

ARRA 1512 Recipient Reporting

FederalReporting.Gov

Webinar

Sub-Recipient Reporting

July 22, 2009



Agenda

- Overview of ARRA Technical Solutions
- Overview of Recipient Reporting Process
- Sub Recipient Data Elements
- Key Aspects of Prime-Recipient Reporting
 - Registration
 - Reporting
 - Making Corrections
- Where to get additional information and assistance



Overview of ARRA Technical Solutions

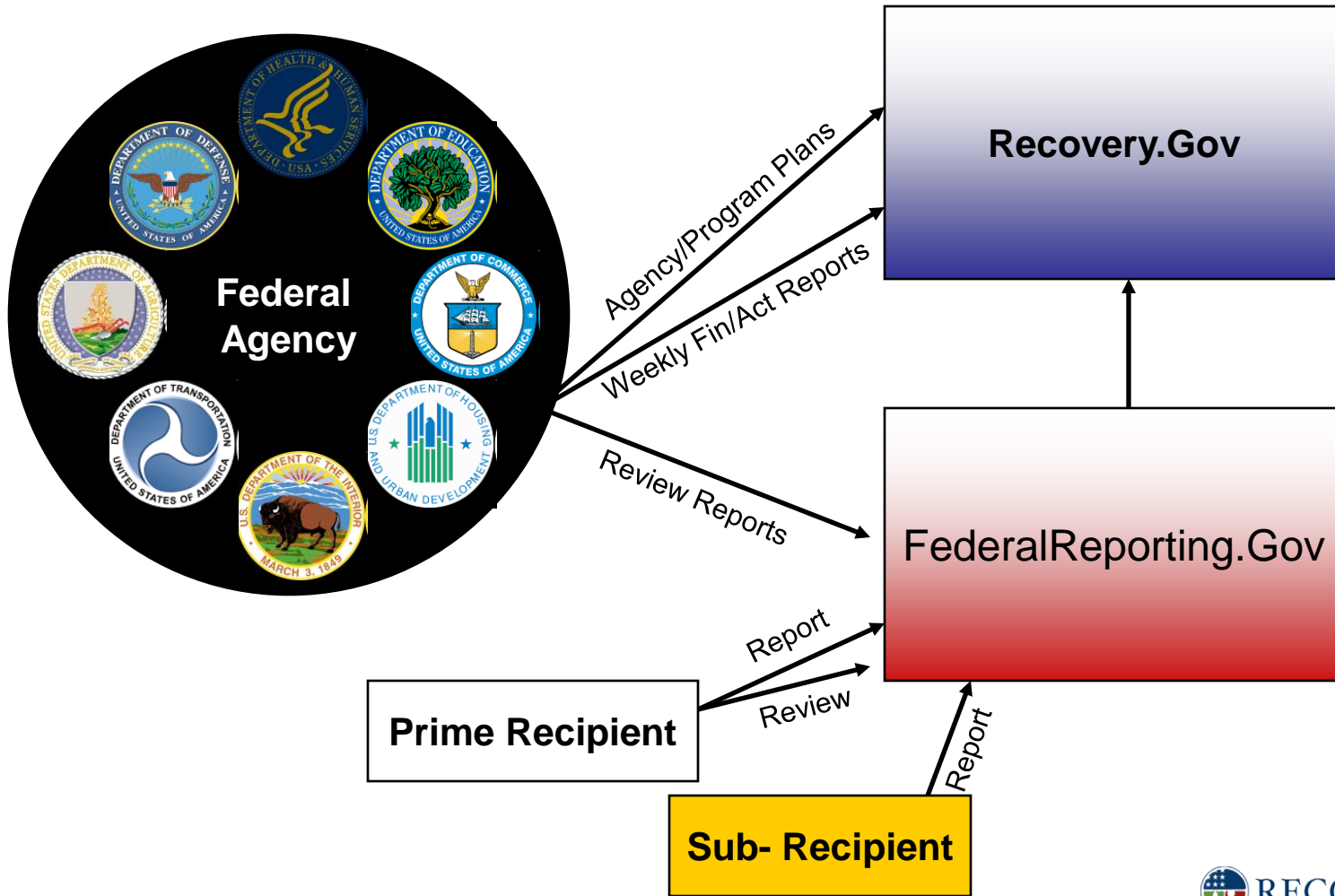


Major Aspects of ARRA Technical Solutions

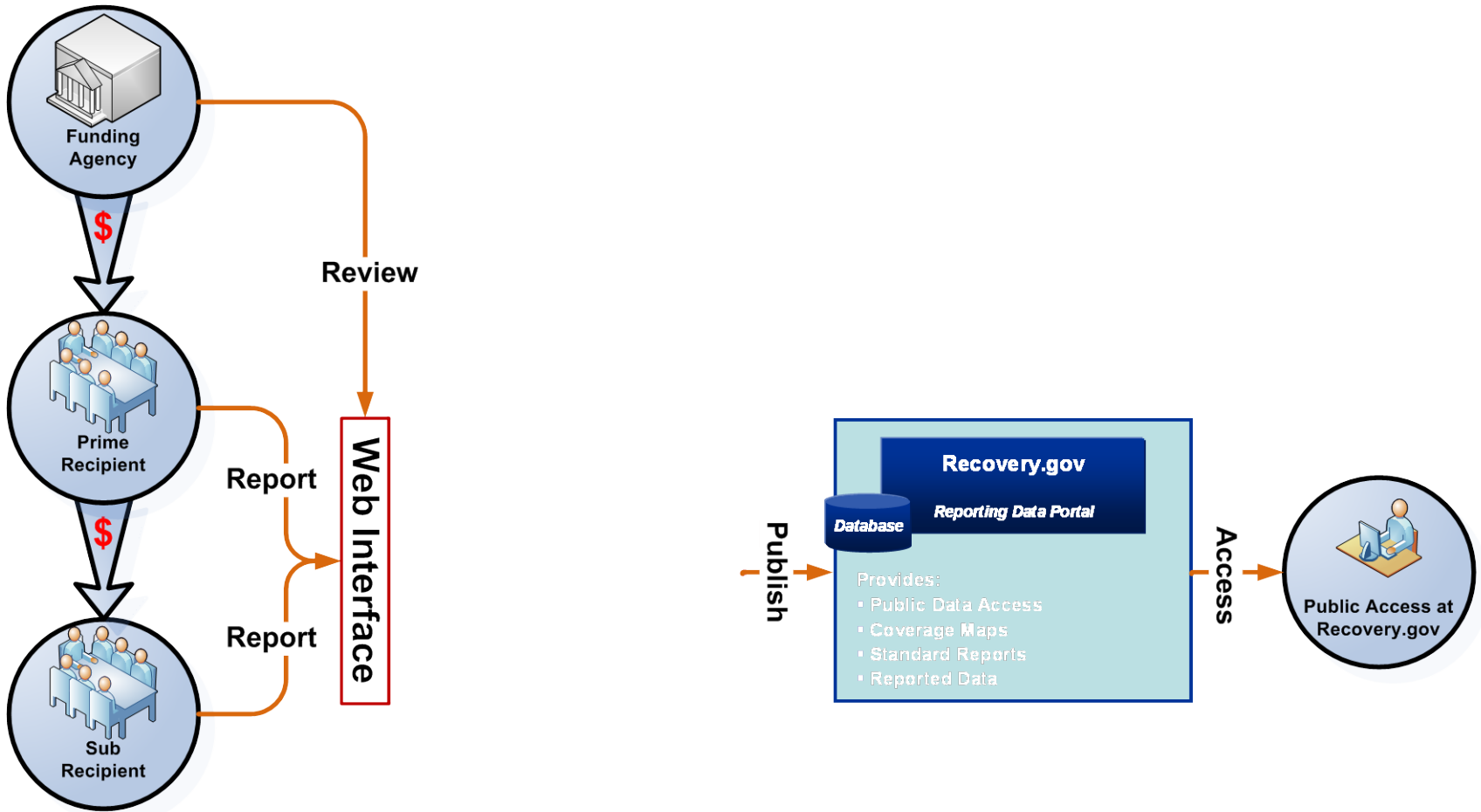
- **Recovery.Gov Site established**
 - Recovery.gov is established to serve as the central Web presence for the Recovery Act. News, funding notifications and other statistics are provided via this site. This site is managed by the Recovery Accountability and Transparency Board. Available 2/18
- **Financial and Activity Reports- Recovery.Gov**
 - Agencies submit weekly updates to ARRA obligations and expenditures to Recovery.Gov
- **Federal Agency/Program Plans- Recovery.Gov**
 - Agencies receiving ARRA funding required to post Federal Agency and program level plans for ARRA
