Department of Defense Education Activity (DoDEA) STUDENT/PARENT PROPERTY USE AGREEMENT

AUTHORITY: 20 USC Sections 921-932; 10 USC Section 2164; DoD Directive 1342.20, "Department of Defense Education Activity" (DoDEA); DoD Instruction 5000.64, "Accountability and Management of DoD Equipment and Other Accountable Property" and DODEA 4100.2, "Material Management Manual."

PRINCIPLE PURPOSE: To obtain parental agreement, consistent with governing regulations, to maintain, use, and return DoDEA accountable property issued to the parent's dependent DoDEA student, and to enable the issuing activity to track the location of the equipment.

ROUTINE USE(S): In addition to the disclosures within DoD generally permitted under 5 U.S.C. Section 552a(b)(1) of the Privacy Act, this record or information contained therein may be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3), the DoD Blanket Routine Uses, described at http://dpclo.defense.gov/privacy/SORNS/blanket_routine_uses.html, and the DoDEA routine uses at: http://dpclo.defense.gov/privacy/SORNS/component/osd/DODEA26.html.

DISCLOSURE: Furnishing the information collected by this form is voluntary. Failure to furnish the information collected by this form may delay or prevent your child from being issued DoDEA owned equipment.

Please Print All Information:

Student Name				
Last Name		First Name	Student ID #	
Parent/Guardian Na	ame			
·		Last Nan		First Name
Parent/Guardian Er	nail Ad	dress:		
Unit Address:				
Home Phone:			Work Phone:	

Title: The U.S. Government retains legal title to this property. The right of possession and use is limited to and conditional upon full and complete compliance with this Agreement and, in the case of issuance of Information Technology equipment such as a laptop, with DoDEA Administrative Instruction 6600.01, Computer Access and Internet Policy.

Loss, Damage, or Theft: All persons entrusted with U.S. Government property are responsible for the proper care and stewardship of that property. Please immediately report the theft of this property to the local law enforcement authority or Provost Marshal. Please notify the school principal as soon as possible if the property is lost, damaged, or stolen, so the process for determining liability can be initiated.

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Should you be found liable, you may be held responsible for the reasonable cost of repair or the cost of the property's fair market value on the date of the loss.

Repossession: Failure to comply with the terms of this Agreement may require the immediate return of the property to the school principal.

Terms of the Agreement: Property must be returned prior to the last day of the school year or upon withdrawal from the DoDEA School. In the event that the property is not returned in a timely manner, DoDEA will take the necessary steps to recoup the property.

If this document is not signed by a parent/guardian, DoDEA property will not be issued to the student.

Student Signature:			Date
Parent/Guardian Signature: -			Date
FOR OFFICIAL USE ONLY: The _ the above parent/guardian/stu		t Item)	listed below has been issued to
Serial Number/Asset ID	Student Initials	Date	Administrator Name (Print)
Serial Number/Asset ID	Student Initials	Date	Administrator Name (Print)
Serial Number/Asset ID	Student Initials	Date	Administrator Name (Print)