservices@noaa.gov.

cc: Deputy Under Secretary for Operations
NOAA Executive Panel
Chief Financial Officer Council
Chief Information Officer Council
Acquisition Management Advisory Committee
Acquisition and Grants Office Division Directors