

ADVISORY OPINION REQUEST FORM

U.S. House of Representatives COMMISSION ON CONGRESSIONAL MAILING STANDARDS

1216 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6230
(202) 225-9337

TELEPHONE: OFFICE OF THE MAJORITY (202) 225-7666; OFFICE OF THE MINORITY (202) 226-0647
FAX: OFFICE OF THE MAJORITY (202) 225-7664; OFFICE OF THE MINORITY (202) 226-0047

Date: _____

Office of: _____

State: _____

District: _____

Staff Contact: _____

Telephone #: _____

Fax#: _____

Mailing Address: _____

E-mail Address: _____

The attached material is being submitted for preliminary review:

Advertisement

Letter

Questionnaire

Calendar

Meeting notice

Script

Flyer

Newsletter

Sign/Banner

Insert

Poster

Stationery

Other: _____

This material will be distributed as a mass mailing/communication: Yes No

This material will be distributed via the following means:

USPS as:

First Class Mail;

Presorted Standard Mail; and/or

Postal Customer Mail

E-mail

Fax

Telephone

Handout

Comments: _____

FOR COMMISSION USE ONLY

Majority review: _____

Date: _____

Minority review: _____

Date: _____

Revisions requested: _____

Revisions approved by the Majority: _____

Date: _____

Revisions approved by the Minority: _____

Date: _____

Preliminary authorization issued to: _____

By: _____

Date: _____