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As part of a project being done in conjunction with the Edward Lowe Foundation, the Library of Congress is enhancing electronic access to book materials of interest to the entrepreneurial community. In mid-July the Library began inputting tables of contents information as subfield #a of the 505 field (formatted contents note) for 300 bibliographic records that are of interest to small business and entrepreneurial users.

DESCRIPTIVE CATALOGING

1.11A. [Rev.]

Non-Microform Preservation Reproductions

For reproductions of previously existing materials that are made for preservation purposes in formats other than microforms and for non-microform dissertations and other reproductions produced "on demand," the Library of Congress policy is as noted below.

1) Transcribe the bibliographic data appropriate to the *original* work being reproduced in the following areas:

- title and statement of responsibility
- edition
- material (or type of publication) specific details
- publication, distribution, etc.
- physical description
- series

2) If appropriate, give in the title and statement of responsibility area the general material designation that is applicable to the format of the *reproduction* (cf. LCRI 1.1C).

3) Give in a single note (533 field) all other details relating to the *reproduction* and its publication/availability. Include in the note the following bibliographic data in the order listed:

- format of the reproduction
- place and name of the agency responsible for the reproduction
- date of the reproduction
- physical description of the reproduction if different from the original
- series statement of the reproduction (if applicable)

Apply rules 1.4-1.6 for the formulation of the bibliographic data in the note. Enclose cataloger-supplied data in brackets. Omit the area divider (space-dash-space).

4) Consider the "agency responsible for the reproduction" to be the agency that selected the material to be reproduced, arranged for reproducing the material, exercised control over production formats, has overall responsibility for quality, etc. If the agency is unknown, give "[s.n.]." Transcribe also the name of the agency from which to secure copies or the agency that made the reproduction if the agency is named in one of the prescribed sources for the publication, distribution, etc., area of the reproduction.

Barcarolle, op. 10, piano solo / Sergei Rachmaninoff. Valse in A b, op. 64, no. 3, piano solo / Chopin [sound recording]. — [West Orange, N.J.] : Edison, [1921]
1 sound disc : analog, 78 rpm, vertical, mono. ; 10 in.

Edison: 82202
Sergei Rachmaninoff, piano
Recorded at Edison Studios, New York, Apr. 19 (2nd work)
and Apr. 23 (1st work), 1919
Acoustic recording
Sound tape reel. College Park, Md. : International Piano Archives at Maryland, 1989. 1 sound tape reel : analog, 15 ips, 2 tracks, mono. ; 10 in., ¼ in. tape

American colorplate books, 1800-1900 / by Daniel Francis
McGrath. — 1966.
iv, 231 leaves

Typescript
Thesis (Ph. D.)—University of Michigan, 1966
Includes bibliographical references (leaves 226-231)
Photocopy. Ann Arbor, Mich. : University Microfilms, 1970.
23 cm.

Note: Items that are reproductions of materials prepared or assembled specially for bringing out an original edition are cataloged as editions, not as reproductions.

22.19. DISTINGUISHING TERMS. [Rev.]

Term of Address, etc., for Pre-20th Century Persons

For persons who lived before, or primarily before, the 20th century and whose headings conflict, in the absence of firm dates resolve the conflict with one of the following additions:

- 1) a term of address
- 2) a descriptive phrase
- 3) "flourished" date(s) (cf. LCRI 22.17-22.20)
- 4) "century" date(s) (cf. LCRI 22.17-22.20)

Descriptive phrases may include titles of position or office, initials of an academic degree, and initials denoting membership in an organization, as well as more general phrases describing the person.

In general, prefer terms of address over descriptive phrases, descriptive phrases over "flourished" date(s), "flourished" date(s) over "century" date(s). Also, prefer terms of address and descriptive phrases appearing with the name on the chief source of information of the item being cataloged over terms of address and descriptive phrases found elsewhere in the item, and prefer terms of address and descriptive phrases found in the item over those found in reference sources.

When a descriptive phrase is long or complex and would result in an awkward addition to the heading, prefer the "flourished" or "century" date(s).

In general, when choosing terms of address or descriptive phrases to resolve conflicts, use the one that provides the most specific and distinctive identification of the person.

Make the additions to names in which the entry element is a given name, etc. (22.19A), or a surname (22.19B).

When making the addition to a given name, etc., add the term of address or descriptive phrase within parentheses. When making the addition to a surname, use a comma to separate the name and the term of address or descriptive phrase.

t.p.: a merchant of York
signed on p. 7: T.H.
heading: T. H. (Merchant of York)

t.p.: T.L., a person of quality
heading: T. L. (Person of quality)

t.p.: Will Dyer
on p. 12: wool merchant
heading: Dyer, Will, wool merchant

t.p.: William Jones
British Library General Catalogue of Printed Books to 1975:
Jones (William) of Gloucester
heading: Jones, William, of Gloucester

t.p.: Jean Wallace, eldest daughter of the said Alexander
Wallace
heading: Wallace, Jean, 18th cent.
not Wallace, Jean, eldest daughter of the said Alexander
Wallace

Musicians

When no other means is available for distinguishing between a musician and another person with the same name for whom a heading is already established (including changing the existing heading), a word designating a musician's occupation, such as "violinist," "keyboard player," or "soprano," may be used as a qualifier. The term used should be in English and in the form of an agent noun, e.g., "oboist" for one listed as playing the oboe.

Change a currently undifferentiated heading to one with such a qualifier when it is being used on a new bibliographic record. If a qualifier later appears to give a seriously inaccurate characterization of the musician, change the heading by 1) the addition of a date, 2) the addition of a fuller form of name, or 3) changing the qualifier.

Biblical Figures

When the heading for a mortal mentioned in the Bible conflicts, and the conflict cannot be resolved by the addition of another qualifier (e.g., 22.8A1, 22.13A), add in parentheses the term "Biblical" plus the designation of the major Biblical category that fits the person (e.g., "(Biblical prophet)," "(Biblical patriarch)"). If the person does not fit one of the major Biblical categories, use "(Biblical figure)."

23.2. GENERAL RULES. [Rev.]

Sources

Apply the following for current place names:

- 1) For names in the United States, base the heading on the form found in a recent edition of the *Rand McNally Commercial Atlas and Marketing Guide*.
- 2) For names in Great Britain, Australia, and New Zealand, base the heading on the form found in a recently published gazetteer.
- 3) For names in Canada, use the heading provided by the National Library of Canada. Accept the NLC form, even if it differs from LC policy in such matters as abbreviations, fullness, qualifiers, etc.
- 4) For other names, base the heading either on the form found in the work being cataloged together with a consideration of the form found in a recently published gazetteer or on the form provided by the United States Board on Geographic Names (BGN), as necessary. This means that BGN may be consulted routinely or not, as efficiency, etc., in the particular case warrants. It also means that all problems not resolved by the work in hand and a recently published gazetteer *must* be referred to BGN.

