

Subject: 1211717Z DEC 04 REVISED ANTHRAX VACCINE IMMUNIZATION PROGRAM  
(AVIP) AND SMALLPOX VACCINATION PRO

**MARADMIN 559/04**

MSGID/GENADMIN/CMCWASHINGTON DC/PPO/PLN//  
SUBJ/REVISED ANTHRAX VACCINE IMMUNIZATION PROGRAM (AVIP)  
/AND SMALLPOX VACCINATION PROGRAM (SVP) REPORTING  
/REQUIREMENTS//  
REF/A/MSG/CMC WASHINGTON DC/151344Z OCT 2002//  
REF/B/MSG/CMC WASHINGTON DC/311128Z JAN 2003//  
REF/C/MSG/CMC WASHINGTON DC/031600Z MAR 2004//  
REF/D/MSG/CMC WASHINGTON DC/291717Z OCT 2004//  
REF/E/MSG/CMC WASHINGTON DC/111800Z MAY 2004//  
NARR/REF A IS CMC (PP&O) MSG 151344Z OCT 02 WEEKLY  
REPORTING OF ANTHRAX IMMUNIZATIONS AND PENDING BIOLOGICAL WARFARE (BW)  
IMMUNIZATIONS.  
REF B IS CMC (PP&O) CLASSIFIED MSG 311128Z JAN 03 REVISED REPORTING  
PROCEDURES FOR ANTHRAX AND SMALLPOX VACCINATIONS.  
REF C IS CMC (PP&O) MSG 031600Z MAR 04 REVISED REPORTING INSTRUCTIONS  
FOR ANTHRAX AND SMALLPOX VACCINATIONS.  
REF D IS CMC (PP&O) MSG 291717Z OCT 04 (MARADMIN 479/04) AVIP PAUSE.  
REF E IS MARADMIN 212/04, TRANSMISSION OF SAMS IMMUNIZATION DATA TO  
DEERS.

1. BACKGROUND. HQMC HAS REVISED THE AVIP AND SVP REPORTING INSTRUCTIONS  
IN ORDER TO MIRROR THE MONTHLY REPORTING REQUIREMENT SOLICITED BY THE  
OFFICE OF THE SECRETARY OF DEFENSE. THIS MARADMIN DISSEMINATES REVISED  
AVIP/SVP REPORTING INSTRUCTIONS AND PROVIDES SUPPORTING ESTABLISHMENT  
(SE) COMMANDS WITH SPECIFIC GUIDANCE IN SUBMITTING REQUIRED DATA.

2. CMC INTENT. PREVIOUS CMC POLICY AND PROCEDURES GOVERNING THE  
AVIP/SVP REMAIN IN EFFECT. HOWEVER, THE CONTENT AND REPORTING FORMAT  
HEREIN SUPERCEDE THAT FOUND IN REFS A, B, AND C. ADDITIONALLY, WHILE  
THE ADMINISTERING OF INNOCULATIONS TO PERSONNEL WITHIN THE AVIP HAS  
BEEN PAUSED (PER REF D), THE REQUIREMENT TO REPORT THE FOLLOWING  
DATA REMAINS.

3. EXECUTION

A. REPORTING. UPON ADMINISTERING THE ANTHRAX AND SMALLPOX VACCINES TO  
SERVICE MEMBERS, COMMANDERS ARE DIRECTED TO ENSURE COMPLIANCE WITH  
SERVICE REPORTING INSTRUCTIONS VIA NAVAL MESSAGE. ALL MARFORS, LOGCOM,  
AND SE COMMANDS (IDENTIFIED BELOW IN PARA 3.B.(2)) WILL REPORT  
IMMUNIZATION DATA, ADDRESSED TO CMC WASHINGTON DC (POR) WITH INFO COPY  
TO CMC WASHINGTON DC (PLN AND HS), BY THE SEVENTH (7TH) DAY OF EACH  
MONTH FOR THE PRECEDING MONTH IN THE FOLLOWING FORMAT:

(1) ANTHRAX. REPORT ACTIVE AND RESERVE FORCE MEMBERS, WHO  
HAVE BEEN INNOCULATED, SEPARATELY:

(A) TOTAL NUMBER REQUIRING VACCINATION: THIS NUMBER SHOULD BE A ROLL UP  
OF ALL ASSIGNED PERSONNEL WHO WERE PREVIOUSLY REQUIRED TO BE VACCINATED  
OR WHO ARE PREPARING TO DEPLOY OR HAVE EVER DEPLOYED TO HIGH THREAT  
AREAS (HTAS) AFTER 15 SEPT 02 AND WHO ARE/WERE REQUIRED TO BE  
VACCINATED. NOTE: TO AVOID DUPLICATIVE REPORTING, PARENT COMMANDS IN  
THE SE IN CONUS SHOULD NOT REPORT ANTHRAX VACCINATION DATA ON PERSONNEL  
WHO ARE DEPLOYED TAD TO HTAS OCONUS.

