

UNT | SYSTEM™

BUSINESS SERVICE CENTER

To Whom It May Concern:

The University of North Texas System has three components which include the University of North Texas (established 1890), UNT Health Science Center at Fort Worth (established 1971) and UNT Dallas (established 1999). All agencies included in The UNT System are non-profit state-funded agencies of Higher Education. *(Please note that UNT Health Science Center at Fort Worth is covered under a separate letter of credit containing information specific to that campus.)*

Tax I.D. Numbers are as follows: **UNT:** 75-6002149, **UNT Dallas:** 27-1208151, **UNT System:** 75-2932678

The Financial Officers are as follows:

Terry Pankratz, UNT System, Vice Chancellor for Finance
Andrew M. Harris , UNT Denton, Vice President for Finance & Administration
Wayne Usry, UNT Dallas, Vice President for Finance & Administration
Susan Sims, UNT System Business Service Center, Director of Payments
Carolyn Cross, UNT System Business Service Center, Director of Purchasing

Invoice Address:

University of North Texas
Business Service Center
1112 Dallas Drive, Ste 400
Denton, TX 76205
Ph. 940-369-5500/Fax 940-369-5599
Email: invoices@untsystem.edu

Shipping Address:

University of North Texas
Central Receiving
2310 North IH-35E
Denton, TX 76205
Ph. 940-565-2391

Credit/Trade References:

Dell Marketing, PO Box 120001 Dept. 0729 Dallas, TX 75312
Ph.(512) 723-7010 Fax (512) 283-4363
Sigma Aldrich, PO Box 951524 Dallas, TX 75395
Ph. (800) 558-9160 Fax (800) 962-9591
Summus Industries, 245 Commerce Green Blv Ste. 155 Sugarland, TX 77478
Ph. (281) 340-2033 Fax (281) 640-1766

NOTE: Hotel references are available as an attachment to this Letter of Credit upon request.

Bank Reference:

Wells Fargo Bank, 101 South Locust St., Denton, TX 76201
Ph. (940) 382-5421 Fax (940) 381-2807

Please contact Payment Services at payments@untsystem.edu or (940) 369-5500 with billing questions.

Sincerely,



Carolyn Cross, Director
UNT System Business Service Center Purchasing

HOTEL REFERENCES Attachment to UNTS Letter of Credit

The Wildwood Inn

2602 Lillian Miller Parkway
Denton, TX 76201
Phone (940) 243-4919

Best Western Atrea Crown Chase Inn & Suites

2450 Brinker Rd
Denton, TX 76208
Phone (940) 387-1000
Fax (940) 387-1007

Courtyard by Marriott

2800 Colorado Blvd
Denton, TX 76210
Phone (940) 382-4600
Fax (940) 382-4622