Controlling E-Mail Spam Using Exchange

E-mail spam is controlled with a service from UNT called IronPort Systems. All spam filters should be set in this service. ***Do not use the spam filtering(JunkMail) in Outlook 2007***.

Logging In

1.   Go to https://spam.unt.edu
2.   Login using your EUID:

Releasing Quarantined Mail

*Note: If you do not see any mail listed, you do not have any quarantined messages. Quarantined messages are deleted by the system after 7 days.

1.   After logging in, messages that have been quarantined will display. To release a message to your mailbox, click on the checkbox and select the appropriate action – *Release* or *Release and add to Safelist* and click on *Submit*.
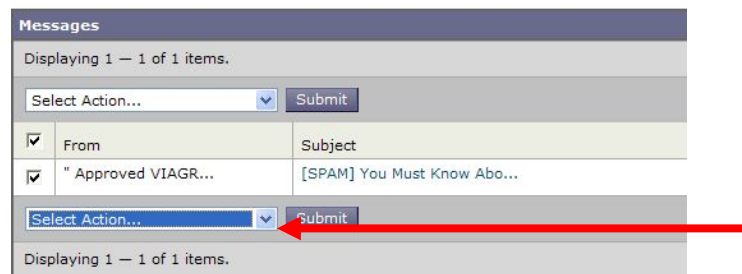
Creating a Blocklist

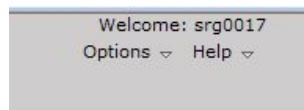1.   Click on Options (top right corner of screen) and select Blocklist
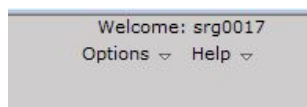
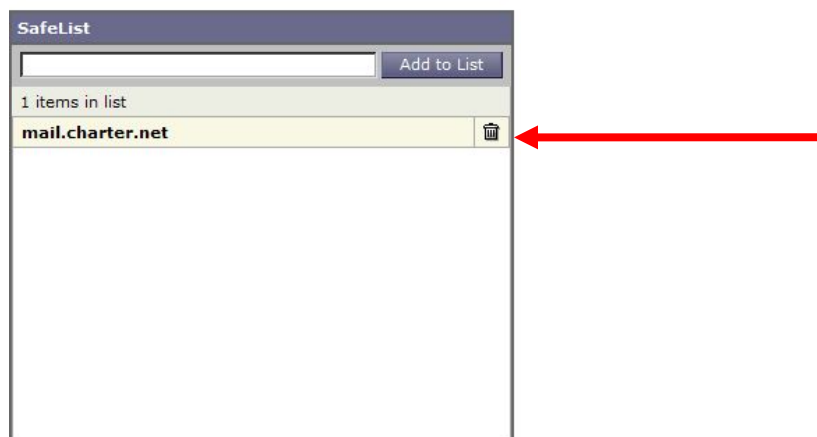2.   Add items to the list using the format shown

Creating/Viewing your Safelist

1.   Click on Options (top right corner of screen) and select Safelist

2.   Add items to the list using the format shown or click on the trash can icon to remove an item from the Safelist

Logging Off

1.   Click on Options (top right corner of screen) and select Log Out

Reporting Abuse

1.   To report abuse, forward an email message as an attachment to the following address:

spamaccess@ironport.com