

Policies of the University of North Texas	Chapter– 12
18.1.15 Annual Campus Safety Report	Chapter Name Health and Safety

Policy Statement.

The University values the safety and security of students, faculty, staff, administrators and campus visitors, and recognizes the value of publishing various annual reports to ensure that the campus community is informed about campus safety policies and statistics.

Application of Policy.

All members of the University community including students, employees, campus visitors, prospective students and prospective employees.

Definitions.

1. Campus. “Campus” means any building or property owned or controlled by the University within the same reasonable contiguous geographic area of the University and used by the University in direct support of, or in a manner related to, the University’s purpose, including residence halls.
2. Campus Police. “Campus police” means the University of North Texas Police Department.
3. Campus Security Authority. “Campus security authority” means an individual with responsibility for campus safety and security including campus police, individuals who are responsible for monitoring buildings or University grounds or with similar security responsibilities who are not part of campus police, individuals or organizations that are specifically identified to receive reports of criminal offenses and University officials with significant responsibility for student and campus activities, including but not limited to student housing, student conduct, athletics and student organizations.
4. Campus Security Report. “Campus Security Report” means the annual report prepared by the University that describes various safety and security policies, and University crime statistics, as required by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.
5. Employee. “Employee” means faculty, staff and administrators employed by the University.
6. Non-campus Buildings or Property. “Non-campus buildings or property” means any building or property owned or controlled by a student organization recognized by the University, and any building or property owned or controlled by the University that is used

in direct support of, or in relation to, the University's educational purpose, is frequently used by students, and is not within the same reasonable contiguous geographic area of the University.

7. Prospective Student. "Prospective student" means an individual who has contacted the University requesting information concerning admission.
8. Prospective Employee. "Prospective employee" means an individual who has contacted the University for the purpose of requesting information regarding employment.
9. Public Property. "Public property" means all property that is within the same reasonable, contiguous geographic area of the University, such as a sidewalk, street or other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the University if the facility is used by the University in direct support of, or in a manner related to the University's educational purpose.
10. Resident Student. "Resident student" means a student who resides in a University housing facility, including students residing in fraternity and sorority houses.
11. Student. "Student" means an individual enrolled in academic coursework at the University.

Procedures and Responsibilities for the Publication of a Campus Security Report.

The Campus Security Report is prepared under the direction of the Associate Vice President for Student Development with contributions by the campus police, who coordinate with campus security authorities and local law enforcement, the Division of Student Development, and the Division of University Relations, Communications and Marketing. Each division provides updated information regarding university safety and security policies, statistics, and educational efforts and programs to address campus safety.

Procedure / Duty.

1. Campus security statistics will be collected and compiled annually for the purpose of preparing a Campus Security Report. Campus police will coordinate the collection of statistics with local law enforcement and campus security authorities.

Responsible Party: University Police

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2. No later than October 1 of each year, the Campus Security Report will be published on the University website with individual notice of such posting provided to all students and employees. The notice will include the exact electronic address at which the report is posted and a brief description of the contents of the report and a statement confirming that copies of the report are available upon request to the office of the Associate Vice President for Student Development

Responsible Party: Associate Vice President Student Development

3. Notice regarding the publication of the Campus Security Report on the University web site will be provided to prospective students and prospective employees. The notice will include the exact electronic address at which the report is posted and a brief description of the contents of the report and a statement confirming that copies of the report are available upon request to the office of the Associate Vice President for Student Development.

Responsible Party: Human Resources Director / University Admissions

4. An annual Campus Security Report will be prepared and published which must include University Policy Statements regarding:
 - a. Reports of Crime and Other Emergencies
Reporting criminal actions or other emergencies occurring on campus and the University's responses to such reports;
 - b. Campus Security
Security and access to campus facilities, including campus residence halls, and security considerations used in the maintenance of campus facilities;
 - c. Campus Policy Authority
Campus police authority including:
 - i. The authority of campus security personnel;
 - ii. The working relationship of campus police with state and local law enforcement agencies, including a description of any agreements or written memorandum of understanding with other law enforcement agencies for the investigation of alleged criminal offenses;

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- iii. Any policies designed to encourage accurate and prompt reporting of all crimes to the campus police and the appropriate law enforcement agencies.

 - d. Surveillance of Criminal Activity
Monitoring and recording criminal activity, through local law enforcement, at off-campus student organizations which are recognized by the University, and that are engaged in by enrolled students, including student organizations with off-campus housing;

 - e. Possession of Alcohol by Minors
Possession, use and sale of alcoholic beverages and procedures for enforcement of state underage drinking laws;

 - f. Possession of Illegal Drugs and Enforcement
Possession, use and sale of illegal drugs and procedures for enforcement of federal and state drug laws;

 - g. Emergency Response and Evacuation
Immediate emergency response and evacuation procedures, including procedures to:
 - i. Immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, unless issuing a notification will compromise efforts to contain the emergency following a determination by law enforcement that issuing the notice would put the campus community at greater risk;

 - ii. Publicize emergency response and evacuation procedures on an annual basis in a manner designed to reach students and employees;

 - iii. Test emergency response and evacuation procedures on an annual basis.

