<u>United States International Trade Commission</u> <u>DataWeb User Manual</u>

Login Screen: To access the DataWeb, use the link on the USITC home page (<u>www.usitc.gov</u>) and click on the **ITC Trade DataWeb** link or go directly to <u>http://dataweb.usitc.gov</u>. This brings you to the login screen (See Figure 1). If you are a current user, you need to login. If you have not registered, you need to create a new account. The DataWeb is available to the public full-time and free of charge.

Figure 1. USITC DataWeb Login Screen

Back - Piper William We have a set of the s	USITC Interactive Tariff and Trade Database - Microsoft	t Internet Explorer provided by ITCNET		
Indexes in http://dataweb.uatic.gov/kniptic/uate_aet.app USITC Interactive Tariff and Trade DataWeb Version 2.9.0 Usit at a the control of the contr	File Edit View Favorites Tools Help			
USITC Interactive Tariff and Trade DataWeb Version 2.9.0 Login Screen Direct access to trade data; customized reports; instant answers; Data on extended special lariff programs now evailable. Complex queries created under "advanced searching" can be serve for falue runs. For all users - U.S. Imports and costs by your list of products or one at a time: Example: enric/Quick beery, select all commodiles, Chile, 5-digit aggregation, eority value, and get the top 10 values, all other, and total-instanty. Sign-th below. (If C Staff -please note that current data by If C Digest are now available at http://dataweb.usitc.gov/prepared_reports.asp)		wontes 🥙 🔯 • 🤪 🔟 • 📙 🕵 🦝		
Parsing 2.92 Logins Det access to trade data; customized reports; instement sheet alt and programs now available. Complex suprises created under "advanced searching" can be saved for fulure runs. For all users - U.S. Imports and egots by your list of not usues, all other, and total-instantly. Sign-in below. Cf Cfaff-please note that current data by IC Digest are now available ther. '/ dataweb.usit.c. gov / prepared_eports.ass' Import Import Basword Import Basword Import Detail Import Import Import <th></th> <th>🗾 🔁 Go</th> <th>Links " 🧖 🔹</th>		🗾 🔁 Go	Links " 🧖 🔹	
http://dataweb.usitc.gov/prepared_reports.asp) Enter username and password User Name Password LOG.IN There is no charge for registration and use. Completion of a brief user registration form is required. This will allow us to analyze usage and costs by user sectors and save your product and county lists for your personal use at another login. CREATE NEW ACCOUNT FORGOT YOUR PASSWORD? Done Done	Direct access to trade data; customize queries created under "advanced sea products or one at a time. Example: er	Version 2.9.0 Login Screen ed reports; instant answers. Data on extended special tariff programs now available. Comp rching" can be saved for future runs. For all users - U.S. imports and exports by your list of nter Quick Query, select all commodities, Chile, 6-digit aggregation, sort by value, and get th		
FORGOT YOUR PASSWORD?		http://dataweb.usitc.gov/prepared_reports.asp) Enter username and password User Name Password LOG-IN There is no charge for registration and use. Completion of a brief user registration form is required. This will allow us to analyze usage and costs by user sectors and save your product and		
	ど Done 🍠 Start 🛛 🞯 🍥 🧐	DW_doc_draft_2.0.doc # USITC Interactive T	Lo:	cal intranet 4 1:09 Pl

Main Menu: Once you have logged onto the DataWeb, you will see the Main Menu page (see Figure 2). Four preset graph selections are available at the top of this page. Below these selections are options to create a new query or report. You need to select the type of trade data, its classification, and the years of data for your report. For this guide, the following options have been selected: U.S. Imports for Consumption, Quick Query, and Current U.S. Trade (1996-2007). After you have selected these options, click on the **Proceed With New Query** button.

ess 🙋 http://d	👻 📓 🏠 🔎 Search 🌟 Favo Jataweb.usitc.gov/scripts/INTRO.asp	vites 🚱 🝰 🌭 🔟 - 📙 🏭 🦓	_	∋ Go Links »	1
	HEADLINES—Graphs of Current Overa	III Trends:			
	O U.S. Imp O U.S. Dor	orts For Consumption, Customs Value by Month orts For Consumption, Customs Value, Top 5 Suppl nestic Exports, FAS Value by Month nestic Exports, FAS Value Top 5 Markets by Month			
		Run Graph			
	Create a new query/report:				
	Select Trade Type: (2)	Select Classification System For List and Display	Select Years for Trade Data		
	© U.S. Imports For Consumption © U.S. Domestic Exports © U.S. General Imports © U.S. Total Exports © Trade Balance	Try This First Includes HTS, SIC, SITC, End-use, AG codes, and pre-defined country groups. Fast and easy! © QUICK QUERY Advanced Searching ONLY for using customized product or country "lists". © HTS ITEMS © SIC CODES © SITC CODES © NAIC CODES © NAIC CODES © NAIC CODES © EXPERT MODE	Years: © Current U.S. Trade (1996-2007) © Historical Data (1989-1995)		
	Note	Proceed With New Query :: To start a new query click on "Proceed With New Q	uery".		
	Run a report from a saved query:				

Figure 2. USITC Main Menu

Query Design Page: The Query Design Page allows you to build your query. The column on the left side of the screen presents the data selection options for your report. The column on the right side of the screen presents your data presentation options (see Figures 3, 4, and 5).

