



- ▶ POLICY UPDATE.....1
- ▶ OPEN POLICY ISSUES.....1
- ▶ TALKING POINTS2-3
- ▶ JOINT BASE MOA STATUS UPDATE.....3
- ▶ FROM THE JBPMO.....4

○ JULY | ○ VOLUME 1 | ○ 2009

Joint Basing Program Management Office

Monthly Newsletter

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[HTTPS://WWW.US.ARMY.MIL/SUITE/PAGE/560093](https://www.us.army.mil/suite/page/560093)

Policy Update

Cost Performance Visibility Framework (CPVF) Memo

On July 30, 2009, the Deputy Under Secretary of Defense (Installations and Environment) (DUSD[I&E]) signed the CPVF memo requesting Phase I joint bases to submit third quarter Fiscal Year 2009 (FY09) data by August 7, 2009. This memo supersedes the March 17, 2009 CPVF memo that includes the July 17, 2009 suspense for Phase I joint base third quarter data submission. The information collected will be used to evaluate the viability of the CPVF as the means of collecting information needed to assess performance of the various installation support services at joint bases. The supporting Component at each base should upload the populated backend database file to the appropriate folder on the Defense Knowledge Online (DKO) website. Members of the Joint Management Oversight Structure (JMOS) can report data discrepancies using the format provided with the memo.

Family Advocacy Programs (FAP) Memo

On June 23, 2009, the Director of Family Advocacy from the Office of the Secretary of Defense (Personnel and Readiness) (OSD[P&R]) issued a memo

to Component Manpower & Reserve Affairs and Force Management & Personnel offices to clarify that FAP transfers on joint bases. On July 29, 2009, the DUSD(I&E) re-issued the FAP memo to joint bases to ensure its dissemination through command channels. According to the memo, and re-emphasizing current policy, FAP programs and personnel at joint bases “shall merge into one FAP under the authority of the supporting Component.” These programs include all FAP prevention and intervention services, including New Parent Support and Victim Advocacy for Domestic Abuse. FAPs will use the supporting Component’s automation and reporting structure and discontinue use of the supported Component’s data collection system. The memo further clarifies that FAP civilians and staffing contracts will realign to the supporting Component, and the supporting Component civilian personnel office will use the local civilian personnel office for all civilian personnel matters.

Airfield Operations Delineation

In June 2009, the Air Force’s Office of The Civil Engineer (AF/A7C) proposed guidance delineating the airfield operations mission function and installation support areas of responsibility. Since the Memoranda of Agreement (MOAs) for applicable joint

bases individually addressed airfield operations issues and are already in formal higher headquarters coordination, no new Office of the Secretary of Defense (OSD) policy will be issued on this topic.

Open Policy Issues

Distribution of Exchange Dividends

At the June 23, 2009 Senior Joint Base Working Group (SJBWG) meeting, the SJBWG requested the Non-Appropriated Fund Instrumentality (NAFI) Sub-Working Group to ensure that MOAs provide equitable distribution of Exchange dividends to support joint bases at a level that does not reduce validated non-appropriated fund requirements. Military Exchanges declare dividends based on annual earnings, which fluctuate from year to year depending on sales. According to Department of Defense (DoD) policy, the Components are responsible for distributing the Exchange dividends. The total Exchange dividends are unaffected by Joint Basing; however, the Components’ distribution policies could result in significant changes between central and local accounts at joint bases. Further, the post-Full Operational Capability (FOC) projected differences in the distribution of dividends are internal to the Components, and not between the Components themselves. Therefore, the Army, Navy,



Distribution of Exchange Dividends, continued

and Air Force NAFI leads met and agreed on adjustments that will maintain the pre-FOC installation-level distributions at the joint bases at FOC and up to three years following FOC. Within that three-year timeframe, the Army, Navy, and Air Force NAFI leads' goal is to migrate to the supporting Component's dividend formulae, operating standards, and funding rules to ensure reasonable operating standards and equitable program funding.

The Under Secretary of Defense (Personnel and Readiness) (USD[P&R]) is currently preparing a memo to record the Components' agreement to maintain dividend installation distributions at the pre-Joint Basing levels and issue new MOA dividend allocation language for joint bases with signed MOAs that are affected by this change (i.e., Joint Region Marianas, Joint Base McGuire-Dix-Lakehurst, Joint Base Little Creek-Fort Story, and Joint Base Charleston). The memo will direct an addendum/amendment to the signed MOAs. For all unsigned MOAs, the Army, Navy, and Air Force NAFI leads will work with the joint bases to incorporate the new dividend allocation language prior to Vice Chief of Staff (VCS) signature.

