



Constituent Services for Dislocated Workers

Georgia Work Ready

Georgia Work Ready was created to ensure that Georgia's workers have the best skills, easy access to training and world-class job opportunities. It is also driving future economic growth for the state by ensuring companies can reliably match the right people to the right jobs.

Georgia Work Ready Certificates

The backbone of Georgia Work Ready is the **Work Ready Certificate**, a voluntary workforce assessment system measuring the real world skills of Georgia's workers. The assessment, powered by ACT WorkKeys® National Career Readiness Certificate, is a national certificate available to **all** Georgians beginning with high schools seniors at **no cost**. Georgians can use their Work Ready Certificate to prove their work readiness to potential and current employers. They can also use it to evaluate a career change by comparing their scores with those for over 400 occupations. Georgia also offers free on-line gap training tools aimed at helping improve Certificate scores, enabling career growth and continuing on-the-job success. For more information or to schedule your assessment please visit www.gaworkready.org.

For Workers:

- ✓ Confidence that core skills and work habits meet the needs of local employers
- ✓ Ranking above other job applicants lacking a Work Ready Certificate
- ✓ Better understanding of employers' requirements for job performance
- ✓ Determining skill improvements and training opportunities
- ✓ Realizing opportunities for career advancement and promotions
- ✓ Demonstrating on your resume an understanding of the skills employers want

Education and Training Resources

The Georgia Work Ready Certificate is the first step into life-long learning. Georgians have many education and training resources available to them throughout the state.

- **One Stop Centers**

Information and guidance about career options, educational and occupational classroom training, financial aid resources and other training services that might be available in the area including access to Workforce Investment Act training funds available to eligible youth, eligible low income adults and dislocated workers are available at One Stop Centers across Georgia. Locations and contact information may be found on the back of this handout.

- **Gacollege411.org**

Extensive information on all of Georgia educational post-secondary institutions may be found at www.gacollege411.org. On this site, transitioning workers may find career guidance and educational financial resources available including HOPE scholarships and grants. They may even apply for college on this Web site and begin their next steps in life-long learning.

Georgia Department of Labor

The Georgia Department of Labor's 53 electronically connected local Career Centers and One-Stop Centers throughout the state offer a wide range of services to both job seekers and employers. Job seekers can find all the latest tools to find and keep the right job. Employers will find assistance in recruiting new employees, including a national job listing network, applicant screening and space to conduct testing and employment interviews. A complete list of locations and contact information may be found on other side. For more information please visit their Web site at www.dol.state.ga.us.

Unemployment Insurance Benefits

Unemployment Insurance (UI) benefit is temporary income for workers who are unemployed through no fault of their own and who are either looking for another job, have definite recall to their jobs within 6 weeks of the last day worked, or are in approved training program. The funding for unemployment insurance benefits comes from taxes paid by employers. Eligibility for benefits is determined Eligibility for benefits is determined based on past wages, reason for job separation, and availability and job search requirements. Claims for unemployment insurance may be filed at any Georgia Department of Labor Career Center. When filing a claim, you should bring:

- Your social security number. A claim cannot be filed without a social security number.
- Employer-issued separation letter or notice, if one was provided.
- Names and addresses of all employers for the last 18 months and the dates worked for each.
- Proof of immigration status if not a U.S. citizen.
- Personal check with account number and bank routing number if you want benefits deposited directly into to a checking or savings account.
- Claims are effective on the date they are filed and are not retroactive to the last day worked.

For more information visit the Georgia Department of Labor Web site at: www.dol.state.ga.us

CONTACT INFORMATION FOR GEORGIA WORKFORCE INVESTMENT ACT AGENCIES

WORKFORCE INVESTMENT AREA	PHONE	FAX	WEB SITE
Northwest Georgia (Area 1)	706-295-6485/ 800-332-1965	606-802-5567	www.careerdepot.org
Georgia Mountains (Area 2)	770-538-2727	770-538-2730	www.gmwia2.com
City of Atlanta (Area 3)	404-658-9675	404-658-6311	www.atlantaworkforce.org
Cobb County (Area 4)	770-528-4300	770-528-8078	www.cobbworks.org
DeKalb County (Area 5)	404-687-3400	404-687-3443	www.dekalbworkforce.org
Fulton County (Area 6)	404-730-4751	404-730-6992	www.hs.co.fulton.ga.us
Atlanta Regional (Area 7)	404-463-3100 /800-516-5872	404-463-3105	www.atlantaregional.com
West Central Georgia (Area 8)	770-229-9799/ 877-633-9799	770-229-9924	www.careerconnections.org
Northeast Georgia (Area 9)	706-369-5703/ 800-533-5872	706-369-5792	www.negrdc.org
Macon-Bibb (Area 10)	478-751-7333	478-803-2606	www.macon-modw.com
Middle Georgia (Area 11)	478-953-4771/ 800-537-1933	478-953-2509	www.mgwis.com
Richmond-Burke (Area 12)	706-721-1858/ 800-735-0205	706-721-7395	www.rbonestop.com
East Central Georgia (Area 13)	706-595-8941/ 800-251-3882	706-597-9713	www.ecgwdc.org
Lower Chattahoochee (Area 14)	706-653-4529	706-653-4533	www.columbusga.org
Middle Flint (Area 15)	229-931-2909	229-931-2745	www.middleflintworkforce.com
Heart of Georgia Altamaha (Area 16)	912-739-7158	912-739-7126	www.region9wib.org
Southwest Georgia (Area 17)	229-522-3594	229-522-3597	None
South Georgia (Area 18)	229-333-5277	229-333-5312	www.sgrdc.com
Southeast Georgia (Area 19)	912-285-6097	912-285-6126	www.segardc.org
Coastal Georgia (Area 20)	912-351-6379	912-351-6385	www.coastalworkforceservices.org

One-Stops and Career Centers

- Combined One-Stop and Career Center
- Full Service One-Stop only
- Career Center only

Service Delivery Regions



Outline of region

