



AGENDA

August 19, 2011

Yates Building, McArdle Room (1st floor)
 USDA Forest Service Headquarters
 1400 Independence Ave. SW
 Washington, DC 20250

10:00 – 12:00 AM – Eastern Time

Reminder: Agendas, Notes and Handouts are available at myfirecommunity.net – WFEC Neighborhood

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
1000 – 1005	1		Welcome/Introductions	Roy Johnson
1005 – 1010	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Meeting Objectives & Expectations <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Final Agenda	Tom Harbour
1010 – 1030	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	CS Sub-Committee Status Reports <u>Description:</u> Sub-Committees will report on the following: 1. Identify actions, milestones and deliverables that were to be accomplished between the August 5 WFEC meeting and now. 2. Report on actual accomplishments during that time period. 3. Identify actions, milestones and deliverables planned to be completed between now and the September 2 WFEC meeting. 4. Identify any issues or barriers that need to be resolved. 5. Identify what, if anything is needed from WFEC. <u>Outcome:</u> 1. Understanding of the activities of each sub-committee. 2. Agreement on any modifications to deliverables or timelines 3. Identify of next steps to resolve any pending issues and/or barriers <u>Reference Material:</u> 1. Sub-Committee Status Reports	Kirk Rowdabaugh (CSSC) Douglas MacDonald (RSC – West) Tom Harbour (RSC – Northeast) Jim Karels (RSC – Southeast)
1030 – 1045	4	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Cohesive Strategy Communication Task Group – Status Report <u>Description:</u> Update on the progress on action items assigned at the August 5, WFEC meeting. These include:	Mary Jacobs

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			<ol style="list-style-type: none"> 1. Address the Western Region's communication concerns, 2. Identify key questions and develop answers 3. Identify the support needs to finalize the report to WFEC. <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Understanding of accomplishments to date and remaining workload and timeframes <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> 1. Status Report 	
1045 – 1100	5	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p>CS Communication Strategy Framework</p> <p><u>Description:</u> The tasking for the development of the communication strategy framework will be presented for concurrence..</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Approved tasking which includes deliverables and timeline. <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> 1. Communication Strategy Communication Strategy Framework proposal 	Mary Jacobs
1100 – 1110	6	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p>Large Air Tanker Strategy – Update</p> <p><u>Description:</u> Tom will provide an update on the national large air tanker strategy development</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Understanding of current activities <p><u>Reference Material:</u> None</p>	Tom Harbour
1110 - 1120	7	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p>Incident Management Organization Succession Planning – Update</p> <p><u>Description:</u> Bill will provide an update on the Incident Management Organization Success Planning</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Understanding of current activities <p><u>Reference Material:</u> None</p>	Bill Kaage
1120 - 1135	8	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p>Round Table Discussion</p> <p><u>Description:</u> WFEC members have the opportunity to share information with the committee and identify issues that may result in potential future agenda items.</p> <p><u>Outcome:</u></p> <ol style="list-style-type: none"> 1. Understanding of activities within the members' organizations. <p><u>Reference Material:</u></p> <ol style="list-style-type: none"> 1. Each member prepare a paragraph or two to addressing their organization's relevant activities, issues, etc 	WFEC Members
1135 – 1150	9	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	<p>Public Comments</p> <p><u>Description:</u> Time for WFEC to hear from the public. Specific</p>	Public

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			topics to be determined <u>Outcome:</u> 1. Awareness of public opinions related to WFEC activities <u>Reference Material:</u> 1. TBD	
1150 – 1200	10	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	Closeout <u>Description:</u> 1. Review the outcomes of this meeting 2. Review decision and actions 3. Identify potential agenda items for September 2 4. Schedule an administrative meeting to discuss the October face to face WFEC meeting. <u>Outcome:</u> 1. Agreement on decisions and actions 2. Agreement on focus for next meeting 3. Agreement on date for administrative meeting	Tom Harbour
1200	11		ADJOURN	