

ARRA 1512 Recipient Reporting

FederalReporting.Gov

Webinar

Federal Agency Report Review

July 21, 2009



Agenda

- Overview of ARRA Technical Solutions
- Overview of Recipient Reporting Process
- Key Aspects of Federal Agency Review Process
 - Registration
 - Review
 - Making Corrections
- Where to get additional information and assistance



Overview of ARRA Technical Solutions

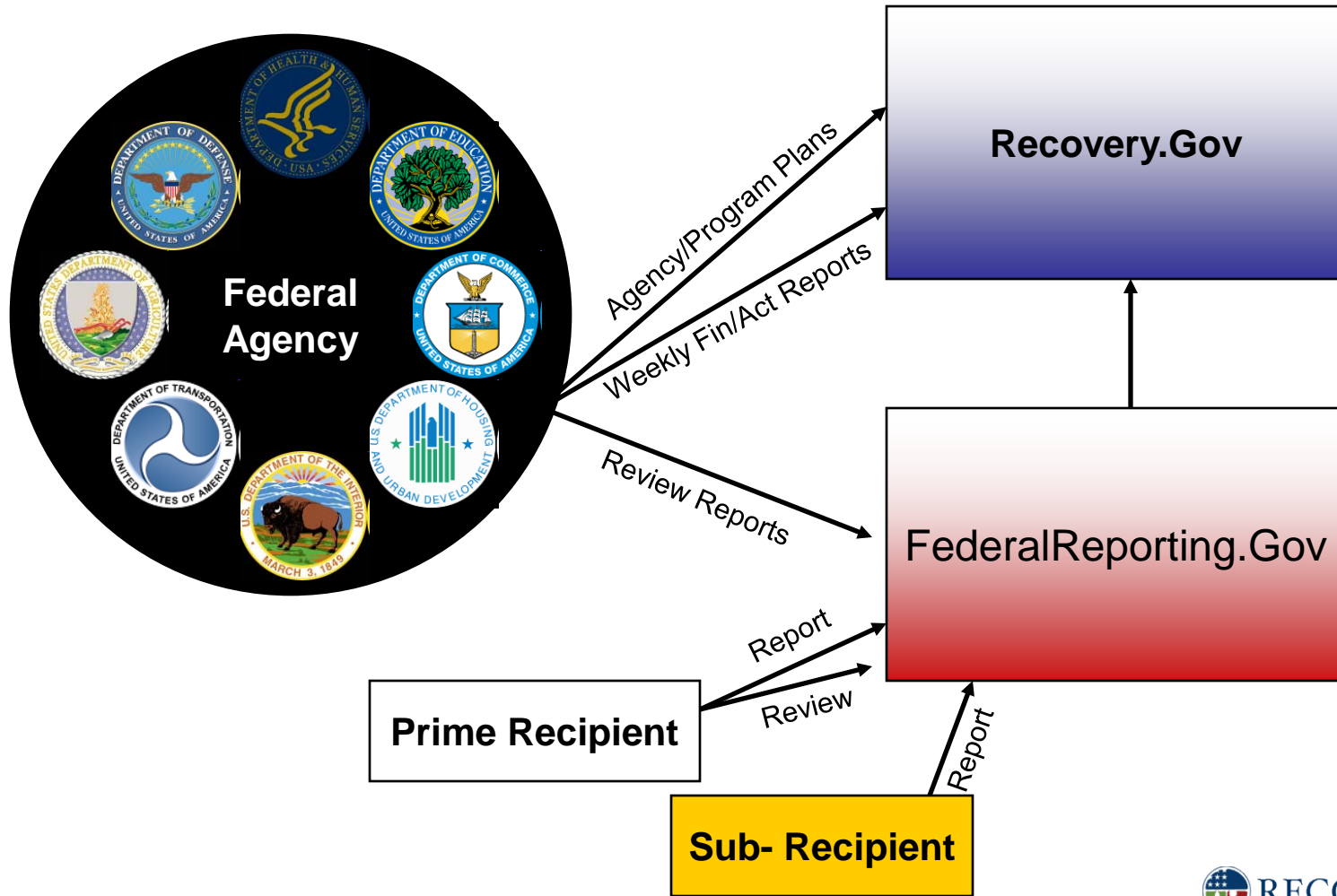


Major Aspects of ARRA Technical Solutions

- **Recovery.Gov Site established**
 - Recovery.gov is established to serve as the central Web presence for the Recovery Act. News, funding notifications and other statistics are provided via this site. This site is managed by the Recovery Accountability and Transparency Board. Available 2/18
- **Financial and Activity Reports- Recovery.Gov**
 - Agencies submit weekly updates to ARRA obligations and expenditures to Recovery.Gov
- **Federal Agency/Program Plans- Recovery.Gov**
 - Agencies receiving ARRA funding required to post Federal Agency and program level plans for ARRA
 - Available on Recovery.Gov 5/15
- **Recipient Reporting- FederalReporting.Gov & Recovery.Gov**
 - FederalReporting.Gov will be the site for in bound recipient report submission
 - Reports due no later than 10 days after the end of the quarter
 - Corrections may be made through 21 days after the end of the quarter
 - Reports must be posted to Recovery.Gov no later than 30 days after the end of the quarter



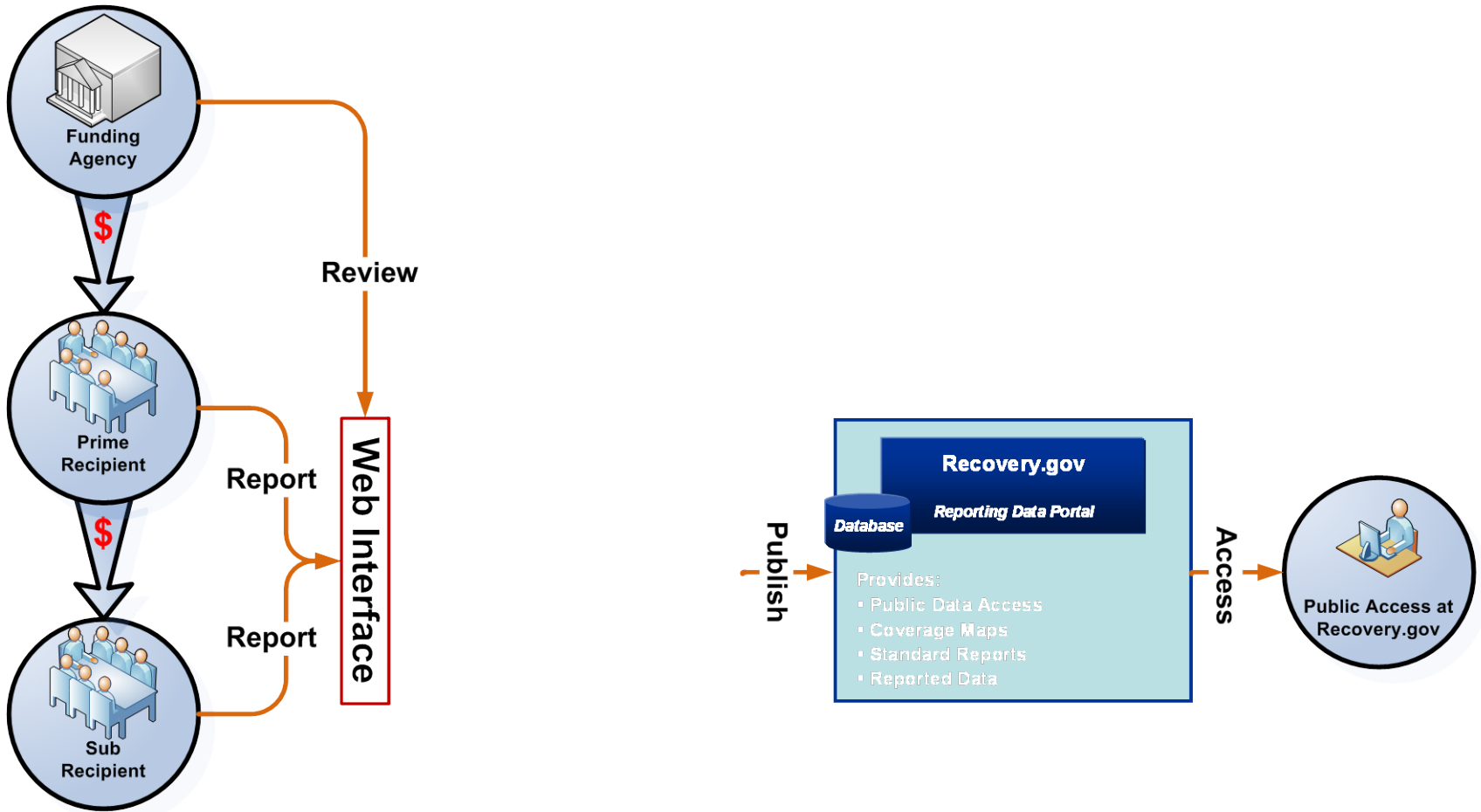
Contextual View



Overview of ARRA Recipient Reporting Process



The Near Term Vision for FederalReporting.Gov



Business Context for In-bound Recipient Reporting (FederalReporting.Gov)

FederalReporting.Gov is the centralized solution for ARRA section 1512 Recipient Reporting.

1. REGISTER

- Before end of Quarter (*early registration is highly recommended*) **Register Online at FederalReporting.Gov**

2. REPORT

- Days 1-10 for submission **Submit Reports Online at FederalReporting.Gov**

3. REVIEW (Comment Period)

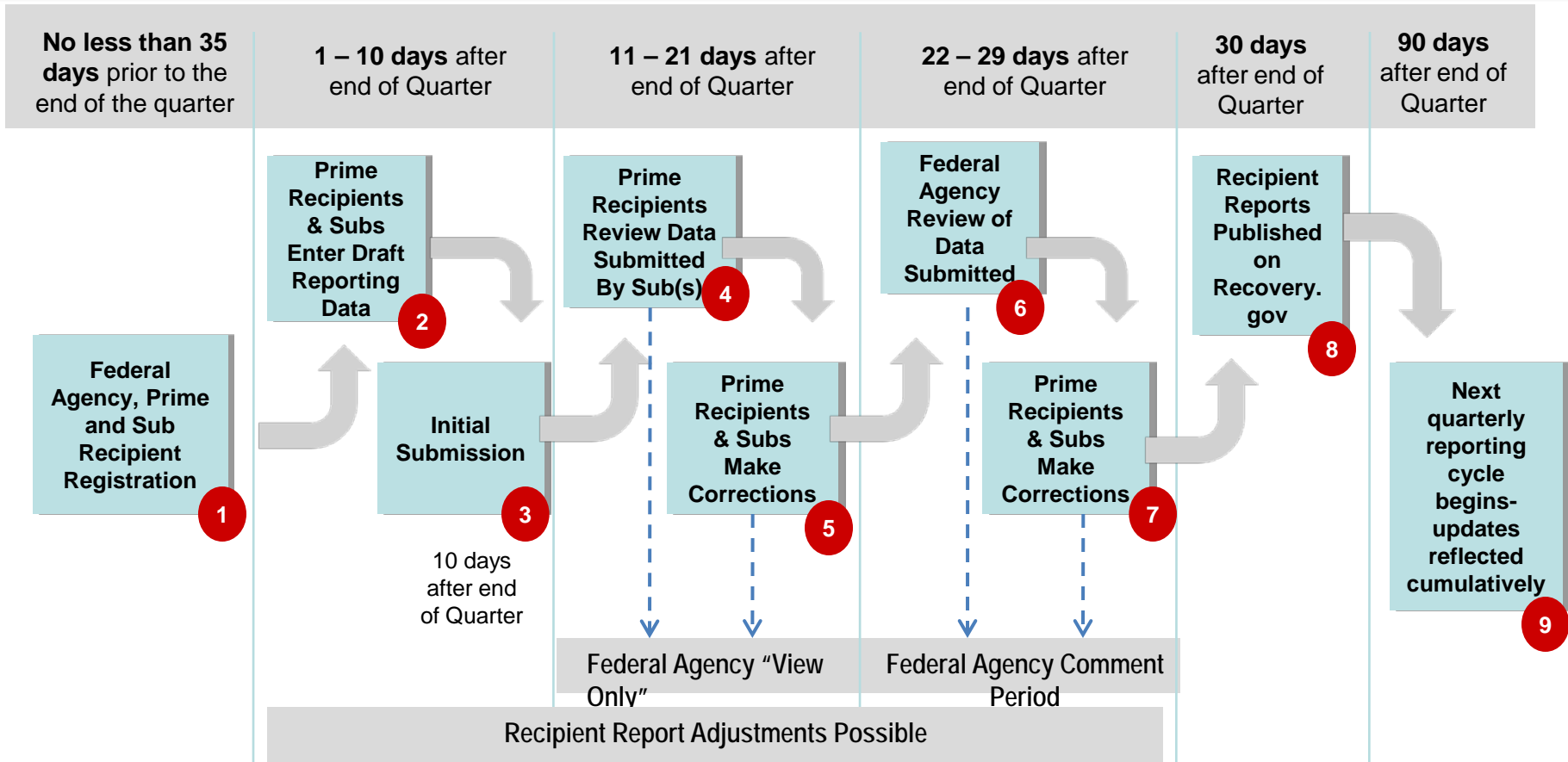
- Days 11-21 for Prime Recipient Review
- Days 22-29 for Federal Agency **Reports available for extract/download from FederalReporting.Gov**