 - Available on Recovery.Gov 5/15
- **Recipient Reporting- FederalReporting.Gov & Recovery.Gov**
 - FederalReporting.Gov will be the site for in bound recipient report submission
 - Reports due no later than 10 days after the end of the quarter
 - Corrections may be made through 21 days after the end of the quarter
 - Reports must be posted to Recovery.Gov no later than 30 days after the end of the quarter



Contextual View



The Near Term Vision for FederalReporting.Gov



Business Context for In-bound Recipient Reporting (FederalReporting.Gov)

FederalReporting.Gov is the centralized solution for ARRA section 1512 Recipient Reporting.

1. REGISTER

- Before end of Quarter (*early registration is highly recommended*) **Register Online at FederalReporting.Gov**

2. REPORT

- Days 1-10 for submission **Submit Reports Online at FederalReporting.Gov**

3. REVIEW (Comment Period)

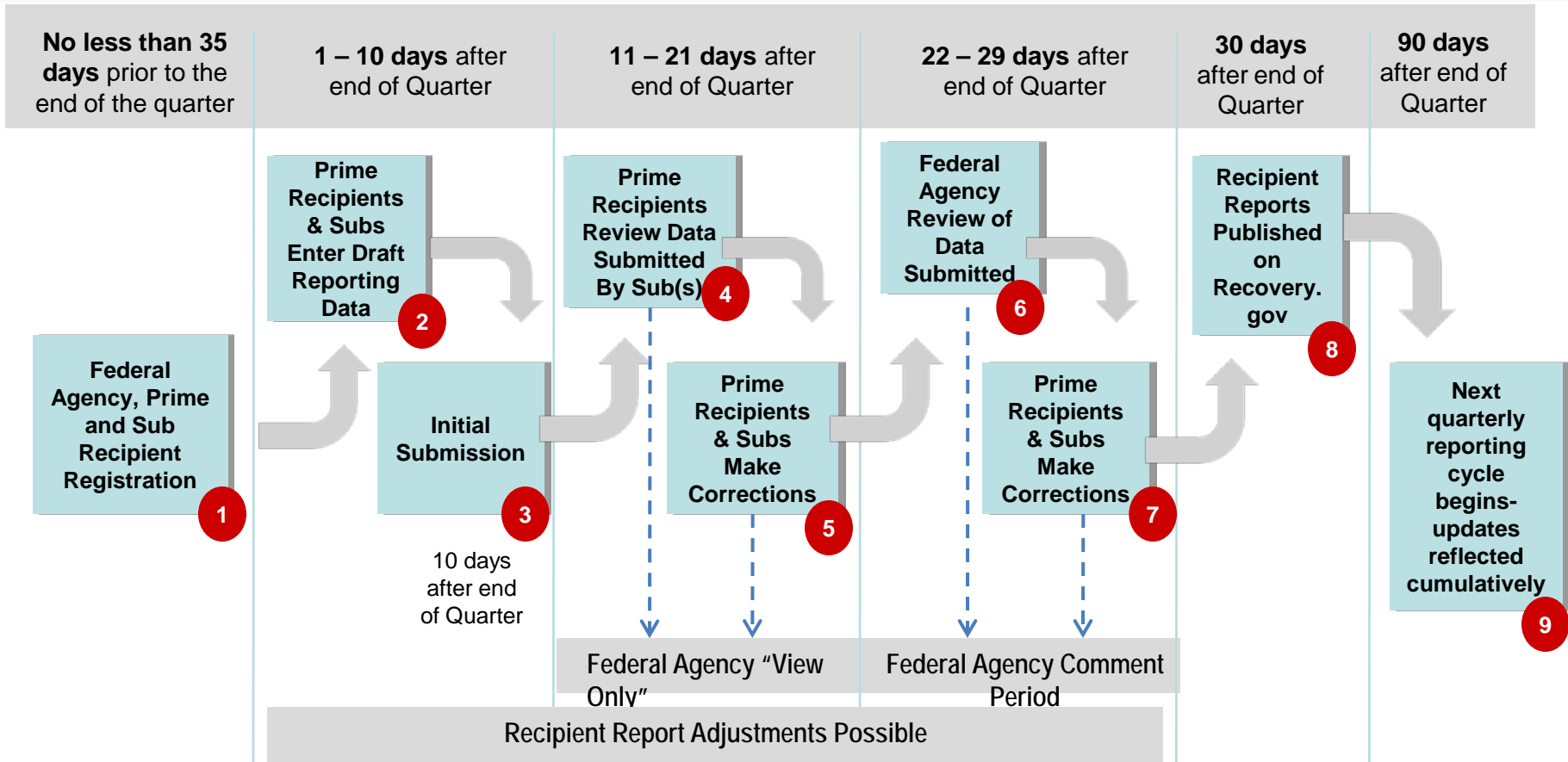
- Days 11-21 for Prime Recipient Review
- Days 22-29 for Federal Agency **Reports available for extract/download from FederalReporting.Gov**

