

Education Facilities Specification Change Request

Routing: (Requests can be initiated at any level per Area guidance. All requests must be routed through the Area Facility Chief and will be received from the Area office allowed to submit change requests. Please attach drawings or additional information that will clarify the request.)

Submitted by (Name):

Area Facility Chief Approval:

Area Education Chief Approval:

Area Approval:

School Level: ES MS HS

Functional Area (Existing or New):

Summary of Requested Change:

Change Justification:

Cost Impact (estimated – can be positive or negative):

Other Area Concurrence:

DDESS:

DoDDS-Europe:

DoDDS-Pacific:

HQ DoDEA Routing

DoDEA Facilities Chief:

DoDEA Logistics Division:

DoDEA Education Chief:
