

ANDREA E. NAUGLE, LEHIGH COUNTY CLERK OF JUDICIAL RECORDS
REVISED CIVIL DIVISION FEE SCHEDULE
EFFECTIVE JANUARY 1, 2011

(42 Pa.C.S. § 21071)
Act 98-164 Effective 1/21/99

Note: CTF=Children's Trust Fund Fee Mandated by State Legislation
JCP=Judicial Computer Project Fee Mandated by State Legislation
Revisions: Act 119 of 1996 (Rev. 2010), Act 122 of 2002 (Rev 11/02) and Act 49 of 2009 – eff. 12/8/09
PAF=Prothonotary Automation Fee Authorized by Act 98-164
LCE=Lehigh County E-filing created by Leh R.C.P. 205.3 effective 1/1/04

Document Type	Fee	Document Type	Fee
Acknowledgment of Deeds	\$ 9.25	Name change final order	\$ 5.50
APPEALS		Any action or proceeding to open/strike a judgment	\$125.00
Appeal of Appellate Court	\$ 55.00	Proceedings on any lien other than revival-(Mechanic's Lien Complaint)	\$101.50
Plus check made payable to "Prothonotary of Superior/Commonwealth Court" for \$73.50		*Actions started by a political subdivision (Includes tax and surcharges)	\$ 53.25
Appeal from District Justice	\$144.75		
Appeal from Arbitration	\$600.00*		
*plus any add'l compensation authorized, but not to exceed 50% of the amount in controversy. Shall not be taxable as costs or be recoverable in any proceeding.		COPIES	
Assignments/Substitution of Parties	\$ 9.25	Photo copy per page	\$.25
Building Agreements / Stip	\$ 18.75	Docket printout by mail	\$ 3.25
CERTIFICATION		Photo copying by clerk	
Certification - (Except UCC)	\$ 5.50	1 st page by mail	\$ 1.00
Divorce Decree, Name Change		Each add'l page	\$.50
Certification of Entire Record	\$ 18.75	Microfilm Copies	\$ 1.00
COMMENCEMENT OF ACTION		JUDGMENTS	
Action at Law or Equity (plus .50 extra for indexing more than 5 pltfs. or defts.)	\$144.75	Confession (notes, bonds, etc.)	\$ 60.75
Miscellaneous Civil Filing	\$ 51.00	District Justice Transcript	\$ 60.75
Custody Actions	\$172.25	Certification of Judgment	\$ 60.75
Modification of Custody (per petition)	\$ 25.00	Domestic Relations	\$ 60.75
Contempt of Custody (per petition)	\$ 25.00	Exemplification/Foreign Judgment (Incoming Exemplified Records)	\$ 60.75
Intervenor	\$ 25.00	Exemplification of Judgment (Outgoing Exemplified Records)	\$ 18.75
Divorce - (No Fault)		Liens	\$ 60.75
Plus add'l counts	\$230.25	Default, Non-Pros, Demurrer, Lis Pendens	\$ 17.50
Alimony	\$ 52.75	Verdict, Award, Court Order, Agreement & Final Decree	\$ 17.50
Alimony pendente lite, counsel fees & costs	\$ 52.75	Release of Judgment	\$ 9.25
Custody & Visitation	\$ 60.25	Reassess of Judgment	\$ 9.25
Equitable Distribution/Property Rights	\$ 52.75	Subordination of Judgment	\$ 9.25
Support	\$ 52.75	Withdraw of Judgment	\$ 9.25
Other, each	\$ 52.75		
Vital Statistics	\$.50	LETTER OF ATTORNEY	
Praeipce to Transmit	\$ 29.25	Recording – each name	\$ 9.25
Master Fees Before 97-FC-818	\$305.00	Revoking – each name	\$ 9.25
After 97-FC-818	\$250.00		

Document Type	Fee
NOTARY PUBLIC	
Notarizing Fee	\$ 5.50
Notary Certificate	\$ 3.75
Notary Signature Registration	\$ 3.75
*POLITICAL SUBDDIVISION	
Action at Law or Equity	\$ 53.25
Appeal from District Justice	\$ 53.00
District Justice Transcript	\$ 53.00
Execution	\$ 10.00
Judgment	\$ 10.00
Liens with Satisfaction Fee	\$ 53.25
1. Federal Liens (effective 2006)	
2. Mechanic Liens	
3. Municipal Liens	
4. State Liens (effective 2004)	
5. Unemployment Liens (effective 2006)	
Satisfaction not pre-paid	\$ 9.25
Correction Notices	\$ 10.00
1.Federal Liens	
Re-file Notice	\$ 10.00
Suggestion of Non-payment Federal, State, Unemployment	\$ 10.00
POUNDAGE	
(The handling fee of monies paid into court)	
4.5% on the first \$1,000 and	
1.5% on each add'l \$1,000 or fraction thereof	
PROTECTION FROM ABUSE	
PFA filing	\$167.30
PA State Police Registry	\$ 25.00
PFA Contempt or Bench Warrant	\$ 18.75
Removal or Transfer	\$ 18.75
REPORTS	
Detailed Case Type Reports	\$ 23.00
REVIVALS	
Amicable/Agreement	\$ 17.50
Adverse/Writ	\$ 29.25
Averments, suggestion of non- payment, (Continuing any lien not reduced to a judgment)	\$ 17.50
Satisfactions - not prepaid	\$ 9.25
School Audits	\$ 9.25
Subordination, withdrawal, postponement	\$ 9.25

Document Type	Fee
SUBPOENA	
Subpoena - To Attend and Testify	\$ 3.75
Subpoena - To Produce Documents	\$ 3.75
Surety Financial Statement	\$ 17.50
WRITS	
Execution	\$ 29.25
Attachment Execution	\$ 29.75
Writs (Seizure, Possession, and Habeas)	\$ 29.25

No personal checks will be accepted

Business checks should be made payable to:

CLERK OF JUDICIAL RECORDS -CIVIL DIVISION

All checks returned for insufficient funds will be assessed a **\$20.00** service charge.

Pursuant to 42 P.S. § 21073(b), the Clerk of Judicial Records - Civil Division *shall not* be required to enter on the docket any suit, action or order of court or enter any judgment thereon or perform any service whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.

*The maximum fee to be charged a political subdivision for any one of the services provided for herein shall be \$10.00. Total fee may include satisfaction / discontinuance, automation fees, JCS fee and Tax

The Service Fee for the use of a credit/debit card will be as follows:

<u>Transaction Fee</u>	<u>Service Fee</u>
\$ 0.00 to \$100.00	\$2.00
\$101.00 to \$200.00	\$4.00
\$201.00 to \$300.00	\$6.00...etc.

*Actions started by a political subdivision
(Includes tax and surcharges)