

Written Agreement for Commercial Support

The University of North Texas Health Science Center at Fort Worth Office of Professional & Continuing Education (PACE) is committed to presenting continuing education activities that promote improvements or quality in healthcare and are independent of the control of Commercial Supporters. As part of this commitment, PACE has outlined in this written agreement the terms, conditions, and purposes of commercial support for its CME/CE activities. Commercial Support is defined as financial, or in-kind, contributions given by a Commercial Supporter, which is used to defray all or part of the costs of a CME/CE activity.

Activity Title			
Location	Date		
Commercial Supporter			
Amount of Education Grant			
Grant will be used for the following:			
Speaker Fee for Service	☐		
Speaker Expenses	☐ All Speaker Expenses ☐ Travel & Mileage ☐ Lodging & Meals ☐ Presentation Preparation ☐ Other (please describe)		
Meeting Expenses	☐ All Meeting Expenses ☐ Room rental ☐ Catering ☐ Audio/Visual ☐ Syllabus/handouts ☐ Meeting marketing ☐ CME/CE Accreditation ☐ Other (please describe)		
Other (please describe)			

Terms, Conditions, and Purposes

1. Independence

- 1.1. This activity is for scientific and educational purposes only and will not promote any specific proprietary business interest of the Commercial Supporter.
- 1.2. The Accredited Provider is responsible for all decisions regarding the identification of educational needs, determination of educational objectives, selection and presentation of content, selection of all persons and organizations that will be in a position to control the content of the CME, selection of education methods, and the evaluation of the activity.

2. Appropriate Use of Commercial Support

- 2.1. The Accredited Provider will make all decisions regarding the disposition and disbursement of the funds from the Commercial Supporter.
- 2.2. The Commercial Supporter will not require the Accredited Provider to accept advice or services concerning teachers,

authors, or participants or other education matters, including content, as conditions of receiving this grant.

- 2.3. All commercial support associated with this activity will be given with the full knowledge and approval of the Accredited Provider. No other payments shall be given to the director of the activity, planning committee members, teachers or authors, joint sponsor, or any others involved with the supported activity.
- 2.4. The Accredited Provider will upon request, furnish the Commercial Supporter documentation detailing the receipt and expenditure of the commercial support.

3. Commercial Promotion

- 3.1. Product-promotion material or product-specific advertisement of any type is prohibited in or during the CME activity. The juxtaposition of editorial and advertising material on the same products or subjects is not allowed. Live or enduring promotional activities must be kept separate from the CME activity. Promotional materials cannot be displayed or distributed in the education space immediately before, during or after a CME activity. Commercial Supporters may not engage in sales or promotional activities while in the space or place of the CME activity.
- 3.2. The Commercial Supporter may not be the agent providing the CME activity to the learners.

4. Disclosure

- 4.1. The Accredited Provider will ensure that the source of support from the Commercial Supporter, either direct or "in-kind," is disclosed to the participants, in program brochures, syllabi, and other program materials, and at the time of the activity. This disclosure will not include the use of a trade name or a product-group message. The acknowledgment of commercial support may state the name, mission, and clinical involvement of the company or institution and may include corporate logos and slogans, if they are not product promotional in nature.

The Commercial Supporter and PACE agree to abide by all requirements of the Accreditation Council for Continuing Medical Education (ACCME) Standards for Commercial Support of Continuing Medical Education (appended), the commercial support guidelines of the American Osteopathic Association (AOA) and those of the Texas Nurses Association (TNA/ANCC).

Agreed by Authorized Representatives

Accredited Provider	University of North Texas Health Science Center at Fort Worth Office of Professional and Continuing Education (PACE)		
Tax ID Number	75-6064033		
Contact			
Title			
Phone		Fax	
E-mail			
Signature		Date	

Commercial Supporter			
Name			
Title			
Phone		Fax	
E-mail			
Signature		Date	