



AGENDA

May 6, 2011

Yates Building, McArdle Room (1st floor)
 USDA Forest Service Headquarters
 1400 Independence Ave. SW
 Washington, DC 20250

10:00 – 12:00 AM – Eastern Time

Conference Number: 1-866-675-7534; Passcode: 874608#

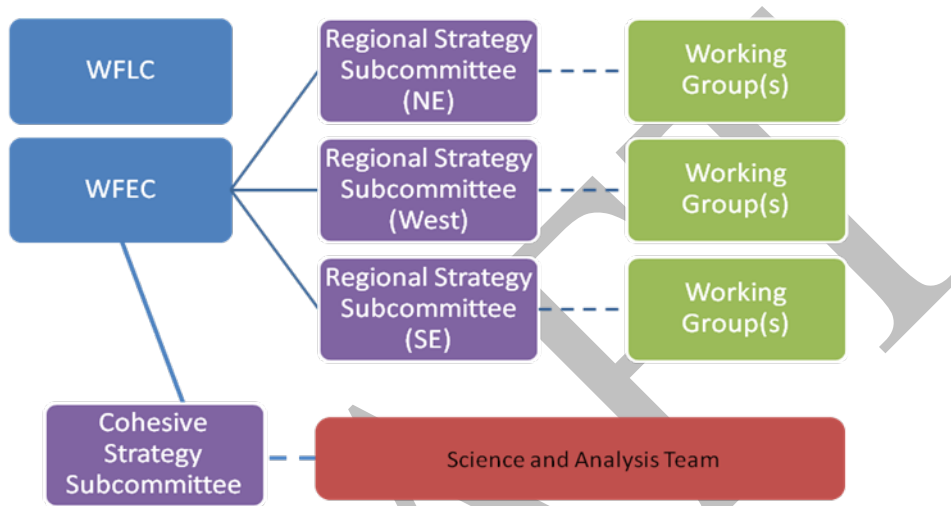
Reminder: Agendas, Notes and Handouts are available at myfirecommunity.net – WFEC Neighborhood

Time	#		Topic	Presenter
1000 – 1005	1		Welcome/Introductions	Roy Johnson
1005 – 1010	2	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Meeting Objectives & Expectations <u>Description:</u> Outline the objectives and expectations of this meeting <u>Outcome:</u> 1. Understanding what we need to accomplish <u>Reference Material:</u> 1. Agenda	Tom Harbour
1010 – 1030	3	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Establishment of Sub-committees <u>Description:</u> Review of the Cohesive Strategy Subcommittees. Discussion on the purpose, roles and responsibilities and membership of the Cohesive Strategy Sub-Committee and the Regional Strategy Committees <u>Outcome:</u> 1. Concurrence with establishing each sub-committee as discussed above 2. Establishment of the sub-committees by the DFO <u>Reference Material:</u> 1. DRAFT Sub-Committee Overview for the Cohesive Strategy Sub-Committee and the three Regional Strategy Committees	Roy Johnson
1030 – 1100	4	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	Sub-Committee reports <u>Description:</u> Sub-Committees will report on the following: 1. Identify actions, milestones and deliverables that were to be accomplished between the April WFEC meeting and now. 2. Report on actual accomplishments during that time period. 3. Identify actions, milestones and deliverables to be accomplished between now and the June WFEC meeting.	Kirk Rowdabaugh (CSSC) Douglas MacDonald (RSC-West)

<i>Time</i>	<i>#</i>		<i>Topic</i>	<i>Presenter</i>
			4. Identify any issues or barriers that need to be resolved. 5. Identify what is needed from WFEC. <u>Outcome:</u> 1. Understanding of the activities of each sub-committee. 2. Agreement on any modifications to deliverables or timelines 3. Identify of next steps to resolve any pending issues and/or barriers <u>Reference Material:</u> Sub-Committee Status Reports	
1100 – 1130	5	<input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision	NWCG <u>Description:</u> NWCG is currently chartered by FEC. That charter is signed by the Chair of FEC, NASF and ITC. FEC no longer exists which requires that NWCG be re-chartered. <u>Outcome:</u> 1. Agreement on establishing NWCG as a WFEC Sub Committee <u>Reference Material:</u> 1. Current NWCG Charter 2. WFEC Charter	Tom Harbour
1130 – 1145	6	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	Round Robin <u>Description:</u> WFEC members have the opportunity to share information with the committee and identify issues that may result in potential future agenda items. <u>Outcome:</u> 1. Understanding of activities within the members' organizations. <u>Reference Material:</u> 1. None	WFEC Members
1145 – 1155	7	<input checked="" type="checkbox"/> Information <input type="checkbox"/> Discussion <input type="checkbox"/> Decision	Public Comments <u>Description:</u> Time for WFEC to hear from the public. Specific topics to be determined <u>Outcome:</u> 1. Awareness of public opinions related to WFEC activities <u>Reference Material:</u> 1. TBD	Public
1155 – 1200	8	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision	Closeout <u>Description:</u> 1. Review the outcomes of this meeting 2. Review decision and actions 3. Identify potential agenda items for June <u>Outcome:</u> 1. Agreement on decisions and actions 2. Agreement on focus for next meeting	Tom Harbour
1200			ADJOURN	