4. RELEASE

- Days 11-29 for Initial Information
- Final Reports Available Day 30- reports may be published prior to Federal Agency or prime recipient review
- Reports indicate Federal Agency review status:
 - Not Reviewed by Federal Agency;
 - Reviewed by Federal Agency, no material omissions or significant reporting errors identified; and
 - Reviewed by Federal Agency, material omissions or significant reporting errors identified.



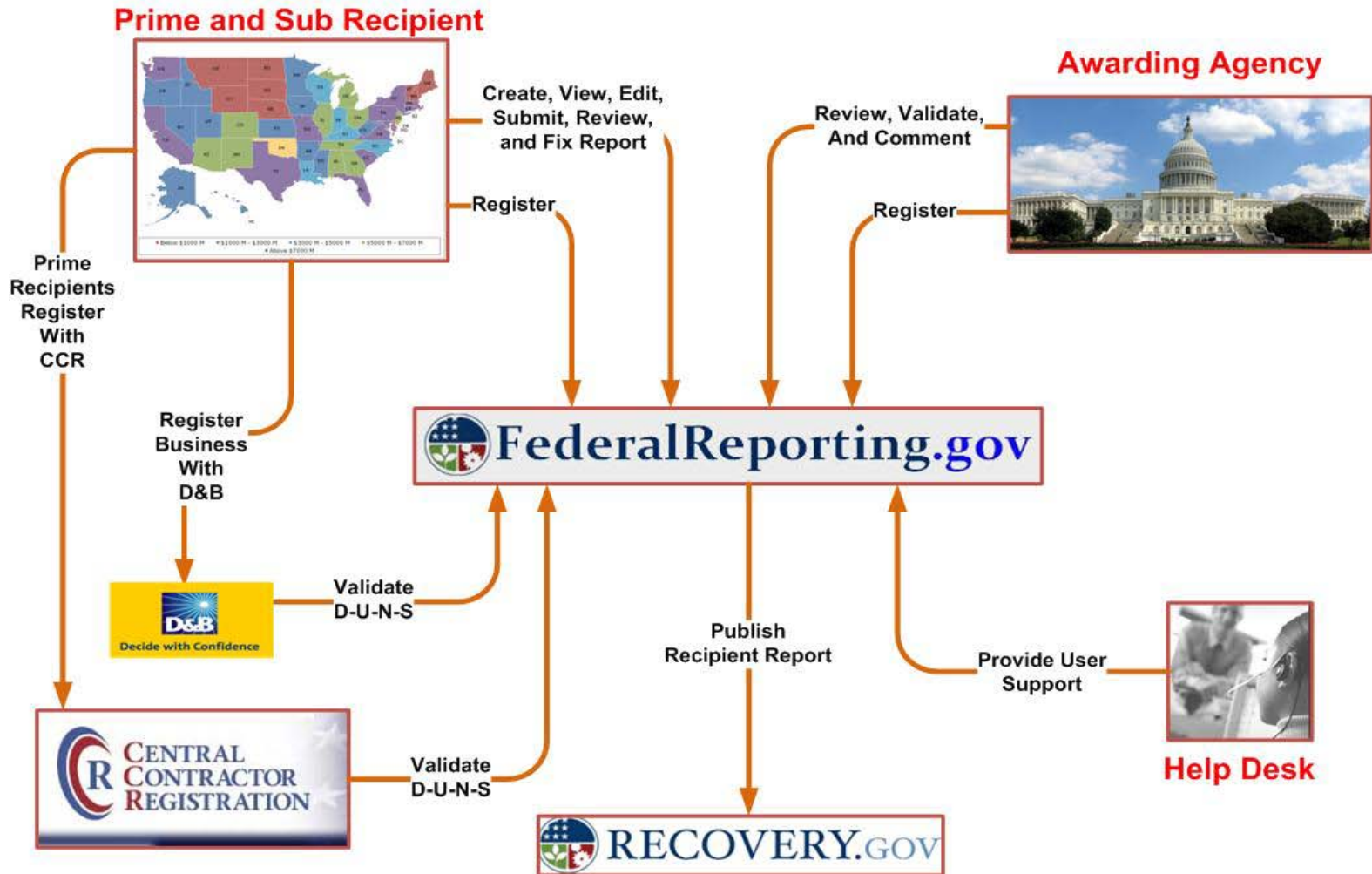
In-bound Recipient Reporting (FederalReporting.Gov) Timeline and Activities



Report Status:



Information Exchange Business Context for In-bound Recipient Reporting (FederalReporting.gov)



Recommendations for Sub-Recipient Reporting

- **Register early**
 - Sub recipients will need to have a DUNS number to register
- **Work with the Prime recipient to understand expectations**
- **Identify a Prime Recipient point of contact**
- **Clearly coordinate reporting responsibility within your organization**
- **Gather as much information in advance as possible**
- **Plan ahead and use the XML validation service if you're planning on using the XML extract option**
- **Read over the FAQs in advance**



Sub-Recipient Data Elements



Sub-Recipient Data Concepts

- **Solution leverages open standards and the use of XML to facilitate platform independence**
- **Data Elements for Recipient Reporting are Identified in detail in the Recipient Reporting Data Model**
- **The current model is estimated to be 98% final**
- **Data elements are organized by Prime Recipient and Sub- Recipient**
- **Prime Recipients reporting for the Sub-Recipients would complete all data elements (see the Prime Recipient Webinar for details on the Prime Recipient data)**



Sub-Recipient Data Elements

- **Sub-Recipient DUNS Number**
- **Sub-Award Number**
- *Sub-Recipient Name*
- *Sub-Recipient Address (1,2,3)*
- *Sub-Recipient City*
- *Sub-Recipient State*
- *Sub-Recipient Zip Code*
- **Sub-Recipient Congressional District**
- *Sub-Recipient Type*
- **Amount of Sub-Award**
- **Ultimate Value of Sub-Award**



Sub-Recipient Data Elements- Contd'

- **Sub-Award Date**
- **Sub-Award Period Start Date**
- **Sub-Award Period End Date**
- **Sub-Recipient Place of Performance**
- **Sub-Recipient Place of Performance- Location Code**
- **Sub-Recipient Place of Performance- County Code (optional)**
- **Sub-Recipient Place of Performance- ZIP Code**
- **Sub-Recipient Place of Performance – Congressional District**
- **Sub-Recipient Area of Benefit**
- **Sub-Recipient Highly Compensated Officer Name**
- **Sub-Recipient Highly Compensated Officer Compensation**



Vendor Data Elements

- *Award Number*
- *Sub-Award Number*
- **Vendor DUNS Number**
- **Vendor HQ ZIP Code**
- **Vendor Name**
- **Product/Service Description**
- **Payment Amount**



Sub-Recipient Data Elements- Example

Sub Recipient Profile: ACP

- D-U-N-S #: **71625974**
- LEGAL BUSINESS NAME: **AMERICAN COLLEGE OF PHYSICIANS**
- STREET ADDRESS: **190 N INDEPENDENCE MALL**
- CITY: **PHILADELPHIA**; STATE: **PA**; ZIP CODE: **19106**

- AWARD TYPE: **Grant**
- SUBCONTRACT NUMBER: **20090611-90MP0018/01**
- SUB RECIPIENT TYPE: **M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)**
- SUB AWARD DATE: **20090611**
- SUB AWARD PERIOD: **20090611 - 20090915**
- SUB RECIPIENT AREAS OF BENEFIT: **STATE**
- SUB RECIPIENT CONGRESSIONAL DISTRICT: **06**
- AMOUNT OF SUB AWARD: **\$30,000**
- SUB RECIPIENT POP STATE: **LA**
- SUB RECIPIENT POP CITY: **Baton Rouge**

Key Aspects of Prime Recipient Reporting



Sub-Recipient Activities

Activities:

1. REGISTER

- Before end of Quarter - **Register Online at FederalReporting.Gov**

2. REPORT

- **1 – 10 days after end of Quarter:** Create Report (enter reporting data) via: Web/Online Form
 - Online Web form (May be saved as Draft but requires formal submission)
 - Completed Recipient Reporting MS-Excel template
 - XML file conforming to Recipient Reporting XML Schema
- **No later than 10 days after the end of the quarter:** Submit completed report (s) using any of these alternatives

3. MAKE CORRECTIONS AS NECESSARY

- **22-29 days after the end of Quarter:** Be alert for potential Federal Agency notifications follow review
- Report will be “unlocked” so corrections can be made
- Agencies may identify issues with Prime or Sub Recipient reports. Reports from Sub Recipients will CC Prime Recipients

Sub-Recipient Activities: Register

Prerequisites for Registration:

Receipt of ARRA related award
Registration in DUNS

Necessary Information for Registration:

Email Address / User ID:

gcurtis@lhcr.org

First Name: **Gary**

Last Name: **Curtis**

Primary Phone Number: **225-926-6353**

Ext.217

D-U-N-S#: **173718891**



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accountability

Section 1512 of the Recovery Act requires reports on the use of Recovery Act funding by recipients no later than the 10th day after the end of each calendar quarter.

transparency

Section 1512 of the Recovery Act requires federal agencies providing the funds to make the reports publicly available no later than the 30th day after the end of each calendar quarter.

On February 17th, 2009 President Obama signs the American Recovery and Reinvestment Act (ARRA) into law. ARRA is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn worth \$787 billion. Section 1512(f) of the Recovery Act requires recipient reporting to begin 180 days after enactment, and for reports to be submitted by recipients 10 days after the end of each calendar quarter. This results in an initial statutory reporting deadline of October 10, 2009, with quarterly reports due 10 days after the end of each calendar quarter thereafter.

Section 1512 of the Recovery Act requires that prime recipients and delegated sub-recipients submit quarterly reports on their use of the funds not later than the 10th day following the end of each quarter beginning on October 10, 2009, and will be cumulative since enactment, or February 17, 2009. The statute further requires that reported information will be made available to the public not later than the 30th day after the end of each quarter. Summary statistics for reported data will appear on [www.Recovery.gov](#) prior to the end of the 30-day period, but they will be appropriately marked to indicate their review status. The timeframe of key reporting activities and their sequence and is shown below.

