

**Assistant Secretary for Management
Action Item**

Subject: Approval of one new policy chapter in accordance with the Financial Policy Improvement Initiative (FPII).

Vol.	Ch.	Title
XIV	7	<i>Local Travel</i>

Discussion: The Financial Policy Steering Committee voted, approved, and recommended CFO approval of the following one new policy chapters:

- Volume XIV, Chapter 7, *Local Travel*, This chapter establishes the Department of Veterans Affairs (VA) financial policies and procedures regarding local travel. Local travel at the official station includes official travel within the vicinity of the official duty station; specifically within 50 miles of an employee's residence (known as the 50-Mile Rule) or the geographic boundaries as defined by the station.

Recommendation: Approve the new policy chapter by signing below.

Approved:

/ s /
W. Todd Grams
Acting Assistant Secretary for Management

12-2-2010
Date