English or Vernacular Forms

If BGN approves both a vernacular and an English form (called a conventional name in BGN terminology), use the English form.

For the following names, use the English form listed rather than the BGN-approved form:

Amoy
Anhwei Province

Anhwei Province
Bavaria
Bosnia and Hercegovina
Brittany
Bruges
Burgundy
Canton
Carinthia
Chekiang Province
Corsica
Crete
Dairen
East Flanders
Fukien Province
Ghent
Harbin
Heilungkiang Province
Hesse
Hokkaido
Honan Province
Hopeh Province
Hunan Province
Hupeh Province
Inner Mongolia
Istanbul
Jaffa
Kalgan
Kansu Province
Kiangsi Province
Kiangsu Province
Kirin
Kwangsi Chuang Autonomous Region
Kwangtung Province
Kweichow Province
Kyoto
Liaoning Province
Louvain
Lower Austria
Lower Saxony
Malacca
Mantua
Mexico City
Ningsia Hui Autonomous Region
North Brabant
North Holland
North Rhine-Westphalia
Nuremberg
Osaka
Padua
Peking
Picardy
Piraeus
Port Arthur
Rabat
Rhineland-Palatinate
Saint Gall
Saxony
Saxony-Anhalt
Seville
Shanghai
Shansi Province
Shantung Province
Shensi Province
Sian
Sicily
Sinkiang Province

Sinkiang Uighur Autonomous Region
South Holland
Styria
Swatow
Syracuse
Szechwan Province
Tehran [instead of Teheran]
Thuringia
Tibet
Tientsin
Tsinan
Tsinghai Province
Tsingtao
Tsitsihar
Turin
Upper Austria
Urumchi
West Flanders
Yunnan Province
Zurich

Note: If a foreign name is established in an English form, use the same form if the name is used by more than one jurisdictional level or is used as part of another name, whenever the same name occurs at the beginning of the name.

Kyoto (Japan)
Kyoto (Japan : Prefecture)
not Kyōto-fu (Japan)

Cologne (Germany)
Cologne-Deutz (Cologne, Germany)
not Köln-Deutz (Cologne, Germany)

but **Garching bei München (Germany)**
not Garching bei Munich (Germany)

Modifications of the Name

1) *Initial articles.* Drop initial articles from the beginning of the entry element of geographic names in Arabic, Urdu, Hebrew, and Yiddish. Retain initial articles in other non-English geographic names when retention is supported by current gazetteers in the country's language. ("Non-English" is meant to include names in French, Spanish, etc., when these are used in the United States (e.g., Los Angeles) or other English-speaking countries.) Drop all other initial articles (e.g., drop "The" from "The Dalles").

2) *Gazetteers.* If the name is based on the form found in a recently published gazetteer, generally use in the heading the form found on the item being cataloged rather than a shortened form or unabbreviated form found in a gazetteer, unless 23.5A is applicable. However, for "Saint" or "St." and "Mount" or "Mt.," always use the spelled out form regardless of the item being cataloged or other evidence.

in source: Montgomery County
gazetteer: Montgomery
heading: Montgomery County (Md.)

in source: St. Joseph
gazetteer: Saint Joseph
heading: Saint Joseph (Mo.)

3) *U.S. Board on Geographic Names.* If BGN approves a romanized form that conflicts with LC's policy for the romanization of that language, use the LC form of romanization in the heading. If the BGN response indicates both a brief and a long form of the place name, generally select the long form as the heading, unless 23.5A is applicable.

BGN: Borno [brief] State

heading: Borno State (Nigeria)

BGN: Coast [brief] Province
heading: Coast Province (Kenya)

BGN: Sulzbach [brief] am Neckar
heading: Sulzbach am Neckar (Germany)

BGN: Vailly [brief]-sur-Sauldre
heading: Vailly-sur-Sauldre (France)

BGN: Kōra [brief]-chō
heading: Kōra-chō (Japan)

Note that in the case of conflicts 23.4F1 mandates a preference for long forms found in sources (including BGN "variants"), rather than adding "an appropriate smaller place" within parentheses after the conflicting name.

BGN: Münster
sources: Münster in Westfalen
heading: Münster in Westfalen (Germany)
not Münster (North Rhine-Westphalia, Germany)

but *BGN:* Sundern
sources: Sundern (Sauerland)
heading: Sundern (Hochsauerlandkreis, Germany)

4) *Districts of India.* In order to have consistent headings for the districts of India, establish all of them with the word "District" (or its equivalent in non-English) omitted. If the resulting heading conflicts, as in the case of the city's bearing the same name, add "District" as an element of the parenthetical qualifier (24.6).

5) *U.S. Townships.* For U.S. townships (called "towns" in some states) that encompass one or more local communities and the surrounding territory, do not include the term "township" or "town" as part of the name. Instead, add the term after the name of the state.

Kintire (Minn. : Township)
Milo (Me. : Town)

These non-local jurisdictions are called "townships" in Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, New Jersey, North Dakota, Ohio, Pennsylvania, and South Dakota; they are called "towns" in Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont, and Wisconsin.

Note: For the period 1980-1990, the term "Township" or "Town" was added only if the name conflicted. Change existing headings for U.S. townships lacking the term "Township" or "Town" when the headings are needed for post-1990 cataloging.

Special Decisions

1) *China.* For all the governments that have controlled the mainland of China, use "China" for all periods except 1931-1945. For the government headquartered in Nanking, 1931-1937, and in Chungking, 1937-1945, use "China." For the government headquartered in Jui-chin, 1931-1937, use "China (Soviet Republic, 1931-1937)." For the government headquartered in Peking, 1937-1940, use "China (Provisional government, 1937-1940)." For the governments headquartered in Nanking, 1938-1945, use "China (Reformed government, 1938-1940)" for 1938-1940, and use "China (National government, 1940-1945)" for 1940-1945. For the post-1948 government on Taiwan, use "China (Republic : 1949-)". For the province of Taiwan, use "Taiwan."

2) *Germany.* For the Federal Republic of Germany, use "Germany (West)" for 1949-1990 and "Germany" after 1990. For the German Democratic Republic, use "Germany (East)."

3) *Great Britain.* For the United Kingdom, use "Great Britain."

4) *Korea*. For Korea until September 1945, including the Japanese occupation (1910-1945), use "Korea." For Nam Choson Kwado Chongbu (South Korean Interim Government, 1947-1948), the American occupation government (1945-1948), and the republic of Korea, use "Korea (South)." For the Soviet occupation government (1945-1948) and the Democratic People's Republic of Korea, use "Korea (North)."