Report Status: Draft → Initial Submission → Final Submission → Published

This [www.FederalReporting.gov](#) website allows for recipients to fulfill their reporting obligations as defined by Section 1512 of the Recovery Act. It provides recipients and federal agencies with the ability to:

- Register for the site and manage their account(s)
- Submit reports
- View and comment on reports if the user represents a Federal agency or prime recipient
- Update or correct reports when appropriate

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Registration (first half)

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Registration Information

Before you can submit ARRA reports through FederalReporting.gov, you must complete the one-time registration process.

Meeting the registration pre-requisites and getting registered with FederalReporting.gov may take up to **24 hours**, so please start early!

Registration Prerequisites

1. DUNS Number
2. CCR Registration (Primes Only)
3. Valid Email

1. DUNS Number

You will need to know your organization's 9-digit DUNS. If you are reporting for DoD activities and do not have a DUNS, you will need to know your 6-digit DODAAC.

If your organization does not know its DUNS or needs to register for one, visit the [Dun & Bradstreet website](#).

For more information about DUNS requirements for registration, visit the [Dun & Bradstreet website](#).

2. Register in CCR (Prime Recipients Only)

If you are a Prime Recipient, your organization must be registered with the Central Contractor Registration (CCR).

Register with FederalReporting.gov

Please enter your personal information and organization information, and click Proceed.

Please note that all fields marked with an asterisk (*) are required fields.

Personal Information

First Name * John
Last Name * Smith
Email * john.smith@agency.gov
Confirm Email * john.smith@agency.gov
Your Email will also be your User ID for signing in.
Phone Number * 555-555-5555
Ext
(ex.: 555-555-5555)

Please [click here](#) if you require an audio verification.

Word Verification *
Please type the word appearing in the picture:
Can't read it? [Refresh](#)

staers

Security Question 1 * What is your favorite hobby?
Answer * Baseball

Security Question 2 * What is the name of your childhood pet?
Answer * Fluffy

Security Question 3 * What was the color of your first car?
Answer * White



Registration (second half)

Click on the [BPN.gov website](#).

For more information about DUNS requirements for registration, visit the [Dun & Bradstreet website](#).

2. Register in CCR (Prime Recipients Only)

If you are a Prime Recipient, your organization must be registered with the Central Contractor Registration (CCR).

If your organization is not registered in CCR or you do not know your organization's CCR registration status, please visit the [BPN.gov CCR Search website](#).

For more information about the CCR registration requirements, please refer to the [CCR.gov website](#).

3. Valid Email Address

All registrants must have a valid email address to submit ARRA reports on the FederalReporting.gov website.

GET REGISTERED

Create a User ID and Password on FederalReporting.gov.

When your registration is complete, you will receive an email confirmation.

For more information, please consult the [FAQ Section](#) of the website.

Security Question 1 *

Answer *

Security Question 2 *

Answer *

Security Question 3 *

Answer *

Organization Information

I am a/an * Award Recipient

Funding Agency

Funding Agency Name

Organization Identifier:

DUNS # *

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2. Register in CCR (Prime Recipients Only)

Verify Your Information

We have located the following organization associated with the information you supplied. Please review the information below and select the "Register Now" button to submit your registration request. If this information is incorrect select the "Go Back" button to make corrections. You may cancel your registration at any time by selecting the "Cancel" button

Personal Information

First Name John
Last Name Smith
Email john.smith@agency.gov
Phone Number 555-555-5555

Organization Information

No organization information for the following DUNS ID could be found: **123456789**

Your report access within FederalReporting.gov will be on hold until this DUNS can be verified.

If you believe your organization exists already, please hit the "Go Back" button and verify your DUNS entry.

By selecting "Register Now" below, you are certifying that you are associated with the entity listed above and submitting your information for registration with FederalReporting.gov.



Registration Confirmation

The screenshot shows a Mozilla Firefox browser window displaying the FederalReporting.gov website. The browser's address bar shows the URL "FederalReporting.gov - Mozilla Firefox". The page title is "FederalReporting.gov". The navigation menu includes "Home", "About", "Documentation", "Downloads", "FAQ", and "Contact Us". The main content area is divided into two columns. The left column contains "Registration Information" and "Registration Prerequisites". The right column contains a "Registration Confirmation" message with an "OK" button.

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Registration Confirmation
Your registration request has been accepted! You will receive an email containing your temporary FederalReporting.gov password and any other registration instructions. *
Your confirmation number is 79. Please keep this number for your records.
If you have not received an email within 48 hours, please contact [Support](#).



Email Confirmation

Federal Reporting Registration Confirmation

● registration@federalreporting.gov

Sent: Tue 7/14/2009 10:46 AM

To: ● Lauren Kramer

This email confirms that you are now registered with FederalReporting.gov. Your confirmation, temporary password, and registration information are listed below. Please change this password when you first log in.

Confirmation Number: 39

Temporary Password: V8c2;p7a

Name: Lauren Kramer

Email: lauren.kramer@cgifederal.com

Phone Number: 703-227-4154 -

Registered as a(n): Award Recipient

Legal Business Name:

"EDUCATION, MARYLAND DEPARTMENT OF"

Address:

2301 ARGONNE DR

BALTIMORE, MD 21218

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Personal Information
User ID burdell.schwartz@cgifederal.com
Name Burdell Schwartz
Phone Number 703-227-8002

Organization Information
DUNS # 173718891
I am a/an Award Recipient
Legal Business Name ROOFING RESOURCES INCORPORATED
Address 608 CHADDSFORD DR
CHADDS FORD, PA 19317
CCR Govt POC Name RICHARD O. COLLINS
CCR Govt POC Email burdell.schwartz@cgifederal.com
CCR Elec POC Name RICHARD O. COLLINS
CCR Elect POC Email burdell.schwartz@cgifederal.com

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Please answer the security question below.

What is your favorite hobby?

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Create a Report (Prime Recipient reporting Prime data and Sub data)

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Select Report Type

Use the options below to choose the type of ARRA report you would like to create.

Report Type

Select Report Type

Award Type

Contract
 Grant
 Loan

Prime Award Number

Recipient Type

Prime
 Reporting For Sub Recipient
 Sub

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Enter Sub Recipient Data (close-up: first half of the page)

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Report Information

Award Type	Award Id	Recipient Type
Loan	8896662026127891	Prime Reporting For Sub


No Subrecipients have been added to this report.


