



# Meeting Notes

January 20, 2012

<i>Attendees</i>	
<p><b>Members:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Bill Kaage – NWCG</li> <li><input checked="" type="checkbox"/> Douglas MacDonald – I-Chiefs</li> <li><input checked="" type="checkbox"/> Glenn Gaines - DHS</li> <li><input checked="" type="checkbox"/> Jim Erickson - ITC</li> <li><input checked="" type="checkbox"/> Jim Karels - NASF</li> <li><input type="checkbox"/> Kirk Rowdabaugh - DOI</li> <li><input checked="" type="checkbox"/> Mary Jacobs – NLC</li> <li><input checked="" type="checkbox"/> Ryan Yates – NACo</li> <li><input type="checkbox"/> Tom Harbour – USFS</li> </ul>	<p><b>Support Staff:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Roy Johnson – DFO – OWF</li> <li><input checked="" type="checkbox"/> Shari Shetler – Exec. Sec. – OWF</li> </ul> <p><b>Others:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Roberta D’Amico</li> <li><input checked="" type="checkbox"/> Caitlyn Pollihan</li> <li><input checked="" type="checkbox"/> Joe Stutler</li> <li><input checked="" type="checkbox"/> Jenna Sloan</li> <li><input checked="" type="checkbox"/> Patti Blankenship</li> <li><input checked="" type="checkbox"/> Dan Smith</li> <li><input checked="" type="checkbox"/> Caitlyn Pollihan</li> <li><input checked="" type="checkbox"/> Danny Lee</li> <li><input checked="" type="checkbox"/> Mike Zupko</li> <li><input checked="" type="checkbox"/> Ann Walker</li> </ul>

#	Topic
1	<p><b>Welcome/Introductions</b></p> <ul style="list-style-type: none"> <li>• The chair called the meeting to order at 0800</li> <li>• Roll call above</li> </ul> <p><u>Decisions:</u></p> <ol style="list-style-type: none"> <li>1. None</li> </ol> <p><u>Actions:</u></p> <ol style="list-style-type: none"> <li>1. None</li> </ol>
2	<p><b>Discuss Outcomes of Jan 11 WFLC Call.</b></p> <ul style="list-style-type: none"> <li>• Two items were considered on the call</li> <li>• 1 – the Phase II report</li> <li>• 2 – implementation strategy</li> <li>• WFLC members had another opportunity to provide comments by COB today, January 20</li> <li>• No comments that we know of at this time</li> </ul> <p><u>Decisions:</u></p> <ol style="list-style-type: none"> <li>1. The next steps in both documents will remain the same as they are.</li> <li>2. WFEC accepts the NSAT report as presented.</li> </ol> <p><u>Actions:</u></p> <ol style="list-style-type: none"> <li>1. None</li> </ol>
3	<p><b>Follow-up on Communication Issues</b></p> <ul style="list-style-type: none"> <li>• Roberta was the lead for the Communication Group and is transitioning back to her NPS job</li> <li>• Thanks to Roberta for all her help</li> <li>• She will maintain her role as the communication director for fire with NPS</li> <li>• Framework is appropriately posted on the forestsandrangelands.gov website</li> <li>• See proposal for details</li> <li>• See Tasking Memorandum for reference – not ready to take action until we know who is going to be involved</li> <li>• Our small work group had a difficult time connecting with the regional strategy committees and the National Science and Analysis Team</li> <li>• This tasking will be re-written</li> </ul>