5) *London*. In dealing with London, use the following headings:

a) Use "Corporation of London" for items from the entity bearing this name that has administrative control over the 677-acre City of London.

b) Use "Greater London Council" for items from the former entity bearing this name that had administrative control over the 32 London boroughs that made up "Greater London" (excluding the City of London). (The entity ceased April 1, 1986.)

c) Use "London (England)" as the qualifier added to corporate headings for a body located in the City of London or in an inner borough. Use "London (England)" also as the qualifier added to a corporate heading for a body located in an outer borough when the body is commonly associated with London rather than with the name of the particular outer borough. Otherwise, use the heading for the particular outer borough. (The inner London boroughs are Camden, Greenwich, Hackney, Hammersmith and Fulham, Islington, Kensington and Chelsea, Lambeth, Lewisham, Southwark, Tower Hamlets, Wandsworth, and the City of Westminster.)

6) *Soviet Union*. For the former Union of Soviet Socialist Republics, use "Soviet Union."

For the republics that constituted the Soviet Union, use the following headings:

<i>Before 1992</i>	<i>After 1991</i>
Armenian S.S.R.	Armenia (Republic)
Azerbaijan S.S.R.	Azerbaijan
Byelorussian S.S.R.	Belarus
Estonia	Estonia
Georgian S.S.R.	Georgia (Republic)
Kazakh S.S.R.	Kazakhstan
Kirghiz S.S.R.	Kyrgyzstan
Latvia	Latvia
Lithuania	Lithuania
Moldova	Moldova
(<i>Before 1990: Moldavian S.S.R.</i>)	Russia (Federation)
Russian S.F.S.R.	Tajikistan
Tajik S.S.R.	Turkmenistan
Turkmen S.S.R.	Ukraine
Ukraine	Uzbekistan
Uzbek S.S.R.	

7) *Washington, D.C.* For Washington, D.C., use "District of Columbia" as the heading for the government of this name. Use "Washington (D.C.);" only as a location qualifier or as the entry element for cross references from place.

25.10. WORKS IN A SINGLE FORM. [Rev.]

Rule 25.10A applies to collections of three or more works in one form when the author writes (or is assumed to write) in two or more forms.

The purpose of the rule is to provide a sensible gathering point in the catalog for items whose titles are more or less inadequate. Thus, if a collection covered by 25.10A has an adequate title, the rule should not be applied. In order to have a uniform approach to this concept of adequacy of title, apply the following instructions:

1) Consider that the title is inadequate and that consequently this rule should be applied to the following cases:

a) The title proper of the collection is indistinctive (normally do not consider that the presence of the author's name in the title makes it distinctive).

Faulkner, William, 1897-1962
[Short stories. Selections]
Uncollected stories of William Faulkner

b) The collection lacks a collective title proper (1.1G).

James, Henry, 1843-1916
[Short stories. Selections]
The author of Beltraffio ; Pandora ; Georginna's reasons
; The path of duty ; Four meetings

2) Consider that the title is adequate in all other cases.

Squire, John Collins, Sir, 1884-1958
The birds and other poems

Wilde, Oscar, 1854-1900
Birthday of the infantia and other tales

For collections containing works in translation, see LCRI 25.11.

Composers and Writers

If a person has written both musical and literary works, apply the following:

1) If the person is primarily a composer, use the uniform title "Literary works" for editions containing the complete literary works. (For collections containing the complete musical and literary works, apply LCRI 25.8). For partial collections of the literary works containing one particular form, use one of the uniform titles specified in 25.10. For partial collections of the literary works containing more than one particular form, use the uniform title "Literary works. Selections" *not* "Selections."

2) If the person is primarily a writer, use the uniform title "Musical works" for editions containing the complete musical works. (For collections containing the complete literary and musical works, apply LCRI 25.8). For partial collections of the musical works containing various types of compositions in one broad or specific medium or containing one type, use one of the uniform titles specified in 25.34C. For partial collections of the musical works containing various types of compositions in various media, use the uniform title "Musical works. Selections" *not* "Selections."

25.30C1. General rule. [Rev.]

When adding a serial number or opus or thematic index number to a title that consists solely of the name(s) of type(s) of composition or to a title that conflicts, generally, use English terms and Arabic numerals. Abbreviate both English and non-English terms in accord with Appendix A and transcribe numbers in accord with Appendix C.

**CANCEL; covered by *Music*
Cataloging Decision
25.30C2 and 25.30C3; see
Cataloging Service Bulletin,
no. 61, Summer 1993**

25.32A. One part. [Rev.]

When selecting the title of a part of a musical work, follow 25.27 and 25.28 but not 25.29.

When the number of a part of a work is used in the uniform title of the part, precede the number by the abbreviation "No." ("No," "Nr.," "N.," etc.) when such an abbreviation, or the corresponding word, appears with the numbers of the parts in the source on which the uniform title is based. Give the abbreviation in the language of the first element of the uniform title.

Brahms, Johannes
[Ungarische Tänze. Nr. 5]

**CANCEL; covered by *Music Cataloging Decision 25.32A1*;
see *Cataloging Service Bulletin*,
no. 61, Summer 1993**

MUSIC CATALOGING DECISIONS

Beginning with this issue of *Cataloging Service Bulletin*, the decisions made by the Music and Sound Recordings Teams, Special Materials Cataloging Division, relative to the descriptive cataloging of music materials will be issued. Heretofore, these music cataloging decisions have been available only through the *Music Cataloging Bulletin*. To reach a wider audience of catalogers who may only occasionally need to catalog music materials, these decisions will become a regular feature of CSB.

25.30C2. Serial numbers.

When a serial number to be used in a uniform title is accompanied in the source on which the uniform title is based by a term such as "number," "book," or "collection," apply the following:

1) If the term is the English-language word "number" or its abbreviation, or an equivalent word or abbreviation in another language, precede the number in the uniform title by the English abbreviation "no."

2) If the term is a non-English-language term not meaning "number" and the initial title element in the uniform title is in English because of the application of 25.29A1, substitute the English equivalent of the term.

3) In all other cases give the term as it appears in the source on which the uniform title is based.

In cases 2) and 3) above do not abbreviate the term unless it is abbreviated in the source, even if it is a term for which an abbreviation is given in Appendix B.

If no term appears with the number in the source on which the uniform title is based, give the number in the uniform title as a cardinal number and precede it by the English-language abbreviation "no."

Use arabic numerals; express ordinal numerals according to Appendix C.8 and LCRI C.8B.

If different works in a consecutively numbered series have different forms of

numerical designation in the source on which the uniform titles are based, select one of the forms for use in the uniform title of all the works.