4. RELEASE

- Days 11-29 for Initial Information
- Final Reports Available Day 30- reports may be published prior to Federal Agency or prime recipient review
- Reports indicate Federal Agency review status:
 - Not Reviewed by Federal Agency;
 - Reviewed by Federal Agency, no material omissions or significant reporting errors identified; and
 - Reviewed by Federal Agency, material omissions or significant reporting errors identified.



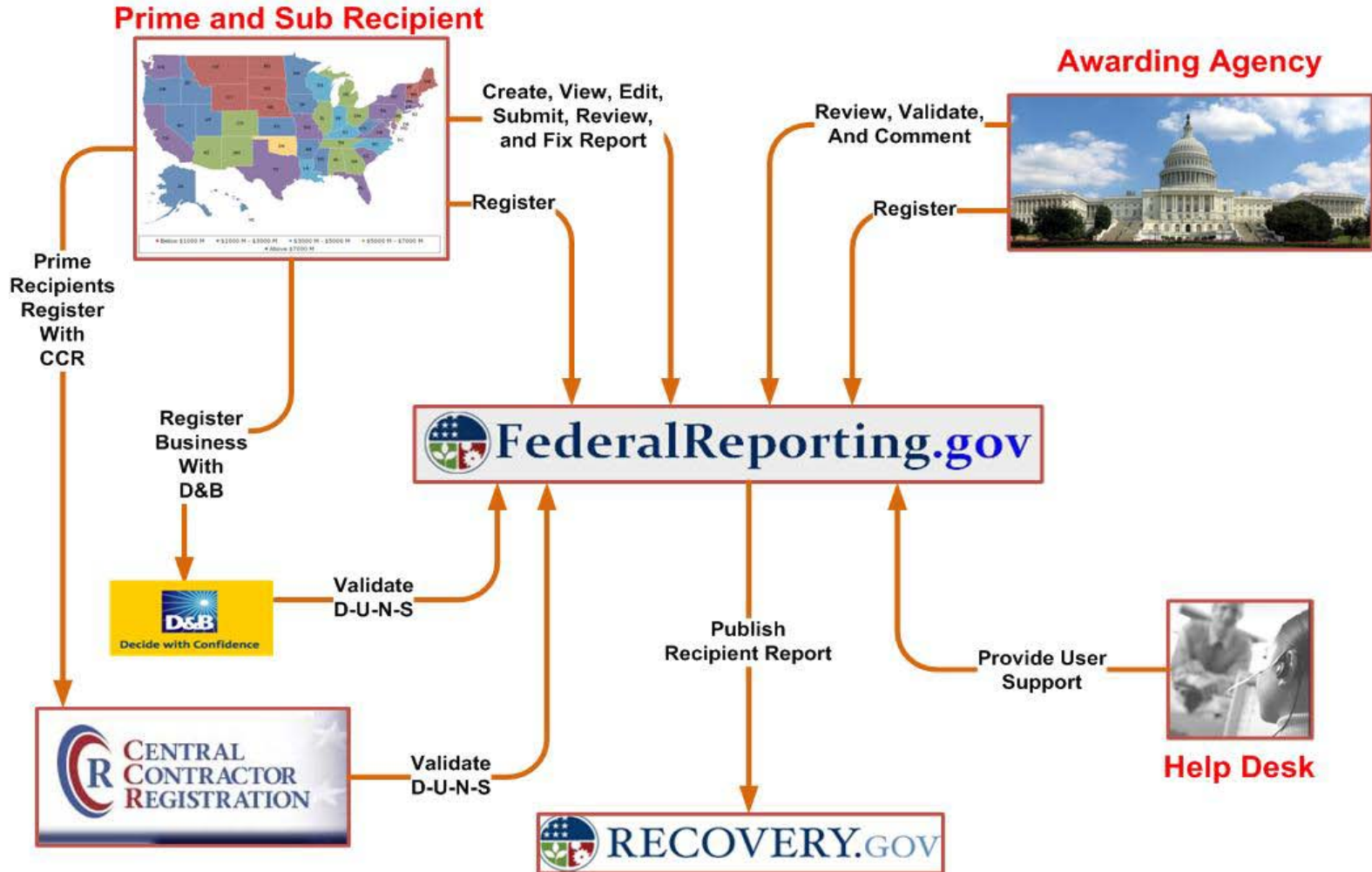
In-bound Recipient Reporting (FederalReporting.Gov) Timeline and Activities



