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FM COMDT COGARD WASHINGTON DC//G-WK//
TO ALCOAST
BT

UNCLAS //N01541//
ALCOAST 574/01
COMDTNOTE 1541

SUBJ: TEAM COORDINATION TRAINING (TCT)

- A. TEAM COORDINATION TRAINING, COMDTINST 1541.1
- B. COMDT COGARD WASHINGTON DC 191137Z OCT 99/ALCOAST 147/99
- C. COMDT COGARD WASHINGTON DC 281719Z DEC 00/ALCOAST 494/00
- D. COMDT COGARD WASHINGTON DC 061425Z NOV 98/ALDIST 275/98

1. PURPOSE. THIS ALCOAST SUPPLEMENTS INFO CONTAINED IN REF A AND IS EFFECTIVE IMMEDIATELY. THE BIENNIAL UNIT-LEVEL TRAINING REQUIREMENTS FOR THOSE UNITS REQUIRED TO RECEIVE TCT ARE BEING MODIFIED TO REFLECT THE INSTITUTIONALIZATION OF OPERATIONAL RISK MANAGEMENT (ORM) AND TCT PRINCIPLES IN BOTH OUR ORGANIZATIONAL TRAINING CURRICULA AND OPERATIONAL CULTURE. ADDITIONALLY, AN ALTERNATIVE DELIVERY METHOD IS IMPLEMENTED TO SATISFY TCT UNIT-LEVEL TRAINING REQUIREMENTS IN REF A FOR PACAREA STATIONS.

2. DISCUSSION:

A. REF A OUTLINES THE BIENNIAL UNIT-LEVEL TCT REQUIREMENT AS A TWO-DAY, EXPORTABLE COURSE FOR ALL APPLICABLE PERSONNEL (EXCLUDING AUXILIARISTS CONDUCTING OPERATIONS INDEPENDENT FROM ACTIVE DUTY PARTICIPATION). SINCE THE INCEPTION OF THE TCT PROGRAM, MANY COAST GUARD FORMAL TRAINING PROGRAMS HAVE EMBEDDED TCT AND ORM INTO THEIR CURRICULA AND THUS FACILITATED THEIR PRACTICE INTO OUR OPERATIONAL CULTURE. TO REFLECT THIS MIND SET, THE BIENNIAL UNIT-LEVEL TRAINING REQUIREMENT IS BEING MODIFIED TO INCLUDE SEPARATE INITIAL AND REFRESHER TRAINING.

(1) INITIAL TRAINING SHALL CONSIST OF TWO EIGHT-HOUR DAYS. THE FIRST DAY SHALL CONSIST OF ALL TCT MODULES COMPRESSED INTO A SINGLE COURSE OF INSTRUCTION (UTILIZING VIDEOS AND EXERCISES, BUT MINIMIZING CASE STUDIES). THE SECOND DAY CONSISTS OF A BRIEF (APPROX. ONE HOUR) REVIEW OF ALL TCT SKILLS FOLLOWED BY EXTENSIVE USE OF CASE STUDIES, EXERCISES AND OPTIONAL DISCUSSION OF LESSONS LEARNED FROM PREVIOUS UNIT MISHAPS. FOR THE PURPOSE OF THIS REQUIREMENT, INITIAL TRAINING CAN ALSO BE SATISFIED WITH THE SUCCESSFUL COMPLETION OF:

- POPS AFLOAT SCHOOL
- OINC/XPO SCHOOL
- COXSWAIN-C SCHOOL
- HEAVY WEATHER COXSWAIN SCHOOL
- MLB COXSWAIN SCHOOL
- BM-A SCHOOL
- TCT CUTTER OPERATIONS COURSE
- TCT GROUP OPERATIONS COURSE
- TCT CORRESPONDENCE COURSE

(2) REFRESHER TRAINING SHALL CONSIST OF THE SECOND DAY OF THE INITIAL (TWO-DAY) TRAINING FORMAT.

B. INITIAL TRAINING IS REQUIRED FOR ALL PERSONNEL FULFILLING BILLETS INDICATED IN PARA 6 OF REF A. REFRESHER TRAINING IS REQUIRED FOR THOSE SAME PERSONNEL ON A BIENNIAL BASIS AFTER COMPLETING INITIAL TRAINING. ALL UNIT PERSONNEL REQUIRING TCT PER REF A COME TOGETHER DURING REFRESHER TRAINING SESSIONS TO DISCUSS TCT SKILLS IN THE CONTEXT OF CASE STUDIES AND LESSONS LEARNED. THIS HELPS TO ACCOMPLISH THE PRIMARY GOAL OF THE TCT UNIT-LEVEL COURSE, WHICH IS TO TRAIN TEAMS TOGETHER. IN SUMMARY, ONCE THE INITIAL (TWO-DAY) TRAINING (OR ONE OF THE COURSES/PROGRAMS LISTED ABOVE) HAS BEEN SUCCESSFULLY COMPLETED, ONLY THE REFRESHER (ONE-DAY) TRAINING IS REQUIRED ON A BIENNIAL BASIS. IF MORE THAN 24 MONTHS ELAPSE SINCE THE LAST TCT (INITIAL OR REFRESHER) SESSION, INITIAL TRAINING MUST BE REPEATED. THUS, THE SPIRIT OF THE BIENNIAL TRAINING REQUIREMENT REMAINS INTACT.

