



# AGENDA

September 16, 2011

Yates Building, McArdle Room (1<sup>st</sup> floor)  
 USDA Forest Service Headquarters  
 1400 Independence Ave. SW  
 Washington, DC 20250

10:00 – 12:00 AM – Eastern Time

*Reminder: Agendas, Notes and Handouts are available at [myfirecommunity.net](http://myfirecommunity.net) – WFEC Neighborhood*

Time	#		Topic	Presenter
1000 – 1005	1		<b>Welcome/Introductions</b>	Roy Johnson
1005 – 1010	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>Meeting Objectives &amp; Expectations</b> <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Final Agenda	Tom Harbour
1010 – 1025	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>CS Sub-Committee Status Reports</b> <u>Description:</u> Sub-Committees will report on the following: 1. Identify actions, milestones and deliverables that were to be accomplished between the September 2 WFEC meeting and now. 2. Report on actual accomplishments during that time period. 3. Identify actions, milestones and deliverables planned to be completed between now and the October face-to-face WFEC meeting. 4. Identify any issues or barriers that need to be resolved. 5. Identify what, if anything is needed from WFEC. <u>Outcome:</u> 1. Understanding of the activities of each sub-committee. 2. Agreement on any modifications to deliverables or timelines 3. Identify of next steps to resolve any pending issues and/or barriers <u>Reference Material:</u> 1. Sub-Committee Status Reports	Kirk Rowdabaugh (CSSC)  Douglas MacDonald (RSC – West)  Tom Harbour (RSC – Northeast)  Jim Karels (RSC – Southeast)  Mary Jacobs (CS-CW)
1025 – 1035	4	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>October Meeting Revised Proposal</b> <u>Description:</u> At the last WFEC meeting there were recommendations for modifying the meeting format for October. A new proposal will be	Roy Johnson



<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			presented. <u>Outcome:</u> 1. Finalize and Approval the October meeting format <u>Reference Material:</u> 1. New Proposal for October Meeting	
1040 – 1055	5	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>Phase II Report Format and RSC Presentation Format</b> <u>Description:</u> The CSSC was tasked with developing the Phase II Report Format and the RSC Presentation Format. This agenda item is to review and approve those deliverables. <u>Outcome:</u> 1. Final approval of Phase II Report Format 2. Approval of the RSC Presentation Format <u>Reference Material:</u> 1. Proposal for Phase II Report Format 2. Phase II Report Format 3. Proposal for RSC Presentation Format 4. RSC Presentation Format	Kirk Rowdabaugh
1055 – 1105	6	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>WFEC Meeting Announcement</b> <u>Description:</u> To enhance the perception of WFEC activities as open to the public which will serve to enhance communication short and long term communication and collaborative efforts the CS-CW has developed a proposal for releasing WFEC meeting information. <u>Outcome:</u> 1. Approval for WFEC Meeting Release <u>Reference Material:</u> 1. Proposal for WFEC Meeting Release 2. Draft Meeting Release	Mary Jacobs
1105 – 1120	7	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>NWCG Charter Update</b> <u>Description:</u> NWCG's charter will expire next year. There is an outstanding task to re-write the NWCG Charter. Bill will give a status update and identify any issues that need to be discussed and/or resolved. <u>Outcome:</u> 2. Understand the status of the NWCG charter 3. Knowledge of any issues or barriers that need to be resolved <u>Reference Material:</u> 1. NWCG Charter Status Report	Bill Kaage
1120 - 1135	8	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>Round Table Discussion</b> <u>Description:</u> WFEC members have the opportunity to share	WFEC Members



<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			information with the committee and identify issues that may result in potential future agenda items. <u>Outcome:</u> 1. Understanding of activities within the members' organizations.	
1135 – 1150	9	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<b>Public Comments</b> <u>Description:</u> Time for WFEC to hear from the public. Specific topics to be determined <u>Outcome:</u> 1. Awareness of public opinions related to WFEC activities <u>Reference Material:</u> 1. TBD	Public
1150 – 1200	10	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	<b>Closeout</b> <u>Description:</u> 1. Review decision and actions <u>Outcome:</u> 1. Agreement on decisions and actions	Tom Harbour
1200			<b>ADJOURN</b>	