# Central Contractor Registration (CCR) Update Screenshots February 22, 2011

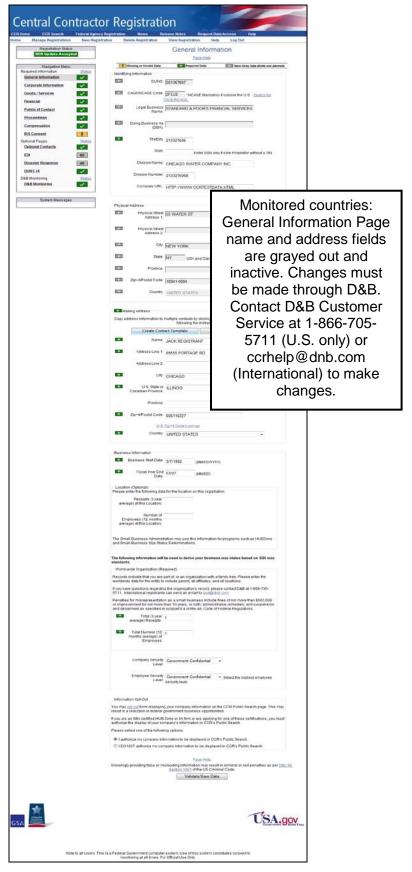


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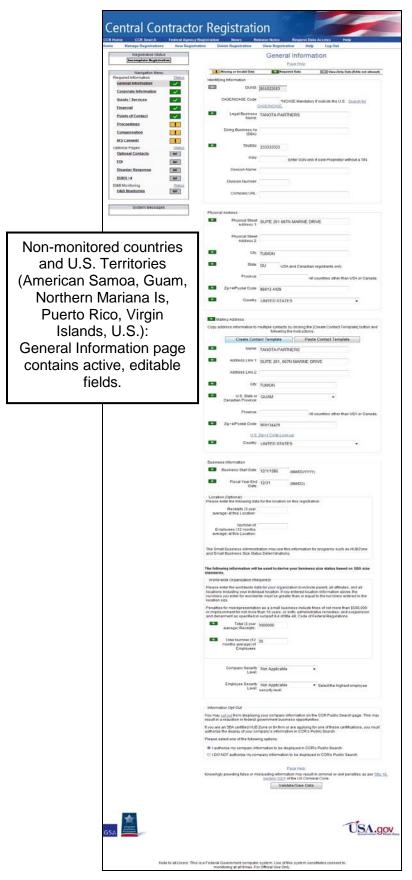
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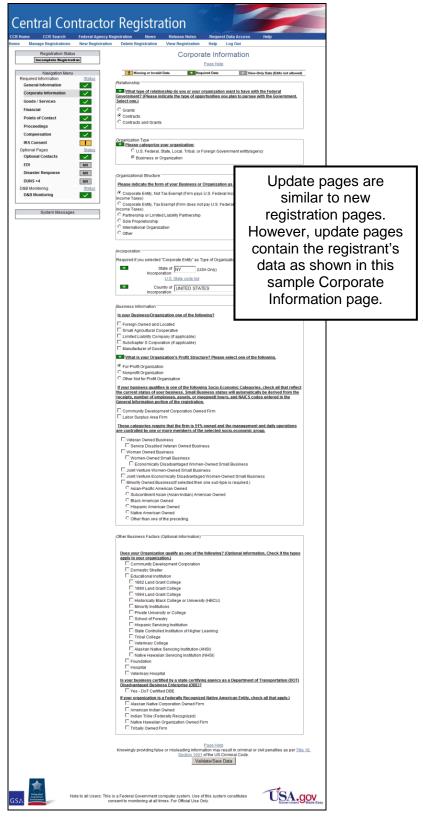
Manage Registrations Page—Select Update/Renew



Registration > Update/Renew: General Information Page—Monitored



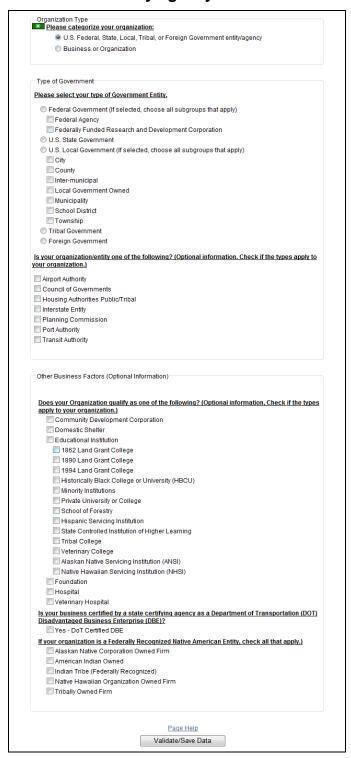
**General Information Page—Non-Monitored** 