[Sonatas, pianos (2), no. 1]
(original title: Sonate voor twee piano's nummer 1)

[Preludes, piano, book 1]
(original title: Préludes pour piano, livre 1)

[Pièces, flute, continuo, livre 2.]
(original title: Pièce pour le flûte traversière... livre deuxième)

[Clavierübungen, 1. Sammlung]
(original title: Clavierübungen ... erste Sammlung)

[Symphonies, no. 2]
(original title: Symphony 2)

[Symphonies, no. 3]
(original title: Third symphony)

Do not routinely change existing uniform titles to bring them into conformity with these guidelines unless they must be changed for another reason.

25.30C3. Opus numbers.

Precede the opus number by "op."; precede the number within the opus, when used, by "no." Use arabic, cardinal numerals.

25.32A1.

Numbered Parts

When the number of a part of a work is used in the uniform title of the part, precede the number by the abbreviation "No." ("No," "Nr.," "N.," etc.) when such an abbreviation, or the corresponding word, appears with the numbers of the parts in the source on which the uniform title is based or when the number appears alone there. In the latter case give the abbreviation in the language of the initial title element. If any other term appears with the numbers of the parts, give it as it appears in the source on which the uniform title is based. Use arabic numerals.

Wagner, Richard
[Lohengrin. 3. Akt]

Caix d'Hervelois, Louis de
[Pièces, flute, continuo (1726). No. 3]
(original title of part: Troisième suite)

Do not routinely change existing uniform titles to bring them into conformity with these guidelines unless they must be changed for another reason.

References

Make a name/title reference from the heading for the composer and the title of the part whenever such a reference would provide a useful access to the uniform title of the part, regardless of whether the title of the part is distinctive.

Beethoven, Ludwig van
Stücke, musical clock, WoO 33. Allegro
x Beethoven, Ludwig van
Allegros, musical clock, WoO 33, no. 3, G major

When appropriate, name/title references may be made to the uniform title for a part of a work from the uniform title of the work followed by a variant title of the part.

Rossini, Gioacchino
Semiramide. Sinfonia
x Rossini, Gioacchino
Semiramide. Overture

When the title of a part of a work is the same as the title of the work, do not make a name/title reference from the heading for the composer and the title of the part.

Bach, Johann Sebastian
Was Gott tut, das ist wohlgetan (Cantata), BWV 99. Was
Gott tut, das ist wohlgetan (Chorus)

Do *not* make the reference

x Bach, Johann Sebastian
Was Gott tut, das ist wohlgetan (Chorus), BWV 99,
no. 1

For instructions in the formulation of the references prescribed by this rule, see *Music Cataloging Decisions*, 26.4B1.

SUBJECT CATALOGING

SUBDIVISION SIMPLIFICATION PROGRESS

Since the Subject Subdivisions Conference took place at Airlie House, Virginia, in May 1991, progress continues to be made in simplifying subdivisions in the Library of Congress Subject Headings system. On Weekly Lists 93-01 through 93-11, changes were made in the following areas:

Recommendation #1. Toward achieving the recommended standard order of [topic]—[place]—[chronology]—[form] in LC subject heading strings, new topical subdivisions for which geographic orientation is logical are now established with the designation (*May Subd Geog*). On a case-by-case basis, subdivisions not previously divided by place are being authorized for geographic subdivision. Twenty subdivisions not previously divided by place are now authorized for geographic subdivision, including these sixteen free-floating subdivisions:

- Benefices
- Bioaccumulation
- Cold working
- Communication systems—Contracting out
- Curing
- Decontamination
- Desulphurization
- Dioceses
- Dust control
- Extrusion
- Finishing
- Fume control
- Impact testing
- Quenching
- Services for—Contracting out
- Transmission

Recommendation #3. Toward implementing the recommendation that chronological subdivisions under topical headings should relate to the coverage of the contents of the item rather than its date of issue, a project has begun to cancel period subdivisions after headings of the type [place]—Description and travel in favor of using [place]—Description and travel, or [place]—Description and travel—Early works to 1800 for works published prior to that date. Period subdivisions have been cancelled after —Description and travel under headings for eight regions and countries, including Asia, Bermuda Islands, and Germany.

Recommendation #6. During the first quarter of 1993 progress in simplifying subdivisions was made in the following areas:

1) Cancellation of subdivisions that represent the same or similar concepts in different forms:

The subdivision —**Biography—Family**, used under groups of literary authors, was replaced by the subdivision —**Family relationships**, used under headings for other classes of persons.

The subdivision —**Biography—Last years and death**, also used under groups of literary authors, was replaced by the subdivision —**Death**, used under headings for other classes of persons, or by use of the subdivision —**Biography** alone.

The subdivision —**Prisons and prison ships**, used under headings for navies, was cancelled in favor of the subdivision —**Prisons**, used under other military services.

2) Work continues on consolidating the lists of free-floating subdivisions used under names of individual persons (H 1110) and literary authors (H 1155.4) in the *Subject Cataloging Manual: Subject Headings*. The subdivisions **Biography—Family**, —**Biography—Last years and death**, —**Biography—Psychology**, and —**Biography—Youth**, used under names of literary authors, were cancelled in favor of —**Family**, —**Death and burial**, —**Last years**, —**Psychology**, and —**Childhood and youth**, used under the names of other individual persons.

3) Elimination of exceptional practices.

One subdivision on the list of free-floating subdivisions used under names of bodies of water (H 1145.5) was cancelled in favor of dividing the corresponding main heading by place.

—Barrages

4) Subdivisions replaced by phrase headings.

The subdivision —**Albums**, established under the headings **Photographs** and **Postage-stamps** was cancelled and replaced by phrase headings: **Photograph albums** and **Postage-stamp albums**.

The subdivision —**Children**, used under groups of literary authors was replaced by the heading **Children of authors** (*May Subd Geog*).

The subdivisions —**Power steering** and —**Windshield wipers**, established under the pattern heading **Automobiles**, and therefore usable under other headings for land vehicles, were replaced by direct phrase headings **Power steering** and **Windshield wipers**.

5) Subdivisions no longer needed.

The subdivisions —**Biography—Careers** and —**Biography—Youth**, used under groups of literary authors, were cancelled in favor of use of the existing subdivision —**Biography**.

In response to requests for an easily used list of changed free-floating subdivisions for ready reference, comparable to the list of revised headings that is published quarterly in *Cataloging Service Bulletin* and cumulated annually in *Library of Congress Subject Headings*, the following list of free-floating subdivisions that were changed or cancelled on Weekly Lists 93-01 through 93-11 has been compiled.