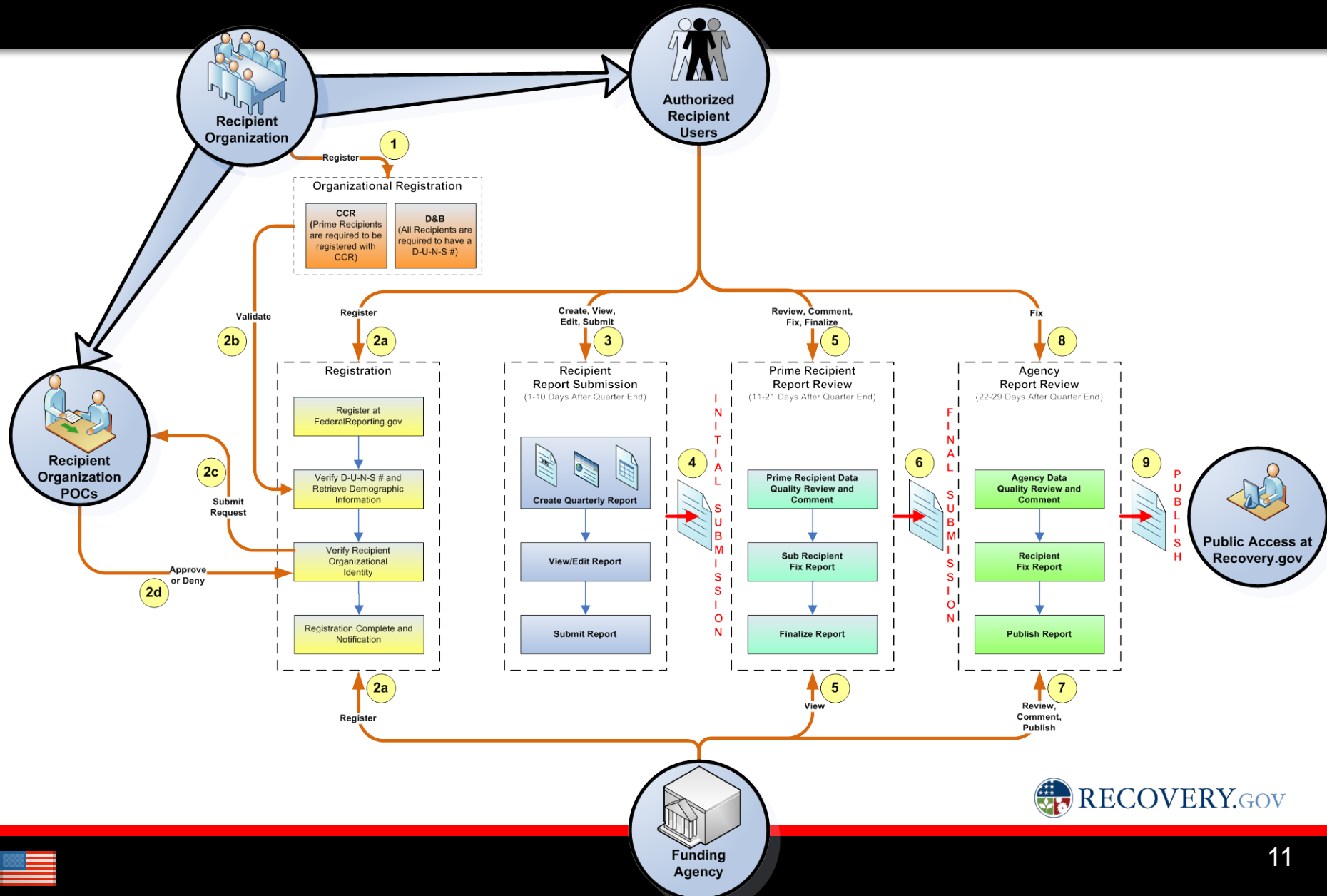
Report Status:



Information Exchange Business Context for In-bound Recipient Reporting (FederalReporting.gov)



In-bound Recipient Reporting Business Architecture



Recipient Reporting Data Concepts

- **Solution leverages open standards and the use of XML to facilitate platform independence**
- **Data Elements for Recipient Reporting are Identified in detail in the Recipient Reporting Data Model**
- **The current model is estimated to be 98% final**
- **Data elements are organized by Prime Recipient and Sub- Recipient**
- **Prime Recipients reporting for the Sub-Recipients would complete all data elements (see the Prime Recipient Webinar for details on the Prime Recipient data)**



FederalReporting.Gov Reference Data

- User Type
 - System Administrator
 - Federal Agency
 - Recipient
- Registration Status
 - Completed
 - Waiting for D&B Verification
 - Waiting for Group Admission
 - Failed
- Report Type
 - Prime Recipient Report
 - Sub Recipient Report
- Message Status
 - Delivered and Unread
 - Delivered and Read
- Report Types
 - Web Form
 - Excel Spreadsheet
 - XML
- Award Type
 - Contract
 - Loan
 - Grant

FederalReporting.Gov Reference Data (cont'd.)