(B) NUMBER NOT PROTECTED: (0-2 SHOTS). NUMBER OF PERSONNEL WHO HAVE  
RECEIVED 0-2 ANTHRAX SHOTS.

(C) NUMBER PROTECTED: (3+ SHOTS TO INCLUDE ANNUAL BOOSTERS). NUMBER OF  
PERSONNEL WHO HAVE RECEIVED 3 OR MORE SHOTS.

(D) NUMBER OF EXEMPTIONS: (MEDICAL OR ADMINISTRATIVE) NUMBER OF PERSONNEL WHO HAVE A VALID MEDICAL OR ADMINISTRATIVE EXEMPTION TO ANTHRAX VACCINATION.

(E) NUMBER OF PERSONNEL 30 DAYS OVERDUE FOR NEXT SHOT.

(F) NUMBER OF REFUSALS: NUMBER OF PERSONNEL WHO HAVE REFUSED THE ANTHRAX VACCINATION. DO NOT INCLUDE A REFUSAL UNDER ANY ONE OF THE FOLLOWING CIRCUMSTANCES: ACCEPTS VACCINATION, OR RECEIVES COURT MARTIAL/NJP IN LIEU OF VACCINATION.

(2) SMALLPOX. REPORT ACTIVE AND RESERVE FORCE MEMBERS SEPARATELY.

(A) TOTAL NUMBER REQUIRING VACCINATION: THIS NUMBER SHOULD BE A ROLL UP OF ALL ASSIGNED PERSONNEL WHO WERE PREVIOUSLY REQUIRED TO BE VACCINATED OR ARE PREPARING TO DEPLOY OR HAVE EVER DEPLOYED TO HTAS AFTER 1 SEPT 02 AND WHO ARE/WERE REQUIRED TO BE VACCINATED. NOTE: TO AVOID DUPLICATIVE REPORTING, PARENT COMMANDS IN THE SE IN CONUS SHOULD NOT REPORT SMALLPOX VACCINATION DATA ON PERSONNEL WHO ARE DEPLOYED TAD TO HTAS OCONUS.

(B) NUMBER NOT PROTECTED: NUMBER OF PERSONNEL DEPLOYING TO A HTA WHO HAVE NOT RECEIVED SMALLPOX VACCINATION.

(C) NUMBER PROTECTED: NUMBER OF PERSONNEL WHO HAVE BEEN VACCINATED.

(D) NUMBER OF EXEMPTIONS: NUMBER OF PERSONNEL WHO HAVE A VALID MEDICAL OR ADMINISTRATIVE EXEMPTION FOR THE SMALLPOX VACCINATION.

(E) NUMBER OF REFUSALS: NUMBER OF PERSONNEL WHO HAVE REFUSED THE SMALLPOX VACCINE. DO NOT INCLUDE A REFUSAL UNDER ANY ONE OF THE FOLLOWING CIRCUMSTANCES: ACCEPTS VACCINATION, OR RECEIVES COURT MARTIAL/NJP IN LIEU OF VACCINATION.

B. SPECIFIC GUIDANCE REGARDING SUBMISSION REQUIREMENTS FOR SE COMMANDS AND ACTIVITIES: WITH THE FLOW OF MARINES AND SAILORS IN AND OUT OF THE HTAS AND SUBSEQUENT REASSIGNMENT OF SOME TO COMMANDS AND ACTIVITIES WITHIN THE SE, THE AVIP AND SVP REPORTING REQUIREMENTS OF THOSE MARINES HAS PROVED TO BE A CHALLENGE. THOSE MARINES MUST BE TRACKED AND REPORTED AS DETAILED ABOVE.

(1) THE FOLLOWING SE COMMANDS AND ACTIVITIES WILL SUBMIT REPORTS AS FOLLOWS:

(A) COMMARFORBASESPAC AND COMMARFORBASESLANT. SUBMIT CONSOLIDATED INFORMATION AS A STAND ALONE REPORT, EACH USING ITS RESPECTIVE PLAD.

(B) CG MCNCR. CONSOLIDATE AND SUBMIT REPORTS FOR MCB QUANTICO, AR DIVISION, AND HENDERSON HALL (TO INCLUDE HQMC PERSONNEL UNDER THE COMMAND OF THE CO, HQBN, HQMC AND THE CO, HQSVCBN, MCB QUANTICO). COORDINATE WITH, AND PROVIDE TO THE CG MCCDC, CG MCRC, DIR MCOTEA, CG MARCORSYSCOM, CO MCIA, AND DIR JNLW, ANTHRAX AND SMALLPOX VACCINATION DATA ON THEIR PERSONNEL UNDER THE COMMAND OF THE CO, HQSVCBN, MCB QUANTICO.