**Corporate Information Page** 

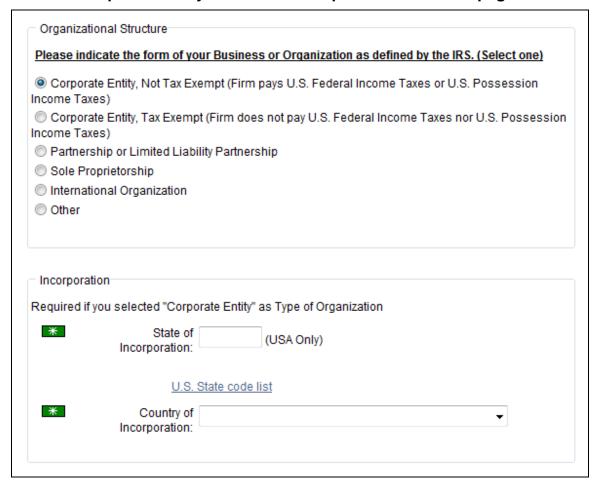
The Corporate Information page contains user-defined components as shown in the screenshots. Select Organization Type: Business or Organization is shown.

# Select Organization Type: U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency is shown below.



Type and Business Factors Displayed for Government Organization

#### **Corporate Entity Selected on Corporate Information page:**

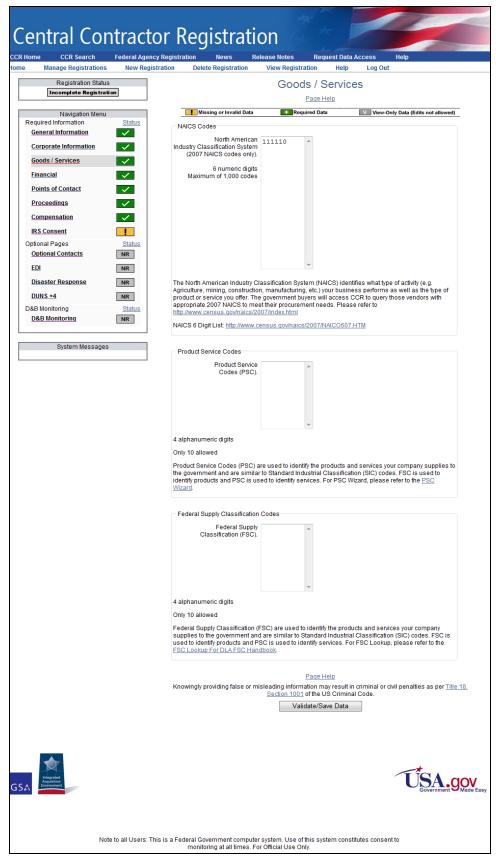


**Incorporation Section Displayed** 

# **Sole Proprietorship Selected on Corporate Entity Page:**

Organizational Structure	
Please indicate the form of yo	ur Business or Organization as defined by the IRS. (Select one)
Income Taxes)	empt (Firm pays U.S. Federal Income Taxes or U.S. Possession t (Firm does not pay U.S. Federal Income Taxes nor U.S. Possession lity Partnership
Sole Proprietorship Point Required if you selected "Sole F	t of Contact Proprietorship" as Type of Organization
E-mail Address: (e.g. email@bpn.gov)	
U.S. Phone Number:	
Telephone Extension:	
Non-U.S. Phone Number:	
Fax Number:	

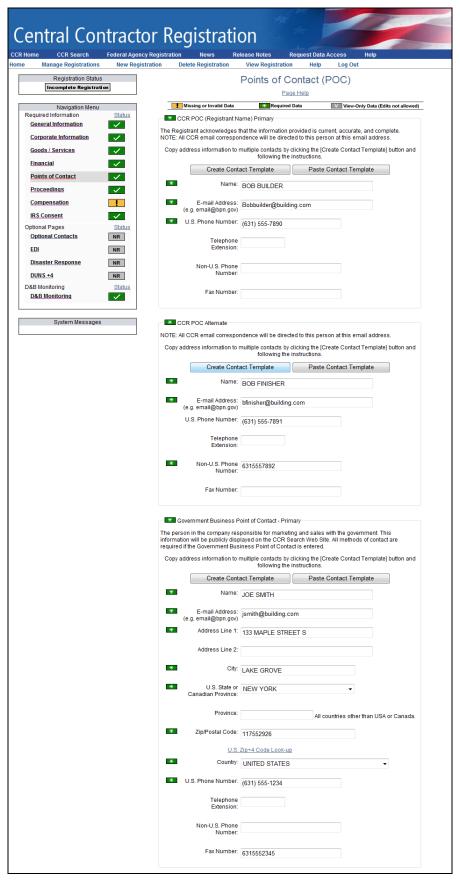
**Sole Proprietorship Point of Contact Section Displayed** 



