



# Building District Hot Water Usage Form

## 1999 Commercial Buildings Energy Consumption Survey (CBECS)

1. **Timely submission of this report is mandatory under Public Law 93-275, as amended.**
2. **This completed questionnaire is due by**
3. **Data reported on this questionnaire are for the entire building identified in the label to the right.**
4. **Data may be submitted directly on this questionnaire or in any other format, such as a computer-generated listing, which provides the same information and is convenient for your company.**

Label

  - a. **You may submit a single report for the entire building, or if it is easier, a separate report for each of several accounts in the building. These will then be aggregated by the survey contractor.**
  - b. **If you are concerned about your individual account information, you may choose to mark out account numbers on any computer-generated listing that you send us; however, write the CBECS building identification number (indicated in the label above) on your listing.**
  - c. **Whatever format you use to submit data, ensure that all questions are answered.**
5. **If you have any specific questions concerning the questionnaire, please contact the CBECS Supplier Survey Specialist (toll-free) at 1-888-861-0464.**  
**For general information about the survey, visit our Website at <http://www.eia.doe.gov/emeu/cbecs>.**
6. **Please use the enclosed self-addressed, postage-paid envelope to return the completed questionnaire, or mail it to:**  

<b>Commercial Buildings Energy Consumption Survey</b>	<b>or FAX to:</b>
<b>c/o Westat</b>	<b>1-888-881-6757</b>
<b>1650 Research Blvd.</b>	
<b>Rockville, MD 20850-3129</b>	

**This report is mandatory under Public Law 93-275, as amended.** The timely submission of Form EIA-871D by those required to report is mandatory under Section 13 (b) of the Federal Energy Administration Act of 1974 (Public Law 93-275), as amended. Failure to respond may result in criminal fines, civil penalties, and other sanctions as provided by law. Per the Paperwork Reduction Act of 1995, you are not required to respond to any Federally-sponsored collection of information unless it displays a valid OMB Approval Number. The valid OMB Approval Number for this information collection (1905-0145) is displayed at the lower left hand corner of this page.

**Confidentiality:** Any information collected that will permit identification of respondents or their buildings will be confidential and used only for statistical purposes. Data that can be identified with individual respondents will not be disclosed or released by the survey contractor to anyone (including the Department of Energy) for any other purpose, except as required by law.

**Public reporting burden** for this collection of information is estimated to average 30 minutes per response, including the time of reviewing instructions, searching existing data records, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Energy Information Administration, Statistics and Methods Group, EI-70, Washington, DC 20585-0670, and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

4.

### District Hot Water Usage

<b>1.</b>	<p><b>Was district hot water delivered to the building during the period from January 1, 1999 through December 31, 1999?</b></p> <p>“The building” referred to in this question and following questions, is the building identified in the label on the front page of this questionnaire.</p>	<p><input type="checkbox"/> <b>Yes Go to Question 2</b></p> <p><input type="checkbox"/> <b>No Go to Question 11, page 4</b></p>
<b>2.</b>	<p><b>Questions 3 through 5 ask for the total annual deliveries and costs for hot water delivered to the building identified in the label on the front page of this questionnaire, as well as the reporting period for the information.</b></p> <p><b>If it is easier for you to list deliveries by month, you may use the Worksheet on page 5 to report monthly, otherwise, go to Question 3 to enter annual figures.</b></p>	
<b>3.</b>	<p><b>Enter the total quantity (and indicate the units used) of all district hot water delivered to the building during the period from January 1, 1999 through December 31, 1999.</b></p> <p>If consumption is metered both at the central plant and at the building, report the amounts metered at the building.</p> <p>If you are unable to separate the delivered amounts for this building, report for the entire system.</p>	<div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <p style="text-align: center;">Quantity delivered</p> <p><input type="checkbox"/> Million Btu</p> <p><input type="checkbox"/> Other, specify: _____</p>
<b>4.</b>	<p><b>Enter the total cost for the district hot water reported in Question 3.</b></p> <p>Include State and local taxes.</p> <p>Exclude all merchandise or repair charges.</p>	<div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px; text-align: center;">\$</div> <p style="text-align: center;">U.S. Dollars</p> <p style="text-align: center;">Round all amounts to the nearest dollar.</p>
<b>5.</b>	<p><b>Enter the starting and ending dates for the period covered for the district hot water reported in Question 3.</b></p>	<p>Starting Date:</p> <div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <p style="text-align: center;">Month/Day/Year</p> <p>Ending Date:</p> <div style="border: 1px solid black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <p style="text-align: center;">Month / Day / Year</p>