This document establishes four (4) WFEC subcommittees to implement the *National Cohesive Wildland Fire Management Strategy* (Cohesive Strategy). A diagram to illustrate the relationship between the WFEC, subcommittees, and other working groups is illustrated below. The role, responsibilities, and membership of each subcommittee are also defined below.



Cohesive Strategy Subcommittee (CSSC)

Role and Responsibilities

The CSSC will provide leadership, oversight and guidance on development of the proposed processes and tasks necessary to complete Phases II and III and implement the Cohesive Strategy. During Phase II, the CSSC is tasked to provide support to all aspects of completing the deliverables defined by the WFEC for Phases II and III. The CSSC will provide continual feedback on the progress of completing these deliverables and make recommendations, as necessary, on changes to the planning and analysis process designed to complete Phases II and III. The CSSC may elect to establish a Science and Analysis Team to support the completion of a proposed process and guidance recommendation for completing the national risk trade-off analysis in Phase III. The CSSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration. The WFEC reports and provides recommendations through the Wildland Fire Leadership Council to the Secretaries of Agriculture and the Interior..

Membership

Name	Organization
Pollihan, Caitlyn	Council of Western State Foresters/NASF
Roper, Bob	IACF
Sloan, Jenna	DOI

Smith, Dan	NASF
Walker, Ann	WGA
TBD representative	DHS U.S. Fire Administration
TBD representative	USDA Forest Service <i>Tentative - Victoria Christiansen, USDA FS</i> <i>Tentative - Alan Quan, USDA FS</i> <i>Tentative - Sandra Cantler, USDA FS</i> <i>Tentative - Danny Lee, USDA FS</i> <i>Tentative - Tom Quigley, USDA FS</i> <i>(contractor)</i>

West Regional Strategy Subcommittee (RSC)

Role and Responsibilities

The West RSC will provide leadership, oversight and guidance within the western region for completing the tasks assigned by the WFEC during Phases II and III of the Cohesive Strategy implementation. During Phase II, the RSC is tasked to complete a regional assessment through the defined planning and analysis process, including the articulation of regional goals, objectives and portfolios of activities and actions that support the goals of the *National Cohesive Wildland Fire Management Strategy*. The RSC may elect to establish a regional or sub-regional Working Group(s) to support the completion of this task. During Phase III, the RSC will be tasked by the WFEC to participate in the completion of a national risk trade-off analysis. The RSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration.

Membership

Name	Organization
Cope, Robert	NACo
Ensley, Pam	FWS
Foster, Sam	USDA FS
Harrington, Bob	NASF
Harwood, Tony	Confederated Salish and Kootenai Tribes
Hawbaker, Todd	USGS
Newman, Corbin	USDA FS
Philbin, John	BIA
Seidlitz, Aden	BLM
Stutler, Joe	IAFC - Deschutes County, OR
Taylor-Goodrich, Karen	NPS
Walker, Ann	WGA

Northeast Regional Strategy Subcommittee (RSC)

Role and Responsibilities

The Northeast RSC will provide leadership, oversight and guidance within the northeastern region for completing the tasks assigned by the WFEC during Phases II and III of the Cohesive Strategy implementation. During Phase II, the RSC is tasked to complete a regional assessment through the defined planning and analysis process, including the articulation of regional goals,

objectives and portfolios of activities and actions that support the goals of the *National Cohesive Wildland Fire Management Strategy*. The RSC may elect to establish a regional or sub-regional Working Group(s) to support the completion of this task. During Phase III, the RSC will be tasked by the WFEC to participate in the completion of a national risk trade-off analysis. The RSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration.

