

INTERNSHIP APPLICATION

In accordance with the Rules of the House of Representatives, please review the following statement and indicate that you have read by the statement by signing your name below.

“A volunteer should be required, in advance and in writing, to serve without compensation and to not make any future claim for payment, and acknowledge that the voluntary service does not constitute House employment.”

“Volunteers... should be made aware of the implication their actions have for the Member in whose office they work... although not House employees, they will conduct themselves in a manner which reflects credibility on the House.”

By signing below you agree to these provisions.

Printed Name

Signature

Date

Permanent Address

Mailing Address (if different from permanent address)

Phone: _____

Email: _____

University/College

Major/Minor and Cumulative GPA:

Expected Graduation Date

Please check which semester/period you are applying for

- Fall (Sept-Dec) Spring (Jan-May) Summer Session I (May-June) Summer Session II (July-August)

Will you be available full-time or part-time?

Note: You must be available full time to participate in a summer internship in DC

Please check which office you are interested in interning for

- Washington, DC Rogers, AR Harrison, AR Fort Smith, AR

The following items are required for consideration. Please use this checklist for your application packet. It is your responsibility to provide all accurate and relevant information in your application.

- Copy of a current resume
 Two letters of recommendation-one academic and one professional along with their contact information
 One page essay addressing the following: Notable academic or work experience, goals for this internship, long-term goals and any additional qualities that you deem would be helpful in a Congressional office.

Please mail all application materials in one envelope to:

**Congressman Womack
c/o Intern Coordinator
1119 Longworth House Office Building
Washington, DC 20515**

*Please note that mail takes about two weeks to reach our office because of security screenings. Please allow enough time for applications to reach our office before the deadline.

Or fax to 202.225.5713

If you have any questions call 202.225.4301 and ask to speak with the Intern Coordinator