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○ APRIL | ○ VOLUME 1 | ○ 2010

Joint Basing Program Management Office

Monthly Newsletter

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[HTTPS://WWW.US.ARMY.MIL/SUITE/PAGE/560093](https://www.us.army.mil/suite/page/560093)

Policy Update

Cost and Performance Visibility Framework (CPVF) Reporting Dates

On April 1, 2010, the Deputy Under Secretary of Defense (Installations & Environment) (DUSD(I&E)) signed a memo extending CPVF suspense dates for Fiscal Year 2010 (FY10) to allow Intermediate Command Summits (ICSs) and the Senior Installation Management Group (SIMG) additional time to review the joint base CPVF data before it is submitted to the Office of the Secretary of Defense (OSD).

Memorandum of Agreement (MOA) Change Process

On April 12, 2010, DUSD(I&E) signed a memo detailing business rules for processing and approving MOA changes as well as a template for documenting changes.

Stationing Decisions at Joint Bases

On April 13, 2010, DUSD(I&E) signed a memo formalizing new mission stationing / beddown procedures at joint bases beyond the

decision authority of the Joint Base Commander (JBC).

Open Policy Issues

Business Rules for Processing and Approving CPVF Baseline Changes

The Resource Management Sub Working Group is preparing business rules for making changes to the CPVF Baseline. The Office of the Under Secretary of Defense (Comptroller) expects to release the business rules in May 2010.

Real Property Transfer

The Business Enterprise Integration (BEI) Directorate prepared a memo for DUSD(I&E) signature detailing tasks and milestones for joint bases to transfer real property by Full Operational Capability (FOC). The memo is currently in coordination for signature, and BEI expects to release the memo in May 2010.





Spotlight: Facility Maintenance and Operations Lessons Learned

- ▶ Many of the Facility Operations systems rely/interface with Real Property data/systems; therefore, use of Facility Operations systems is dependent on the completion of Real Property data migration.
- ▶ Where the Air Force is the supporting Service Component, Real Property data needs to be provided to the Fire Department system (Automated Civil Engineer System – Fire Department) to ensure it is in sync with the Real Property system updates/changes.

Open Policy Issues, Cont'd

Emergency Aid (EA) Societies

The Senior Joint Base Working Group (SJBWG) decided to alter the way JBCs provide access to EA societies (Air Force Aid Society, Army Emergency Relief, Navy-Marine Corps Relief Society). The EA Common Output Level Standard (COLS) states that JBCs will make EA services available to address the needs of servicemembers, families, and commands. The EA societies are private organizations, and while cross-Service agreements exist, they are limited in scope and intended as the exception and not the rule. Additionally, EA societies do not want cross-Service administration of their programs as cross-training is a difficult and lengthy process. At the April 21, 2010 SJBWG meeting, the SJBWG decided that the supported Service Component will retain the relevant Full-Time Equivalent (FTE) (or partial FTE) to perform the function “on behalf of” the JBC. The Joint Basing Program Management Office (JBPMO) prepared a memo for DUSD(I&E) signature that formalizes this decision, and expects to release the memo in May 2010.

Talking Points

Data Migration (DM) Status Update

The DM Team has developed a DM transition plan, which will act as a living document providing details on the current status of migration activities. Each of the joint base DM requirements is incorporated into the plan. The plan, which was released at the end of April 2010 for initial review and comment, includes the following:

- ▶ Purpose of the DM effort highlighting roles and responsibilities;
- ▶ DM project overview and schedule;
- ▶ Lessons learned and trends noted in Phase I joint bases;
- ▶ Base visit analysis;
- ▶ Risk management; and
- ▶ The communication plan for each base followed by key points of contact
 - In an effort to meet all communication needs of the Phase II joint bases, please include Tracey Rossano (rossano_tracey@bah.com) on all communications for Joint Basing DM efforts.

CPVF Reporting Notes

We continue to learn lessons about how to more accurately report on COLS in the CPVF tool. When there is a Deviation, the standard itself does not

change. Rather, if joint base performance is in accordance with the Deviation, then the assessment is “Meets.” Furthermore, JBCs are encouraged to make maximum use of the comments block to explain performance.

Munitions Inspections

An action item from the January 2010 Implementation Review Conference (IRC) / Program Management Review (PMR) was to determine whether new safety policy guidance is needed to detail the process for conducting munitions inspections at joint bases where one Service is storing munitions in another Service's facility. In response to this question, the Department of Defense Explosives Safety Board (DDESB) stated that the Service who conducts the mission in the munitions storage area has primary responsibility to conduct safety inspections of the operation. The JBC is responsible for providing installation support that meets mission requirements and COLS. The DDESB and Service Safety staffs can advise joint bases on options for storage inspections.

