



Stewardship of Digital Assets A Workshop on Sustaining Digital Collections

Date

October 27-28, 2009

Time

8:45 a.m. - 4:30 p.m.
(The Library of Congress
opens to the public at
8:30 a.m.)

Place

Library of Congress
James Madison Building
6th Floor
Mumford Room

Metro/Directions

Capitol South
Blue/Orange Line Metro

Sponsor

FLICC, LOC Preservation
Directorate, NEDCC

Information

Anne Harrison
anha@loc.gov
Call FLICC (202) 707-4834
TTY (202) 707-4995
Request ADA Accommodations
five business days in advance at
ADA@loc.gov.

Registration

\$400 per person
\$350 per person for multiple
staff from same agency. Lunch
included.

Cancellations

Please notify FLICC at (202)
707-4813 if you cannot attend
to allow those on the waiting
list an opportunity to register.

FLICC, in conjunction with the Library of Congress Preservation Directorate and the Northeast Document Conservation Center (NEDCC), is pleased to announce a two-day workshop on sustaining digital collections. A faculty of digital experts will teach an interactive, hands-on workshop.

Workshop topics will include:

- ~ Assessing your institution's digital preservation needs
- ~ Tools for determining long-term needs
- ~ Setting priorities
- ~ Developing an institutional digital preservation plan
- ~ Assessing risks to digital media
- ~ Establishing standards
- ~ Preserving digital objects
- ~ Developing Digital preservation policy

Through a combination of lecture, case studies and interactive sessions, participants will learn about the long-term needs of the digital assets and how to plan for their preservation.

This course is best suited for participants with existing digital collections and prior digitization experience. Participation by multiple staff members from the same agency is encouraged.

Workshop Faculty:

Robin L. Dale

Robin L. Dale has recently become the Associate University Librarian for Collections and Library Information Systems at the University of California, Santa Cruz. Until early June 2007, she was a program officer in RLG Programs, a part of OCLC's Office of Programs & Research, for a year. Prior to the merger of RLG and OCLC, she was a program officer and Program Manager for Preservation at RLG, as well as the Associate Editor of RLG DigiNews for nine years. From 2005 to early 2007, Dale was also the Project Director of the Center for Research Libraries Auditing and Certification of Digital Archives project, a Mellon-funded activity to develop processes to audit and certify digital archives and repositories. She co-chaired the RLG National Archives and Records Administration Digital Repository Certification task force,
(more)

FLICC
FEDLINK



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which produced the recently released *Trusted Repositories, Audit and Certification: A Checklist (TRAC)*. For the last 10 years, her work has focused on digital preservation, preservation metadata, data curation and digitization.

Katherine Skinner

Dr. Katherine Skinner is the Digital Projects Librarian at the Emory University Libraries and provides leadership for the libraries' digital projects that are supported through grants or other sponsored funding sources. She is a co-principal investigator on the Cyberinfrastructure for the Humanities Project to establish a humanities-based portal environment, SouthComb. She also co-directs the MetaArchive Cooperative, which provides an infrastructure and model for distributed digital preservation.

Skinner is a founder and an editorial board member of the peer-reviewed Internet journal *Southern Spaces*, and is currently co-editing a monograph entitled "Strategies for Sustaining Digital Libraries". She also serves on the Aquifer Services Working Group committee and the National Digital Information Infrastructure and Preservation Program's Sustainability Committee. She received her Ph.D. in American Studies from Emory University in 2005 and has published works on music, social movements, scholarly publishing practices, emergence of new fields and digital library topics.

Other faculty TBD

About NEDCC:

Founded in 1973, the NEDCC is a regional conservation center, specializing in preservation of paper-based materials. NEDCC's services include paper, book, and photograph conservation; preservation microfilming; photograph duplication; digitization of visual materials; surveys and consultations; disaster assistance; and workshops and conferences. Visit NEDCC's Web site at <http://www.nedcc.org>.