**CUMULATED LIST OF CHANGED OR CANCELLED FREE-FLOATING
SUBDIVISIONS (Weekly Lists 93-01-93-11)**

<i>Subdivision</i>	<i>Free-floating list in SCM</i>	<i>Change or replacement</i>
-Barrages	H 1145.5	Barrages (<i>May Subd Geog</i>)
-Benefices	H 1187	ADD: (<i>May Subd Geog</i>)
-Bioaccumulation	H 1149	ADD: (<i>May Subd Geog</i>)
-Biography-Careers	H 1155.2	-Biography
-Biography-Family	H 1155.2	-Family relationships
	H 1155.4	-Family
-Biography-Last years and death	H 1155.2	-Biography
	H 1155.4	-Death
		-Death and burial
-Biography-Psychology	H 1155.4	-Last years
-Biography-Youth	H 1155.2	-Psychology
	H 1155.4	-Biography
-Children	H 1155.2	-Childhood and youth
		Children of authors (<i>May Subd Geog</i>)
-Cold working	H 1149	ADD: (<i>May Subd Geog</i>)
	H 1158	ADD: (<i>May Subd Geog</i>)
-Communication services- Contracting out	H 1151.5	ADD: (<i>May Subd Geog</i>)
-Curing	H 1158	ADD: (<i>May Subd Geog</i>)
-Decontamination	H 1149	ADD: (<i>May Subd Geog</i>)
-Desulphurization	H 1158	ADD: (<i>May Subd Geog</i>)
-Dioceses	H 1187	ADD: (<i>May Subd Geog</i>)
-Dust control	H 1095	ADD: (<i>May Subd Geog</i>)
	H 1153	ADD: (<i>May Subd Geog</i>)
-Extrusion	H 1158	ADD: (<i>May Subd Geog</i>)
-Finishing	H 1158	ADD: (<i>May Subd Geog</i>)
-Fume control	H 1095	ADD: (<i>May Subd Geog</i>)
	H 1153	ADD: (<i>May Subd Geog</i>)
-Impact testing	H 1158	ADD: (<i>May Subd Geog</i>)
-Power steering	H 1195	Power steering
-Prisons and prison ships	H 1159	-Prisons
-Quenching	H 1149	ADD: (<i>May Subd Geog</i>)
-Services for-Contracting out	H 1151.5	ADD: (<i>May Subd Geog</i>)
-Transmission	H 1150	ADD: (<i>May Subd Geog</i>)
-Windshield wipers	H 1195	Windshield wipers

SUBJECT HEADINGS OF CURRENT INTEREST

Weekly Lists 7-19, 1993

Asbestos abatement (*May Subd Geog*)
 Child models (*May Subd Geog*)
 Client/server computing (*May Subd Geog*)
 Drift net fishing (*May Subd Geog*)
 Electronic benefits transfers (*May Subd Geog*)
 Freestyle skiing (*May Subd Geog*)
 Gardening to attract birds (*May Subd Geog*)
 Gay Pride Day (*May Subd Geog*)
 Housesitting (*May Subd Geog*)
 Keyboarding (*May Subd Geog*)
 Lesbian feminism (*May Subd Geog*)
 Lost architecture (*May Subd Geog*)
 Male models (*May Subd Geog*)
 Mechatronics (*May Subd Geog*)
 Multiculturalism (*May Subd Geog*)
 Outing (Sexual orientation) (*May Subd Geog*)

Play environments (*May Subd Geog*)
 Radiation victims (*May Subd Geog*)
 Recycling programs in schools (*May Subd Geog*)
 Ritual abuse (*May Subd Geog*)
 Ritual abuse victims (*May Subd Geog*)
 Simulcasting of horse-racing (*May Subd Geog*)
 Spandex
 Speed traps (*May Subd Geog*)
 World Trade Center Bombing, New York, N.Y., 1993

REVISED LC SUBJECT HEADINGS

The list below comprises headings that were changed or cancelled on weekly lists 1-11, 1993.

<i>Cancelled Heading</i>	<i>Replacement Heading</i>	<i>May Subd Geog</i>
Africa, Southern- Description and travel- 1980-	Africa, Southern- Description and travel	NO
Agriculture-Québec (Province)-Awards	Agriculture-Awards- Québec (Province)	
Aliens, Illegal	Illegal aliens	YES
Architects, Muslim	Muslim architects	YES
Asia-Description and travel- 1951-	Asia-Description and travel	NO
Authors, English-Biography- Careers	Authors, English-Biography	NO
Authors, English-Biography- Family	Authors, English-Family relationships	NO
Authors, English-Biography- Last years and death	Authors, English-Death	NO
Authors, English-Biography- Last years and death	Authors, English-Biography	NO
Authors, English-Biography- Youth	Authors, English-Biography	NO
Authors, English-Children	Children of authors-England	
Automobiles-Power steering	Power steering	YES
Automobiles-Windshield wipers	Windshield wipers	YES
Bangalas	Bangala (African people)	YES
Baseball-United States- Awards	Baseball-Awards-United States	
Bermuda Islands-Description and travel-1979-	Bermuda Islands-Description and travel	NO
Bilbao Regatta, 1907	Bilbao Regatta, Bilbao, Spain, 1907	NO
Blindness, Feigned	Feigned blindness	YES
Bosnian and Hercegovinian newspapers	Bosnian newspapers	YES
Bosnian and Hercegovinian periodicals	Bosnian periodicals	YES
Cadis	Judges	YES
Campaldino, Battle of, 1289	Campaldino (Italy), Battle of, 1289	NO
Campine (Belgium)	Kempenland (Belgium and Netherlands)	NO
Canadian Open Golf Championship Tournament, Winnipeg, 1952	Canadian Open Golf Championship	NO
Canadian Spy Trials, 1946	Canadian Spy Trials, Canada, 1946	NO
Cantors, Jewish	Cantors (Judaism)	YES