Membership

Name	Organization
Baker, George	IAFC
Blaker, Doreen	Keweenaw Bay Indian Community
Jakala, Steve	FWS
Johnson, Jim	NACo, Cook County, MN
Loach, Jim	NPS
Rains, Michael	USDA FS
Remus, Tom	BIA
Simpkins, Brad	NASF

Southeast Regional Strategy Subcommittee (RSC)

Role and Responsibilities

The Southeast RSC will provide leadership, oversight and guidance within the southeastern region for completing the tasks assigned by the WFEC during Phases II and III of the Cohesive Strategy implementation. During Phase II, the RSC is tasked to complete a regional assessment through the defined planning and analysis process, including the articulation of regional goals, objectives and portfolios of activities and actions that support the goals of the *National Cohesive Wildland Fire Management Strategy*. The RSC may establish a regional or sub-regional Working Group(s) to support the completion of this task. During Phase III, the RSC will be tasked by the WFEC to participate in the completion of a national risk trade-off analysis. The RSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration.

Membership

Name	Organization
Agapoa, Liz	USDA FS
Boggus, Tim	NASF
Brunson, Ed	BIA
Doudrick, Rob	USDA FS
Eaton, Bob	FWS
Fitzgerald, Kevin	NPS
Lowrey, Tom	Choctaw Nation
McKerrow, Alexa	USGS
Woods, Bruce	IAFC



Cohesive Strategy Subcommittee

(CSSC)

Purpose: The CSSC will provide leadership, oversight and guidance on development of the proposed processes and tasks necessary to complete Phases II and III and implement the Cohesive Strategy. The CSSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration. The WFEC reports and provides recommendations through the Wildland Fire Leadership Council to the Secretaries of Agriculture and the Interior.

Functions: During Phase II, the CSSC is tasked to provide support to all aspects of completing the deliverables defined by the WFEC for Phases II and III. The CSSC will provide continual feedback on the progress of completing these deliverables and make recommendations, as necessary, on changes to the planning and analysis process designed to complete Phases II and III. The CSSC may elect to establish a Science and Analysis Team to support the completion of a proposed process and guidance recommendation for completing the national risk trade-off analysis in Phase III.

Guiding Principles:

- As a subcommittee to WFEC you are not subject to FACA.
- Meetings are not subject to the public notice and open meeting.
- Reports submitted to WFEC are public documents and are available to the public.
- Subcommittees report directly to the WFEC and their work is to develop recommendations for WFEC's consideration.

Membership:

Name	Organization
Pollihan, Caitlyn	Council of Western State Foresters/NASF
Roper, Bob	IACF
Sloan, Jenna	DOI
Smith, Dan	NASF
Walker, Ann	WGA
Victoria Christiansen	USDA Forest Service
Kirk Rowdabaugh	WFEC
TBD representative	DHS U.S. Fire Administration

Meetings and Reports

CSSC shall meet as necessary to conduct business. The subcommittee shall provide a progress report at the WFEC monthly meetings that:

- Identifies actions, milestones and deliverables that are to be accomplished.
- Provides a report on progress
- Identifies issues or barriers that need to be resolved.
- Identify support that is needed from WFEC.

Subcommittee recommendations will be submitted to WFEC two week prior to the meeting to allow members to review and prepare.

Approval:

This document is in effect on the date of approval of Designated Federal Official (DFO) and shall remain in effect until revised or revoked by the DFO.

Roy A. Johnson
Designated Federal Official
Wildland Fire Executive Council



West Regional Strategy Subcommittee

(West RSC)

Purpose: The West RSC will provide leadership, oversight and guidance within the western region for completing the tasks assigned by the WFEC during Phases II and III of the Cohesive Strategy implementation

Functions: During Phase II, the RSC is tasked to complete a regional assessment through the defined planning and analysis process, including the articulation of regional goals, objectives and portfolios of activities and actions that support the goals of the *National Cohesive Wildland Fire Management Strategy*. The RSC may elect to establish a regional or sub-regional Working Group(s) to support the completion of this task. During Phase III, the RSC will be tasked by the WFEC to participate in the completion of a national risk trade-off analysis. The RSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration.

Guiding Principles:

- As a subcommittee to WFEC you are not subject to FACA.
- Meetings are not subject to the public notice and open meeting.
- Reports submitted to WFEC are public documents and are available to the public.
- Subcommittees report directly to the WFEC and their work is to develop recommendations for WFEC's consideration.

Responsibilities:

- Deliver a report containing regional goals, objectives and a portfolio of associated actions and activities to the WFEC by September 2011.
- Develop an understanding of the governance and oversight roles for the Region
- Determine if sub-regions will be delineated, and if so identify the geographic boundaries of each.
- Determine the appropriate membership on the Working Group(s) to ensure necessary input from land managers, stakeholders, partners, and the public.
- Provide guidance to Working Group(s) on expectations for conducting outreach and ensuring participation throughout the Phase II process.
- Establish timeframes and ensure completion of sub-regional goals, objectives and portfolios of actions and activities.
- Regional Strategy Committees have the responsibility to communicate progress and/or issues throughout the Phase II process.
- Regional Strategy Committees must ensure that regional interests are represented throughout the Phase II process.