**Goods/Services Page** 

iome CCR Search Federal Age	tor Registration  Incy Registration News Release Notes Request Data Access Help
Manage Registrations New Reg	gistration Delete Registration View Registration Help Log Out
Registration Status Incomplete Registration	Financial Information
Navigation Menu	Page Help  I Missing or Invalid Data  Required Data  Vi View-Only Data (Edits not allowed)
Required Information Status	Electronic Funds Transfer (EFT)
General Information	This content is optional for Non-U.S. Businesses.
Corporate Information  Goods / Services	Financial Institution: LOWER EAST SIDE PEOPLES FCU
Financial	ABA Routing 026082811 Number:
Points of Contact	
Proceedings	Account Number: 12340056
Compensation	Re-enter Account Number: 12340056
IRS Consent	
Optional Pages Status Optional Contacts NR	Account Type:  Checking Savings
EDI	Lockbox Number:
Disaster Response NR	
DUNS +4 NR  D&B Monitoring Status	Automated Clearing House (ACH) At least one method of contact must be entered for your financial institution unless you are a government organization or a Non-U.S. Business.
D&B Monitoring	
	(203) 555-0000
System Messages	Non-US Phone Number:
	EAY (IS Only)
	FAX (US Only): 2695559999
	E-mail Address: autoclear@email.com
	Remittance Information
	Address to mail check to if EFT is temporarily unavailable.  Copy address information to multiple contacts by clicking the [Create Contact Template] button and
	following the instructions.
	Create Contact Template Paste Contact Template
	Name: JOE SMITH
	Address Line 1: 133 MAPLE STREET S
	Address Line 2:
	City: LAKE GROVE
	U.S. State or NEW YORK  Canadian Province:
	Province: All countries other than USA or Canada.
	Zip/Postal Code: 117552926
	U.S. Zip+4 Code Look-up  Country: UNITED STATES
	Accounts Receivable Point of Contact
	NOTE: All CCR Financial email correspondence will be directed to this person at this email address.
	Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.
	Create Contact Template Paste Contact Template
	Name: JOE SMITH
	E-mail Address: jsmith@email.com
	(c.g. c.tanger.get)
	U.S. Phone Number: (631) 555-1234
	Telephone Extension:
	Non-U.S. Phone
	Number.
	Fax Number: 6315552345
	Credit Cards
	Does the company See No accept credit cards as a
	method of payment?
	Page Help  Knowingty providing false or misteading information may result in criminal or chill penalties as per Title 18
	Knowingly providing false or misteading information may result in criminal or civil penalties as per Title 18 Section 1001 of the US Criminal Code.
	Validate/Save Data
A A A A A A A A A A A A A A A A A A A	USA.gg