 - h. Timely Reporting of Campus Crime
Timely reporting to the campus community on crimes considered to be a threat to student and employees that are reported to campus police or local law enforcement, that will aid in the prevention of similar occurrences;

i. Sexual Offenses

Prevention of sexual assault and reporting of sexual offenses including a description of:

- i. Disciplinary sanctions established in the Code of Student Conduct for violations of sexual misconduct including, rape, acquaintance rape, or other sex offenses, whether forcible or non-forcible;
- ii. Procedures students should follow if a sex offense occurs, including who should be contacted, the importance of preserving evidence as may be necessary to the proof of criminal sexual assault, and to whom the alleged sexual offense should be reported;
- iii. Disciplinary procedures in cases of alleged sexual assault, including a clear statement that:
 - a. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding, and;
 - b. Both the accuser and the accused shall be informed of the outcomes of any campus disciplinary proceeding brought alleging a sexual assault.
- iv. Options available to students to notify proper law enforcement authorities including campus police and local law enforcement, and the option to by campus authorities in notifying such authorities;
- v. Counseling, mental health or student services for victims of sexual assault that are currently available both on campus and in the community;
- vi. Options for, and available assistance in, changing academic and living situations after an alleged sexual assault incident if requested by the victim and if such changes are reasonably available;

j. Missing Student Notification

Missing student notification for students who reside in on-campus housing that:

- i. Informs resident students of the option to identify an individual to be contacted by the University not later than 24 hours after a student is determined missing;
- ii. Informs resident students of the process to register confidential contact information in the event that the student is determined to be missing for a period of more than 24 hours;
- iii. Advises resident students under 18 years of age and not yet emancipated of the University's obligation to notify a custodial parent or guardian not later than 24 hours after the time that the student is determined to be missing;
- iv. Advises resident students that the University will notify law enforcement not later than 24 hours after the time that a student is determined missing;
- v. Requires the University to initiate emergency contact procedures in accordance with the student's designation if campus security or law enforcement have been notified and have determined that a student has been missing more than 24 hours and has not returned to campus.

k. Missing Resident Student Notification Procedures

Official notification procedures for missing resident students that:

- i. List the title of the person or organization in the University to which students, employees or other individuals should report that a student has been missing for 24 hours.
- ii. Include procedures for official notification of appropriate individuals at the University when a student has been missing for more than 24 hours;
- iii. Requires that official missing person reports for resident students must be referred immediately to campus police;

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- iv. Requires, in circumstances where the campus police determine that a resident student has been missing for more than 24 hours, that campus police contact:
 - a. The individual identified by the missing student;
 - b. The student's custodial parent or legal guardian if the student is under 18 years of age and not emancipated;
 - c. Contact additional law enforcement agency (ies), if necessary.

University Crime Statistics

University crime statistics regarding the occurrence on campus, in or on non-campus buildings or property during the most recent calendar year and during the two preceding calendar years, of the following criminal offenses as reported to campus security authorities or local law enforcement:

- a. Murder;
- b. Sex offenses, forcible or non-forcible;
- c. Robbery;
- d. Aggravated assault;
- e. Burglary;
- f. Motor vehicle theft;
- g. Manslaughter;
- h. Arson;
- i. Arrests or referrals to the Center for Student Rights and Responsibilities for:
 - i. Liquor law violations;
 - ii. Drug-related violations;
 - iii. Weapons possession;

Statistics listed for crimes a. through i. above of larceny-theft, simple assault, intimidation, and destruction, damage or vandalism of property and other crimes involving bodily injury to any person, in which the victim is intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, must be collected and reported according to the category of prejudice.

Statistics listed in crimes a. through i. above must be collected and reported according to the location where the crime occurred including:

- a. On campus;
- b. In or on a non-campus building or property;
- c. On public property;
- d. In residence halls or in any other residential facility for students on campus.

University Safety and Security Education Programs

Descriptions of University Safety and Security Education Programs regarding:

- a. Student and employee responsibility for their personal security and the security of others; including a review of campus security procedures and practices;
- b. Prevention of sexual assault;
- c. Rape awareness; including acquaintance rape and other sex offenses;
- d. Prevention of crime;
- e. Drug and alcohol abuse education.

General Information on Registered Sex Offenders

Information about the location of general information regarding the identification of registered sex offenders.

Responsible Party: Associate Vice President Student Development

References and Cross References.

1. 20 U.S.C. 1092(f) – *The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*
2. 20 U.S.C. 1092(i)
3. 20 U.S.C. 1092(j)
4. UNT Policy 18.1.11, Code of Student Conduct,
5. UNT Policy, Notification Regarding Missing Residential Students
6. UNT Policy 9.7, Policy for Prohibition of Sexual Assault

Approved: 2/23/2010

Effective: 2/23/2010

Revised: