



Charter Department of Defense Defense Operational Energy Board

I. Purpose

In accordance with the *Operational Energy Strategy* Implementation Plan, this charter for the Defense Operational Energy Board (Board) is established. It identifies the Board's purpose, functions, objectives, membership, and meetings.

The Board provides a mechanism for reviewing, synchronizing, and supporting Department-wide operational energy policies, plans, and programs.

II. Authority

- Department of Defense Directive 5134.15 assigns responsibilities and functions, relationships, and authorities to the Assistant Secretary of Defense for Operational Energy Plans and Programs (ASD(OEPP)).
- Chairman of the Joint Chiefs of Staff letter, dated 5 August 2011, designates J-4 as Joint Staff point of contact for operational energy plans and programs. Subject: O-P3-Global Risk / Operational Energy Plans.
- Joint Staff Manual 5100.01D prescribes responsibilities and functions, relationships, and authorities to the Joint Staff.
- Chairman of the Joint Chiefs of Staff Instruction 3170 and 3180 series establish authority of the Joint Capabilities Integration and Development System (JCIDS) and Joint Requirements Oversight Council (JROC).

III. Scope

The Board operates to advise the co-chairs, ASD(OEPP) and the Joint Staff Director of Logistics (DJ4), within their statutory authorities. The ASD(OEPP) oversees the policies, plans, and

programs needed to implement the goals of the *Operational Energy Strategy*. The Joint Staff is responsible for joint planning, doctrine, requirements, and oversight of Combatant Command activities.

The Board shall not infringe on existing statutory or regulatory authorities, and shall inform and advise established processes, including the JCIDS and JROC; Defense Acquisition System; the Planning, Programming, Budgeting, and Execution (PPBE) cycle; and other existing governance and oversight processes.

IV. Functions

The Board shall:

- Advise the co-chairs on matters related to operational energy plans and programs.
- Serve as a forum to share DoD operational energy lessons learned, including best practices and identified gaps.
- Improve and facilitate coordination of policies, plans, and programs related to implementing the Department's *Operational Energy Strategy*.
- Monitor and, as needed, recommend revisions to DoD policies, plans, and programs needed to implement the *Operational Energy Strategy*.
- Advocate for the integration of operational energy considerations into DoD Component processes, including policy and doctrine, requirements, acquisition, PPBE, and support to current operations.
- Support the measurement, monitoring, and methods to achieve DoD performance goals related to operational energy.
- Review and, as needed, recommend updates to this Charter.

V. Organization

The co-chairs of the Board are the ASD(OEPP) and the Joint Staff Director of Logistics (DJ4). The Board shall be comprised of the co-chairs and the Permanent and Associate Members, who shall be full-time or permanent part-time federal employees or members of the military. Associate Members shall be invited, at the co-chairs' discretion, to advise the Board on specific concerns.

Permanent Members shall consist of a military or civilian federal employee representative in the grade of O-9 or SES civilian equivalent (which may be waived at the co-chairs' discretion) designated by each of the following offices:

- Secretary of the Army
- Secretary of the Navy
- Secretary of the Air Force

- Chief of Staff of the Army
- Chief of Naval Operations
- Chief of Staff of the Air Force
- Commandant of the Marine Corps
- Assistant Secretary of Defense for Logistics and Materiel Readiness
- DoD General Counsel (legal advisor)

Associate Members shall consist of a military or civilian federal employee representative in the grade of O-9 or SES civilian equivalent (which may be waived at the co-chairs' discretion) designated by each of the following offices:

- Under Secretary of Defense for Personnel & Readiness
- Combatant Commanders
- Assistant Secretary of Defense for Homeland Defense and Americas' Security Affairs
- Assistant Secretary of Defense for Research and Engineering
- Assistant Secretary of Defense for Acquisition
- Deputy Under Secretary of Defense for Strategy, Plans, and Forces
- Deputy Under Secretary of Defense for Installations and Environment
- Director, Defense Logistics Agency
- Joint Staff Director for Force Structure, Resources and Assessment (J8)
- Joint Staff Director for Strategic Plans and Policy (J5)
- Military Department Senior Acquisition Executives
- Others as identified by co-chairs

Task Groups. The co-chairs shall, as needed, establish standing and/or ad-hoc task groups to develop recommendations for integrating operational energy considerations into policy, doctrine, requirements, acquisition, PPBE, support to current operations, and other DoD Component processes.

VI. Procedures.

Agenda: The co-chairs shall provide the agenda for meetings of the Board. Board Members may nominate agenda items to the co-chairs no later than 45 days prior to the next Board meeting.

Task Group Recommendations: Task groups will provide recommendations to the co-chairs for discussion at the Board.

Administrative: ASD(OEPP) shall provide scheduling and meeting space, read-ahead materials, and minutes to support the operation of the Board.

VII. Meetings

The Board will meet semiannually and at the call of the co-chairs.

A Deputies Group will convene on a quarterly basis and as needed to review materials and recommendations prior to presentation to the Board.

Task Groups will meet as needed to accomplish assigned tasks.



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