- Select Data to Report: The first option on the left side of the screen is the type of data to report. This includes Customs Value (Dollar Amount) and First Unit of Quantity. You can select multiple values by holding the CTRL key and clicking on the item. For a description of data, you can click on the View Data Field Descriptions button. Note: This field allows multiple selections.
- Select Scale for Dollar or Quantity Values: The first option on the right side of the screen is the scale for dollar or quantity values.
- Select the Years to Display: This option allows you to select the years to report. Note: This field allows multiple selections.
- Select the Time Line for the Report: This option allows you to select the timeline for the report.
- Enter a Commodity Number: This is the most important field of the Query Design Page. This is where you select the commodity that you wish to query. Generally, we recommend using the HTS. Data are collected on this basis and are not subject to conversion inconsistencies. If you are unsure of the commodity's code, but you know its classification, you can view the commodity descriptions by clicking on the Lookup Commodity Description button. The classifications are built in a hierarchal order. The higher the number (2, 4, 6, 8, 10), the more specific the product. If you are having trouble trying to identify a specific HTS commodity, please visit the following site:

http://dataweb.usitc.gov/scripts/tariff_current.asp.





- Select a Country: This option allows you to select the country or country group for which you want data. For a detailed description of a country or country group, highlight the country group or the country and click on the View an USITC Country Group List button. If you select a country group, the description will provide a list of all of the countries that make up the group. If you select a country, the description will provide a list of all of the countries a list of all of the country groups that the country is in. Note: This field allows multiple selections.
- Select Country Aggregation: After you have selected the country group or country, you must choose how to aggregate the countries. You need to select Display Countries Separately to view data from each individual country. If you choose to Display USITC Country as Group Totals, Display Other Countries Separately, this will display the country groups as an item and the individual countries selected as an item. Aggregate All Countries Together will not display the countries separately in the report.
- Special Import Programs and Extended Special Import Programs (1997 to present): These options allow you to choose a specific import program for the report. If you are not interested in a special import program, select All Country Sub Codes.
- Select Import Program Aggregation and Select Extended Import Program Aggregation: This allows you to view the import programs separately or as a group total.

After selecting all of your options, click on the **Proceed to Next Step** button. If you have any errors in your selection, the system will tell you what was selected incorrectly. Hit the back key and correct your selections.

Figure 4	Ouerv	Design	Раде	(continued)
riguie 4.	Query	Design	I age	(commueu)



Sort Order Page: The Sort Order Page allows you to choose how to display your report. The column on the left side of the screen presents data conditions for the report. The column on the right side of the screen presents the report selections.

- Select the Values for the First Sort: This option allows you to change the value to sort on for the report. If you have multiple values, only the last value can be changed. Select the number of records or rows that you want to appear in your report.
- Select the Year to Sort On: This option allows you to choose which year is the basis for the sort. You must also specify the number of records to de displayed.
- **Report Selections:** These options allow you to fine-tune your report. These options also provide tips for faster printing and orderly viewing.
- After you have selected all of your Data Conditions and Report Selections, click on the **Run Report** button to view your report.

🚰 Select Field Order - Microsoft Intern	et Explorer provided by ITCNET		_ B ×				
File Edit View Favorites Tools Help 🥂 🦹							
🔇 Back 🗸 🕞 🖌 🔀 🛃	🔎 Search 🤺 Favorites 🕢 🔗 - 🌉	🔟 - 📴 🎇 🚜					
Address Address Address	/prepro.asp		🔻 🛃 Go 🛛 Links » 👘 🗸				
	Data Conditions	Report Selections					
	Select the values for first sort: CUSTOMS VALUE ○ Ascending ⓒ Descending ○ Show All Records ⓒ Top 15 Values Percent Change ☑ Display percent change. 2005 2005 2004 2002 ▼ Total Number of records to display (Max 5000): 500	C Display Grid Display Grid Display key variable names: On the first line of each group On every line (useful for spreadsheets) Enable Sub-Totals Suppress Zero Values Display Commodity List SELECT FONT SIZE FOR REPORT: One Two Three Four Five SiX 					
	Download Repo	ort Directly to Excel:					
	(This will create yo						
	To Run the report click the Button below: Run Report	If you want to display the report in "Printable Format" (No download instructions etc. displayed) click here:					
🙆 Done			Local intranet				
🛁 🛃 🛛 🞯 🧭 💽 🕲	My Documents 🛛 🕅 DW_doc_dra	aft_2.0.doc · 🦉 Select Field Order	« 1:11 PM				

Figure 5. Sort Order Page

Display Report Page: The Display Report Page displays your report with your specified conditions. Printing instructions and download options are shown below the data.