C. PER REF B, CERTAIN CUTTER CLASSES STILL HAVE THE OPTION OF CONDUCTING TCT UNIT-LEVEL TRAINING USING EXPERIENCED UNIT PERSONNEL AND USING THE TCT FACILITATOR PACKAGE PREVIOUSLY

DISTRIBUTED TO ALL APPLICABLE UNITS. ALL UNITS NEEDING TCT MAY REQUEST THE ASSISTANCE OF A FACILITATOR THROUGH THE RESPECTIVE DISTRICT TCT ADMINISTRATOR. IF UNITS REQUEST ASSISTANCE, FACILITATORS WILL EITHER PRESENT TCT OVER TWO CONSECUTIVE DAYS, OR ON JUST ONE DAY, DEPENDING UPON UNIT NEEDS. THE FIRST DAY IS FOR THOSE NEEDING INITIAL TRAINING. THE SECOND DAY IS FOR ALL PERSONNEL NEEDING EITHER INITIAL OR REFRESHER TRAINING.

D. THE TCT CURRICULUM FOR AUXILIARISTS CONDUCTING OPERATIONS INDEPENDENT FROM ACTIVE DUTY PARTICIPATION REFERRED TO IN REF A REMAINS UNCHANGED.

E. THE PACAREA STATION TRAINING GROUP (PSTG) CURRICULUM SATISFIES TCT UNIT-LEVEL TRAINING REQUIREMENTS OF REF A FOR PACAREA STATIONS RECEIVING THAT TRAINING. PER REF C, THE SPECIAL AND EMERGENCY OPERATIONS AND PROCEDURES (SEOPS) PROGRAM CONTINUES TO SATISFY THE TRAINING REQUIREMENTS OF REF A FOR ALL SEOPS-TRAINED CUTTERS.

3. ACTION:

A. FOR ALL DISTRICT TCT ADMINISTRATORS:

(1) ADVISE ALL TRAINED FACILITATORS OF THESE CHANGES TO THE TCT TRAINING APPROACH AND ENCOURAGE PRIOR COORDINATION WITH UNIT COS/OINCS TO ASCERTAIN UNIT NEEDS (INITIAL TRAINING OR REFRESHER TRAINING) AND TAILOR CURRICULUM OUTLINES AS REQUIRED.

(2) ADMINISTRATORS ARE NO LONGER REQUIRED TO SEND COPIES OF TCT UNIT-LEVEL TRAINING ROSTERS TO TQC. HOWEVER, THEY SHOULD CONTINUE TO MAINTAIN LOCAL RECORDS TO HELP PREPARE ANNUAL REPORTS TO COMDT (G-WKS-4) PER REFS A AND D.

(3) MAINTAIN CLOSE COORDINATION WITH APPLICABLE AREA TRAINING TEAMS WHILE DEVELOPING DISTRICT TRAINING PLANS TO AVOID POTENTIAL OVERLAP FOR UNITS RECEIVING TCT VIA EITHER SEOPS OR THE PSTG.

B. FOR PACAREA DISTRICT TCT ADMINISTRATORS: EXCLUDE PACAREA STATIONS FROM YOUR ANNUAL DISTRICT TCT TRAINING PLANS AND BUDGETS. FY02 DISTRICT TCT BUDGETS ALREADY SUBMITTED INCLUDED THIS EXCLUSION IN ANTICIPATION OF THIS OFFICIAL POLICY CHANGE.

C. FOR UNITS REQUIRED TO RECEIVE TCT TRAINING: UPON COMPLETION OF UNIT-LEVEL TRAINING, SUBMIT COPIES OF TRAINING ROSTERS TO YOUR SERVICING PERSRU FOR DOCUMENTATION INTO THE CGHRMS USING THE COURSE CODE 500834 (SAME AS OLD PMIS CODE).

4. THIS INFORMATION WILL BE INCORPORATED INTO THE NEXT FORMAL CHANGE TO REF A.

5. INTERNET RELEASE AUTHORIZED.

6. RADM JOYCE M. JOHNSON, DIRECTOR OF HEALTH AND SAFETY, SENDS.

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