Learning@Lunch Series

Tough Questions – Good Answers: Taking Control of Any Interview"
Tom Calcagni, Calcagni Media Coaching

Date
Wednesday
January 30, 2008

Time
12:00 p.m. — 1:30 p.m.

Place
Library of Congress
FLICC/FEDLINK
Conference Room, Room 218
Adams Building, 2nd Floor
Washington, DC

Metro/Directions
Capitol South
(Orange/ Blue Lines)

Sponsor
FLICC Education Working Group

Information
Call FLICC (202) 707-4813
TTY (202) 707-4995
Request ADA Accommodations
five business days in advance at
ADA@loc.gov.

Registration
Free, but advanced
registration is required.
Limited to 25 attendees per
lecture. Register online at
http://www.loc.gov/flicc/
feveform.html. If you prefer
to participate by Web or
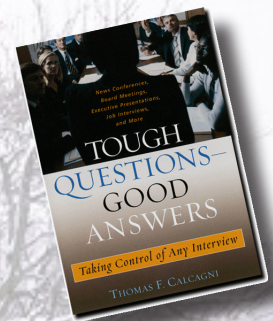telephone access please call
(202) 707-4813.

Cancellations
Please notify FLICC at (202)
707-4813 if you cannot attend
to allow those on the waiting
list an opportunity to register.

What would you give to go into any job interview, employee review, or presentation with confidence—knowing that whatever question is thrown at you, you'll be able to handle it?

In this Learning@Lunch session you will learn techniques that can be used in both your business and personal life—and will benefit everyone from a senior executive facing a hostile meeting to a job searcher facing a critical interview. With a little practice, you will develop the confidence and skills needed to answer any question effectively no matter how difficult and ensure that the important ideas YOU want to express are heard.

Author Tom Calcagni is a top communications consultant who has been teaching senior executives, political pros and even a celebrity or two to prepare for interviews, and more importantly, how to take control of them. He currently serves as Chief Communications Strategist for the Special Libraries Association (SLA) In Alexandria, VA.

The Learning@Lunch series is designed to provide an informal setting at which topics of interest to federal information professionals will be presented. Each lecture is free and lasts approximately 90 minutes. Information professionals are encouraged to propose topics and presenters for upcoming series lectures. When possible, Web conferencing will be utilized to expand opportunities to participate in the lecture. Please call (202) 707-4813 when you register if you prefer to participate by Web or telephone access.