- Report Status
 - Draft
 - Initial Submission
 - Final Submission
 - Published
 - Error
 - Deactivated
- Report Sub Status
 - Not Reviewed
 - Reviewed with No Comments
 - Reviewed Comments Provided
- Government Email Domain
 - .gov
 - .mil
 - .fed.us
- External Data Sources
 - CCR
 - D&B
 - Funding Agency
 - NAICS/NTEE/NPC
 - CFDA

Prime Recipient Data Elements

- **Funding Agency Code**
- *Funding Agency Name*
- **Program Source (TAS)**
- **Award Number**
- **Recipient DUNS Number**
- **Recipient MPIN***
- *Parent DUNS Number*
- *Recipient EIN*
- *Recipient Type*
- **Solicitation/CFDA number**
- *Recipient Name*
- *Recipient Address (1,2,3)*
- *Recipient City*
- *Recipient State*
- *Recipient Zip Code*



Prime Recipient Data Elements- Contd'

- **Recipient Account Number**
- **Project/Grant Period Start Date**
- **Project/Grant Period End Date**
- **Report Period End Date**
- **Final Report**
- **Report Frequency**
- **Award Type**
- **Award Date**
- **Award Description**
- **Amount of Award**
- **Project Name**
- **Activity Code (NAICS or NTEE-NPC)**
- **Activity Description**
- **Project Description**
- **Project Status**



Prime Recipient Data Elements- Contd'

- **Description of Jobs Created**
- **Number of Jobs**
- **Federal Expenditure**
- **Total Infrastructure Expenditure**
- **Total Federal ARRA Expenditure**
- **Total Federal Non-ARRA Expenditure**
- **Total of Non-Federal Share of Expenditure**
- **Infrastructure Rationale**
- *State/Local Contact Name*
- *State/Local Contact Street Address 1,2,3*
- *State/Local Contact City*
- *State/Local Contact State*
- *State/Local Contact Zip*
- **State/Local Contact County Code (optional)**
- **State/Local Contact Congressional District**



Prime Recipient Data Elements- Contd'

- **State/Local Contact Congressional District**
- *State/Local Contact/E-mail*
- *State/Local Contact Phone*
- *State/Local Contact Ext*
- **Primary Place of Performance – State**
- **Primary Place of Performance- Location Code**
- **Primary Place of Performance- County Code (optional)**
- **Primary Place of Performance – Zip Code**
- **Primary Place of Performance Congressional District**
- **Recipient Area of Benefit**
- **Recipient Highly Compensated Officer Name**
- **Recipient Highly Compensated Officer Compensation**
- **Total Aggregate Amount of sub awards under \$25000**
- **Payments to Vendors less than \$25,000**
- **Sub-awards to individuals**



Sub-Recipient Data Elements

- **Sub-Recipient DUNS Number**
- **Sub-Award Number**
- *Sub-Recipient Name*
- *Sub-Recipient Address (1,2,3)*
- *Sub-Recipient City*
- *Sub-Recipient State*
- *Sub-Recipient Zip Code*
- **Sub-Recipient Congressional District** *Sub-Recipient Type*
- **Amount of Sub-Award**
- **Ultimate Value of Sub-Award**



Sub-Recipient Data Elements- Contd'

- **Sub-Award Date**
- **Sub-Award Period Start Date**
- **Sub-Award Period End Date**
- **Sub-Recipient Place of Performance**
- **Sub-Recipient Place of Performance- Location Code**
- **Sub-Recipient Place of Performance- County Code (optional)**
- **Sub-Recipient Place of Performance- ZIP Code**
- **Sub-Recipient Place of Performance – Congressional District Sub-Recipient Area of Benefit**
- **Sub-Recipient Highly Compensated Officer Name**
- **Sub-Recipient Highly Compensated Officer Compensation**



Vendor Data Elements

- *Award Number*
- *Sub-Award Number*
- **Vendor DUNS Number**
- **Vendor HQ ZIP Code**
- **Vendor Name**
- **Product/Service Description**
- **Payment Amount**



Recommendations for Federal Agency Reviews

- **Register early**
 - Agencies will need to have a DUNS number to register
- **Plan data quality procedures in advance**
- **Identify a Prime Recipient point of contact**
- **Clearly coordinate reporting responsibility within your organization**

- **Read over the FAQs in advance**



Federal Agency Activities: Register

Prerequisites for Registration:

Federal Agency employee with E-mail address

Federal Agency Registration in DUNS

Necessary Information for Registration:

Email Address / User ID:

greg.case@aoa.hhs.gov

First Name: **Greg**

Last Name: **Case**

Primary Phone Number: **202-357-3442**

D-U-N-S#: **927645663**

Funding Federal Agency Name:

Department of Health and Human Services

Federal Agency User: Formal Review- Screen shots pending

- Recipient Reports will be provided in XML format and grouped by Federal Agency/Program
- Agencies can download XML reports to facilitate external report review
- Agencies will identify issues in the FederalReporting.Gov system by exception
- Reports with identified issues will include a text box for describing the issue- contact info for commenter and report submitter will be automatically populated
- The comment will be attached to the report in the system
- The system will unlock the report for recipient reporter correction- Federal Agency reviewers will not be able to directly modify recipient reports
- Agencies will be able to indicate review- no issues identified status in bulk fashion by program (excluding identified issue reports)
- Previous versions of reports will be stored for audit purposes



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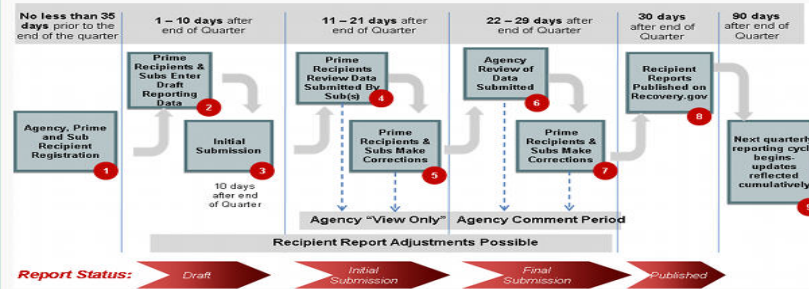
accountability

Section 1512 of the Recovery Act requires reports on the use of Recovery Act funding by recipients no later than the 10th day after the end of each calendar quarter.

transparency

Section 1512 of the Recovery Act requires federal agencies providing the funds to make the reports publicly available no later than the 30th day after the end of each calendar quarter.