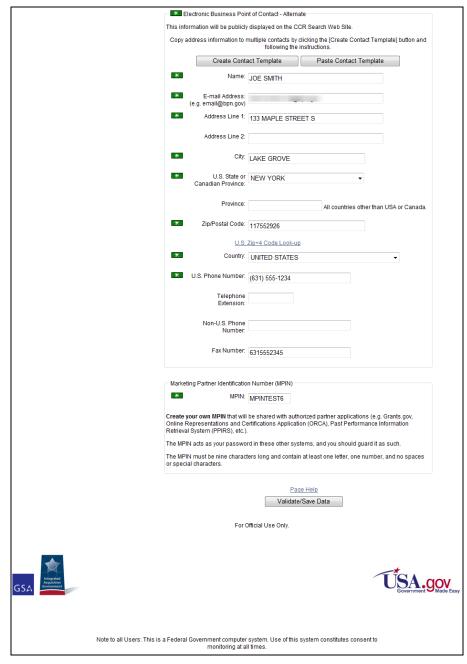
**Financial Information Page** 



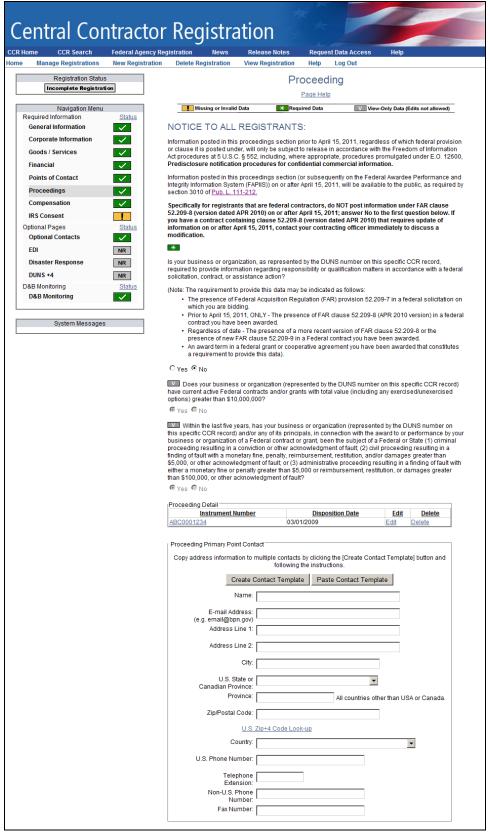
Points of Contact Page—Part 1

⊂ <b>※</b> Government Business F	Point of Contact - Alternate
The person in the company re-	sponsible for marketing and sales with the government. This played on the CCR Search Web Site.
	multiple contacts by clicking the [Create Contact Template] button and following the instructions.
Create Con	tact Template Paste Contact Template
* Name:	JOE SMITH
E-mail Address  (e.g. email@bpn.gov)	jsmith@building.com
* Address Line 1:	133 MAPLE STREET S
Address Line 2:	
* City:	LAKE GROVE
* U.S. State or Canadian Province:	NEW YORK
Province	All countries other than USA or Canada.
<b>≭</b> Zip/Postal Code:	117552926
<u>u.s</u>	Zip+4 Code Look-up
* Country.	UNITED STATES ▼
<b>★</b> U.S. Phone Number.	(631) 555-1234
Telephone Extension:	
Non-U.S. Phone Number	
Fax Number:	6315552345
government electronic busines Flow (WAWF), etc.] This inform	sponsible for authorizing individual company personnel access into ss systems [e.g. Electronic Document Access (EDA), Wide Area Work adion will be publicly displayed on the CCR Search Web Site. multiple contacts by clicking the [Create Contact Template] button and following the instructions.
Create Con'	tact Template Paste Contact Template
* Name:	JOE SMITH
★ E-mail Address:  (e.g. email@bpn.gov)	jsmith@building.com
* Address Line 1:	133 MAPLE STREET S
Address Line 2:	
* City	LAKE GROVE
* U.S. State or Canadian Province:	NEW YORK ▼
Province:	All countries other than OSA or Canada.
<b>≭</b> ZipiPostal Code:	117552926
	Zip+4 Code Look-up  UNITED STATES  ▼
* U.S. Phone Number.	
Telephone Extension:	
Non-U.S. Phone Number	
	6315552345

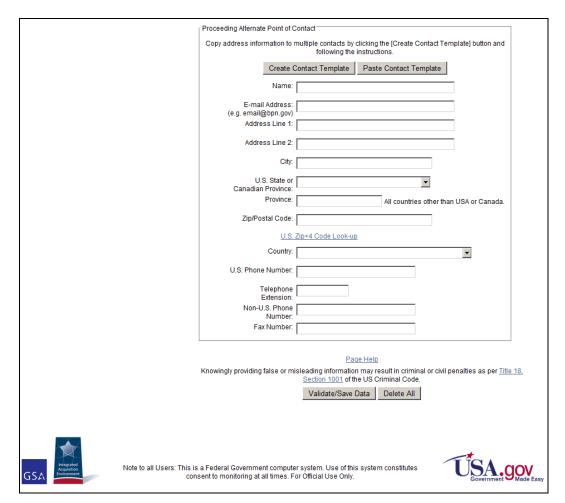
Points of Contact Page—Part 2



Points of Contact Page—Part 3



**Proceeding Page - Part 1** 



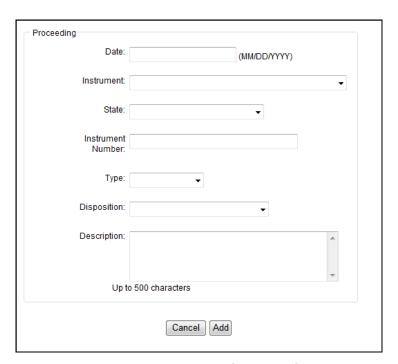
**Proceeding Page – Part 2** 

If you answer Yes on the first question, the second question is activated.

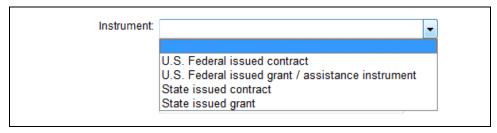
If Yes on second question, then the last question is activated.

Answer last question, and then click Validate/Save Data button.

If you answered yes to the last question, the Proceeding Detail and Primary and Alternate Point of Contact sections are displayed.