Subrecipient Data

Subrecipient Information

Subrecipient DUNS Number
Subrecipient Area of Benefit
Subrecipient Congressional District

Subaward Information

Amount of Subaward \$
Ultimate Value of Subaward \$
Subaward Number
Subaward Date 

Period of Performance:
Subaward Period Start Date 
Subaward Period End Date 



Enter Sub Recipient Data (close-up, second half of the page)

Subrecipient Place of Performance

Location Code
City
County Code
State
Zip Code
Congressional District

Subrecipient Highly Compensated Officers


Officer 1 Name
Officer 1 Compensation \$
Officer 2 Name
Officer 2 Compensation \$
Officer 3 Name
Officer 3 Compensation \$
Officer 4 Name
Officer 4 Compensation \$
Officer 5 Name
Officer 5 Compensation \$

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Prime Recipient **Vendors**

Report Information

Award Type	Award Id	Recipient Type
Contract	GS-P-11-06-MK-0036	Prime Recipient

No vendors have been added to this report.

Vendor Information

Subaward Number

Vendor DUNS Number

Vendor Name

Vendor HQ Zip Code

Payment Amount \$

Product Service Description

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Report Saved as Draft

Vivamus vestibulum porta metus eget ultrices. Curabitur nisl nibh, congue quis ullamcorper vitae, hendrerit eget libero. Nullam volutpat tortor vel quam elementum eget ornare odio porta. Aliquam sapien felis, ullamcorper in sollicitudin tempor, malesuada blandit elit. Vivamus ut ligula tellus. Ut quis metus leo. Nullam nibh eros, sagittis quis fringilla non, volutpat tincidunt leo. Sed auctor aliquam leo, a faucibus orci tristique eu. Quisque dignissim malesuada facilisis. In hendrerit placerat nunc, ac sodales nulla ornare faucibus. Integer ultrices tincidunt cursus.

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Submission Confirmation

FederalReporting.gov - Mozilla Firefox

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Thursday, July 16, 2009 Text A⁺ A⁻ A



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Hello John Smith!

[Logoff](#)

Report Submitted Successfully

Your report has been received for processing. Once we have validated your report information, you will receive an email with information about any corrections you need to make.

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My Reports – View of Reports submitted

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My Reports | **For Review** | **To Correct** | **Assigned**

Search Filters

Award Date:
Award Type: Contract Grant Loan
Reports with End Dates: From: To:
Status:
[Search](#)

Search Results

Select: [All](#), [None](#) [Mark As Reviewed](#)

2 results found Page 1 of 1 Results per page: 5

	Award #	Award Type	Fiscal Year	Qtr	DUHS
<input type="checkbox"/>	90MP0018/01	G	2009	4	173718891
<input type="checkbox"/>	HQ12345Z-1	G	2009	4	071625974

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Done



View Report

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Prime Recipient

Prime Recipient Data

Recipient EIN# Number: 0000145
Recipient Account Number: 000000000
Recipient Area of Interest: [Dropdown]
Recipient Name: EDUCATION MARKPLACE/DEPA
Parent EIN# Number: 000000000
Recipient Address 1: 100 WEST BUCKINGHAM STREET
Recipient Address 2: 8TH FLOOR
Recipient City: BOSTON
Recipient State: MA
Recipient Postal Code: 02108

State Local Contact Name: JAVIERE QUENTON
State Local Contact Email: javiere@ed.gov
State Local Contact Address 1: 100 WEST BUCKINGHAM STREET
State Local Contact Address 2: 8TH FLOOR
State Local Contact City: BOSTON
State Local Contact State: MA
State Local Contact Postal Code: 02108
State Local Contact Country Code: 001
State Local Contact Congressional District:

Funding Agency Name: [Dropdown] Department of Education
Program Section (MS): [Dropdown] Special Education
Subactivity/CFDA Number: [Dropdown] Special Education - Preschool
Account of Award #: 000000000
Award Number: 000000000
Award Date: 00/00/00
Award Description: Preschool Education - PART 8/2001 - 000000

Period of Performance:
Project Start/End Start Date: 00/00/00
Project End/End End Date: 00/00/00

Total Number of Subactivities and Subawards less than \$25,000 and awarded in FY00:
Total Number of Subactivities and Subawards less than \$25,000 and awarded in Subaward and awarded in Subaward:

Report Frequency: [Dropdown]
Report Period End Date: 00/00/00
Final Report: [Dropdown]

Project Name: Special Education - PART 8/2001
Project Description: TO PROVIDE QUALITY TO STATE TO IMPROVE THE WAY AVAILABLE SPECIAL EDUCATION AND RELATED SERVICES TO PRESCHOOL AGE CHILDREN under 3 THROUGH 5, and up to 6 years of age.
Project Status: [Dropdown] New/Not Completed
Federal Expenditure: 0000
Number of Jobs: 0
Description of Job Created: 0000 CREATED

Activity Code (BRAC) or RTTE MFC: [Dropdown] Public Policy/Activities
Total Federal ARRA Expenditure: \$ 0000
Total Federal Non-ARRA Expenditure: \$ 0000
Total Non-Federal Share of \$ 0000
Total Infrastructure Expenditure: \$ 0000
Infrastructure Rationale: [Dropdown] TRANSFER AND TRANSFER WORK

Location Code: [Dropdown] BOSTON
City: BOSTON
County Code: [Dropdown] MA
State: [Dropdown] MA
Zip Code: 02108
Congressional District: 00

Office 1 Name: [Dropdown] Department of
Office 1 Compensation: \$ 0000
Office 2 Name: [Dropdown] Dept of
Office 2 Compensation: \$ 0000
Office 3 Name: [Dropdown] Dept of
Office 3 Compensation: \$ 0000
Office 4 Name: [Dropdown] Dept of
Office 4 Compensation: \$ 0000
Office 5 Name: [Dropdown] Department of
Office 5 Compensation: \$ 0000

