

Addendum to the Dean's *Documentation of Academic Work* for the Department of History

This addendum **supplements** the published guides to documentation provided to each cadet class. For work in the Department of History, cadets will follow the standard *Chicago Manual of Style*, as explained for student papers in Kate L. Turabian, *A Manual for Writers of Term Papers, Theses, and Dissertations*, 6th edition. Information on this style appears in:

Class of 2015: *The Little, Brown Handbook* (hereafter *LBH*), 11th edition, pages 760-773

Class of 2014: *The Little, Brown Handbook* (hereafter *LBH*), 11th edition, pages 760-773

Class of 2013: *The Little, Brown Handbook* (hereafter *LBH*), 11th edition, pages 760-773

Class of 2012: *The Little, Brown Handbook* (hereafter *LBH*), 10th edition, pages 764-775

Supplemental Guidance:

Use **BIBLIOGRAPHY** or **WORKS CITED** for the list of sources at the end of the paper. “Works Cited,” the term used in *LBH*, refers solely to works you have actually cited in your footnotes. “Bibliography” includes other works that you have consulted, perhaps for wider context, but have not needed to cite in your footnotes; “bibliography” is thus a more comprehensive term that suggests the breadth of your research to your instructor.

LBH says that you may use italics or underlining for titles. Use italics for titles in all submissions to the Department of History.

After the first citation of a source in a footnote, subsequent citations should use either “*Ibid.*” or a shortened note with the author’s last name, an abbreviated title of four or fewer key words, and the page number. Do not use in-text parenthetical citations. (Some exceptions may be introduced in HI 498.)

Two steps must be taken with each footnote entry in **MSWORD** to make it comply with Chicago style as described by Turabian. After inserting the footnote indent it by moving the cursor to the left margin and hitting “**TAB.**” At the end of each footnote, add another “**RETURN**” to provide a blank line between footnotes. Finally, **MSWORD** automatically inserts a superscript number at the beginning of each footnote, rather than the number and a period. According to Turabian, this is an acceptable format in Chicago style and need not be changed.

Sample Citations: This addendum introduces additional examples of often-used sources that cadets will encounter in their research projects for the Department of History core courses (HI 103/04, HI 153/54, HI 107/08, HI 301/02, and HI 351/352).

LBH includes the common examples listed below:

1. A book with one, two, or three authors.
2. A book with more than three authors.
3. A book with an editor.
4. An anonymous work.
5. A later edition of a book.
6. A work with more than one volume.
7. A selection from an anthology.
8. An article in a journal with continuous pagination throughout the annual volume.
9. An article in a journal that pages issues separately.
10. An article in a popular magazine.

11. An article in a newspaper.
12. A government publication.
13. A work of art.
14. A source on CD-ROM or diskette.
15. An on-line source.

Additional Examples of Documentation for the History Department

See especially examples 1 and 2, which address articles and documents in your course reader, and 5, which shows how to cite a primary source which you have found in a secondary source. (Note that you must document articles and documents you find in other course readers, as well as those found in the reader for your class.)

1. A primary source document from a cadet *Course Notebook*.

Footnote:

¹ Alexis de Tocqueville, "How Mores Become More Gentle as Social Conditions Become More Equal," (1840), in *HI 103 Course Notebook: History of the United States to 1877* (West Point, New York: Department of History, 1999), 166.

Bibliography entry:

Tocqueville, Alexis de. "How Mores Become More Gentle as Social Conditions Become More Equal." 1840. In *HI 103 Course Notebook: History of the United States to 1877*, 165-168. West Point, New York: Department of History, 1999.

2. An article reprinted in a cadet *Course Reader*.

Footnote:

² Donald R. Wright, "Atlantic Origins," in *The African Americans in the Colonial Era* (Arlington Heights, Illinois: Harlan Davidson, 1990), in *HI 103 Course Reader: History of the United States to 1877* (West Point, New York: Department of History, 1999), 37.

Bibliography entry:

Wright, Donald R. "Atlantic Origins." In *The African Americans in the Colonial Era*, Arlington Heights, Illinois: Harlan Davidson, 1990, 6-45. In *HI 103 Course Reader: History of the United States to 1877*. West Point, New York: Department of History, 1999.

3. Published Reports.

Footnote:

³ *Report on the Committee on Financial Institutions to the President of the United States*, by Walter W. Heller, chairman (Washington DC: Government Printing Office, 1963), 12.

Bibliography entry:

Report on the Committee on Financial Institutions to the President of the United States. By Walter W. Heller, chairman. Washington DC: Government Printing Office, 1963.