On February 17th, 2009 President Obama signs the American Recovery and Reinvestment Act (ARRA) into law. ARRA is intended to provide a stimulus to the U.S. economy in the wake of the economic downturn worth \$787 billion. Section 1512(f) of the Recovery Act requires recipient reporting to begin 180 days after enactment, and for reports to be submitted by recipients 10 days after the end of each calendar quarter. This results in an initial statutory reporting deadline of October 10, 2009, with quarterly reports due 10 days after the end of each calendar quarter thereafter. Section 1512 of the Recovery Act requires that prime recipients and delegated sub-recipients submit quarterly reports on their use of the funds not later than the 10th day following the end of each quarter beginning on October 10, 2009, and will be cumulative since enactment, or February 17, 2009. The statute further requires that reported information will be made available to the public not later than the 30th day after the end of each quarter. Summary statistics for reported data will appear on [www.Recovery.gov](#) prior to the end of the 30-day period, but they will be appropriately marked to indicate their review status. The timeframe of key reporting activities and their sequence and is shown below.



This [www.FederalReporting.gov](#) website allows for recipients to fulfill their reporting obligations as defined by Section 1512 of the Recovery Act. It provides recipients and federal agencies with the ability to:

- Register for the site and manage their account(s)
- Submit reports
- View and comment on reports if the user represents a Federal agency or prime recipient
- Update or correct reports when appropriate

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Registration (first half)

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Registration Information

Before you can submit ARRA reports through FederalReporting.gov, you must complete the one-time registration process.

Meeting the registration pre-requisites and getting registered with FederalReporting.gov may take up to **24 hours**, so please start early!

Registration Prerequisites

1. DUNS Number
2. CCR Registration (Primes Only)
3. Valid Email

1. DUNS Number

You will need to know your organization's 9-digit DUNS. If you are reporting for DoD activities and do not have a DUNS, you will need to know your 6-digit DODAAC.

If your organization does not know its DUNS or needs to register for one, visit the [Dun & Bradstreet website](#).

For more information about DUNS requirements for registration, visit the [Dun & Bradstreet website](#).

2. Register in CCR (Prime Recipients Only)

If you are a Prime Recipient, your organization must be registered with the Central Contractor Registration (CCR).

Register with FederalReporting.gov


Please enter your personal information and organization information, and click Proceed.

Please note that all fields marked with an asterisk (*) are required fields.


Personal Information

First Name *
Last Name *
Email *
Confirm Email *
Your Email will also be your User ID for signing in.
Phone Number *
Ext
(ex.: 555-555-5555)

Please [click here](#) if you require an audio verification.

Word Verification *
Please type the word appearing in the picture:

Can't read it? [Refresh](#)

Security Question 1 *
Answer *
Security Question 2 *
Answer *
Security Question 3 *
Answer *

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Registration (second half)

Click on the [BPN.gov website](#).

For more information about DUNS requirements for registration, visit the [Dun & Bradstreet website](#).

2. Register in CCR (Prime Recipients Only)

If you are a Prime Recipient, your organization must be registered with the Central Contractor Registration (CCR).

If your organization is not registered in CCR or you do not know your organization's CCR registration status, please visit the [BPN.gov CCR Search website](#).

For more information about about the CCR registration requirements, please refer to the [CCR.gov website](#).

3. Valid Email Address

All registrants must have a valid email address to submit ARRA reports on the FederalReporting.gov website.

GET REGISTERED

Create a User ID and Password on FederalReporting.gov.

When your registration is complete, you will receive an email confirmation.

For more information, please consult the [FAQ Section](#) of the website.

Security Question 1 * What is your favorite hobby?

Answer *

Security Question 2 * What is the name of your childhood pet?

Answer *

Security Question 3 * What was the color of your first car?

Answer *

Organization Information

I am a/an * Award Recipient

Funding Agency

Funding Agency Name

Organization Identifier:

DUNS # *

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2. Register in CCR (Prime Recipients Only)

Verify Your Information

We have located the following organization associated with the information you supplied. Please review the information below and select the "Register Now" button to submit your registration request. If this information is incorrect select the "Go Back" button to make corrections. You may cancel your registration at any time by selecting the "Cancel" button

Personal Information

First Name John
Last Name Smith
Email john.smith@agency.gov
Phone Number 555-555-5555

Organization Information

No organization information for the following DUNS ID could be found: **123456789**

Your report access within FederalReporting.gov will be on hold until this DUNS can be verified.

If you believe your organization exists already, please hit the "Go Back" button and verify your DUNS entry.

By selecting "Register Now" below, you are certifying that you are associated with the entity listed above and submitting your information for registration with FederalReporting.gov.



Registration Confirmation

The screenshot shows a Mozilla Firefox browser window displaying the FederalReporting.gov website. The browser's address bar shows the URL 'FederalReporting.gov - Mozilla Firefox'. The website's header includes the date 'Thursday, July 16, 2009' and a text size selector 'Text A+ A- A'. The main navigation menu contains links for 'Home', 'About', 'Documentation', 'Downloads', 'FAQ', and 'Contact Us'. The page is divided into two main sections: 'Registration Information' and 'Registration Confirmation'. The 'Registration Information' section explains the registration process and lists prerequisites: DUNS Number, CCR Registration (Primes Only), and Valid Email. The 'Registration Confirmation' section, which is highlighted with a blue border, states that the registration request has been accepted, provides a temporary password and instructions, and gives a confirmation number of 79. It also includes an 'OK' button.