The Medical Community and Joint Basing

Medical business rules that clarify the

interaction between Operations and Maintenance and Defense Health Program funded activities are in formal coordination at the SJBWG level. Formal coordination was due on July 28, 2009 with finalization anticipated in August 2009.

Talking Points

Data Migration (DM) Status Update

Joint Base Andrews-Naval Air Facility Washington (NAFW)

The DM team undertook a pilot test at Andrews-NAFW in June 2009. The preliminary results are as follows:

- ▶ Airfield Operations and Lodging – No migration is required because of the following:
 - Airfield Operations – Navy personnel relocated to Air Force Airfield Management, but no transfer of system information is required.
 - Lodging – The Navy Gateway Inn will become Air Force Lodging Property on October 1, 2009. The Air Force will operate the Navy Gateway Inn, but will not deploy or migrate the Air Force System.
- ▶ Base Support Vehicles and Equipment (BSV&E) – Manual migration will be performed because the Air Force system does not have the capability to upload or download data, and all data manipulation is done through manual processes. BSV&E has 40 vehicles to be loaded manually into two Air Force systems. The Air Force requires General Services Administration representatives to re-inspect the vehicles prior to transfer to ensure there are no damages. The Air Force will also complete an inspection on the Navy-owned BSV&E to ensure maintenance records are up to date.
- ▶ Personal Plant and Property Equipment (PP&PE) – The Joint Base DM team is working with

NAFW to confirm the assets to transfer data within the functional area.

- ▶ Procurement – Only two contracts require migration; therefore, they will be entered manually.
- ▶ Unaccompanied Personnel Housing (UPH) – Parallel Navy operations will continue for 90 days to ensure the Air Force has a process to check-in sailors while DM occurs. The data will be provided by the Navy in Excel spreadsheets; Air Force Information Technology will then upload the UPH data.

Joint Base McGuire-Dix-Lakehurst (MDL)

From July 14-16, 2009, the DM Team began a pilot test at Joint Base MDL. The preliminary results are as follows:

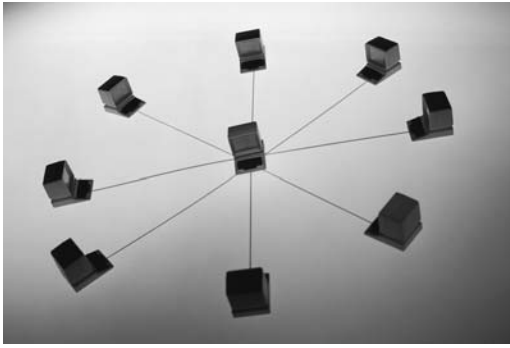
- ▶ Airfield Operations, Family Housing, Food Services, Installation Movement, Morale Welfare and Recreation (MWR), Supply Storage & Distribution (SSD) Non-Munitions – No migration is required because of the following:



Missing Something?

If you are working through an issue that requires resolution from the JBPMO and it is not addressed in this newsletter, please bring it to our attention. ▶OSD: jointbasing@osd.mil ▶Army: armyjointbasing@conus.army.mil ▶Navy: ANND_CNICHO_Jointbasing@navy.mil

▶Air Force: af.jointbasing@pentagon.af.mil ▶Marine Corps: jbworkinggroup@usmc.mil



DM Status Update, continued

Joint Base MDL, continued

- Airfield Operations – No data migration is expected.
 - Family Housing – Family Housing is running as a joint base function through privatization contracts.
 - Food Services – The existing system will continue to be used at Fort Dix.
 - Installation Movement – Supported Component systems will be used.
 - MWR – The existing system will be turned off and a new system will replace it.
 - SSD-Non-Munitions – All respective Component systems will continue to be used independently.
- ▶ BSV&E, Chaplain, Child & Youth Programs (CYP), Lodging, NAFI, PP&PE, UPH – Manual migration will be performed because of the following:
- BSV&E – The only option for the Air Force system is to manually migrate.
 - Chaplain – Migration of Chapel Tithes and Offering Fund has been completed.
 - CYP – Current systems will continue to be hosted on the same servers used by Joint Base MDL.
 - Lodging – Until resolution of Defense Lodging System issues, Components will continue to use current systems.
 - NAFI – In the new fiscal year, the Air Force will have a shared service center and a new data entry system. Additionally, there are concerns regarding the Defense Civilian Personnel Data System bridging people with

pay and benefits that need to be resolved.

- PP&PE – System currently uses manual entry.
- UPH – Air Force recommended manual migration due to limited amount of data requiring migration.

- ▶ Procurement, Real Property, Security Services, Warfighter & Family Services – The Joint Base DM team is working the actions received from the Joint Base MDL meetings for the functional areas requiring follow-up. Status updates will be provided weekly to the functional leads and on-site Booz Allen Hamilton staff.

Joint Base Little Creek-Fort Story

The Joint Base DM team plans to visit Joint Base Little Creek-Fort Story in early August 2009.

Joint Region Marianas

Currently, there are no plans for a site visit to Joint Region Marianas. All coordination for DM is conducted through conference calls with the functional and technical subject matter experts.

Joint Base Myer-Henderson Hall

No pilot test was required because data migration is complete.

Note: Although one of the joint bases listed above will be migrating a function manually, this does not mean that the function will be manually migrated at the remaining joint bases. Joint bases should work with the DM Team to develop the strategy that works best for their base.

Real Property Data Migration

Business Enterprise Integration is working on the automated migration of Real Property. The second version of the Concept of Operations has been released for review, and a gap analysis of the technical mappings is being conducted. It is expected that each Component will role play as a source and target system to review the data mappings for further analysis. Facility Investments is dependent on the Real Property inventory being migrated into the respective target system.

Joint Base MOA Status Update

Phase II Joint Bases

Joint Base Charleston

The Joint Base Charleston MOA was signed by the VCS Air Force and the Vice Chief of Naval Operations on July 2, 2009.

Joint Base Pearl Harbor-Hickam

Final Component coordination of the Joint Base Pearl Harbor-Hickam MOA is expected by August 7, 2009.

Joint Base Elmendorf-Richardson

Final Component coordination of the Joint Base Elmendorf-Richardson MOA is expected by August 26, 2009.

Joint Base Lewis-McChord

Final Component coordination of the Joint Base Lewis-McChord MOA is expected by August 4, 2009. VCS signature is anticipated by August 11, 2009.

Joint Base Langley-Eustis

Final Component coordination of the Joint Base Langley-Eustis MOA is expected by August 6, 2009.

Joint Base Lackland-Sam Houston-Randolph

The Joint Base Lackland-Sam Houston-Randolph Intermediate Command Summit (ICS)-coordinated MOA was submitted to the Joint Basing Program Management Office (JBPMO) for SJBWG coordination on July 16, 2009. Final Component coordination is expected by August 14, 2009.

Joint Base Anacostia-Bolling

The Joint Base Anacostia-Bolling MOA Workshop was held on July 7-10, 2009. The ICS-coordinated MOA is due to the JBPMO on August 7, 2009.



From the JBPMO

JBPMO Website

The JBPMO website is updated on a daily basis. The JBPMO emails weekly updates to the website to all members of the group. The following updates were made during the month of July:

- ▶ 30 Jul: CPVF Reporting for Phase I joint bases' FY09 third quarter data is to be posted to the CPVF Knowledge Center by 7 August. The CPVF Memo is saved in the CPVF subfolder of the CPVF Files folder, which is located in the CPVF Knowledge Center.
- ▶ 29 Jul: The FAP Memo, issued by the Director of Family Advocacy, has been re-issued by the DUSD(I&E) and can be found in the Memos folder of the OSD Policy and Guidance Knowledge Center.
- ▶ 28 Jul: A new folder has been created for the upcoming Executive Implementation Review Conference (E-IRC). All files will be maintained on the JBPMO website.
- ▶ 23 Jul: An updated Real Property Inventory Installation Point of Contact List is saved in the RPI Data Migration subfolder of the Data Migration Effort folder, which is located in the Program Management Office Knowledge Center.
- ▶ 22 Jul: It has been brought to our attention that files within the JBPMO folders were disappearing.