Membership

Name	Organization
Cope, Robert	NACo
Ensley, Pam	FWS
Foster, Sam	USDA FS
Harrington, Bob	NASF
Harwood, Tony	Confederated Salish and Kootenai Tribes
Newman, Corbin	USDA FS
Philbin, John	BIA
Seidlitz, Aden	BLM
Stutler, Joe	IAFC - Deschutes County, OR
Taylor-Goodrich, Karen	NPS
Walker, Ann	WGA
Hawbaker, Todd	USGS
Douglas McDonald	WFEC
TBD	USGS

Meetings and Reports: West RSC shall meet as necessary to conduct business. The subcommittee shall provide a progress report at the WFEC monthly meetings that:

- Identifies actions, milestones and deliverables that are to be accomplished.
- Provides a report on progress
- Identifies issues or barriers that need to be resolved.
- Identify support that is needed from WFEC.

Subcommittee recommendations will be submitted to WFEC two week prior to the meeting to allow members time to review and prepare.

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Roy A. Johnson
Designated Federal Official
Wildland Fire Executive Council



Northeast Regional Strategy Subcommittee

(Northeast RSC)

Purpose: The Northeast RSC will provide leadership, oversight and guidance within the western region for completing the tasks assigned by the WFEC during Phases II and III of the Cohesive Strategy implementation

Functions: During Phase II, the RSC is tasked to complete a regional assessment through the defined planning and analysis process, including the articulation of regional goals, objectives and portfolios of activities and actions that support the goals of the *National Cohesive Wildland Fire Management Strategy*. The RSC may elect to establish a regional or sub-regional Working Group(s) to support the completion of this task. During Phase III, the RSC will be tasked by the WFEC to participate in the completion of a national risk trade-off analysis. The RSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration.

Guiding Principles:

- As a subcommittee to WFEC you are not subject to FACA.
- Meetings are not subject to the public notice and open meeting.
- Reports submitted to WFEC are public documents and are available to the public.
- Subcommittees report directly to the WFEC and their work is to develop recommendations for WFEC's consideration.

Responsibilities:

- Deliver a report containing regional goals, objectives and a portfolio of associated actions and activities to the WFEC by September 2011.
- Develop an understanding of the governance and oversight roles for the Region
- Determine if sub-regions will be delineated, and if so identify the geographic boundaries of each.
- Determine the appropriate membership on the Working Group(s) to ensure necessary input from land managers, stakeholders, partners, and the public.
- Provide guidance to Working Group(s) on expectations for conducting outreach and ensuring participation throughout the Phase II process.
- Establish timeframes and ensure completion of sub-regional goals, objectives and portfolios of actions and activities.
- Regional Strategy Committees have the responsibility to communicate progress and/or issues throughout the Phase II process.
- Regional Strategy Committees must ensure that regional interests are represented throughout the Phase II process.

Membership:

Name	Organization
Baker, George	IAFC
Blaker, Doreen	Keweenaw Bay Indian Community
Jakala, Steve	FWS
Johnson, Jim	NACo, Cook County, MN
Loach, Jim	NPS
Rains, Michael	USDA FS
Remus, Tom	BIA
Simpkins, Brad	NASF
	WFEC

Meetings and Reports

Northeast RSC shall meet as necessary to conduct business. The subcommittee shall provide a progress report at the WFEC monthly meetings that:

- Identifies actions, milestones and deliverables that are to be accomplished.
- Provides a report on progress
- Identifies issues or barriers that need to be resolved.
- Identify support that is needed from WFEC.

Subcommittee recommendations will be submitted to WFEC two week prior to the meeting to allow members time to review and prepare.

Approval:

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Roy A. Johnson
Designated Federal Official
Wildland Fire Executive Council



Southeast Regional Strategy Subcommittee

(Southeast RSC)

Purpose: The Southeast RSC will provide leadership, oversight and guidance within the western region for completing the tasks assigned by the WFEC during Phases II and III of the Cohesive Strategy implementation

Functions: During Phase II, the RSC is tasked to complete a regional assessment through the defined planning and analysis process, including the articulation of regional goals, objectives and portfolios of activities and actions that support the goals of the *National Cohesive Wildland Fire Management Strategy*. The RSC may elect to establish a regional or sub-regional Working Group(s) to support the completion of this task. During Phase III, the RSC will be tasked by the WFEC to participate in the completion of a national risk trade-off analysis. The RSC reports directly to the WFEC and will provide a recommendation for each assigned task directly to the WFEC for their consideration.

