

# Joint Basing Program Management Office Monthly Newsletter

March 2009

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## Policy Update

### Intermediate Command Summit (ICS) Charter

The ICS Charter was approved and signed by the Senior Installations Management Group (SIMG) on March 9, 2009. The ICS Charter contains information on the purpose, background, membership, and responsibilities of the ICS.

### Civilian Personnel (CIVPERS) Human Resources (HR) Implementation Plan

The memo issuing the HR Implementation Plan was signed by DUSD(I&E) on March 9, 2009. The HR Implementation Plan provides a guideline for HR related actions necessary to meet FOC and is to be used as a tool for joint base managers and HR professionals for scheduling purposes. Phase I joint bases should submit to the [JBPMO](#) their completed plan by April 9, 2009 and Phase II bases by July 15, 2009.

### Data Migration Strategy Memo

A memo issuing the Data Migration Strategy was signed by DUSD(I&E) on March 12, 2009. The purpose of the Strategy is to identify the data that needs to be migrated before Full Operational Capability (FOC) to ensure that the joint base can fulfill operational regulatory requirements, and also identifies whether the data is located in Enterprise or non-Enterprise level systems. Next steps for data migration are provided in [Talking Points](#).

### Supply Storage Distribution (SSD)-Munitions Variance

The Army's Component-wide variance from transferring SSD-munitions was approved and signed by Deputy Under Secretary of Defense (Installations and Environment) (DUSD(I&E)) on March 16, 2009. The variance from the requirement to transfer SSD-munitions functions was approved for Joint Bases McGuire-Dix-Lakehurst, Elmendorf-Richardson, and Langley-Eustis.

### Cost and Performance Visibility Framework (CPVF) Tool, Instructions, Training, and Reporting

The CPVF Memo was signed by DUSD(I&E) on March 17, 2009. The CPVF memo includes Business Rules, Instructions, and details on CPVF training and reporting requirements. Administrator's training will be conducted for Phase I joint bases April 7-9, 2009, at Joint Base Andrews-NAF Washington, followed by site visits to the Phase I joint bases by the CPVF team.

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## Signed Memos:

- ICS Charter
  - HR Implementation Plan
  - Data Migration Strategy
  - SSD Munitions Variance
  - CPVF
  - Q-Ratings Guidance
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*All guidance and signed policy can be found on the [JBPMO website](#)*

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### *Missing Something?*

If you are working through an issue that requires resolution from the JBPMO and it is not addressed in this newsletter, please bring it to our attention.

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## Policy Update, continued

### Facility Investment Q-Ratings

A memo with changes to the Facilities Investment and Real Property supplemental guidance was signed on March 25, 2009. At the March 13, 2009 Senior Joint Base Working Group (SJBWG) meeting, revisions to the Facilities Investment and Real Property supplemental guidance were recommended to clarify the requirement for and use of facility condition ratings. These recommended changes more appropriately align Memorandum of Agreement (MOA) signature and FOC actions to the existing processes and data bases used to manage and document Q-Ratings.

### Non-Appropriated Funds (NAF) Transfer

The Components have reached consensus on the interpretation of the NAF transfer language now existing in the Joint Base McGuire-Dix-Lakehurst MOA. The following language has been agreed to by the NAF Instrumentality sub-working group (NAFI SWG) and is to be used at all Phase II joint bases:

"Balance Sheet of supported Component MWR Fund will be transferred to Joint Base MWR Fund, to include: NAF assets (cash, pre-paid assets, accounts receivable), liabilities and net worth. Amount of cash to be transferred will cover both working capital and restricted cash for capital improvements. Working capital will be transferred to ensure supporting Component MWR Fund has sufficient cash to meet anticipated obligations. Working capital determination shall be based on a cash-to-debt/liabilities ratio of 1:1. Funding will be transferred for all current and long-term liabilities. For calculation purposes, change funds, petty cash, and other imprest accounts will be excluded from the ratio computation and transferred in full to the Joint Base MWR Fund. Restricted cash for capital projects will also be excluded from ratio computation and transferred in full."

## Open Policy Issues

### Airfield Operations

DUSD(I&E) is working with the Air Force to provide guidance that delineates the airfield operations mission function and installation support areas of responsibility in the following areas:

- Installation Movement
- Security Services
- Supply Storage and Distribution (Non-Munitions).

Guidance is anticipated in mid-April 2009.

Resolution is anticipated in April 2009.

### Medical

The TRICARE Management Agency (TMA) and OSD(P&R) are working to develop business rules to guide decision-making during Memorandum of Agreement (MOA) development to:

- Ensure proper Total Obligation Authority (TOA) transfer
- Properly align installation support functions
- Preserve medical mission functions and resources

The business rules are anticipated to be complete in April 2009.

## Open Policy Issues, continued

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### *Open Policy Issues and Targeted Suspense Dates*

Airfield Ops	April 2009
Medical	April 2009
MILPERS	April 2009
Joint Family Covenant	May 2009

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#### **Human Resources Military Personnel (MILPERS)**

DUSD(I&E) continues to work with the Office of the Secretary of Defense (Personnel and Readiness) [OSD(P&R)] to resolve the following action items:

- Clarify the meaning of “consolidation” of the MILPERS function and develop COLS as applicable
- Clearly define the proper application of administrative and operational control (ADCON/OPCON) relationships of Joint Base Integrated (JBI) and Joint Base Supported Component Force Structure (JBSCFS) billets, and Augmentees.
- Develop a strategy for providing Joint Duty Credit for Deputy Joint Base Commanders (DJBCs) and other appropriate positions

Results are anticipated by April 2009.

