

Copyright Office • Library of Congress • Washington, D.C. 20559

Announcement

NEW HOTLINE ESTABLISHED AT THE COPYRIGHT OFFICE

If you need application forms for registration of a claim to copyright, you may now call (202) 287-9100 at any time, day or night, to leave your request as a recorded message on the Forms HOTLINE of the Copyright Office in Washington, D.C.

The Copyright Office has established this new service to speed up service to callers who know what application forms they need and who do not need the services of a Public Information Specialist.

Requests made on the HOTLINE number are filled and mailed promptly.

If you do not know what forms you need or if you need additional information about copyright, you may call the Copyright Public Information Office at (202) 287-8700 weekdays between 8:30 a.m. and 5:00 p.m. Calls will be answered in sequence.

WHAT APPLICATION FORMS YOU WILL NEED

If you wish to apply to register your work for copyright, you



will need one of the following application forms: Form TX, Form PA, Form VA, Form SR, Form RE, Form CA, or Form GR/CP.

Use Form TX for Nondramatic Literary Works.

Class TX includes all types of published and unpublished works written in words or other verbal or numerical symbols, except for dramatic works and certain kinds of audiovisual works. You will need this form if your work is fiction or nonfiction, poetry or prose, or a periodical, textbook, reference work, directory, catalog, advertising copy, computer program, data base or other "nondramatic literary work."

Use Form PA for Works of the Performing Arts.

Class PA includes published and unpublished works prepared for the purpose of being "performed" directly before an audience or indirectly by means of any device or process. Some examples of works in this category are musical works, including any accompanying words; dramatic works, including any accompanying music; pantomimes and choreographic works; motion pictures and other audiovisual works.

Use Form VA for Works of the Visual Arts.

Class VA is used for published and unpublished pictorial, graphic, and sculptural works, including two-dimensional and three-dimensional works of fine, graphic, and applied art, photographs, prints and art reproductions, maps, globes, charts, technical drawings, diagrams, models, pictorial or graphic labels and advertisements, as well as "works of artistic craftsmanship." Use Form VA for labels and advertisements if the copyrightable material in them is mainly pictorial or graphic; use Form TX if it consists mainly of text.

Use Form SR for Sound Recordings.

Class SR applies to sound recordings—works that result from the fixation of a series of musical, spoken or other sounds. Form SR should be used to register the claim to copyright in the sound recording itself. Form SR may also be used to register both the sound recording and the musical, dramatic or literary works fixed in the same phonorecord (or tape, disk, or cassette), as long as the same person or organization owns the copyright in both works.

Use Form RE for Renewal Registrations.

Use Form RE for any renewal application, regardless of the class in which the original registration was made. A renewal application can be made only for works that were already in their first 28-year term of copyright protection on January 1, 1978, (that is, works originally copyrighted between January 1, 1950 and December 31, 1977). Renewals can only be made during the last calendar year of the first 28-year copyright term.

Use Form CA for Supplementary Registration.

Use Form CA to apply for supplementary registration after an initial registration has been made—to correct an error or to amplify the information given on the original application form.

Use Form GR/CP for Registration of a Group of Contributions to Periodicals.

Use Form GR/CP as an addition to a basic application on Form TX, Form PA, or Form VA, if you are making a single registration for a group of contributions to periodicals. The copyright statute provides that a single registration for a group of works can be made if all of the following conditions are met:

1. All of the works are by the same author, who is an individual; and
2. All of the works were first published as contributions to periodicals (including newspapers) within a 12-month period; and
3. Each of the contributions as first published bore a separate copyright notice, and the name of the owner of copyright in the work was the same in each notice; and
4. One copy of the entire periodical issue or newspaper section in which each contribution was first published must be deposited with the application; and
5. The application must identify each contribution separately, including the periodical containing it and the date of its first publication.

Use Form IS for Issuance of an Import Statement.

Use Form IS when you are the copyright owner of a nondramatic literary work that is subject to the manufacturing provisions of section 601 of the copyright law; and registration for the work has already been made, or is being made now; and copies of the work have been manufactured outside the United States or Canada, and you want to import up to 2,000 copies of the foreign edition into the United States under the exception of 17 U.S.C. section 601 (b) (2).

If you need additional information about copyright registration, you may also write to the Copyright Office, Library of Congress, Washington, D.C. 20559.