

UNCLASSIFIED//
R 241619Z JAN 05

MSGID/GENADMIN/CMC WASHINGTON DC HS//
ENCRYPTION OF SHIPBOARD NON-TACTICAL AUTHOMATED PROCESSING (SNAP)/
AUTOMATED MEDICAL SYSTEM (SAMS) IMMUNIZATION DATA
REF/A/DOC/YMD:19980429//
REF/B/DOC/YMD:19960821//
REF/C/DOC/YMD:19941231//
REF/D/DOC/YMD:20040305//
POC/D.L. MCMILLAN/CDR/HQMC HS/-/TEL:DSN 224-4477
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NARR/REF A IS SECNAVINST 6230.4 AND PROVIDES GUIDANCE FOR NAVY
MEDICINE TO REPORT IMMUNIZATION DATA TO DEERS. REF B IS THE HEALTH
INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) OF 1996 WHICH
PROVIDES PRIVACY AND SECURITY GUIDANCE FOR PERSONAL HEALTH DATA.
REF C IS THE PRIVACY ACT STATEMENT OF 1974 WHICH PROVIDES GUIDANCE
ON PRIVACY OF PERSONAL DATA. RED D IS THE MILITARY HEALTH SYSTEM
(MHS) INFORMATION ASSURANCE POLICY GUIDANCE MANUAL WHICH PROVIDES
GUIDANCE ON INFORMATION ASSURANCE.

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GENTEXT/REMARKS/1. REF A DIRECTS THAT IMMUNIZATION DATA BE
TRANSMITTED WEEKLY TO THE DEFENSE ENROLLMENT ELIGIBILITY REPORTING
SYSTEM (DEERS).

REF B, C, AND D SET FORTH REQUIREMENTS FOR PERSONAL HEALTH DATA TO
BE PROTECTED WHEN TRANSMITTED. TO MEET THESE REQUIREMENTS, ALL SAMS
SYSTEMS MUST BE CONFIGURED TO SEND ENCRYPTED DATA. THIS MESSAGE
PROVIDES GUIDANCE TO ENCRYPT SAMS FILES PRIOR TO TRANSMISSION.

2. ALL COMMANDERS ARE ADVISED TO ENSURE THEIR SAMS PROGRAM IS
CONFIGURED TO SEND ENCRYPTED IMMUNIZATION DATA. BEGINNING 15
JANUARY 2005, NON-ENCRYPTED IMMUNIZATION DATA WILL BE REJECTED AND
WILL NOT PROCESS TO DEERS.

3. TAKE THE FOLLOWING STEPS TO CONFIGURE THE SAMS PROGRAM FOR
ENCRYPTION:

- A. VERIFY THAT SAMS 8.03.01 IS THE VERSION CURRENTLY INSTALLED.
- B. LOG INTO THE SAMS APPLICATION.
- C. SELECT 'MODULES' OPTION.
- D. SELECT 'SYSTEM MANAGEMENT' OPTION.
- E. SELECT 'ENCRYPTION STATUS.'
- F. ENSURE THE DEERS OPTION BOX IS 'CHECK MARKED.'
- G. CLICK THE 'APPLY' BUTTON.

H. EXIT OUT OF SAMS. THE SAMS PROGRAM NOW IS CONFIGURED TO SUBMIT
ENCRYPTED IMMUNIZATION DATA.

4. UNITS CURRENTLY USING 08.02.00 OR OLDER VERSIONS SHOULD CONTACT
SPAWARSYSCEN, NORFOLK TO RECEIVE INFORMATION ON OBTAINING THE LATEST
VERSION 08.03.01.

5. FOR MORE INFORMATION CONTACT THE FOLLOWING SAMS OFFICES:

EAST COAST: COMM: 737-443-0741, DSN: 646-0741, EMAIL:

SSCN_SAMSEAST@NAVY.MIL

WEST COAST: COMM: 619-336-9092, DSN: 326-9092, EMAIL:

SSCN_SAMSWEST@NAVY.MIL

PACIFIC OFFICE: COMM: 808-471-4600 EXT 607, EMAIL:

WEINSTD@NOSC.MIL

6. DEERS PROCESSING ASSISTANCE CAN BE FOUND AT
[HTTPS://IMCENTER.MED.NAVY.MIL/ITS](https://imcenter.med.navy.mil/its); COMM 301-319-1146/1094; DSN
283-1146/1094.

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