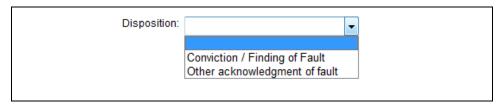
**Add New Proceeding Detail** 



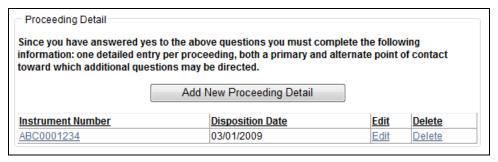
**Select Instrument** 



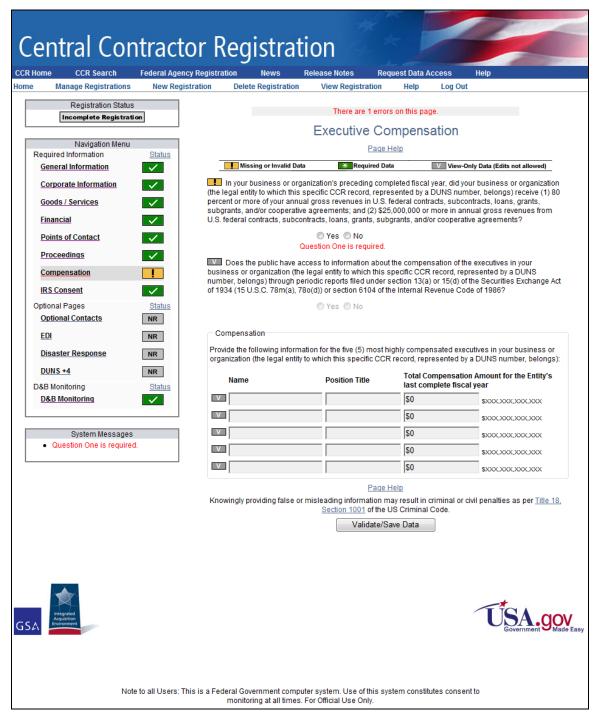
**Select Proceeding Type** 



**Select Proceeding Disposition** 



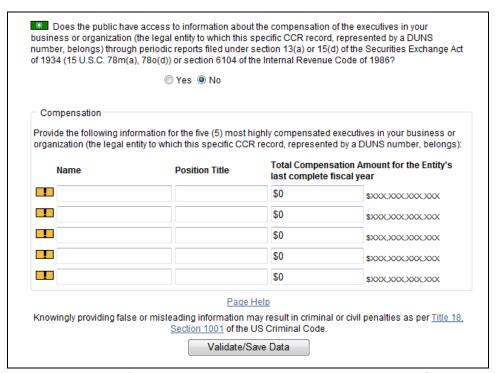
**Proceeding Added** 



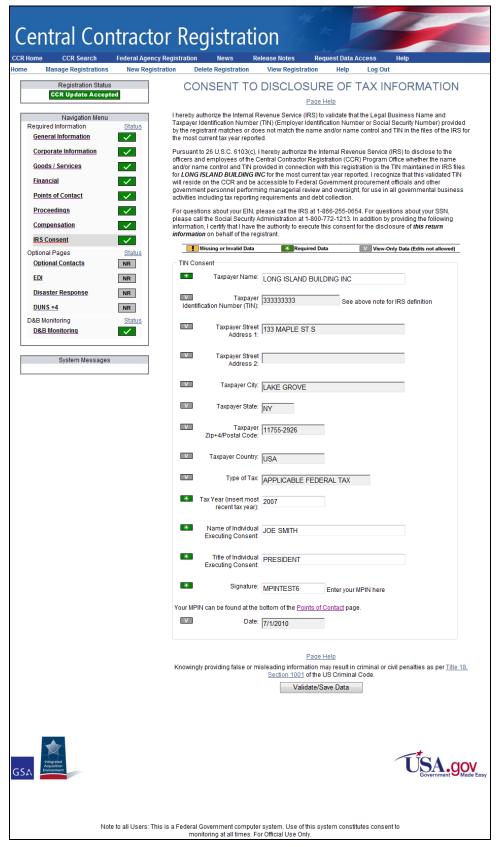
# **Executive Compensation Page**

Answering Yes activates second question.

Answer No to second question, compensation section becomes active.



No, the public does not have access to your executives' compensation information



**IRS Consent Page** 

# Registration Complete

DUNS: 001666619 Date: 7/27/2009

#### Send To Printer

NOTE: If you would like a print your entire registration for your records, please click on View Registration in the menu bar at the top of the page and then click on "Send to Printer".

Submission of offers on solicitations requires Representations and Certifications. Please allow 48 hours for your new CCR record to become effective and then visit the Online Representations and Certifications Application (ORCA) at HTTPS://ORCA.BPN.GOV to enter the information electronically.