#### **Joint Family Covenant**

OSD(P&R) continues to work on the following action items:

- Quantify and evaluate the objective differences and costs between the programs and services-including types, associated fees, and staffing levels-provided by each Component to its military members and military families in the areas of Child and Youth Services, Warfighter and Family Services, and Morale, Welfare and Recreation (MWR).
- Assess the potential for standardization of programs and services across all Components at joint bases.

Results are anticipated by May 2009.

## Talking Points

### **Data Migration Strategy – Next Steps**

From the Data Migration Strategy Memo dated March 12, 2009, the Office of the Assistant Secretary of Defense (Networks and Information Integration)/Department of Defense Chief Information Officer [OASD(NII)/DoD-CIO] will provide a Data Migration Framework to assist joint bases in migrating non-enterprise level systems; with this Framework, each joint base will perform the migration. The Data Migration Framework is anticipated to be delivered to Phase I joint bases in mid-April 2009. For enterprise level systems, a detailed Joint Base Data Migration Plan will be developed by OASD(NII)/DoD-CIO, with support from each Phase I joint base and their affected Components, to define the tasks and schedule for data migration. The Data Migration Plan is anticipated to be delivered in May 2009.

## Talking Points, continued

### MOA Workshops

The Joint Base Charleston Workshop occurred on March 3-6, 2009, and the Joint Base Pearl Harbor-Hickam Workshop was held March 24-27, 2009. An HR breakout room was added for the first time at Charleston; the CIVPERS team found this helpful and it is encouraged for future Phase II Workshops. The next MOA Workshop will be at Joint Base Elmendorf-Richardson April 21-24, 2009, followed by Joint Base Lewis-McChord the following week, April 27-30, 2009.

The full MOA Workshop calendar can be found on the calendar page of the [JBPMO website](#).

## Joint Base Status Update

### PHASE I BASES

#### Joint Base MDL

The MDL MOA is in staffing for signature by the Vice Chiefs of Staff, which is expected by April 8, 2009.

#### Other Phase I Joint Bases

Initial Operational Capability (IOC) for all other Phase I Joint Bases occurred on January 31, 2009. These bases are in the process of following their implementation plans to achieve FOC.

### PHASE II BASES

#### Joint Base Charleston

The Intermediate Command Summit (ICS)-coordinated MOA is due to the JBPMO on April 3, 2009.

#### Joint Base Pearl Harbor-Hickam

The ICS-coordinated MOA is due to the JBPMO on April 24, 2009.

#### Joint Base Elmendorf-Richardson

The Joint Base Elmendorf-Richardson draft MOA was submitted to the JBPMO and the MOA is currently under review at the headquarters level in preparation for the MOA Workshop, scheduled for April 21-24, 2009.

### Photos from the Charleston Workshop



Main Annex Room (~50 pn)



PB-14 Breakout (~30pn)



HR Breakout (~10pn)



RP Breakout (~10pn)

## Joint Base Status Update, continued

### PHASE II BASES, continued

#### Joint Base Lewis-McChord

No variances or deviations were submitted to the SIMG in March 2009. The Joint Base Lewis-McChord draft MOA is due to the JBPMO on April 3, 2009, and the MOA Workshop is scheduled for April 27-30, 2009.

#### Joint Base Langley-Eustis

Potential variances and deviations are due to the SIMG by April 10, 2009.

#### Joint Bases Lackland-Randolph-Sam Houston and Anacostia-Bolling

Suspense dates associated with MOA completion for both joint bases begin in May 2009.

## From the JBPMO

### JBPMO Website

The [JBPMO website](#) is updated on a daily basis. The JBPMO emails weekly updates to the website to all members of the group. Please provide feedback to the [JBPMO](#).

Due to the large size of the PB-14 files, and to encourage collaboration at all levels, a PB-14 page was established on the JBPMO website: <https://www.us.army.mil/suite/page/604322>. Access to upload and modify files is restricted to those managing the PB-14s, and you must be a member of the group to view the page. If you are the PB-14 manager and need to upload and modify files on behalf of your Joint Base, ICS, or Component Headquarters, please notify the [JBPMO](#) to be provided access.

### Upcoming Headquarters Events

The calendar on the [JBPMO website](#) is updated regularly to reflect changes to headquarters level meetings and milestones.

### E-IRC

The next E-IRC is tentatively scheduled for 4<sup>th</sup> quarter FY 2009, and the ICS Workshop will be incorporated into the E-IRC agenda. The location and date will be discussed at the April 14, 2009 SJBWG meeting.

The January 2009 E-IRC After Action Report was finalized on March 16, 2009 and is available on the [JBPMO website](#).

### IRC

The next IRC is tentatively scheduled for 4<sup>th</sup> quarter FY 2009. The location and date will be discussed at the April 14, 2009 SJBWG meeting.

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### JBPMO Website

All SJBWG and OSD-approved Joint Basing documents are stored on the JBPMO website: <https://www.us.army.mil/suite/page/560093>

You will need a Defense Knowledge Online (DKO) account to access the site.

Find out how to get a DKO account here: [http://milgov.acq.osd.mil/ie/joint\\_basing/jointbasing.htm](http://milgov.acq.osd.mil/ie/joint_basing/jointbasing.htm)

Receive our weekly website update blasts and fully utilize the JBPMO website by becoming a member of our group: <https://www.us.army.mil/suite/group/84868>

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