STEWARDSHIP OF DIGITAL ASSETS

SPONSORED BY FLICC, THE LIBRARY OF CONGRESS PRESERVATION DIRECTORATE,
AND THE NORTHEAST DOCUMENT CONSERVATION CENTER

Tuesday and Wednesday, October 27-28, 2009 8:45 am – 4:30 pm
Library of Congress
James Madison Memorial Building, 6th Floor, Mumford Room
101 Independence Ave., S.E. Washington, D.C. 20540

REGISTRATION FORM

Section A: Participant Information

Organization: _____

Address: _____

City, State, Zip: _____

Fax: _____

Name: _____

Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Name: _____

Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Name: _____

Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Accessibility: (Must be requested 14 business days in advance of course)

I request interpreting services and/or other ADA accommodations: _____

For accommodations other than ASL, please specify: _____

Section B: Registration Fees

Individual registration \$400

Multiple participants from one agency, registering at the same time, per person \$350

Number of participants: _____

TOTAL FEE: _____

Section C: Payment Method

Bill the TOTAL FEE (from Section B) to my existing FEDLINK Training account.

FEDLINK ID: _____ or OCLC SYMBOL: _____ Please check one: FY09 or FY10

I will submit a billable government training form (SF182, DD1556) for the registration fee **plus** the FEDLINK administrative fee of \$25 per person

Charge the registration fee **plus** the FEDLINK administrative fee of \$25 per person to my agency's government credit card. (Do not include the account number; FEDLINK will payment information the credit card holder listed below.)

Cardholder Name: _____

Phone Number: _____

Cardholder Email: _____

Section D: Fax Registration To: 202-707-4828, ATTN: Anne Harrison

You may send a PDF version of the completed form via email to Anne Harrison on anha@loc.gov.

(If neither of these options is available, please call Anne Harrison on 202-707-4834 to make other arrangements.)

Stewardship of Digital Assets

Presented by the Northeast Document Conservation Center

Sponsored by the
Federal Library and Information Center Committee
in conjunction with the Library of Congress Preservation Directorate

October 27–28, 2009

Library of Congress
James Madison Memorial Building, 6th Floor, Mumford Room
101 Independence Ave., S.E. Washington, D.C. 20540

DAY ONE

- | | |
|---------------|--|
| 8:30 – 8:45 | Registration |
| 8:45 – 9:15 | Introduction of Class and Faculty
David Mathews, Northeast Document Conservation Center |
| 9:15 – 10:45 | Putting Technology to Work for Digital Collections
Nancy McGovern, Interuniversity Consortium for Political and Social Research |
| 10:45 – 11:00 | BREAK |
| 11:00 – 12:30 | Digital Preservation Lifecycle (Planning and Policies)
Bernie Reilly, Center for Research Libraries |
| 12:30–1:30 | Catered Lunch with Faculty |
| 1:30 – 2:30 | Digital Preservation in the Federal Sector
Martha Anderson, Library of Congress, Office of Strategic Initiatives, NDIIPP |
| 2:30 – 2:45 | BREAK |
| 2:45 – 3:45 | Tools for Preserving Digital Objects
Robin Dale, LYRASIS |
| 3:45 – 4:45 | Digital Preservation of Recorded Sound
George Blood, Safe Sound Archive |

DAY TWO

8:45 – 9:45	Self-Assessment and Audit for Program Development Nancy McGovern
9:45– 10:45	A Standard for Every Occasion Robin Dale
10:45– 11:00	BREAK
11:00 – 12:15	Implementing a Preservation Strategy Tyler Walters, Georgia Institute of Technology Library
12:15 – 1:15	Catered Lunch with Faculty
1:15 – 2:15	New Cooperative Strategies for Distributed Digital Preservation Tyler Walters
2:15 – 3:15	Models of Major Institutional Digital Preservation Efforts Bernie Reilly
3:15 – 3:30	BREAK
3:30 – 4:15	Content-Specific Sessions with Faculty All Faculty
4:15 – 4:45	Ask the Experts; Concluding Remarks All Faculty

WORKSHOP FACULTY

George Blood has worked in classical music production since receiving his BA in Music Theory from the University of Chicago in 1983. Recording concerts—from student recitals to opera and major symphony orchestras—George has documented over 4,000 live events since 1982. He has recorded or produced over 100 CDs, two of which were nominated for Grammy Awards.