Aligning Defense Finance and Accounting Service (DFAS) Paying Agent with Contracting Agent

An action item from the January 2010 IRC/PMR was to determine whether DFAS should move paying offices on existing contracts to the supporting Service Component at FOC. At the April 21, 2010 SJBWG meeting, the SJBWG decided that current contracts will remain at the DFAS paying office on the contract.

Missing Something?

If you are working through an issue that requires resolution from the JBPMO and it is not addressed in this newsletter, please bring it to our attention. ▶OSD: jointbasing@osd.mil ▶Army: armyjointbasing@conus.army.mil ▶Navy: ANND_CNICHQ_Jointbasing@navy.mil

▶Air Force: af.jointbasing@pentagon.af.mil ▶Marine Corps: jbworkinggroup@usmc.mil



Talking Points Cont'd

DFAS Paying Agent with Contracting Agent, Cont'd

This approach will limit the possibilities of duplicate payments and Prompt Payment Act interest penalties, minimize costs for DFAS and contracting groups on writing and implementing new contract modifications, and maintain current relationships with vendors. If requested by the JBC, a contracting office will modify multi-year contracts on a case by case basis – these changes should be the exception and not the rule. Any new contracts will be prepared according to supporting Service Component specifications. Please engage with your supporting Service Component procurement and comptroller staffs to facilitate changes to contracts that need to move between DFAS paying offices.

Program Management Reviews

An action item from the January 2010 IRC/PMR was to determine whether representation from the Joint Base Partnership Council should be present at future Policy PMRs. At the April 21, 2010 SJBWG meeting, the SJBWG decided that JBCs and a +1 could be present as observers at the Policy PMRs.

The SJBWG also decided to embed the Budget PMR within the Service Program Objective Memorandum (POM) briefings to OSD. The Services will embed Joint Basing programmatic

assessments into their yearly POM briefings, which will occur in September 2010.

Pre-FOC Phase II Joint Base Visits

To ensure joint bases are on a smooth path to FOC, the Service leads from the JBWG, Service comptrollers and Human Resources (HR) representatives, OSD, and functional leads (depending on the specific issues at each joint base) will be traveling to all the Phase II joint bases for staff assistance visits. The purpose of the base visits is to work any funding, HR, and implementation issues (e.g., transfer of Military Personnel, Equal Employment Opportunity, contracting, financial services). The supporting Service Component at each joint base will be leading the efforts; however, the agenda topics will be driven by the issues at the joint bases. The dates of the base visits are listed below:

- ▶ Joint Base Langley-Eustis
27-28 April
- ▶ Joint Base Pearl Harbor-Hickam
3-4 May
- ▶ Joint Base Lewis-McChord
6-7 May
- ▶ Joint Base Anacostia-Bolling
19-20 May
- ▶ Joint Base Charleston
25-26 May
- ▶ Joint Base San Antonio
8-9 June
- ▶ Joint Base Elmendorf-Richardson
17-18 June

From the JBPMO

Newsletter Topics for Lessons Learned Spotlight

Each month, the JBPMO newsletter will spotlight lessons learned in both implementation and execution. The following list includes suggested topics for future newsletters. If you have any other suggestions or comments, please contact the JBPMO (jointbasing@osd.mil).

- ▶ May – Processing / Recovering

Military Servicemembers for Deployment

- ▶ June – Equal Employment Opportunity / Equal Opportunity
- ▶ July – Emergency Management

Call for Articles

If you would like to prepare an article for the JBPMO newsletter, please contact us at jointbasing@osd.mil. Some suggestions for articles include reporting a success story at your joint base, detailing a functional issue or concern and how your joint base overcame it, or discussing the impact of Joint Basing on your military community. Articles should be 300 words or less.

Joint Basing in the News

The following articles are posted on the Joint Basing website:

- ▶ Three military installations become one; My San Antonio, April 27, 2010
- ▶ Merge Planned for 316 WG, 11 WG; Capital Flyer, April 22, 2010
- ▶ Air Force club reciprocal privileges extend to Soldiers, Sailors; U.S. Air Force, April 20, 2010
- ▶ Rotary Club to get AAFB joint-basing primer; Kuam News, April 19, 2010
- ▶ Air Force, Army officials partner to improve interoperability; U.S. Air Force AIM Points, April 6, 2010
- ▶ JB MDL civilians officially transfer to Air Force pay system; Joint Base McGuire-Dix-Lakehurst, April 2, 2010

JBPMO Website

JBPMO Website Updates

The JBPMO updates the JBPMO website on a daily basis, and emails weekly updates to the website to all members of the group. The JBPMO made the following updates during the month of April:

- ▶ Stationing Memo
- ▶ MOA Change Process Memo
- ▶ CPVF Revised Reporting Dates for FY10
- ▶ JBPMO March 2010 Newsletter