	net Explorer provided by ITCNE	u						_
Edit View Favorites								
Back 🔹 💮 🛩 💌		Favorites 🤗) 🔗 - 🕹	i 🗹 🔹 👝	2 🖏			
ss 🥘 http://dataweb.us	itc.gov/scripts/REPORT.asp						💌 🔁 Go 🛛 Links 🎽	•
		UTTO	11020000	: Beer mad	. .	14		
				: Deer mad le by Custo		ш		
				LL Countr				
		TL:	S. Import	s For Cons	umption			
			•		-			
		Annual +	Year-To-	Date Data	from Jan -	Nov		
		2005	2006	2006 YTD	2007 YTD	Porcent Change		
	Country	2005		2006 YTD Dollars	2007 YTD	Percent Change YTD2006 - YTD2007		
	Country Mexico	2005 1,340,509			2007 YTD 1,480,147			
			<i>In 1,000</i> 1,600,381) Dollars		YTD2006 - YTD2007		
	Mexico	1,340,509	<i>In 1,000</i> 1,600,381	Dollars 1,464,769	1,480,147	YTD2006 - YTD2007 1.0%		
	Mexico Netherlands	1,340,509 926,940	<i>In 1,000</i> 1,600,381 1,074,537	Dollars 1,464,769 981,278	1,480,147 964,053	YTD2006 - YTD2007 1.0% -1.8%		
	Mexico Netherlands Canada	1,340,509 926,940 231,607	<i>In 1,000</i> 1,600,381 1,074,537 275,083	Dollars 1,464,769 981,278 252,455	1,480,147 964,053 261,691	YTD2006 - YTD2007 1.0% -1.8% 3.7%		
	Mexico Netherlands Canada Ireland	1,340,509 926,940 231,607 131,863	<i>In 1,000</i> 1,600,381 1,074,537 275,083 141,120	Dollars 1,464,769 981,278 252,455 132,739	1,480,147 964,053 261,691 120,408	YTD2006 - YTD2007 1.0% -1.8% 3.7% -9.3%		
	Mexico Netherlands Canada Ireland Germany	1,340,509 926,940 231,607 131,863 145,349	<i>In 1,000</i> 1,600,381 1,074,537 275,083 141,120 140,004	Dollars 1,464,769 981,278 252,455 132,739 130,472	1,480,147 964,053 261,691 120,408 127,039	YTD2006 - YTD2007 1.0% -1.8% 3.7% -9.3% -2.6%		
	Mexico Netherlands Canada Ireland Germany United Kingdom	1,340,509 926,940 231,607 131,863 145,349 123,404	<i>In 1,000</i> 1,600,381 1,074,537 275,083 141,120 140,004 123,135	Dollars 1,464,769 981,278 252,455 132,739 130,472 114,292	1,480,147 964,053 261,691 120,408 127,039 112,159	YTD2006 - YTD2007 1.0% -1.8% 3.7% -9.3% -2.6% -1.9%		
	Mexico Netherlands Canada Ireland Germany United Kingdom Belgium	1,340,509 926,940 231,607 131,863 145,349 123,404 47,106	<i>In 1,000</i> 1,600,381 1,074,537 275,083 141,120 140,004 123,135 68,912	Dollars 1,464,769 981,278 252,455 132,739 130,472 114,292 60,777	1,480,147 964,053 261,691 120,408 127,039 112,159 114,033	YTD2006 - YTD2007 1.0% -1.8% 3.7% -9.3% -2.6% -1.9% 87.6%		
	Mexico Netherlands Canada Ireland Germany United Kingdom Belgium Jamaica	1,340,509 926,940 231,607 131,863 145,349 123,404 47,106 28,020	<i>In 1,000</i> 1,600,381 1,074,537 275,083 141,120 140,004 123,135 68,912 31,148	Dollars 1,464,769 981,278 252,455 132,739 130,472 114,292 60,777 29,872	1,480,147 964,053 261,691 120,408 127,039 112,159 114,033 31,146	YTD2006 - YTD2007 1.0% -1.8% 3.7% -9.3% -2.6% -1.9% 87.6% 4.3%		
ne	Mexico Netherlands Canada Ireland Germany United Kingdom Belgium Jamaica	1,340,509 926,940 231,607 131,863 145,349 123,404 47,106 28,020	<i>In 1,000</i> 1,600,381 1,074,537 275,083 141,120 140,004 123,135 68,912 31,148 20,390	Dollars 1,464,769 981,278 252,455 132,739 130,472 114,292 60,777 29,872	1,480,147 964,053 261,691 120,408 127,039 112,159 114,033 31,146	YTD2006 - YTD2007 1.0% -1.8% 3.7% -9.3% -2.6% -1.9% 87.6% 4.3%	Local intranet	

Figure 6. Display Report Page

Frequently Asked Questions: For additional DataWeb assistance, please see the options below:

- If you are still having problems using the DataWeb, please view the Frequently Asked Questions page located at http://dataweb.usitc.gov/scripts/datawebfaq.htm.
- If you are still having problems after viewing the Frequently Asked Questions page, you should submit a DataWeb Assistance request. To do this, go to http://dataweb.usitc.gov/scripts/dataweb_help/dw_help.asp. The DataWeb Administrator will reply back to you within two business days.