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	<ul style="list-style-type: none"> <li>• DHS/USFA - wants to participate in developing the communication plan – will look into availability of resources</li> <li>• Emphasize the importance within our agencies</li> <li>• Good effort – have freedom with the tasking – could be shortened because much of this is included in the communication framework. – the tasking does not really say what they will do – need an end state identified so that we will be able to close out the tasking at the appropriate point</li> <li>• Page 2 – does the liaison have to come from the steering group itself? Seems like this might not be necessary and someone from the regional committee might actually be the liaison.</li> <li>• Fuzzy between the CSG proposal and the 60 to 80 hour requirement</li> <li>• The 60 to 80 hours was more dedicated staff time than the steering committee oversight</li> <li>• Need to figure out the crossover</li> <li>• We may not be ready to formally approve a tasking for a couple of months</li> </ul> <p><u>Decisions:</u></p> <ol style="list-style-type: none"> <li>1. none</li> </ol> <p><u>Actions:</u></p> <ol style="list-style-type: none"> <li>1. Post Agency Points of Contact List – Shari</li> <li>2. Next steps               <ol style="list-style-type: none"> <li>a. Need to verify that we still have the NASF and IAFC representatives available</li> <li>b. Identify key leads – staffing with Kirk and Tom</li> <li>c. Finalize the tasking proposal for decision</li> <li>d. WFEC will then send tasking to the group</li> </ol> </li> </ol>
5	<p><b>CS Sub-Committee Status Reports</b></p> <p><b><u>CSSC</u></b></p> <ul style="list-style-type: none"> <li>• Focused on getting ready for the face to face meeting – January 31 – February 2</li> <li>• Outcomes           <ul style="list-style-type: none"> <li>○ Mutual understanding of Phase III end outcomes and deliverables</li> <li>○ Large discussion to develop a draft proposal for the program of work – include what needs to be done, staffing, budget, timeframes, deliverables</li> </ul> </li> <li>• There will be opportunities during that agenda to touch base with the WFEC members</li> <li>• Put it into the proposal format for approval at a future WFEC meeting</li> </ul> <p><b><u>W-RSC</u></b></p> <ul style="list-style-type: none"> <li>• Have a conference call today – vetted the Western Assessment and received 50 to 60 pages of feedback – need to decide how to deal with them</li> <li>• Share the latest version of the Program of Work</li> <li>• Will share the agenda for the meeting at the end of the month</li> <li>• Have at least 6 requests from stakeholders for someone to come to their spring meetings and provide updates on CS Phase 3 and how they can be involved.</li> <li>• High interest</li> </ul> <p><b><u>NE-RSC</u></b></p> <ul style="list-style-type: none"> <li>• Brad Simpkin is the new chair</li> <li>• Had three retirements and an additional person who will not be able to continue their participation</li> <li>• Had their conference call yesterday</li> <li>• Spend the next two weeks to start thinking about questions to guide future regional analysis</li> <li>• Interest in looking at new management scenarios in terms of what Phase III will analyze</li> <li>• Don't believe they will go out with another review of the regional assessment</li> </ul> <p><b><u>SE-RSC</u></b></p>



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	<ul style="list-style-type: none"> <li>• Having a challenge in re-engaging the RSC membership</li> <li>• Did not plan to re-vet the Southern Assessment</li> <li>• Had good stakeholder input</li> <li>• Discussing how to identify opportunities for stakeholders to engage during Phase III</li> <li>• Had a RSC call this week – missing about 1/3 of the agencies</li> <li>• Bring them up to speed related to what has transpired</li> <li>• What are the next steps – before the Phase II document is approved</li> <li>• One challenge is the support that comes and goes to contact stakeholders</li> <li>• Talked about the Phase III expectations and what that process might be</li> <li>• Briefly discussed the need for a work plan</li> <li>• Mike developed a brief work plan and has not received feedback yet.</li> </ul> <p><b>NSAT</b></p> <ul style="list-style-type: none"> <li>• No specific update – getting ready for the CSSC meeting</li> </ul> <p><u>Decisions:</u> None</p> <p><u>Actions:</u> None</p>
6	<p><b>Identify Follow-up Agenda Items for the February 3 WFEC Meeting</b></p> <ul style="list-style-type: none"> <li>• Opportunity to the subcommittee chairs to join us in the Yates Building – update on the activities for earlier in the week – be prepared to identify any critical decisions or issues that WFEC should address</li> <li>• Doodle poll – face to face meeting – March 13 – proposed for DC – will talk about face-to-face gatherings for the year. Opportunistic to meet with the various RSCs.</li> </ul> <p><u>Decisions:</u></p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p><u>Actions:</u></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
6	<p><b>Follow-up on W-RSC Program of Work</b></p> <ul style="list-style-type: none"> <li>• Have updated the POW with some dollar figures</li> <li>• Will take it to the CSSC meeting at the end of the month</li> <li>• Have been able to keep people engaged and would like to move forward with this program of work in order to keep the momentum going forward</li> <li>• Liaison is a believer in the way the west is approaching this</li> <li>• If our format is to do something at a national level from the communication and interacting with the interest groups – that is what is occurring in the west</li> <li>• Ways that we can start saying yes to contract and dollars</li> <li>• We are still not moving in as coordinated effort as we can</li> <li>• We need to wrap our arms around it and haven't done that yet</li> <li>• Need to provide some leadership to the regions through the review and approval of the programs of work dealing with funding, etc.</li> <li>• Very encouraged</li> <li>• Great to lay out goals and expectations</li> <li>• We have to put forth the leadership role of WFEC to support the sub-committees. Need to identify the stakeholders that need to be involved. People committed to Phase II, not necessarily to Phase III</li> <li>• Take this POW and clearly understand the resources needed to implemented those POWs and make those available</li> </ul>



