



**DEPARTMENT OF VETERANS AFFAIRS
DEPUTY ASSISTANT SECRETARY FOR ACQUISITION AND LOGISTICS
WASHINGTON DC 20420**

IL 001AL-09-03 (AMENDMENT)
January 19, 2010

OFFICE OF ACQUISITION AND LOGISTICS INFORMATION LETTER

- TO:** Under Secretaries for Health, Benefits, and Memorial Affairs; Assistant Secretary for Management; Director, Office of Construction and Facilities Management; Veterans Integrated Service Network Directors; Directors, VA Medical Center Activities, Outpatient Clinics, Medical and Regional Office Centers, and Regional Offices; Directors, Denver Acquisition and Logistics Center, VA Austin Information Technology Center, Records Management Center, VBA Benefits Delivery Centers, and VA Health Administration Center; Executive Director and Chief Operating Officer, VA National Acquisition Center; Chief Information Officer; VA Health Revenue Center; VA Health Eligibility Center; and, Office of General Counsel
- ATTN:** Heads of Contracting Activities and VA Contracting Officers
- SUBJ:** Updates to Federal Acquisition Certification in Contracting Program

I. PURPOSE

To amend Information Letter (IL) 001AL-09-03, dated December 19, 2008, to extend the expiration date for Level 1 warrants only and update the submission process for warrant requests.

II. ACTION

The following language is added to the beginning of Section III of IL 001AL-09-03:

1. The deadline to obtain the requisite training for all Level 1 warrants is extended through September 30, 2010. By virtue of this extension, the Senior Procurement Executive has extended the expiration date for all existing Level 1 contracting officer (CO) warrants through September 30, 2010. COs are authorized to maintain their current Level 1 warrant without having to reapply for a new warrant.
2. Effective January 15, 2010, all warrant applicants, regardless of series, must submit new warrant requests through the Federal Acquisition Certification in Contracting application system.
(See: <http://arc.aac.va.gov/Acquisition/Pages/ARCHome.aspx>)

2.
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III. ADDITIONAL INFORMATION

Level 1 warrant holders should refer to VA Acquisition Regulation 801.690-5(d) regarding the requisite training and education to maintain their Level 1 warrant.

IV. POINT OF CONTACT

Please direct questions regarding this IL to the Acquisition Policy Division (001AL-P1), at (202) 461-6868.

/S/

Maurice C. Stewart
Associate Deputy Assistant Secretary for
Acquisition and Logistics Programs and Policy