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USA.gov | United States of America | Federal Reporting.gov | Recovery.gov



View Vendors

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Friday, July 17, 2009 Text A+ A- A

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Prime Recipient | **Sub Recipients** | **Vendors**

[Save as Draft](#) [Submit](#) [Cancel](#)

Name	DUINS #	Subaward #	Payment Amount
Smithgroup, Inc.	825066678	HQ12345Z-1	\$26000
Smith Inc	825066677	HQ12345Z-1	\$24000
Smith Co	825066679	HQ12345Z-1	\$25000

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Done



View Vendor Details

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Prime Recipient | **Sub Recipients** | **Vendors**

[Save as Draft](#) [Submit](#) [Cancel](#)

Name	DUNS #	Subaward #	Payment Amount
Smithgroup, Inc.	825066678	HQ12345Z-1	\$26000
Smith Inc.	825066677	HQ12345Z-1	\$24000
Smith Co.	825066679	HQ12345Z-1	\$25000

Vendor Information
Subaward Number: Prime
Vendor DUNS Number: 825066678
Vendor Name: Smithgroup, Inc.
Vendor HQ Zip Code: 48226
Payment Amount: \$26000
Product Service Description: Project Support
[Cancel](#)

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Alternative Reporting Methods- *MS-Excel XML Bound Spreadsheet*

- MS- Excel spreadsheet template will be available for download and report submission
- Spreadsheet will be “locked” to prevent modification of the structure
- Spreadsheet includes XML data bindings and must not be modified
- Modification of spreadsheet will likely produce XML that will not validate
- MS-Excel Spreadsheet may be stored offline and submitted when complete



Download Template (Ms-Excel or XML Schema)

The screenshot shows the FederalReporting.gov website in a Mozilla Firefox browser window. The page title is 'FederalReporting.gov - Mozilla Firefox' and the date is 'Thursday, July 16, 2009'. The browser's menu bar includes 'File', 'Edit', 'View', 'History', 'Bookmarks', 'Tools', and 'Help'. The website header features the 'FederalReporting.gov' logo and a navigation menu with links for 'Home', 'About', 'Documentation', 'Downloads', 'FAQ', and 'Contact Us'. A user is logged in as 'Hello John Smith!' with a 'Logoff' button. The main content area is titled 'Upload ARRA Report File' and includes a 'Report Type' section with radio buttons for 'Prime' (selected), 'Reporting For Sub Recipient', and 'Sub'. A file dialog box is open over the page, titled 'Opening FederalReportingTemplate.xls', showing the file path 'http://rockslide.cgifederal.com:8080' and options to 'Open with Microsoft Office Excel (default)', 'Save File', or 'Do this automatically for files like this from now on'. The dialog box has 'OK' and 'Cancel' buttons. On the left side of the page, there are three panels: 'Create / Upload ARRA Reports' with 'Create Report' and 'Upload Report' buttons; 'Quick Links' with links for 'My Reports', 'Reports to Correct', and 'My Account'; and 'Download Templates' with 'Microsoft Excel' and 'XML Schema' buttons. At the bottom of the page, there are links for 'Accessibility', 'Contact Info', 'Copyright Information', and 'Privacy Policy', along with logos for various government services like USA.gov, Gobierno USA.gov, USA Spending.gov, GRANTS.GOV, FEDBIZOPPS.GOV, GovLoans.gov, and Benefits.gov.



Upload Report

Monday, July 20, 2009

Text A* A* A



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Upload ARRA Report File

Report Type

Recipient Type Prime

Reporting For Sub Recipient

Sub

File

Select File to Upload

Browse to the document you intend to upload.

File

[Browse...](#)

Submission Acknowledgement

You are submitting a new report

[Upload Report](#)

[Validate XML](#)

[Cancel](#)

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Upload Confirmation

The screenshot shows a web browser window with the address bar displaying "FederalReporting.gov - Mozilla Firefox". The page title is "FederalReporting.gov" and the date is "Thursday, July 16, 2009". The navigation menu includes "Home", "About", "Documentation", "Downloads", "FAQ", and "Contact Us". A user is logged in as "John Smith" with a "Logoff" button. A prominent message box states "Report Submitted Successfully" and provides instructions: "Your report has been received for processing. Once we have validated your report information, you will receive an email with information about any corrections you need to make." Below this, there are sections for "Create / Upload ARRA Reports" with "Create Report" and "Upload Report" buttons, "Quick Links" for "Reports" (My Reports, Reports to Correct) and "Administration" (My Account), and "Download Templates" for "Microsoft Excel" and "XML Schema". A footer contains links for "Accessibility", "Contact Info", "Copyright Information", and "Privacy Policy", along with logos for various government services like USA.gov, Gobierno USA.gov, USA Spending.gov, GRANTS.GOV, FEDBIZOPPS.GOV, GovLoans.gov, and Benefits.gov.



Alternative Reporting Methods- MS-Excel XML Bound Spreadsheet- Sample View

Microsoft Excel - Template - Recipient Report v2.0 20090701.xls

File Edit View Insert Format Tools Data Window Help

Type a question for help

Calibri 20 B I U

B2 Prime Recipient Report

Recipient Report Version 2.0												
Prime Recipient Report												
1	Funding Agency Name:		Project/Grant Period:									
2	Program Source (TAFS):		Report Period End Date:									
3	Grant/Award Number:		Final Report:									
4	CFDA Number:		Report Frequency:									
5	Project Name:		Award Date (Date Signed):									
6	Transaction Type:		Award Description:									
7	Recipient DUNS No:		Amount of Award (Obligation):									
8	Recipient Account Number:		Federal Expenditure:									
9	Recipient Area of Benefit:		NAICS or NTEE-NPC:									
10	State/Local County:		Project Status:									
11	State/Local Congressional District:		Project Description:									
12	Primary Place of Performance - Location:		Jobs Created:									
13	Primary Place of Performance - City:		Total Infrastructure Expenditure:									
14	Primary Place of Performance - State:		Total Federal ARRA Expenditure:									
15	Primary Place of Performance - County:		Total Federal non-ARRA Expenditure:									
16	Primary Place of Performance -		Total non-Federal Share of Expenditure:									
17	Subrecipient			Subaward					Subrecipient Place of P			
18	Subrecipient DUNS No.	Subcontract Number	Subrecipient Congressional District	Subrecipient Type	Amount of Subaward (Disbursed)	Ultimate Value of Subaward	Subrecipient Area of Benefit	Subaward Date	Subaward Period	Subrecipient Place of Performance Location Name	Subrecipient Place of Performance City	Subrecipient Place of Performance County
19												
20												
21												
22												
23												
24												
25												
26												
27												