Guiding Principles:

- As a subcommittee to WFEC you are not subject to FACA.
- Meetings are not subject to the public notice and open meeting.
- Reports submitted to WFEC are public documents and are available to the public.
- Subcommittees report directly to the WFEC and their work is to develop

Responsibilities:

- Deliver a report containing regional goals, objectives and a portfolio of associated actions and activities to the WFEC by September 2011.
- Develop an understanding of the governance and oversight roles for the Region
- Determine if sub-regions will be delineated, and if so identify the geographic boundaries of each.
- Determine the appropriate membership on the Working Group(s) to ensure necessary input from land managers, stakeholders, partners, and the public.
- Provide guidance to Working Group(s) on expectations for conducting outreach and ensuring participation throughout the Phase II process.
- Establish timeframes and ensure completion of sub-regional goals, objectives and portfolios of actions and activities.
- Regional Strategy Committees have the responsibility to communicate progress and/or issues throughout the Phase II process.
- Regional Strategy Committees must ensure that regional interests are represented throughout the Phase II process. recommendations for WFEC's consideration.

Membership:

Name	Organization
Agapoa, Liz	USDA FS
Boggus, Tim	NASF
Brunson, Ed	BIA
Doudrick, Rob	USDA FS
Eaton, Bob	FWS
Fitzgerald, Kevin	NPS
Lowrey, Tom	Choctaw Nation
Woods, Bruce	IAFC
TBD	USGS
	WFEC

Meetings and Reports

Southeast RSC shall meet as necessary to conduct business. The subcommittee shall provide a progress report at the WFEC monthly meetings that:

- Identifies actions, milestones and deliverables that are to be accomplished.
- Provides a report on progress
- Identifies issues or barriers that need to be resolved.
- Identify support that is needed from WFEC.

Subcommittee recommendations will be submitted to WFEC two week prior to the meeting to allow members time to review and prepare.

Approval:

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Roy A. Johnson
Designated Federal Official
Wildland Fire Executive Council



Status Report

Date: April 6, 2011

Subject: CSSC Status Report

- Information
- Discussion Leading to a Decision
- Decision

Desired Outcomes:

Provide current information to WFEC on the activities and accomplishments of the Cohesive Strategy Subcommittee

Introduction / Background:

The CSSC will provide leadership, oversight and guidance on development of the proposed processes and tasks necessary to complete Phases II and III and implement the Cohesive Strategy.

Key Points:

The CSSC has a weekly conference call each Wednesday at 2pm eastern. The agenda is developed each week and includes discussion items pertinent to completing the cohesive strategy Phases II and III tasks.

The CSSC discussion included:

- 1) Dates for each of the regional RSC meetings.
 - a. May 2/3 – West RSC Workshop, Denver (past)
 - b. May 9/10 – NE RSC Workshop, Minneapolis
 - c. May 23/24 – SE RSC Workshop, Atlanta
- 2) Dates and agenda for the National Science and Analysis Team (NSAT) meeting
 - a. May 4/5 – Science/Analysis Team Virtual Meeting
- 3) Purpose, agenda and dates for a train-the-trainer session(s) on CRAFT.
 - a. June 2 – CRAFT Training Virtual Meeting for Working Group members (3 hours)
 - b. June 9 – CRAFT Training Virtual Meeting for Working Group members (3 hours)
 - c. June 21/23 – CRAFT Train-the-Trainer Workshop for Working Group leads (location TBD)



Status Report

WFEC Considerations:

1. What is the role of the CSSC in the qualitative report task? Does the CSSC have a role in ensuring national consistency among each region's qualitative reports, or a role in reviewing all reports prior to submitting to WFEC?

References:

Contact Information:

Kirk Rowdabaugh
202-606-3447

DRAFT



Status Report

Date: April 6, 2011

Subject: Western RSC Status Report

- Information
- Discussion Leading to a Decision
- Decision

Desired Outcomes:

Provide current information to WFEC on the activities and accomplishments of the Western Regional Strategy Committee

Introduction / Background:

Western RSC met May 2-3, 2011 in Denver.

Key Points:

Alan Quan, Jenna Sloan, Sandy Cantler, Danny Lee, and Kate D'Ambrosio (Kate and Sandy were not in attendance) put together a very comprehensive informational portfolio (table of contents attached) and distributed such to all attendees. Alan was the lead facilitator for the Western meeting and did an excellent job!

These notes are my recollection of what occurred, they are NOT the official meeting notes.