Registration Information

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Registration Confirmation

Your registration request has been accepted! You will receive an email containing your temporary FederalReporting.gov password and any other registration instructions. *

Your confirmation number is 79. Please keep this number for your records.

If you have not received an email within 48 hours, please contact [Support](#).



Email Confirmation

Federal Reporting Registration Confirmation

● registration@federalreporting.gov

Sent: Tue 7/14/2009 10:46 AM

To: ● Lauren Kramer

This email confirms that you are now registered with FederalReporting.gov. Your confirmation, temporary password, and registration information are listed below. Please change this password when you first log in.

Confirmation Number: 39

Temporary Password: V8c2;p7a

Name: Lauren Kramer

Email: lauren.kramer@cgifederal.com

Phone Number: 703-227-4154 -

Registered as a(n): Award Recipient

Legal Business Name:

"EDUCATION, MARYLAND DEPARTMENT OF"

Address:

2301 ARGONNE DR

BALTIMORE, MD 21218



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II. Privacy Act Routine Uses (5 USC § 522a as amended)

Vendor Information: Vendor-provided information, including email addresses and company information, will be used to establish user accounts for submitting subcontracting reports, and to forward items of interest to the email address provided. Vendor-provided information may also be used by Federal contracting officials to assist in the resolution of any errors and data discrepancies. Federal Users: Federal user information, including name, telephone number and email address, is used by this system to set up profiles of user accounts for Federal procurement officials authorized to manage, administer and/or perform FBO activities. FederalReporting.gov user accounts support user authentication and access controls for FederalReporting.gov.

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Personal Information

User ID burdell.schwartz@cgifederal.com
Name Burdell Schwartz
Phone Number 703-227-8002

Organization Information

DUNS # 173718891
I am a/an Award Recipient
Legal Business Name ROOFING RESOURCES INCORPORATED
Address 608 CHADDSFORD DR
CHADDS FORD, PA 19317
CCR Govt POC Name RICHARD O. COLLINS
CCR Govt POC Email burdell.schwartz@cgifederal.com
CCR Elec POC Name RICHARD O. COLLINS
CCR Elect POC Email burdell.schwartz@cgifederal.com

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2 results found Page 1 of 1 Results per page: 5

	Award #	Award Type	Fiscal Year	Qtr	DUHS
<input type="checkbox"/>	90MP0018/01	G	2009	4	173718891
<input type="checkbox"/>	HQ12345Z-1	G	2009	4	071625974

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Prime Recipient

Prime Recipient Data

Recipient EIN# Number: 0000145
Recipient Account Number: 000000000
Recipient Area of Interest: 00
Recipient Name: EDUCATION MARKETING CORP
Parent EIN# Number: 001183000
Recipient Address 1: 2001 APPROXIAN DR
Recipient Address 2:
Recipient City: BURLINGAME
Recipient State: MD
Recipient Postal Code: 21038

State Local Contact Name: JAVIERE QUENTON
State Local Contact Email: javierqu@edmark.com
State Local Contact Address 1: 200 WEST BURLINGAME STREET
State Local Contact Address 2: 8TH FLOOR
State Local Contact City: BURLINGAME
State Local Contact Postal Code: 21038
State Local Contact County Code: 00
State Local Contact Congressional District:

Funding Agency Name: [Department of Education] |
Program Section (MS): [Elementary & Secondary Education] |
Subdivision/Title Number: [3132 - Special Education - Preschool] |
Account of Award #: 0000000
Award Number: 000000000
Award Date: 00/00/00
Award Description: Preschool Education - PART 8/2002 - 2009/04

Period of Performance:
Project/Grant Period Start Date: 00/00/00
Project/Grant Period End Date: 00/00/00

Total Number of Subrecipients and
Subawards less than \$25,000:
Total Number of Subrecipients and
Subawards less than \$25,000
and awards to subrecipients:

Report Frequency: [Quarterly] |
Report Period End Date: 00/00/00
Final Report: [No]

Project Name: Special Education - PART 8/2002
Project Description: TO PROVIDE SERVICES TO STUDENTS WITH SPECIAL NEEDS TO BECOME SELF-SUFFICIENT AND RELIANT MEMBERS OF THE COMMUNITY THROUGH THE USE OF THERAPEUTIC AND SOCIAL SKILLS TRAINING.
Project Status: [Not Yet Started] |
Federal Expenditure: 0000
Number of Jobs: 0
Description of Job Creation: 0 NEW CREATED

Activity Code (ABCA) or RTSE MFC: [0270 - Public Policy Activities] |
Total Federal ARRA Expenditures: \$ 0000
Total Federal Non-ARRA Expenditures: \$ 0000
Total Non-Federal Share of \$ 0000
Total Infrastructure Expenditures: \$ 0000
Infrastructure Rationale: [NO THROUGH AND THEREFORE]

Location Code: 0000
City: BURLINGAME
County Code: 00
State: MD
Zip Code: 21038
Congressional District: 00

Office 1 Name: JAVIERE QUENTON
Office 1 Compensation: \$ 0000
Office 2 Name: JAVIERE QUENTON
Office 2 Compensation: \$ 0000
Office 3 Name: JAVIERE QUENTON
Office 3 Compensation: \$ 0000
Office 4 Name: JAVIERE QUENTON
Office 4 Compensation: \$ 0000
Office 5 Name: JAVIERE QUENTON
Office 5 Compensation: \$ 0000

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DUNS #	Subaward #	Amount of Award
071625974	HG12345Z-1A	\$5000000
071625974	HG12345Z-1B	\$6000000
173718891	AB1245678-2C	\$120000

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DUNS #	Subaward #	Amount of Award
071825974	HQ123452-1A	\$0000000
071825974	HQ123452-1B	\$0000000
173718991	AB1245676-2C	\$1200000

