

Office of Congresswoman Maxine Waters (CA-35): Internship Form

Congresswoman Waters accepts undergraduate and graduate students, as well as recent graduates, to serve as interns in both her Washington, DC and Los Angeles, CA offices during the fall and spring semesters as well as during the summer.

Interns have an opportunity to learn about the federal government -- especially the legislative process -- by conducting research, attending congressional hearings or district events, interacting with constituents, and assisting the Congresswoman and her staff. Specific responsibilities and assignments vary according to the interests and abilities of interns but typically include a mix of substantive research, writing and administrative work.

Students interested in serving as interns should be in good academic standing, have an interest in public policy, and a desire to improve the lives of the American people.

Residents of California's 35th Congressional District receive priority consideration; however, in recent years outstanding applicants from elsewhere have also been accepted.

Internships are unpaid but can be certified for school credit.

Applicants are encouraged to apply as follows:

- Fall Internship: Apply by July 15th
- Spring Internship: Apply by November 15th
- Summer Internship: Apply by April 15th

Please fill out this form and send it to the office in which you would like to intern, listed below, along with:

- A cover letter
- Your Resume
- Your Unofficial Transcript
- One Letter of Recommendation from a professor, an academic advisor, or a work supervisor

Thank you for your interest in interning with Congresswoman Waters!

Name: _____

Home Address: _____

**School Address
(if applicable):** _____

Phone: _____

Email: _____

University: _____

Undergraduate/Graduate: _____

Expected Graduation Date: _____

Major(s): _____

Minor(s): _____

GPA: _____

Days and Hours Available to Intern (please specify):

For DC Interns:

Fax Application to: (202) 225-7854

OR

Mail Application to: The Honorable Maxine Waters
2344 Rayburn House Office Bldg.
Washington, DC 20515

For L.A. Interns:

Fax Application to: (323) 757-9506

OR

Mail Application to: The Honorable Maxine Waters
10124 S. Broadway, Suite One
Los Angeles, CA 90003

****If mailing to DC, please allow 3 weeks for delivery****

****With questions, please call our DC office at (202) 225-2201 or our Los Angeles office at (323) 757-8900****

Our staff is also able to assist you if you are interested in applying for other internships related to Congress, including the Congressional Page Program (<http://pageprogram.house.gov>), a program which enables selected high school juniors to work in the Capitol, or the Congressional Black Caucus Foundation Internship (<http://www.cbcfinc.org/cbcf-internships.html>)

Please call our office at (323) 757-8900 if you would like to receive application materials and a packet of information for these programs.