The RSC decided:

- 1) They will take responsibility for determining the process to follow for completing the qualitative report task (articulation of goals, objectives, and actions/activities for the region);
- 2) Based upon the short timeframes for completing Phase II and the potential impact upon resources determined that the Region would not be sub-divided into sub-regions;
- 3) We're undecided as to whether or not a Working Group was needed, and left that for a future decision;
- 4) Chose Joe Stutler, Deschutes County OR (IAFC) as the Chair and Corbin Newman and Rick Cables Regional Forester's as Vice Chair;
- 5) Identified a series of assumptions which will qualify their outputs;
- 6) Emphatically and with commitment, once understanding the deliverable, agreed they could produce a quality deliverable within the established timeframes;
- 7) Agreed for the need for a follow-up conference call to make assignments and develop a timeline for deliverables.;



Status Report

- 8) Began developing goals and objectives for the western region;
- 9) Felt the scope and the objectives of the project involved issues other than fire and suggested others should be brought to the table via a working group. WG's would be discussed later;
- 10) Discussed the need in having adequate social engagement; however, felt that given the short timeframes, logistical difficulties may limit those exchanges.

Western RSC members present included:

- Robert Cope, Lemhi County Commissioner, ID;
- Pam Ensley, FWS, via VTC;
- Sam Foster, Station Director FS;
- Bob Harrington, State Forester, Montana;
- Tony Harwood, Confederated Salish and Kootenai Tribes;
- Rick Cables, Regional Forester FS (Alternate);
- Aden Seidlitz, BLM;
- Joe Stutler, Deschutes County, OR;
- Karen Taylor-Goodrich, NPS; and
- Ann Walker, WGA.

WFLC represented by Tony Harwood, CSKT.

WFEC represented by Jim Erickson, ITTC; Ryan Yates, NACo; Doug MacDonald IAFC.
CSSC represented by Dan Smith, NASF, Vicki Christiansen, USFS and Jenna Sloan, DOI.

Other attendees included John Phipps, USFS; Lynda Boody, BLM.

Many folks are assigned to multiple committees/councils.

Danny Lee presented on CRAFT, Tom Quigley on the NAST.

Official notes were taken and will be distributed once approved by the RSC.

Thanks given to Rick for hosting the meeting.

Northeast RSC will meet at the Hyatt Place Minneapolis Airport-South, 7800 International Drive, Bloomington, MN, May 9-10 and Jenna Sloan will be the lead coordinator/facilitator.

Southeast RSC will meet in Atlanta, May 22-23, and Sandy Cantler will be the lead coordinator/facilitator for that meeting.



Status Report

WFEC Considerations:

1. Is there a prescribed process (CRAFT planning questions) that all regions must follow to define goals, objectives, and actions/activities? Or can each RSC decide which process and tools to use and how to complete the qualitative report task?
2. What is the role of the CSSC in the qualitative report task? Does the CSSC have a role in ensuring national consistency among each region's qualitative reports, or a role in reviewing all reports prior to submitting to WFEC?
3. What are the WFEC expectations on timelines?

DRAFT timeline for DISCUSSION PURPOSES of the CS Phase II Qualitative Process:

- RSC/WG product due August 15 to CSSC
- CSSC product due August 22 to WFEC
- WFEC meeting September 2 to discuss the three regions deliverable
- WFEC prepares and provides recommendation on Qualitative RSC reports and Quantitative processes recommendations to WFLC by September 30, 2011
- WFLC meeting September/October 2011
- WFLC discusses WFEC deliverable and forwards report to Secretaries by end of September or October.
- Secretaries approval ????????? by ?????????
- Phase III begins October 1, 2011

DRAFT timeline for Phase II NSAT Qualitative/Quantitative Process:

- National Science Analysis Team (NSAT) first meeting May 4-6, webinar, Danny Lee lead coordinator/facilitator; working jointly with RSC's, CSSC and WFEC May- August 15 on Quantitative process for Phase III

Same timeline for all due dates concerning the Quantitative Process to WFEC, August 22, 2011.

NOTE: IT IS MY OPINION THAT DISCUSSION NEEDS TO TAKE PLACE CONCERNING TREATING THIS PROCESS AS A PROJECT AND ASSIGNING A PROJECT MANAGER TO THE WFEC. THIS WILL PROVIDE ALL THE TOOLS,



Status Report

TASKS, TIMELINES, DELIVERABLES, SCHEDULES, RESPONSIBLE AND ACCOUNTABLE LEADS, ETC.

References:

Contact Information:

Douglas MacDonald
macdonald.dr@gmail.com
505.570.0491 air
505.672.4041 land

DRAFT



NATIONAL WILDFIRE COORDINATING GROUP

National Interagency Fire Center
3833 S. Development Avenue
Boise, Idaho 83705

Charter

Name

The name of this group is the National Wildfire Coordinating Group, hereinafter referred to as the NWCG.