Safe Sound Archive was founded in 1992 as a repository for the thousands of recordings Mr. Blood had accumulated and to house the recital archives of the Curtis Institute of Music and concert recordings of The Philadelphia Orchestra. Each month, Safe Sound Archive digitizes approximately 1,000 hours of audio and video collections from around the country. SSA is active in research into workflow, best practices, metadata, authentication, and interchangeability of digital information. Mr. Blood is a frequent teacher and presenter at conferences, sharing this research with members of the trade as well as collection managers.

Robin L. Dale has recently been named the new Director of Digital Services for LYRASIS. In that position, she will develop LYRASIS's organizational strategy for digital programs, identify and implement digital services initiatives, and create alliances and partnerships with key organizations in the digital arena. Previously, she was the Associate University Librarian for Collections and Library Information Systems at the University of California, Santa Cruz, where she coordinated UCSC's participation in mass digitization projects, as well as worked with her staff to formulate the digitization and digital collection development of local, unique collections such as the Grateful Dead Archive. Prior to UCSC, Ms. Dale was a long-time program manager at RLG, managing collaborative programmatic activities related to digital preservation and digitization, and served as the Project Director of the CRL Auditing and Certification of Digital Archives project.

Since 1997, Ms. Dale's work has focused on standards and best practice—building activities related to digital preservation, digitization, preservation metadata, and data curation, in addition to serving as Associate Editor of *RLG DigiNews*. She co-chaired the RLG-NARA task force, which produced the 2007 report *Trusted Repositories, Audit and Certification: Criteria & Checklist (TRAC)*.

Nancy Y. McGovern is the Digital Preservation Officer and Research Assistant Professor at the Interuniversity Consortium for Political and Social Research (ICPSR). Her responsibilities include developing and promulgating policies that reflect prevailing standards and practice in the digital preservation community and developing appropriate preservation strategies for the expanding range of social science digital content ICPSR collects. Her research interests include the organizational aspects of digital preservation and the means for the digital preservation community to continually respond to the preservation opportunities and challenges of evolving technology. She has more than 20 years' experience with the preservation of digital content, including a decade working on electronic records at the National Archives and Records Administration. She completed her PhD on a digital preservation topic at University College London in 2009.

Bernard F. Reilly is President of the Center for Research Libraries, a consortium of 253 U.S. and Canadian universities, colleges, and independent research libraries, devoted to supporting advanced research in the humanities, sciences, and social sciences. CRL ensures the survival and accessibility of archives, newspapers, books, journals, and other source materials critical to scholarly endeavors.

Recently Mr. Reilly planned and directed three major efforts to identify methodologies and strategies for ensuring the long-term accessibility of digital content and evidence. The three projects were funded by

the Andrew W. Mellon Foundation, John and Catherine T. MacArthur Foundation, and the National Science Foundation.

Mr. Reilly was previously Director of Research and Access at the Chicago History Museum (1997–2001), where he directed digitization and dissemination of the CHM library, archives, and architecture, audio, television, and pictorial collections. From 1987 until 1997 Mr. Reilly was Head of the Curatorial Section in the Prints and Photographs Division of the Library of Congress, which provided curatorial and policy support to the early development of the National Digital Library.

Tyler Walters is the Associate Director, Technology and Resource Services, Georgia Institute of Technology Library. He is a co-Principal Investigator with the MetaArchive Cooperative, a partnership of the Library of Congress, National Digital Information Infrastructure and Preservation Program. Mr. Walters serves on the Open Repositories Steering Committee and hosted the 4th International Conference on Open Repositories. He is also an interim governing board member of the Unified Digital Format Registry (UDFR) and serves on LYRASIS's newly formed Digital Services Advisory Board. Mr. Walters teaches digitization and digital preservation at San Jose State University, School of Library and Information Science, created the curriculum for and teaches "Managing in the Digital Information Environment" in the Digital Information Management program, University of Arizona, and serves on the DigIn Advisory Board. In 2006, Mr. Walters served on the ARL/NSF workgroup that produced "To Stand the Test of Time: Long-term Stewardship of Data Sets in Science and Engineering." He is on the faculty of the Northeast Document Conservation Center's "Stewardship of Digital Assets" workshop series and is a digital preservation consultant to the Library of Congress' American Folklife Center during 2009. Mr. Walters is a frequent speaker, author, and recipient of the Society of American Archivists' Ernst Posner Award for best article in the *American Archivist* (1998).