### District Hot Water Usage, cont.

<b>6.</b>	<p><b>Is the building billed for the district hot water piped into it?</b></p>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Don't Know</b>
<b>7.</b>	<p><b>Is the building a heating plant, that is, does it contain equipment used to heat other buildings?</b></p>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Don't Know</b>
<b>8.</b>	<p><b>Does the answer to Question 3 or on the Worksheet include consumption in any building(s) other than the building identified in the label?</b></p> <p>Check the "Yes" box if the quantity reported in Question 3 or on the Worksheet includes substantial consumption in buildings other than the selected building and you are unable to report separately for the selected building.</p> <p>Check the "No" box if the quantity reported in Question 3 or on the Worksheet includes consumption in the selected building only. Also check the "No" box if the figures include minor out-buildings, such as a shed.</p>	<input type="checkbox"/> <b>Yes    Go to Question 9</b> <input type="checkbox"/> <b>No    Go to Question 11, next page</b> <input type="checkbox"/> <b>Don't Know    Go to Question 11, next page</b>
<b>9.</b>	<p><b>In your estimation, of the total amount reported in Question 3 or on the Worksheet, what percentage was consumed at the building identified in the label?</b></p>	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center;">%</p> <p style="text-align: center;"><b>Go to Question 11, next page</b></p> <input type="checkbox"/> <b>Don't Know    Go to Question 10</b>
<b>10.</b>	<p><b>a. What is the square footage of the building identified in the label?</b></p> <p><b>b. What is the square footage of all the buildings on this district loop, including the building identified in the label?</b></p>	<p><b>10a.</b></p> <div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center;">Building Sq. Ft.</p> <p><b>10b.</b></p> <div style="border: 1px solid black; width: 150px; height: 20px; margin: 0 auto;"></div> <p style="text-align: center;">Loop Sq. Ft.</p>

## District Hot Water Usage, cont.

**11.**

**Contact Information (please print)**

**Name of person who completed this questionnaire:** \_\_\_\_\_

**Date:**

**Title:** \_\_\_\_\_

**Telephone Number:**  |  -  |   
Area Code                      Number                      Extension

**Fax Number:**  |  -  |   
Area Code                      Number                      Extension

**E-mail address:** \_\_\_\_\_

**Any additional information or comments you have concerning the data reported on this questionnaire:**

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**Thank you for completing this questionnaire!**

**Please return your completed questionnaire to:**

**Commercial Buildings Energy Consumption Survey  
c/o Westat  
1650 Research Blvd.  
Rockville, MD 20850-3129**

## Worksheet (Optional)

**Note: Use this worksheet only if you have *not* provided annual amounts in Questions 3 through 5.**

In the table below, please report all district hot water delivered to the building identified in the label on the front page of this questionnaire during the period from December 1, 1998 through January 31, 2000.

If consumption is metered both at the central plant and at the building, report the amounts metered at the building.

If you are unable to separate the delivered amounts for this building, report for the entire system, and answer questions 9 or 10 to help us make estimates for the building identified in the label.

Time Period	Beginning Date Mo/Day/Yr	Ending Date Mo/Day/Yr	Quantity Delivered*	Total Dollar Amount**
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
			<p>*Units used to report quantities (check one):</p> <p><input type="checkbox"/> Million Btu</p> <p><input type="checkbox"/> Other, specify _____</p>	<p>**Total Dollar Amount should: <u>include</u> State and local taxes, and <u>exclude</u> all merchandise or repair charges.</p> <p>Round amounts to the nearest dollar</p>
<p><b>Go to Question 6 on page 3 and complete the questionnaire.</b></p>				

**Go to Question 6 on page 3 and complete the questionnaire.**

**Thank you for completing this questionnaire!**

**Please return your completed questionnaire to:**

**Commercial Buildings Energy Consumption Survey  
c/o Westat  
1650 Research Blvd.  
Rockville, MD 20850-3129**