Purpose

- NWCG will provide national leadership and establish, implement, maintain, and communicate policy, standards, guidelines, and qualifications for wildland fire program management.
- NWCG provides a forum in which issues, both short and long term, involving standards and program implementation can be coordinated, discussed, and resolved. Serves as a clearinghouse and provides a forum for discussion of short and long-term wildland fire management issues and initiates actions to improve coordination and integration of state, tribal, and federal wildland fire programs while recognizing individual agency missions.

Functions:

- Develops and maintains standards, guidelines, training, and certification in interagency wildland fire operations.
- Implements the wildland fire program.
- Participates with and responds to wildland fire policy and program guidance and direction.
- Ensures strategic policy and program coordination between fire, resources, aviation, and other related program areas.
- Participates in the development and supports the National Response Plan, as well as the National Incident Management System (NIMS) as required.

Guiding Principles:

- Safety is the core value and consideration throughout all NWCG activities.
- Wise and efficient use of funds is a high priority consideration in planning and implementing NWCG objectives.
- Interagency communication, coordination, and cooperation are vital to the effective and efficient use of the nation's wildland fire management resources. Actions are based on the collective needs and capabilities of the interagency community.
- Effective wildland fire management is a result of leadership at all levels.

- Trust and integrity are inherent to the success of NWCG. Deliberations are open and transparent.
- Differences in member organizations' responsibilities, missions, and capabilities are recognized and mutually respected.
- Responding to change through a deliberative process and member accountability for all actions contributes to excellence.

Membership and Organization

Membership is limited to one individual organization representative, except the Forest Service will be represented by two representatives – one from Fire and Aviation Management and one from Fire Research.

Member Organizations:

- Bureau of Indian Affairs
- Bureau of Land Management
- U.S. Fish and Wildlife Service
- National Park Service
- Forest Service, Fire and Aviation Management
- Forest Service Fire Research
- U.S. Fire Administration
- National Association of State Foresters
- Intertribal Timber Council

NWCG will include a Chair, Co-Chair, and Executive Secretary. The Chair and Co-Chair will each be elected from within the NWCG to serve a minimum term of two (2) years.

The Chair may establish working teams or other temporary ad hoc committees to carry out the functional work of the NWCG. The Chair for any working team shall be selected by a vote of the NWCG. Membership shall be invited from member organizations and other organizations having the expertise and interest in the particular subject matter. Working team reports and recommendations shall be submitted to the Group for review, approval, and further action.

Responsibilities

Chair:

The Chair may call and conduct meetings, establish working teams, and submit NWCG recommendations to member agencies and other entities for action, and sign NWCG correspondence. In addition, the Chair will represent the Group at Fire Executive Council Meetings, National Association of State Foresters Fire Committee Meetings, and other meetings and events as appropriate. When the Chair is absent from a Group meeting or incapacitated, the Co-Chair shall assume the full authority and responsibility of the Chair.

Co-Chair:

The Co-Chair is responsible for serving as Chair in his or her absence and for performing delegated duties.

Executive Secretary:

The Chair will designate an Executive Secretary from outside the NWCG membership. The Executive Secretary is responsible for recording the actions and decisions of the NWCG, for distributing and communicating information about the NWCG, and for keeping and securing permanent records of the NWCG. The Executive Secretary will assist the Chair with organizing and preparing for meetings.

Operating Principles, Guidelines, and Procedures

The NWCG shall have an operating plan to provide protocols and procedures for conducting NWCG business.

Meetings and Reports

The NWCG shall meet monthly or as necessary to conduct business. Quarterly meetings will be held at locations to be determined by the member organizations through their representatives. The Group shall also meet upon the call of the Chair at a location to be determined by the Chair. The Chair shall submit necessary reports and have minutes prepared for each meeting and distributed to the members.

Monthly meetings shall focus on program implementation. Three times annually, meetings shall focus on standards, guidelines, and training and certification issues in interagency wildland fire operations. A quorum for conducting business shall be a minimum of two-thirds of the members.

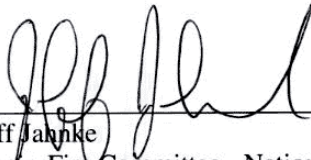
This Charter is effective on the date of approval of undersigned officials and shall remain in effect until revised or revoked by those officials.