Cesares (Legendary place)	Ciudad de los Cesares (Legendary place)	NO
Chaouia (Berber tribe)	Chaouia (Berber people)	YES
Chapels, Court	Chapels royal	YES
Chaplains, Court	Court chaplains	YES
Cherkassy (Ukraine)-History	Cherkasy (Ukraine)-History	NO
Cherkassy (Ukraine)-History- Revolution, 1917-1921	Cherkasy (Ukraine)-History	NO
Cherkassy, Battle of, 1944	Cherkasy (Ukraine), Battle of, 1944	NO
Childhood friendship	Friendship in children	YES
College sports-United States-Awards	College sports-Awards- United States	
Conopharyngia	Tabernaemontana	YES
Converts, Anglican	Anglican converts	YES
Converts, Baptist	Baptist converts	YES
Converts, Catholic	Catholic converts	YES
Converts, Mennonite	Mennonite converts	YES
Converts, Mormon	Mormon converts	YES
Converts, Orthodox Eastern	Orthodox Eastern converts	YES
Converts, Pentecostal	Pentecostal converts	YES
Converts, Protestant	Protestant converts	YES
Converts, Quaker	Quaker converts	YES
Converts, Reformed Church	Reformed Church converts	YES
Converts, Seventh-Day Adventist	Seventh-Day Adventist converts	YES
Costa Rica-History-1948-	Costa Rica-History- 1948-1986	NO
Costa Rica-History-1948-	Costa Rica-History-1986-	NO
Czechoslovakia-Description and travel-1945-1977	Czechoslovakia-Description and travel	NO
Czechoslovakia-Description and travel-1978-	Czechoslovakia-Description and travel	NO
Desulphuration	Desulphurization	YES
Diseases-Transmission	Communicable diseases- Transmission	YES
Draw-a-person test	Draw-A-Person Test	YES
Emmy awards	Emmy Awards	YES
Engineering-Germany (West)- Awards	Engineering-Awards- Germany (West)	
Engineers, Muslim	Muslim engineers	YES
Environmental indexes	Environmental indicators	YES
Escorts (Dating service)	Escort services	YES
Estonia-Economic conditions- 1944-	Estonia-Economic conditions- 1944-1991	NO
Estonia-Economic conditions- 1944-	Estonia-Economic conditions- 1991-	NO
Evangelicalism-Protestant Episcopal Church in the U.S.A.	Evangelicalism-Episcopal Church	NO
Flugelhorn and electronic music	Fluegelhorn and electronic music	NO
Folk medicine	Traditional medicine	YES
Folk medicine- Cross-cultural studies	Traditional medicine- Cross-cultural studies	NO
Folk medicine-Formulae, receipts, prescriptions	Traditional medicine- Formulae, receipts, prescriptions	NO
Football-United States- Awards	Football-Awards-United States	
Functions, Subharmonic	Subharmonic functions	NO
Gende (New Guinea people)- Anthropometry	Gende (Papua New Guinea people)-Anthropometry	NO
Germanic tribes-Agriculture	Germanic peoples- Agriculture	NO
Germany-Description and travel-1919-1944	Germany-Description and travel	NO

Germany-Description and travel-1945-	Germany-Description and travel	NO
Glass, Safety	Safety glass	YES
Goodenough draw-a-man test	Goodenough Draw-A-Man Test	YES
Goodenough-Harris drawing test	Goodenough-Harris Drawing Test	YES
Goverla, Mount (Ukraine)	Hoverlia, Mount (Ukraine)	NO
Grafton portrait of Shakespeare (Painting)	Grafton portrait of Shakespeare (Portrait painting)	NO
Gram negative bacteria	Gram-negative bacteria	YES
Gram negative bacterial infections	Gram-negative bacterial infections	YES
Hospitals, Teaching	Teaching hospitals	YES
Hospitals, University	University hospitals	YES
Iguana	Iguana (Genus)	YES
Iguana iguana	Green iguana	YES
Iguanidae	Iguanas	YES
Insurance, Plate-glass	Plate glass insurance	YES
Inter-library loans	Interlibrary loans	YES
Inter-library loans-Law and legislation	Interlibrary loans-Law and legislation	YES
Inter-library loans-Policy statements	Interlibrary loans-Policy statements	NO
Inter-library loans-Florida	Interlibrary loans-Florida	
Inter-library loans-Texas	Interlibrary loans-Texas	
Inter-library loans-United States	Interlibrary loans-United States	
Intruder (Bombers)	Intruder (Jet attack plane)	NO
Iran-Description and travel-1979-	Iran-Description and travel	NO
Karadahs'kyi zapovidnyk (Ukraine)	Karadags'kyi zapovidnyk (Ukraine)	NO
Kharkov, Battle of, 1942	Kharkiv (Ukraine), Battle of, 1942	NO
Kharkov, Battle of, 1943	Kharkiv (Ukraine), Battle of, 1943	NO
Kight family	Kite family	NO
Kingsport Press Strike, 1963-	Kingsport Press Strike, Kingsport, Tenn., 1963-	NO
Kirghiz	Kyrgyz	YES
Lane Bryant annual awards	Lane Bryant Annual Awards	NO
Latin America-Social conditions-1945-	Latin America-Social conditions-1945-1982	NO
Latin America-Social conditions-1945-	Latin America-Social conditions-1982-	NO
Latvia-Economic conditions-1940-	Latvia-Economic conditions -1940-1991	NO
Latvia-Economic conditions-1940-	Latvia-Economic conditions -1991-	NO
Lemnaceae	Duckweeds	YES
Lithuania-Economic conditions-1945-	Lithuania-Economic conditions-1945-1991	NO
Lithuania-Economic conditions-1945-	Lithuania-Economic conditions-1991-	NO
Lullabies, Mongo	Lullabies, Mongo-Nkundu	YES
L'vov-Volyn Basin (Ukraine)	L'viv-Volyn Basin (Ukraine)	NO
Lychakivs'ke kladovyshe (L'vov, Ukraine)	Lychakivs'ke kladovyshe (L'viv, Ukraine)	NO
Martin Luther King Day	Martin Luther King, Jr., Day	YES
Maxamad Cabdulle Xasan's Rebellion, British Somaliland, 1900-1920	Maxamad Cabdulle Xasan's Rebellion, Somalia, 1900-1920	NO
Mayombe	Yombe (African people)	YES
Medicine-Austria-Awards	Medicine-Awards-Austria	
Medicine, Primitive	Traditional medicine	YES

