## MEMORANDUM OF UNDERSTANDING

The following constitutes an Agreement between the Department of Veterans Affairs, (VA) and the American Federation of Government Employees, AFL-CIO, National Veterans Affairs Council #53 (NVAC) concerning Mandatory Training for Government Issued Travel Charge Cardholders.

- 1. Pursuant to OMB Circular A-123, Appendix B, Improving the Management of Government Charge Card Programs, Chapter 3, all employees who possess a government issued Travel Charge Card are required to take the VA Travel Charge Card Training every three years.
- 2. Bargaining unit employees shall be provided reasonable duty time to complete the training.
- 3. The appropriate management official shall provide a copy of this MOU to the Local Union President upon their receipt.

For National VA Council