(C) CG MCCDC. CONSOLIDATE AND SUBMIT REPORTS FOR ALL PERSONNEL ASSIGNED TO THE MCCDC HQ AND SUBORDINATE ORGANIZATIONS EXCEPT MCB QUANTICO. COORDINATE WITH CG MCNCR FOR OBTAINING ANTHRAX AND SMALLPOX VACCINATION DATA ON MCCDC HQ, EFDC, MCWL, AND TECOM PERSONNEL UNDER THE COMMAND OF THE CO, HQSVCBN, MCB QUANTICO.

(D) MARCORSYSCOM. CONSOLIDATE REPORTS FOR HEADQUARTERS PERSONNEL ABOARD QUANTICO AND SUBORDINATE COMMANDS THROUGHOUT THE COUNTRY.

(E) MCRC. CONSOLIDATE REPORTS FOR HEADQUARTERS PERSONNEL ABOARD QUANTICO AND SUBORDINATE COMMANDS, TO INCLUDE DISTRICTS AND RECRUITING STATIONS, THROUGHOUT THE COUNTRY.

(F) MCOTEA. CONSOLIDATE REPORTS FOR HEADQUARTERS PERSONNEL ABOARD QUANTICO AND SUBORDINATE COMMANDS THROUGHOUT THE COUNTRY.

(G) MCIA. CONSOLIDATE REPORTS FOR HEADQUARTERS PERSONNEL AND SUBORDINATE ORGANIZATIONS ABOARD QUANTICO AND THROUGHOUT THE COUNTRY.

(H) THE FOLLOWING UNITS WILL SUBMIT THEIR REPORTS DIRECTLY TO HQMC:

- (1) HMX-1
- (2) MARINE BARRACKS, WASHINGTON, DC
- (3) JOINT NONLETHAL WEAPONS DIRECTORATE

4. ADMINISTRATION AND LOGISTICS

A. TRANSMISSION OF IMMUNIZATIONS DATA. REF E PROVIDES DETAILED INFORMATION ON THE PROCESS TO ENSURE THAT IMMUNIZATIONS ARE TRACKED AND RECORDED INTO THE SHIPBOARD NON-TACTICAL AUTOMATED PROCESSING (SNAP) AUTOMATED MEDICAL SYSTEM (SAMS), VIA NAVY MEDICINE ONLINE (NMO) THROUGH THE NAVAL MEDICAL INFORMATION MANAGEMENT CENTER (NMIMC) FOR FINAL SUBMISSION INTO THE DEFENSE ENROLLMENT ELIGIBILITY REPORTING SYSTEM (DEERS). ACTIVITIES ADMINISTERING IMMUNIZATIONS MUST VERIFY THAT INFORMATION ENTERED INTO SAMS IS REFLECTED IN DEERS. THE COMMAND ADMINISTERING VACCINATION IS RESPONSIBLE TO DOCUMENT AND ENTER INTO SAMS FOR ALL DOD MEMBERS REGARDLESS OF HOME COMMAND. THE IMMUNIZATION PROCESS IS NOT COMPLETE UNLESS THE VACCINATIONS ARE DOCUMENTED IN DEERS.

B. POCS FOR THIS MESSAGE ARE:

- (1) HQMC (DC PP&O, POR)- MAJ M. P. HUBBARD, (703) 692-4292 (DSN) 222;
- (2) HQMC (DC PP&O, POR)- MR. R. D. POSAVETZ, (703) 614-5212 (DSN) 224;
- (3) HQMC (DC PP&O)- LTCOL D. A. BETHEL, (703) 695-0221 (DSN) 225;
- (4) HQMC (DC PP&O)- MR. F. J. LEPE, (703) 614-5157 (DSN) 224;
- (5) HQMC (HS) - CDR DAVE MCMILLAN (USN), PREVENTIVE MEDICINE OFFICER, (703) 614-4478 (DSN) 224;
- (6) HQMC (LPC-3) - HMC JOE PALMARES, MEDICAL LOGISTICS (703) 695-8926 (DSN) 225).

5. COMMAND AND SIGNAL. THIS MARADMIN IS APPLICABLE TO THE MARINE CORPS TOTAL FORCE AND IS EFFECTIVE IMMEDIATELY UPON RECEIPT. EXPIRATION DATE CANNOT BE DETERMINED.//