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Subrecipient Data

Subrecipient Information

Subrecipient DUNS Number: 071825974
 Subrecipient Area of Benefit: City
 Sub Recipient Name: AMERICAN COLLEGE OF PHYSI
 Sub Recipient Type: M, Nonprofit with 501C3 IRS Status
 Sub Recipient Address 1: 130 N INDEPENDENCE MALL W
 Sub Recipient Address 2:
 Sub Recipient City: PHILADELPHIA
 Sub Recipient State: PA
 Sub Recipient Postal Code: 19106
 Subrecipient Congressional District: 03

Project / Award Information

Amount of Subaward \$: 5000000
 Ultimate Value of Subaward \$: 6000000
 Subaward Number: HQ123452-1A
 Subaward Date: 07/01/2009
 Period of Performance:
 Subaward Period Start Date: 07/01/2009
 Subaward Period End Date: 09/01/2009

Subrecipient Place of Performance

Location Code: 4554
 City: Baltimore
 County Code: 014
 State: MD
 Zip Code:
 Congressional District: 02

Highly Compensated Officers

Officer 1 Name: Jenice
 Officer 1 Compensation \$: 1000000
 Officer 2 Name: Herant
 Officer 2 Compensation \$: 20
 Officer 3 Name: Plegis
 Officer 3 Compensation \$: 400000
 Officer 4 Name:
 Officer 4 Compensation \$: 0
 Officer 5 Name:
 Officer 5 Compensation \$: 0

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Name	DUHS #	Subaward #	Payment Amount
Smithgroup, Inc.	825066678	HQ12345Z-1	\$26000
Smith Inc	825066677	HQ12345Z-1	\$24000
Smith Co	825066679	HQ12345Z-1	\$25000

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Name	DUNS #	Subaward #	Payment Amount
Smithgroup, Inc.	825066678	HQ12345Z-1	\$26000
Smith Inc.	825066677	HQ12345Z-1	\$24000
Smith Co.	825066679	HQ12345Z-1	\$25000

Vendor Information
Subaward Number: Prime
Vendor DUNS Number: 825066678
Vendor Name: Smithgroup, Inc.
Vendor HQ Zip Code: 48226
Payment Amount: \$26000
Product Service Description: Project Support
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Identifying and indicating review status... screenshots pending

- Agencies are responsible for performing data quality reviews
- The FederalReporting.Gov will include the ability to mark reports that have issues
- Agencies will identify issues by exception
- All other reports in the program can be re-categorized as reviewed- no issues identified in bulk

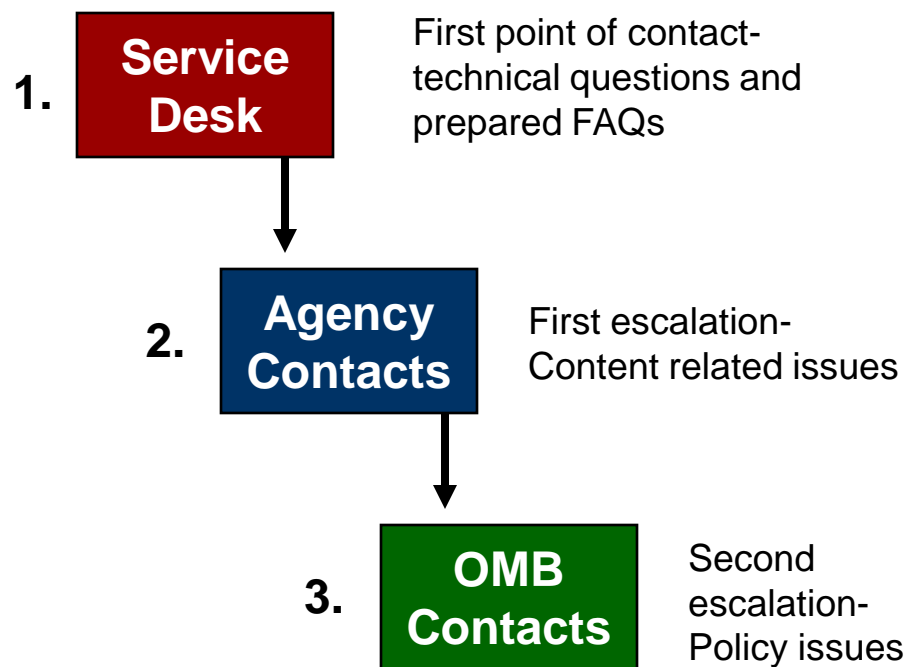


Additional Information and Assistance



Service Desk- 1-800-XXX-XXXX (coming soon)

- Utilizes Decision Trees for Consistent Problem Resolution
- Embeds Service Desk Staff with Development Team to Increase Understanding
- Utilizes Contractor with Experience in Large Scale Service Desk Management
- Federal Agency and OMB Contacts will be Required to Address Unanticipated Issues



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- Links to webinars
- FAQs
- Training Materials
- Updates and notices

The screenshot shows the RECOVERY.GOV website with several news items under the 'CHAIRMAN'S CORNER' and 'TRANSFORMING FEDERAL INVESTMENT' sections. At the bottom, there is a progress bar for funding, showing a total of \$152B with a slider indicating the current amount.

- Information also available at Recovery.Gov

The screenshot shows the FederalReporting.gov website. It includes a navigation bar with links for Home, About, Documentation, Downloads, FAQ, and Contact Us. There are sections for 'Log In' (with fields for ID and Password), 'Not Registered?' (with a Register Now button), and 'Download Templates' (for Microsoft Excel and XML Schema). A 'Messages' section lists announcements from July 8, 2009, and July 10, 2009. A large 'accountability' and 'transparency' section explains the reporting requirements under the Recovery Act, including a detailed timeline diagram showing the flow from report submission to public availability. The timeline includes steps like 'Agency Review and Comment Period', 'Recipient Report Adjustments Possible', and 'Final Report Submission'. A 'Report Status' legend at the bottom indicates the meaning of different colored arrows.