Medicine, Primitive- Formulae, receipts, prescriptions	Traditional medicine- Formulae, receipts, prescriptions	NO
Medicine, Primitive- Botswana	Traditional medicine- Botswana	
Medicine, Primitive- Cameroon	Traditional medicine- Cameroon	
Medicine, Primitive-Lesotho	Traditional medicine- Lesotho	
Medicine, Primitive-Papua New Guinea	Traditional medicine-Papua New Guinea	
Medicine, Primitive- Polynesia	Traditional medicine- Polynesia	
Medicine, Primitive-Samoan Islands	Traditional medicine-Samoan Islands	
Medicine, Primitive-South Africa	Traditional medicine-South Africa	
Micro-PROLOG (Computer program language)	micro-PROLOG (Computer program language)	NO
Models, Artists'	Artists' models	YES
Models, Fashion	Models (Persons)	YES
Models, Fashion-Vocational guidance	Models (Persons)-Vocational guidance	YES
Mongo language	Mongo-Nkundu language	YES
Mongo poetry	Mongo-Nkundu poetry	YES
Niagara Escarpment (Ont.)	Niagara Escarpment	NO
Nile River-Barrages	Barrages-Nile River	
Nkundu language	Mongo-Nkundu language	YES
North Carolina-Politics and government-Colonial period, ca. 1600-1775	North Carolina-Politics and government-To 1775	NO
North Friesland (Germany)	North Friesland (Germany : Region)	NO
Oroches-Implements	Oroch (Asian people)- Implements	NO
Ostreidae	Oysters	YES
Paleobotany-Type specimens	Plants, Fossil-Type specimens	YES
Patterson functions	Patterson function	NO
Pelea	Pelea (Plants)	YES
Photographs-Albums	Photograph albums	YES
Photography-Moral and religious aspects	Photography-Moral and ethical aspects	NO
Photography-Moral and religious aspects	Photography-Religious aspects	NO
Pit-vipers	Pit vipers	YES
Plate-glass	Plate glass	YES
Postage-stamps-Albums	Postage-stamp albums	YES
Potato-tuber moth	Potato tuberworm	YES
Prisons, Military	Military prisons	YES
Radio advertising-United States-Awards	Radio advertising-Awards- United States	
São (Chad people)	São (African people)	YES
São (Chad people)- Antiquities	São (African people)- Antiquities	NO
Scientists, Muslim	Muslim scientists	YES
Shakespeare, William, 1564-1616-Biography- Family	Shakespeare, William, 1564-1616-Family	NO
Shakespeare, William, 1564-1616-Biography-Last years and death	Shakespeare, William, 1564-1616-Last years	NO
Shakespeare, William, 1564-1616-Biography-Last years and death	Shakespeare, William, 1564-1616-Death and burial	NO

Shakespeare, William, 1564-1616-Biography- Psychology	Shakespeare, William, 1564-1616-Psychology	NO
Shakespeare, William, 1564-1616-Biography- Youth	Shakespeare, William, 1564-1616-Childhood and youth	NO
Shikmona Site (Israel)	Shikmonah (Extinct city)	NO
Social service-United States-Awards	Social service-Awards- United States	
Sound recordings-United States-Awards	Sound recordings-Awards- United States	
Sounds-Recording and reproducing	Sound-Recording and reproducing	NO
South Carolina-Politics and government-Colonial period, ca. 1600-1775	South Carolina-Politics and government-To 1775	NO
Soviet Union-Foreign relations-1945-	Soviet Union-Foreign relations-1945-1991	NO
Soviet Union-History, Military-To 1801	Russia-History, Military- To 1801	NO
Soviet Union-History, Military-1801-1917	Russia-History, Military- 1801-1917	NO
Surgery, Outpatient	Ambulatory surgery	YES
Surgery, Primitive	Surgery	YES
Surgery, Primitive	Traditional medicine	YES
Television advertising- United States-Awards	Television advertising- Awards-United States	
Theater-Great Britain- Awards	Theater-Awards-Great Britain	
Tony awards	Tony Awards	NO
Tridacnidae	Giant clams	YES
Tuning-forks-Calibration	Tuning forks-Calibration	NO
United States. Navy- Prisons and prison ships	United States. Navy- Prisons	YES
Vena cava	Venae cavae	NO
Vena cava-Surgery	Venae cavae-Surgery	YES
Vena cava, Inferior	Vena cava inferior	NO
Vena cava, Superior	Vena cava superior	NO
Vernal equinox festivals	Spring festivals	YES
Veterinary medicine, Homeopathic	Homeopathic veterinary medicine	YES
Vietnam-Description and travel-1975-	Vietnam-Description and travel	NO
Waregas	Rega (African people)	YES
Yakuts-Funeral customs and rites	Yakut (Turkic people)- Funeral customs and rites	NO
Yakuts-Rites and ceremonies	Yakut (Turkic people)-Rites and ceremonies	NO
Yugoslavia-Description and travel-1945-1970	Yugoslavia-Description and travel	NO
Yugoslavia-Description and travel-1971-	Yugoslavia-Description and travel	NO

SUBJECT HEADINGS REPLACED BY NAME HEADINGS

Cancelled Subject Heading

Replacement Name Heading

APPLESTAT (Computer programs)
Cherkassy (Ukraine)
CLUSTAR (Computer program)
FLEXCURVE (Computer program)
IBM Assistant Series (Computer
programs)

Applestat
Cherkasy (Ukraine)
CLUSTAR
Flexcurve
IBM Assistant series

Interactive Statistical Programs (Computer programs)	Interactive statistical programs
INTROSOFTWARE (Computer programs)	Introssoftware
ISPF Dialog Manager (Computer system)	ISPF dialog manager
MAGELLAN (Computer programs)	Magellan (Computer file : Institut fiziki Zemli im. O.Ů Shmidta)
microSURVEY (Computer programs)	microSURVEY
MINT (Computer programs)	MINT
MOSIM (Computer programs)	Mosim
NAG Library (Computer programs)	NAG library
NETTRA (Computer programs)	Nettra
ODYSSEY (Computer programs)	Odyssey (Computer file)
Perfect Software (Computer programs)	Perfect software
POWER PACK (Computer programs)	Power pack (Computer file)
QUADPACK (Computer programs)	Quadpack (Computer file)
RAVAGE (Computer programs)	Ravage
SPSS/PC Plus Trends (Computer system)	SPSS/PC+ trends (Computer file)
Stamp act, 1765	Great Britain. Stamp Act (1765)
STATCAT (Computer programs)	STATCAT
STATLIB (Computer programs)	STATLIB
STATMASTER (Computer programs)	STATMASTER
Statpal (Computer programs)	Statpal
TARP (Computer programs)	TARP
TEAPACK (Computer programs)	Teapack
TESTRAND (Computer programs)	Testrand
Time Series Package (Computer programs)	Time series package
TROLL (Computer programs)	TROLL (Computer file)
Turbo Database Toolbox (Computer programs)	Turbo database toolbox (Computer file)
UNIX Shells (Computer programs)	UNIX Shells
VisiSeries (Computer programs)	VisiSeries

SUBDIVISION BY PLACE QUESTIONNAIRE

Cataloging Service Bulletin, no. 57 (Summer 1992), contained a questionnaire requesting the library community's response to the usefulness of the legend (*May Subd Geog*) that appears in the printed and microfiche editions of *Library of Congress Subject Headings* (LCSH). Decisions reached as a result of the questionnaire are that (*May Subd Geog*) will continue to be printed in LCSH, but the suppression of (*Not Subd Geog*) will be investigated. The Library of Congress will continue ongoing projects to add (*May Subd Geog*) to headings and to specify additional topical subdivisions that may be divided by place.