#### You have successfully finished your CCR Registration!!!

All of your CCR data has been saved and is now being processed, which could take 24-48 hours. If you want to fill out the optional information, or continue to make changes to your CCR profile, please use the [Registration Menu] located on the left of your screen.

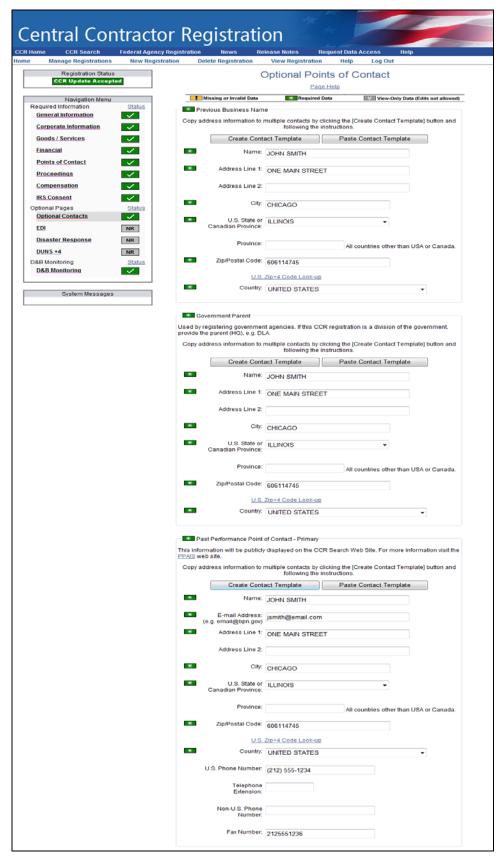


For Official Use Only.

Registration Complete Page
Or



Registration Complete Page—Qualified for one or more SBA Small Business Types



Optional Points of Contact Page—Page 1

	Past Performance Point of Contact - Alternate	
	This information will be publicly displayed on the CCR Search Web Site. For more information visit the PPAIS web site.	
	Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.	
	Create Contact Template Paste Contact Template	
	Name:	
	E-mail Address: (e.g. email@bpn.gov)	
	Address Line 1:	
	Address Line 2:	
	City:	
	U.S. State or Canadian Province:	
	Province: All countries other than USA or Canada.	
	Zip/Postal Code:	
	U.S. Zip+4 Code Look-up	
	Country:	
	U.S. Phone Number:	
	Telephone Extension:	
	Non-U.S. Phone Number.	
	Fax Number.	
	Corporate Point of Contact  Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.	
	Create Contact Template Paste Contact Template	
	Name:	
	E-mail Address: (e.g. email@bpn.gov)	
	U.S. Phone Number:	
	Telephone Extension:	
	Non-U.S. Phone Number.	
	Fax Number:	
	Page Help  Validate/Save Data  For Official Use Only.	
GSA Averaged Against Averaged	Validate/Save Data	OV Made Easy

Optional Points of Contact Page—Page 2

	*
Central Contrac	ctor Registration
	gency Registration News Release Notes Request Data Access Help legistration Delete Registration View Registration Help Log Out
Registration Status	EDI Information
CCR Update Accepted	Page Help
Navigation Menu	The EDI Information is OPTIONAL Information. If you are NOT currently using a Value Added Network
Required Information Status	(VAN) do not fill out this page.
General Information  Corporate Information	If you came here by mistake, you can select a different page from the Navigation Menu located on the left of your screen.
Goods / Services	Completing this EDI section of the CCR application DOES NOT make you EDI compliant. In order to successfully complete the Electronic Commerce Interoperability Process (ECIP), you must utilize an
Financial	authorized Value-Added-Network (VAN) connected to the DoD Electronic Commerce Infrastructure (ECI).
Points of Contact	You can obtain a list of authorized Value-Added-Networks (VANs) connected to the DoD Electronic Commerce Infrastructure (ECI): <a href="https://www.daas.dla.mii/daashome/edi-vanlist-dla.asp">https://www.daas.dla.mii/daashome/edi-vanlist-dla.asp</a> .
Proceedings	■ Missing or Invalid Data
Compensation	EDI Information
IRS Consent	Value Added Network (VAN) Provider:
Optional Pages Status  Optional Contacts	•
EDI NR	Interchange ID (ISA)
Disaster Response NR	Qualifier.
DUNS +4 NR	Interchange Sender ID (ISA) Identifier:
D&B Monitoring Status D&B Monitoring	Interchange Sender ID (ISA06) Identifier - value corresponding to company's
D&B Monitoring	qualifier selected for EDI transactions. No dashes, spaces, or special characters.
System Messages	Functional Group (GS02) Identifier
	EDI Point of Contact  This is the individual within the company that should be contacted if there are any specific EDI concerns. Please provide an individual's name and at least one method of contact.  Copy address information to multiple contacts by clicking the [Create Contact Template] button and
	following the instructions.  Create Contact Template Paste Contact Template
	Name:
	E-mail Address: (e.g. email@bpn.gov)
	U.S. Phone Number:
	Telephone
	Extension:
	Non-U.S. Phone Number:
	Fax Number:
	Page Help  Knowingly providing false or misleading information may result in criminal or civil penalties as per <u>Title 18</u> ,
	Section 1001 of the US Criminal Code.  Validate/Save Data  Delete EDI Information
where and transmission	USA. 900
Note to all User:	s: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times. For Official Use Only.

