



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON
4551 LLEWELLYN AVENUE STE 5000
FORT GEORGE G. MEADE, MARYLAND 20755-5000

REPLY TO
ATTENTION OF:

IMNE-MEA-ZA

08 NOV 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort George G. Meade Memorandum # 57, Policy on Engraved Bricks for Constitution Park

1. This memorandum establishes policy implementation for engraved bricks to be used in the Constitution Park walkway. This policy is effective as of 1 May 2010. Family, Morale, Welfare, and Recreation (FMWR) is the directorate primarily in charge of managing engraved bricks earmarked for Constitution Park. Engraved bricks are divided into four categories, each to be placed in a separate location on the walkway. Bricks are only for individuals who are in good standing within the Fort Meade community as defined in para 3 below.

2. The four categories of engraved bricks are as follows:

a. Category 1. These bricks are reserved for commanders and senior enlisted advisers of battalion level commands or higher. This also includes agencies that are led by civilian leaders of equivalent battalion organizations. Field grade officers in command of units that are not battalions may also request to have bricks to recognize their successful completion of command. Commanders that have departed Fort Meade prior to the effective date of this memorandum may have a brick engraved to recognize their service to Fort Meade (see "Grandfather" definition in paragraph 3 below). The Garrison Commander is the approval authority for this category.

b. Category 2. These bricks are reserved for institutional friends of the Fort Meade community. These are generally businesses or organizations that have a historical working relationship with Fort Meade (normally not on-post registered private organizations). The Garrison Commander is the approval authority for this category.

c. Category 3. These bricks are reserved for Garrison Legacies, Directors, or employees who have worked at Fort Meade for over 10 years. The Garrison Commander is the approval authority for this category.

d. Category 4. These bricks may be purchased from FMWR by anyone in the Fort Meade community who wants to commemorate their time or service at Fort Meade. The Director, FMWR is the approval authority.

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3. Definitions.

a. Grandfather Provision. Commanders and senior enlisted advisers who have departed Fort Meade within five years of the effective date of this policy are eligible to have a brick engraved to recognize their service. Requests must be made through the FMWR. Commanders and senior enlisted advisers who departed Fort Meade more than five years ago may make a request through FMWR to the Garrison Commander.

b. Good standing is defined as a person who has not been suspended or barred from the installation; received Adverse Administrative action; or, been convicted of an offense under the UCMJ or in federal or state court. Additionally, a civilian employee must not have been administratively disciplined within the three years preceding the request for a matter that resulted in suspension for more than two days. Waivers for good standing may be approved by the Garrison Commander.

4. Intended Use of Bricks. The intended use of the engraved bricks is to recognize members of the Fort Meade military community in a respectable nonintrusive manner by placing personalized bricks in the Constitution Park walkway. Although the intent is that Constitution Park and the walkway be permanent features of Fort Meade; it is possible that in the future, operational exigencies may make it necessary to alter the park or remove the walkway. Should the walkway be moved, the bricks will be relocated in a way that continues to respectfully recognize those members of our community who have purchased an engraved brick. Should the walkway be removed, FMWR may attempt to return engraved bricks to the individuals who purchased the bricks when it is reasonable to do so. However, under no circumstance will individuals be reimbursed the cost of purchasing the bricks.

5. Authority to approve engraving bricks may be delegated to the Deputy Garrison Commander.


DANIEL L. THOMAS
Colonel, Military Intelligence
Commanding

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