

Purchasing Card Assignments

Revised 05/2012

Shared Services. Shared Success.

Department Name:	Business Unit: <input type="checkbox"/> NT752 <input type="checkbox"/> DL773 <input type="checkbox"/> HS763 <input type="checkbox"/> SY763
Empl ID:	Default Dept ID:
Approver: (of Default Dept ID)	Date:

Signature of Approver:

Date:

CARDHOLDERS	RECONCILERS
	1.
	2.
	3.
	1.
	2.
	3.
	1.
	2.
	3.
	1.
	2.
	3.
	1.
	2.
	3.