**EDI Information Page** 

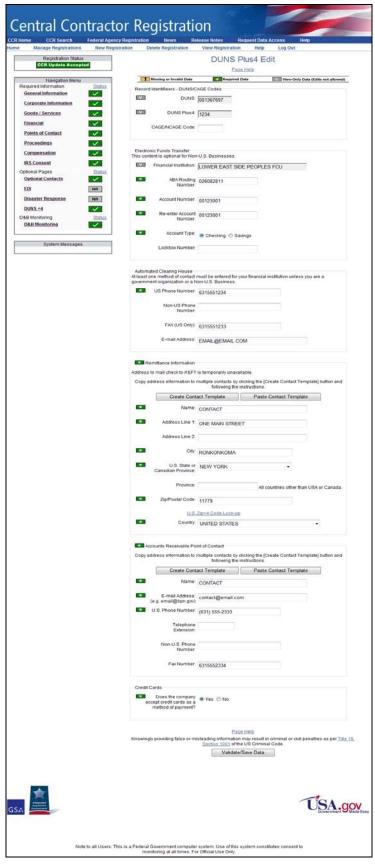


**Disaster Response Page** 

DUNS +4 Information is optional and can only be added to an active CCR Trading Partner.



**DUNS +4 Information Page** 



**DUNS Plus4 Edit Page—Editing Record** 

Note: The D&B Monitoring page will be displayed at sign-on when the data contained in the CCR files does not match that of the D&B files for that DUNS.

#### **MONITORED COUNTRIES—D&B Name Address Monitoring Mandatory:**



**CCR - Dun & Bradstreet Monitoring Information Page** 

#### **D&B Monitoring is Optional for:**

# NON-MONITORED COUNTRIES or U.S. Territories (American Samoa, Guam, Northern Mariana Is, Puerto Rico, Virgin Islands, U.S.)

# CCR - Dun & Bradstreet Monitoring Information

D&B Monitoring is OPTIONAL information. Your CCR information currently matches what is on file at Dun and Bradstreet. You may continue on with your CCR registration by choosing a different page from the [Registration Menu] located on the left of the screen.

If you wish to have your Legal Business Name (LBN), Doing Business As (DBA), or Physical Address changed in CCR, you will need to contact D&B. Any changes made to your information at D&B can take 2-5 business days before it is made available to CCR. In order for those new changes at D&B to take effect in your CCR registration, you will have to come back in and update your CCR profile and accept the changes made by D&B.

CCR Data D&B Data

Legal Business Name: EMPRESA MODELO S.A. EMPRESA MODELO S.A.

Doing Business As: NONE

Physical Street Address 1: VIAMONTE 570 PISOS 2. Y AVENIDA CORRIENTES 456, PISO 8 OFICINA

8

Physical Street Address 2: P O BOX 123

City: BUENOS AIRES CIUDAD DE BUENOS AIRES

State:

ForeignProvince:

 Zip+4/Postal Code:
 1053
 C1043AAR

 Country:
 ARG
 ARG

Is the information displayed from D&B correct?

