**DEPARTMENT OF THE ARMY**
**UNITED STATES ARMY FINANCIAL MANAGEMENT SCHOOL**
**10000 HAMPTON PARKWAY**
**FORT JACKSON, SOUTH CAROLINA 29207-7025**

**REPLY TO ATTENTION OF**

October 21, 2011

Financial Management Training Development Division

Dear Lieutenant:

On behalf of the Commandant, U.S. Army Financial Management School, welcome to Fort Jackson. Congratulations on reaching this milestone of attending the FM BOLC B Class 001-12 and your integration into the United States Army and the Finance Corps. You will find this course is both demanding and professionally rewarding. We will challenge you technically and tactically and provide you the tools to become a successful warrior leader in the Financial Management Community.

Your report date is Sunday, 8 January 2012. All students will report to Alpha Company, Training Support Battalion if reporting during normal business hours. Alpha Company is located in room 2044 of building 10,000. Reporting day is your time to get settled into billeting and to familiarize yourself with Fort Jackson. Your class will conduct further in-processing to the installation during week one. If you arrive after 1700 or on the weekend, report to BLDG 10,000 staff duty, located at the entrance. Ensure you have the Staff Duty officer sign your leave form specifying when you reported in and keep a copy for in-processing.

Our first day of class will convene on Monday, 9 January 2012 at 0515 hours for a weigh in. We will meet in room 407/9/11, building 10,000, in the Soldier Support Institute. Our classroom is located on the first floor in the middle wing. The uniform for the morning on day one is the Improved Physical Fitness Uniform (jacket, pants, cap, short-sleeve shirt, shorts, and running shoes **(No spandex under your shorts)**; **minimalist shoes, light weight track/road racing flats, racing spikes, toe shoes, or shoes that simulate barefoot running are not authorized for wear with the IPFU**). Immediately following the weigh-in, the uniform is Army Combat Uniform (ACU) for the remainder of the day, so bring your ACUs with you as you will change at the school house. If you know your follow-on unit of assignment or if you are returning to your National Guard or Reserve unit, you must have the appropriate patches and badges for your uniform. The Military Clothing and Sales Store has a limited supply of patches and Distinguished Unit Insignia on-hand. We will wear the ASU uniform (Army Service Uniform) within the first five days of class, so ensure to have them ready and available for inspection; females must have trousers for inspection and graduation.

You must bring at least ten (10) copies of your orders and your local mailing address (i.e. building, room number, and phone number) to the first day of class for in-processing. If you have a DA Form 348, military vehicle license bring it with you. Also, we recommend bringing two pairs of eye glasses, medical records, training certificates, any documents pertaining to your travel costs, etc. For those who like to get a head start on your work, visit our web site: http://www.finance.army.mil, look under the Schools'/Courses section and click on the online courses. Click on the Distributed Learning Link, which will take you to page that describes how to enroll in the courses on Army Training Requirements and Resources System (ATRRS). Go to the ATRRS website and sign up for the Resource Management Tactical Course (RMTC). This course is part of your academic requirement. You can either begin early or wait until you arrive to start.

Alpha Company, Training Support Battalion will conduct the official weigh-in for the course on the first day of class. A record APFT will be conducted on the morning of the second day of class. I expect you to arrive physically and mentally prepared for this course. We are a nation at war. Physical fitness is critical to survival on the battlefield and an integral part of your training at Fort Jackson.

I thank you for your service to our country and I look forward to meeting you. If you have any questions, you can call me at 803-751-8689; or send an email to david.e.cerrato.mil@mail.mil with any of your questions or concerns.

Sincerely,

David Cerrato
Captain, US Army
Course Director, FM BOLC B