4. Public Papers of the Presidents.

Footnote:

⁴ United States President, *Public Papers of the Presidents of the United States* (Washington, DC: Office of the Federal Register, National Archives and Records Service, 1956), Dwight D. Eisenhower, 1956, 222-23.

Bibliography entry:

United States President. *Public Papers of the Presidents of the United States.* Washington, DC: Office of the Federal Register, National Archives and Records Service, 1953-. Dwight D. Eisenhower, 1956.

5. Secondary Source of Quotation.

Footnote:

⁵ Richard Overy, *Why The Allies Won* (New York: W.W. Norton, 1996), 318; quoted in Peter R. Mansoor, *The G.I. Offensive in Europe: The Triumph of American Infantry Divisions, 1941-1945* (Lawrence, Kansas: University Press of Kansas, 1999), 10.

Bibliography entry:

Mansoor, Peter R. *The G.I. Offensive in Europe: The Triumph of American Infantry Divisions, 1941-1945.* Lawrence, Kansas: University Press of Kansas, 1999.

6. Unpublished Thesis or Dissertation.

Footnote:

⁶ John Smith, "Napoleon's Cavalry at Austerlitz," (Ph.D. diss., University of Chicago, 1979), 28.

Bibliography entry:

Smith, John. "Napoleon's Cavalry at Austerlitz." Ph.D. diss., University of Chicago, 1979.

7. Translations.

Footnote:

⁷ August von Haxthausen, *Studies on the Interior of Russia*, ed. S. Frederick Starr, trans. Eleanore L.M. Schmidt (Chicago: University of Chicago Press, 1972), 97.

Bibliography entry:

Von Haxthausen, August. *Studies on the Interior of Russia*. Ed. S. Frederick Starr. Trans. Eleanore L.M. Schmidt. Chicago: University of Chicago Press, 1972.

8. Foreign Relations of the United States Multi-Volume Collection.

Footnote:

⁸ Document #7, "Memorandum From Secretary of State Rusk to President Kennedy" dated 14 March 1961, in *United States Department of State, Foreign Relations of the United States, 1961-1963*, Vol. 7, *Arms Control and Disarmament* (Washington, DC: Government Printing Office, 1995), 19.

Bibliography entry:

United States Department of State. *Foreign Relations of the United States, 1961-1963*. Vol. 7, *Arms Control and Disarmament*. Washington, DC: Government Printing Office, 1995.

9. Congressional Committee Report.

Footnote:

⁹ Senate Committee on Foreign Relations, *Executive M, The Nuclear Test Ban Treaty*, report prepared by J. William Fulbright, 88th Cong., 1st sess., 1963, Committee Print 110, 21.

Bibliography entry:

United States Congress. Senate. Committee on Foreign Relations. *Executive M, The Nuclear Test Ban Treaty*. Report prepared by J. William Fulbright. 88th Cong., 1st sess., 1963. Committee Print 110.

10. Congressional Record (Debates).

Footnote:

¹⁰ Congress, Senate, Senator Ted Kennedy of Massachusetts speaking for the Joint Resolution on Nuclear Weapons Freeze and Reductions to the Committee on Foreign Relations, S.J. Res. 163, 97th Cong. 1st sess., *Congressional Record* 128, pt. 3 (10 March 1982): 3832-34.

Bibliography entry:

United States Congress. Senate. Senator Ted Kennedy of Massachusetts speaking for the Joint Resolution on Nuclear Weapons Freeze and Reductions to the Committee on Foreign Relations. S.J. Res. 163. 97th Cong., 1st sess. *Congressional Record* 128, pt. 3 (10 March 1982).

11. Congressional Record (Bills and Resolutions)

Footnote:

¹¹ Congress, House, Food and Security Act of 1985, 99th Cong., 1st sess., H.R. 2100, *Congressional Record*, 131, no. 132, daily ed. (8 October 1985): H8485.

Bibliography entry:

United States Congress. House. Food and Security Act of 1985. 99th Cong., 1st sess., H.R. 2100. *Congressional Record*. 131, no. 132, daily ed. (8 October 1985): H8353-H8486.

12. *United States Statutes at Large* (Bills and Resolutions Passed by Congress)

Footnote:

¹² *Declaratory Judgment Act, U.S. Code*, vol. 28, secs. 2201-2 (1952).

Bibliography entry:

Declaratory Judgment Act. U.S. Code. Vol. 28, secs. 2201-2 (1952).