DECIMAL CLASSIFICATION

EDITOR OF DEWEY DECIMAL CLASSIFICATION

Joan S. Mitchell, formerly director of educational technology at Carnegie Mellon University, has become editor of the *Dewey Decimal Classification*. Ms. Mitchell has been closely associated with the classification since 1985 when she became a member of the Decimal Classification Editorial Policy Committee (EPC), the committee that advises Forest

Press on the intellectual content of the Dewey system. She served as its chair until her appointment as editor. As a member of EPC, she was a strong advocate of standardization, logical growth of the schedules and tables, and consideration of user views. She represented the unique needs of Dewey in the development of the new electronic MARC format for the communication of classification information.

An active participant in the American Library Association, Ms. Mitchell has been a member and/or chair of a variety of committees working in the fields of cataloging and classification, subject access, and the electronic information environment. She chaired the Subject Analysis Committee's subcommittee that reviewed the new *Dewey Decimal Classification* schedule for computer science. She led efforts in the exploration of new formats for subject headings in the electronic environment and in the development of subject access to software. She is also an active member of the American Society for Information Science and EDUCOM.

Ms. Mitchell's interest in these fields is reflected in her publications, as well as in the lectures and workshops that she has given. Her most recent paper on Dewey, "Dewey Decimal Classification: an Overview of Edition 20," appeared in 1991 in *Dewey: an International Perspective—Papers from a Workshop on the Dewey Decimal Classification and DDC 20* (Munich : K.G. Saur).

Ms. Mitchell, who has served in various capacities at Carnegie Mellon University since 1986, also teaches a course on the organization of knowledge at the University of Pittsburgh. She has held positions at AT&T Bell Laboratories in New Jersey and Hewlett-Packard Company and SRI International, both in California. She holds a computer science certificate from AT&T Bell Laboratories and a master of library science degree from the University of California, Berkeley.

PUBLICATIONS

CONSER CATALOGING MANUAL

This manual brings together vital information from authoritative cataloging tools and LC practice — for a complete picture of serials cataloging! Prepared by staff in LC's Serial Record Division and other CONSER institutions.

CONSER Cataloging Manual is the authoritative training tool for beginning serials catalogers as well as a reference manual for experienced professionals. This new tool presents in one comprehensive source the step-by-step process of cataloging a serial, with references to the pertinent AACR 2 rules, *Library of Congress Rule Interpretations*, and explanations of LC oral tradition relating to serials. The *CONSER Cataloging Manual* is a companion to the much-acclaimed *CONSER Editing Guide* — which supplies instructions for online input. The result is a complete picture of cataloging practice for serials publications in one comprehensive source.

CONSER Cataloging Manual works equally well as a self-training tool and a practical reference. This hands-on guide helps you

- Bring your cataloging up to top standards. Have the definitive word on serials cataloging practice at your fingertips. Here is an in-depth presentation of serials cataloging as practiced at the Library of Congress and other CONSER institutions.

- Master serials cataloging through the manual's clear structure and writing style. New catalogers benefit immediately and experienced catalogers find the guidance they need quickly.

- Learn from over 100 illustrations of actual title pages as well as covers, mastheads, tables of contents and publishers' statements. Fully explained illustrations clarify serials cataloging concepts and provide concrete examples for cataloging.

- Focus on concepts, not rules. The manual follows the cataloger's decision-making process and not isolated cataloging rules. A highly productive approach to serials cataloging.

● Increase staff-time efficiency. This self-training manual frees the senior cataloger from a sizable portion of one-on-one training. It will more than pay for itself in saving productive senior cataloger time.

The base text (Part 1), available in June, is devoted to original cataloging. Filled with more than 100 illustrations using actual serial publications, flow charts, and diagrams, the volume is organized into 18 comprehensive learning modules.

The looseleaf base text is mailed to you with a 4-inch binder and tabs. 572 pages. Users: New and experienced serials catalogers as well as generalists in research, public, and special libraries with large serial collections. It also makes an outstanding library school text.

The complete *CONSER Cataloging Manual*, which is an ongoing effort under the direction of the Library of Congress's Serial Record Division, consists of three parts:

- 1) Original cataloging — the base text, available June 1993.
- 2) Adapting records for online cataloging — one module to be available in the first update.
- 3) Special types of serials and special problems — one module to be available in the first update.

Update No. 1, to be published late Fall 1993, will include a module on "Understanding and Interpreting Pre-AACR 2 Serial Records" from Part 2 and a module covering the cataloging of CD-ROM and floppy disc serials from Part 3. Update No. 1 will also include a second binder.

Future updates will include additional modules for Parts 2 and 3 as well as ongoing updates to the entire publication. The manual and updates will represent the most current and authoritative word on serials cataloging.

The price for Part 1 (base text) will be announced shortly. The price for Update No. 1 will be announced late Fall 1993. For more information, contact Cataloging Distribution Service, Customer Services Section, Library of Congress, Washington, D.C. 20541-5017; telephone: 1-800-255-3666 (toll-free, U.S. only) or (202) 707-6100; FAX: (202) 707-1334.

1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the problem and the objectives of the research.

2. The second part of the report is a detailed description of the methodology used in the study. It includes information about the data sources, the sample size, and the statistical methods employed.

3. The third part of the report presents the results of the study. It includes tables and graphs that illustrate the findings of the research.

4. The fourth part of the report is a discussion of the results. It interprets the findings and discusses their implications for the field of study.

5. The fifth part of the report is a conclusion. It summarizes the main findings of the study and provides recommendations for further research.

6. The sixth part of the report is a list of references. It includes all the sources of information used in the study.

7. The seventh part of the report is an appendix. It contains supplementary material that is not included in the main body of the report.

8. The eighth part of the report is a glossary. It defines the key terms and concepts used in the study.

9. The ninth part of the report is a bibliography. It lists all the books and articles cited in the report.

10. The tenth part of the report is an index. It provides a quick reference to the various sections of the report.

11. The eleventh part of the report is a list of figures. It identifies each of the graphs and tables used in the study.

12. The twelfth part of the report is a list of tables. It identifies each of the tables used in the study.

13. The thirteenth part of the report is a list of abbreviations. It defines the abbreviations used throughout the report.

14. The fourteenth part of the report is a list of acronyms. It defines the acronyms used throughout the report.

15. The fifteenth part of the report is a list of symbols. It defines the symbols used throughout the report.

16. The sixteenth part of the report is a list of footnotes. It provides additional information about the sources cited in the report.

17. The seventeenth part of the report is a list of appendices. It identifies each of the supplementary materials included in the report.

18. The eighteenth part of the report is a list of references. It includes all the sources of information used in the study.