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	<ul style="list-style-type: none"> <li>• Outcome of the meeting in January is really going to be important – do we wait for some decisions or do we remain in staging – or what do we do</li> <li>• What is the message and how are we going to deliver that</li> <li>• Need to give us some sense of direction when we are</li> <li>• On February 3, there may be an opportunity to pull together those critical decisions that could go to WFEC at that time as soon as possible</li> <li>• West does rely on a contract with METI for support</li> </ul> <p><u>Decisions:</u></p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p><u>Actions:</u></p> <ul style="list-style-type: none"> <li>• None</li> </ul>
7	<p><b>Round Robin</b></p> <ul style="list-style-type: none"> <li>• Communication piece – some brainstorming of organizations and agencies who aren't currently engaged and perhaps should be. Many more opportunities.</li> <li>• How we interact with WFLC should be discussed – expectations – what can we do better?</li> <li>• Many things in the NWCG arena that could be shared with the group – some information – some for decision. Will have to coordinate with</li> <li>• Share the update of the NWCG strategic plan – how that ties into the national wildland fire issues</li> <li>• Share how NWCG interacts with all the different groups</li> <li>• Incident management succession plan</li> <li>• Putting together an implementation plan</li> <li>• Serious Accident Investigation</li> <li>• Data standards</li> <li>• IT Committee</li> <li>• Terminology Subcommittee</li> <li>• All Hazard intent document</li> <li>• Interactions with NFPA and FEMA National Integration Center</li> <li>• Standup of the Wildland Fire Institute</li> <li>• Re-doing the paradigm for training</li> <li>• Need to talk about what our true role and scope is – a lot that needs to be discussed and shared</li> <li>• Sharing of information is going to be critical – the more parts of the puzzle you understand, the more we understand the big picture.</li> <li>• We have all those tasks that WFLC provided us</li> <li>• Don't know what WFLC wants us to be engaged in</li> <li>• What do they want us to be involved in</li> <li>• What all does the wildland fire component consist of</li> <li>• Seeing more disconnects between our council and WFLC</li> <li>• Need to provide clarification on roles and responsibility on the Wildland Fire Governance between WFLC and NWCG – how do we all tie together – what is our governance roll</li> <li>• FEMA is in the midst of rolling out a new qualification system based on NIMS – using a very well orchestrated – high standards for their employees – when there are opportunities for these major fires in the wui – you will see an increase in capability in the personnel who are deployed – embracing FQS – growing sense of the increasing threat within the WUI</li> <li>• Need the help of WFEC to get the message out</li> </ul>



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	<b>Public Comments</b> Dan Smith – Bill comments about all the activities with NWCG are a good thing to engage in Caitlyn – none Mike Z – Presidential Stafford Act declaration and access to restoration funds – identify where there are some hurdles that WFEC could help with Ann W – would like to see WFEC address the Aviation Strategy We have a goal of resilience landscapes – lots of folks on WFLC that are interested in active land management