Approval:




Mark Beighley
Chair, Fire Executive Council

10/11/07
Date



Jeff Janke
Chair, Fire Committee - National Association of State Foresters

10/11/07
Date

for 

Nolan Colegrove
President, Intertribal Timber Council

10/11/07
Date

UNITED STATES DEPARTMENT OF THE INTERIOR

UNITED STATES DEPARTMENT OF AGRICULTURE

**WILDLAND FIRE EXECUTIVE COUNCIL
CHARTER**

- 1. Committee's Official Designation.** The Committee's official designation is the Wildland Fire Executive Council (WFEC).
- 2. Authority.** The WFEC is a discretionary advisory committee established under the authorities of the Secretary of the Interior and Secretary of Agriculture, in furtherance of 43 U.S.C. 1457 and provisions of the Fish and Wildlife Act of 1956 (16 U.S.C. 742a-742j), the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1701 *et. seq.*), the National Wildlife Refuge System Improvement Act of 1997 (16 U.S.C. 668dd-668ee), and the National Forest Management Act of 1976 (16 U.S.C. 1600 *et. seq.*). The WFEC is established in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App. 2.
- 3. Objective and Scope of Activities.** The WFEC provides advice on the coordinated national level wildland fire policy leadership, direction, and program oversight in support to the Wildland Fire Leadership Council.
- 4. Description of Duties.** The duties of the WFEC are solely advisory, and include:
 - Providing coordinating recommendations and advice to the Wildland Fire Leadership Council;
 - Facilitating development and implementation of a National Cohesive Wildland Fire Management Strategy;
 - Providing advice on wildland fire policy and program direction to the National Wildfire Coordinating Group;
- 5. Agency or Official to Whom the Committee Reports.** The WFEC reports to the Secretary of the Interior and the Secretary of Agriculture through the Wildland Fire Leadership Council, which is comprised of, in part, the Assistant Secretary for Policy, Management and Budget and the Directors of National Park Service, the U.S. Fish and Wildlife Service, the Bureau of Land Management, the Bureau of Indian Affairs, and the U.S. Geological Survey for the Department of the Interior, and for the Department of Agriculture, the Under Secretary for Natural Resources and Environment, the Deputy Under Secretary for Natural Resources and Environment, and the Chief of the Forest Service.
- 6. Support.** The Department of the Interior's Office of Wildland Fire Coordination will provide support for the WFEC.

7. **Estimated Annual Operating Costs and Staff Years.** The annual operating costs associated with supporting the WFEC's activities are estimated to be \$95,000, including all direct and indirect expenses and .25 staff years.
8. **Designated Federal Officer.** The Designated Federal Officer (DFO) is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all WFEC and subcommittee's meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretaries.
9. **Estimated Number and Frequency of Meetings.** The WFEC will meet approximately 6-12 times a year, and at such other times as designated by the DFO.
10. **Duration.** Continuing.
11. **Termination.** The WFEC is subject to biennial renewal and will terminate 2 years from the date the Charter is filed, unless, prior to that date, the Charter is renewed in accordance with Section 14 of the FACA. The WFEC will not meet or take any action without a valid current charter.
12. **Membership and Designation.** Members of the WFEC shall be composed of representatives from the Federal Government, and from among, but not limited to, the following interest groups.
 - Director, Department of the Interior, Office of Wildland Fire Coordination (DOI OWFC)
 - Director, United States Department of Agriculture, Forest Service, Fire and Aviation Management (USDA FS FAM)
 - Assistant Administrator, U.S. Fire Administration (USFA)
 - Representative, National Wildfire Coordinating Group (NWCG)
 - Representative, National Association of State Foresters (NASF)
 - Representative, International Association of Fire Chiefs (IAFC)
 - Representative, Intertribal Timber Council (ITC)
 - Representative, National Association of Counties (NACO)
 - Representative, National League of Cities (NLC)
 - Representative, National Governors' Association (NGA)

Members serve at the discretion of the Secretary and are appointed on a staggered term basis for terms not to exceed 3 years. A vacancy on the WFEC is filled in the same manner in which the original appointment was made.

Members of the WFEC and its subcommittee members serve without compensation. However, while away from their homes or regular places of business, WFEC and subcommittee members engaged in WFEC, or subcommittee business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under Section 5703 of Title 5 of the United States Code.

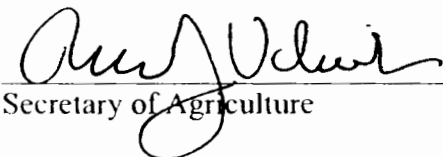
13. **Ethics Responsibilities of Members.** No WFEC or subcommittee members shall participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest.
14. **Subcommittees.** Subject to the DFO's approval, subcommittees may be formed for the purpose of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full WFEC for consideration. Subcommittees must not provide advice or work products directly to the Agency. The Council Chair, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.
15. **Recordkeeping.** The records of the WFEC, and formally and informally established subcommittees of the WFEC, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.



Secretary of the Interior

FEB 03 2011

Date Signed



Secretary of Agriculture

2-7-11

Date Signed

MAR 03 2011

Date Filed