- All files that have gone "missing" have been restored. No new files have been added; just restoration of old files.
- ▶ 8 Jul: The June JBPMO Newsletter is saved in the JBPMO Newsletters folder of the Program Management Office Knowledge Center.
- ▶ 7 Jul: The Final Signed Charleston MOA has been uploaded to the MOA Development Knowledge Center.
- ▶ 1 Jul: The Real Property Inventory Installation Point of Contact List is saved in the RPI Data Migration subfolder of the Data Migration Effort folder, which is located in the Program Management Office Knowledge Center.

E-IRC, 9-10 September 2009, Marine Corps Base Quantico

The memo invitation from DUSD(I&E) was signed on July 24, 2009. Participation in the E-IRC is intended for ICS and SJBWG members consisting of the principal member and one additional representative. September 9 is reserved for each Senior Installation Management Group Service member to meet with their ICS Service members at their discretion. September 10 will be a full-day (0800-1700) discussion of implementation lessons learned, the future of the Joint Basing program, and functional topics. The agenda topics for the full-day discussion on September 10 are below:

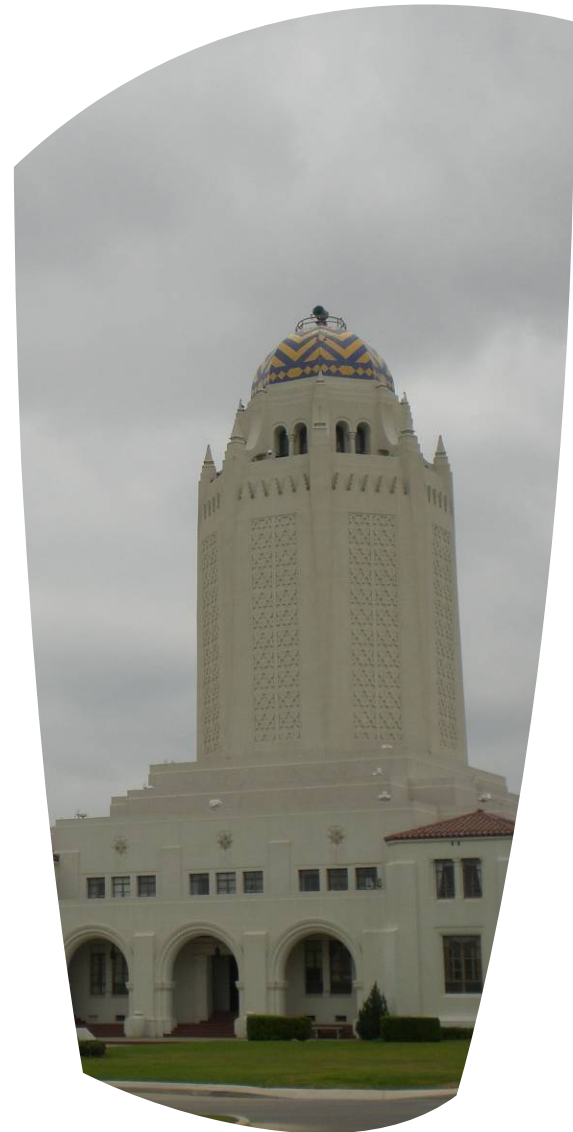
Morning Session

- ▶ Welcome/Opening Remarks/Administrative Comments
- ▶ Joint Basing Program Overview
 - Phase II MOA Status
 - Phase I Initial Operational Capability Installation Status
- ▶ Data Migration Status
- ▶ Status Updates
 - Military Personnel/Joint Duty Credit
 - DoD Family Covenant Update
 - Facility Restoration & Modernization
- ▶ Civilian Personnel/Human Resources Panel

Afternoon Session

- ▶ Common Output Level Standards (COLS) Drivers for President's Budget (PB)-14 Shortfalls and COLS Resourcing
- ▶ Process for Revisions to Signed MOAs & PB-14s
- ▶ CPVF Reporting Protocols
- ▶ Installation Master Planning & Stationing Decisions at Joint Bases
- ▶ Future JMOS Program Management Review
- ▶ Open Discussion/Questions & Answers
- ▶ Closing Remarks & Adjournment

If you have any questions, please contact the JBPMO at jointbasing@osd.mil.



ALL PHOTOS WERE TAKEN AT THE JOINT BASE LACKLAND-SAM HOUSTON-RANDOLPH MOA WORKSHOP