Ready NUM



Alternative Reporting Methods- *Machine Extract Recipient Reporting XML*

- Sophisticated recipients may be able to extract data requirements from existing systems
- XML extracted information must conform with the recipient reporting XML schema (100% solution coming soon!)
- FederalReporting.Gov will include a validation service to facilitate checking recipient report validation prior to reporting.
- XML data must be properly formed or it may not be consumable by the recipient reporting data base



Alternative Reporting Methods- *Machine Extract Recipient Reporting XML- Sample View*

```
<?xml version="1.0" encoding="UTF-8"?>
<recoveryrr:RecipientReport xsi:schemaLocation="urn:us:gov:recoveryrr recoveryrr-x.xsd" xmlns:nc="http://niem.gov/niem/niem-core/2.0"
xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance" xmlns:recoveryrr="urn:us:gov:recoveryrr" xmlns:recoveryrr-ext="urn:us:gov:recoveryrr-ext">
  <recoveryrr-ext:PrimeRecipient>
    <nc:Agency/>
    <recoveryrr-ext:TreasuryAccountSymbol>
      <recoveryrr-ext:AgencyCode>String</recoveryrr-ext:AgencyCode>
      <recoveryrr-ext:AccountCode>String</recoveryrr-ext:AccountCode>
      <recoveryrr-ext:BeginningFiscalYear>2001</recoveryrr-ext:BeginningFiscalYear>
      <recoveryrr-ext:EndingFiscalYear>2001</recoveryrr-ext:EndingFiscalYear>
    </recoveryrr-ext:TreasuryAccountSymbol>
    <recoveryrr-ext:Recipient>
      <recoveryrr-ext:DUNS>String</recoveryrr-ext:DUNS>
      <recoveryrr-ext:ParentDUNS>String</recoveryrr-ext:ParentDUNS>
      <recoveryrr-ext:EIN>String</recoveryrr-ext:EIN>
      <recoveryrr-ext:AccountNumber>String</recoveryrr-ext:AccountNumber>
      <recoveryrr-ext:RecipientCategory>State Government</recoveryrr-ext:RecipientCategory>
      <recoveryrr-ext:RecipientAddress>
        <nc:OrganizationName>String</nc:OrganizationName>
        <nc:AddressDeliveryPointText>String</nc:AddressDeliveryPointText>
        <nc:LocationCityName>String</nc:LocationCityName>
        <nc:LocationStateFIPS5-2AlphaCode>AK</nc:LocationStateFIPS5-2AlphaCode>
        <nc:LocationPostalCode>String</nc:LocationPostalCode>
      </recoveryrr-ext:RecipientAddress>
      <recoveryrr-ext:RecipientOfficer>
        <nc:PersonName>
          <nc:PersonNamePrefixText>String</nc:PersonNamePrefixText>
          <nc:PersonGivenName>String</nc:PersonGivenName>
          <nc:PersonMiddleName>String</nc:PersonMiddleName>
          <nc:PersonSurName>String</nc:PersonSurName>
          <nc:PersonNameSuffixText>String</nc:PersonNameSuffixText>
          ...
        </nc:PersonName>
      </recoveryrr-ext:RecipientOfficer>
    </recoveryrr-ext:Recipient>
  </recoveryrr-ext:PrimeRecipient>
</recoveryrr:RecipientReport>
```



Additional Information and Assistance



FederalReporting.Gov

- Links to webinars
- FAQs
- Training Materials
- Updates and notices

- Information also available at Recovery.Gov

The screenshot shows the RECOVERY.GOV website with a navigation bar at the top. The main content area features a 'CHAIRMAN'S CORNER' section with a date of 'July 15, 2009' and a headline 'Bills to be signed today'. Below this, there are several news articles with headlines such as 'TRANSFORMING FEDERAL INFRASTRUCTURE', 'What's Next for Recovery?', and 'What's Next for Recovery?'. At the bottom of the page, there is a funding progress bar showing '\$152B' and a list of partner organizations including USA.gov, Recovery.gov, and others.

The screenshot shows the FederalReporting.gov website. At the top, there is a navigation menu with links for 'Home', 'About', 'Documentation', 'Downloads', 'FAQ', and 'Contact Us'. Below the navigation, there is a 'Log In' section with fields for 'User ID' and 'Password', and a 'Forgot my password' link. To the right, there is a 'Messages' section with a date of 'Wednesday, July 8, 2009' and a link to 'Schedule and Registration of Webinars for Recipients Reporting on Recovery Funds in August'. Below the login and messages, there are sections for 'Not Registered?' with a 'Register Now' button, and 'Download Templates' with links for 'Microsoft Excel' and 'XML Schema'. The main content area features two columns: 'accountability' and 'transparency', each with a brief description of the reporting requirements. Below these columns is a detailed timeline diagram showing the reporting process from 'Report Status' to 'Report Status' with various milestones and deadlines. At the bottom, there is a footer with 'Accessibility | Contact Info | Copyright Information | Privacy Policy' and a row of partner logos including USA.gov, Recovery.gov, and others.

Service Desk- 1-800-XXX-XXXX (coming soon)

- Utilizes Decision Trees for Consistent Problem Resolution
- Embeds Service Desk Staff with Development Team to Increase Understanding
- Utilizes Contractor with Experience in Large Scale Service Desk Management
- Federal Agency and OMB Contacts will be Required to Address Unanticipated Issues