Yes No

**CCR - Dun & Bradstreet Monitoring Information Page—Optional** 

#### **D&B Cannot Confirm Active Operations:**



**D&B Cannot Confirm Active Operations Message** 

#### **User Account Pages:**



**Manage Registrations Page** 



**New Registration Page** 

CCR Home	CCR Search Fed	leral Agency Regist	tration News	Release Notes	Req	uest Data Access	Help
lew Registration	Manage Registr	ations Edit U	ser Information	Change Password	Log	Out	
uick Links				Edit User Informat	ion		
ynamic mall usiness	Enter User Information (* Required Information)						
earch RCA	Emailt						
BA	Email*:   practice1@email.gov   practice1@email.gov						
equest			User ID*: te	estdoc3			
UNS umber			First Name*:	CR User Name			
ederal usiness			Last Name*:	ast Name			
pportunities	check the hov it		is International:	]			
	check the box if your phone number is international  Telephone*:  2695551234						
	(example: 202-555-1212) '						
	Telephone Ext:						
	Choose Security	,		•			
	· ·	,		•		uestions will be used	to verify your identity if you need
	Please answer all 5 s	,	ith easily remembe	red, one-word answers.		uestions will be used	to verify your identity if you need
	Please answer all 5 s	security questions w	vith easily remembe	red, one-word answers.	▼ Bi		to verify your identity if you need
	Please answer all 5 s  What was you  What was the	security questions w	vith easily remember	red, one-word answers. reset your password.	▼ Bi	ig Mac ypsy	to verify your identity if you need
	What was you What was the What is the str	r childhood nickna	me? pet?	red, one-word answers. reset your password.	<ul><li>▶ Bi</li><li>▶ G:</li><li>▶ 24</li></ul>	ig Mac ypsy	to verify your identity if you need  *  *  *
	What was you What was the What is the str	r childhood nicknal name of your first	me? pet? house you grew u	red, one-word answers. reset your password.	<ul><li>▼ Bi</li><li>▼ G:</li><li>▼ 24</li><li>▼ Cr</li></ul>	ig Mac ypsy	to verify your identity if you need
	What was you What was the What is the str	r childhood nickna name of your first reet number of the ake of your first vel	me? pet? house you grew u	red, one-word answers. reset your password.	<ul><li>▼ Bi</li><li>▼ G:</li><li>▼ 24</li><li>▼ Cr</li></ul>	ig Mac ypsy I hevy	to verify your identity if you need
	What was you What was the What is the str	r childhood nickna name of your first reet number of the ake of your first vel	me? pet? house you grew u	red, one-word answers, reset your password.	▼   Bi ▼   G: ▼   24 ▼   C: ▼   12	ig Mac ypsy I hevy	to verify your identity if you need  *  *  *  *  *  *
	What was you What was the What is the str	r childhood nickna name of your first reet number of the ake of your first vel	me? pet? house you grew u	red, one-word answers. reset your password.	▼   Bi ▼   G: ▼   24 ▼   C: ▼   12	ig Mac ypsy I hevy	to verify your identity if you need  *  *  *  *  *  *  *
	What was you What was the What is the str	r childhood nickna name of your first reet number of the ake of your first vel	me? pet? house you grew u	red, one-word answers, reset your password.	▼   Bi ▼   G: ▼   24 ▼   C: ▼   12	ig Mac ypsy I hevy	to verify your identity if you need  *  *  *  *  *  *
Prince	What was you What was the What is the str	r childhood nickna name of your first reet number of the ake of your first vel	me? pet? house you grew u	red, one-word answers, reset your password.	▼   Bi ▼   G: ▼   24 ▼   C: ▼   12	ig Mac ypsy I hevy	to verify your identity if you need  *  *  *  *  *  *

**Edit User Information Page** 



**Change Password Page** 

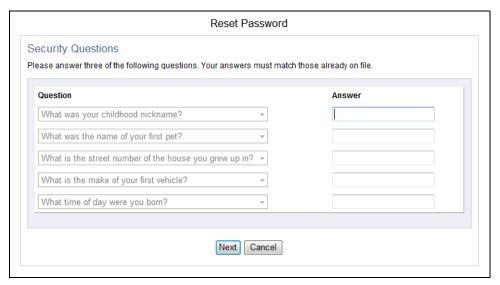


Manage Users Page

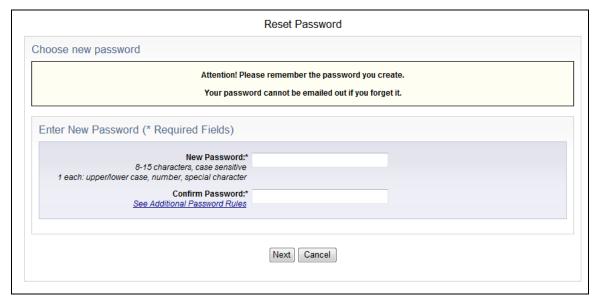
## **Forgot Password?**



Reset Password Page—Enter User ID



Reset Password Page—Security Questions



Reset Password Page—Choose New Password



Password Reset Complete—Click Finish

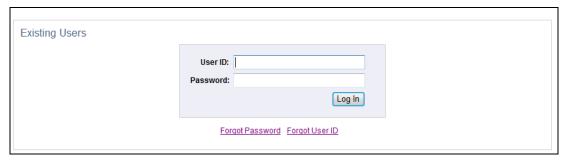
### Forgot User ID?



**Request Lost User ID** 



**User ID Request Confirmation Message** 



Log In